

Multiple Agency Fiscal Note Summary

Bill Number: 5534 SB	Title: Workforce education investment accountability and oversight board staffing changes
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Estimated Cash Receipts

NONE

Estimated Operating Expenditures

Agency Name	2023-25				2025-27				2027-29			
	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total
Student Achievement Council	1.0	377,000	377,000	377,000	1.0	374,000	374,000	374,000	1.0	374,000	374,000	374,000
Workforce Training and Education Coordinating Board	.5	0	175,000	175,000	.5	0	174,000	174,000	.5	0	174,000	174,000
Total \$	1.5	377,000	552,000	552,000	1.5	374,000	548,000	548,000	1.5	374,000	548,000	548,000

Estimated Capital Budget Expenditures

Agency Name	2023-25			2025-27			2027-29		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
Student Achievement Council	.0	0	0	.0	0	0	.0	0	0
Workforce Training and Education Coordinating Board	.0	0	0	.0	0	0	.0	0	0
Total \$	0.0	0	0	0.0	0	0	0.0	0	0

Estimated Capital Budget Breakout

Prepared by: Ramona Nabors, OFM	Phone: (360) 742-8948	Date Published: Final 2/12/2023
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Individual State Agency Fiscal Note

Bill Number: 5534 SB	Title: Workforce education investment accountability and oversight board staffing changes	Agency: 340-Student Achievement Council
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	1.0	1.0	1.0	1.0	1.0
Account					
General Fund-State 001-1	190,000	187,000	377,000	374,000	374,000
Total \$	190,000	187,000	377,000	374,000	374,000

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Alicia Kinne-Clawson	Phone: 360-786-7407	Date: 01/23/2023
Agency Preparation: Ellen Matheny	Phone: 360-485-1216	Date: 01/31/2023
Agency Approval: Brian Richardson	Phone: 360-485-1124	Date: 01/31/2023
OFM Review: Ramona Nabors	Phone: (360) 742-8948	Date: 02/07/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

In 2019, the Legislature established the Workforce Education Investment Accountability and Oversight Board to provide guidance and recommendations to the Legislature on workforce education priorities that should be funded from the workforce education investment account and ensure accountability that investments are producing the intended results, increasing student success and career readiness.

Section 1(5) of the bill directs the Washington Student Achievement Council (WSAC) to provide all staff support for the board, replacing the Workforce Training and Education Coordinating Board in this role.

Section 1(7) of the bill directs the Workforce Training and Education Coordinating Board to maintain the Workforce Education Investment Accountability and Oversight Board data dashboard and work with the board to update and modify the data dashboard as new performance metrics are identified.

Section 3 recodifies RCW 28C.18.200 (as amended in Section 1) as a new section in Chapter 28B.77 RCW, which is comprised of laws governing the Washington Student Achievement Council.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Section 1 of the bill assigns responsibility to provide staff support for the Workforce Education Investment Accountability and Oversight Board to the Washington Student Achievement Council (WSAC). Since the WEIAO Board was created in 2019, support has been provided by the Workforce Training and Education Coordinating Board.

WSAC duties and responsibilities would include staff support for planning and coordinating the agenda and other content for meetings of the WEIAO Board, which would require extensive communication with Board members (and staff of their respective organizations) to develop materials and presentations, coordinate presentation of data and other information, as well as managing scheduling and meeting logistics (whether in virtual or in-person formats). The statutory purposes of the WEIAO Board are to: Provide guidance and recommendations to the Legislature on what workforce education priorities should be funded with the workforce education investment account; and ensure accountability that the workforce education investments funded with the workforce education investment account are producing the intended results and are effectively increasing student success and career readiness, such as by increasing retention, completion, and job placement rates. (Sec. 1(6)). WSAC staff would also be responsible for producing the annual report of the Board's recommendations to the Legislature. (Sec. 1(8)).

This planning and coordination work would require 0.6 FTE Associate Director costing \$87,000 annually for salary and benefits, plus \$31,000 for employee-related goods and services and travel costs as calculated on a per FTE basis. For FY24 only, a one-time cost of \$3,000 for computer equipment for one new employee is included in the cost estimate.

An additional estimated cost of \$8,000 per year is included for meeting room rentals or other meeting-related costs. [Assumes \$2,000 per meeting x four meetings per year (Sec. 1(4)). Meetings may be held online.] This fiscal note assumes Board members are otherwise reimbursed for travel costs. Reimbursement of travel expenses for Board members is not

included in cost estimates as the bill does not include authorization under RCW 43.05.050.

While the Board is to consult data from the Education Research and Data Center and the Workforce Training and Education Coordinating Board when reviewing and determining whether workforce education investments funded from the workforce education investment account are effectively increasing student success and career readiness, some WSAC research staff support will be required to compile, analyze, and report that data for presentation and discussion in order for the Board to perform this function. (Sec. 1(7)).

Research staff support would require 0.2 FTE Associate Director costing \$25,000 for salary and benefits, plus \$11,000 for employee-related goods and services and travel costs as calculated on a per FTE basis.

To provide administrative support to WSAC staff and the Board for the duties and responsibilities described above, 0.2 FTE Administrative Assistant would also be required costing \$16,000 for salary and benefits, plus \$9,000 for employee-related goods and services and travel costs as calculated on a per FTE basis.

Staff time estimates are rounded to the nearest 0.1 FTE and staff-related and other costs are rounded to the nearest \$1000.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2024	FY 2025	2023-25	2025-27	2027-29
001-1	General Fund	State	190,000	187,000	377,000	374,000	374,000
Total \$			190,000	187,000	377,000	374,000	374,000

III. B - Expenditures by Object Or Purpose

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	1.0	1.0	1.0	1.0	1.0
A-Salaries and Wages	94,000	94,000	188,000	188,000	188,000
B-Employee Benefits	34,000	34,000	68,000	68,000	68,000
C-Professional Service Contracts					
E-Goods and Other Services	58,000	58,000	116,000	116,000	116,000
G-Travel	1,000	1,000	2,000	2,000	2,000
J-Capital Outlays	3,000		3,000		
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements					
9-					
Total \$	190,000	187,000	377,000	374,000	374,000

III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2024	FY 2025	2023-25	2025-27	2027-29
Administrative Assistant	62,000	0.2	0.2	0.2	0.2	0.2
Associate Director	101,000	0.8	0.8	0.8	0.8	0.8
Total FTEs		1.0	1.0	1.0	1.0	1.0

III. D - Expenditures By Program (optional)

Program	FY 2024	FY 2025	2023-25	2025-27	2027-29
Policy Coordination & Administration (010)	190,000	187,000	377,000	374,000	374,000
Total \$	190,000	187,000	377,000	374,000	374,000

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 5534 SB	Title: Workforce education investment accountability and oversight board staffing changes	Agency: 354-Workforce Training and Education Coordinating Board
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Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	0.5	0.5	0.5	0.5	0.5
Account					
Workforce Education Investment Account-State 24J-1	88,000	87,000	175,000	174,000	174,000
Total \$	88,000	87,000	175,000	174,000	174,000

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Alicia Kinne-Clawson	Phone: 360-786-7407	Date: 01/23/2023
Agency Preparation: Dave Wallace	Phone: 360-709-4613	Date: 02/10/2023
Agency Approval: Nova Gattman	Phone: 360-709-4612	Date: 02/10/2023
OFM Review: Ramona Nabors	Phone: (360) 742-8948	Date: 02/12/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

The Workforce Education Investment Oversight and Accountability Board (WEIAOB) and Workforce Education Investment Account (WEI Account) were established in legislation in 2019.

Section 1 (5) replaces the Workforce Board with the Student Achievement Council in the role of providing staff support for the WEIOAB.

Section 1 (7) Under existing law, WEIAOB, in consultation with the Workforce Board and ERDC shall review and determine whether investments from the WEI Account are effectively increasing student success and career readiness.

This section adds news language that directs the Workforce Board to continue to maintain and update as necessary, the WEIAOB data dashboard on a public facing portal and work with the WEIAOB to update and modify the data dashboard as new performance metrics are identified.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

The technical work, identified in the legislation in Section 1 (7) and undertaken in collaboration with WSAC, ERDC, and SBCTC, will require a Management Analyst 5 (MA5) for continued development and improvement, maintenance, and updates of the data and measures for the dashboard on an ongoing basis. The Workforce Board will also engage the Research Director (WMS 2) to provide project oversight, technical review, and engage WEIAOB leadership and partner agency data providers.

The skills required for the MA5 position are the technical capability to manage large data sets, analytic skills to create performance measures from available data, knowledge and experience with visualization software, and ability to interact with partner agency data providers. It will require considerable work to gather and transform these data and make them functional for producing visualization. The data providing partners data sets are dissimilar in structure and content, requiring considerable customization and modification for the specific dashboard measures. In addition, it is anticipated that the parameters and/or the data for the dashboard will change frequently, as WEIOAB revises and refines its needs and goals.

Both the MA5 and the WMS positions will be required to be involved in the WEOAB meetings, typically requiring work in advance and often follow up as well. For these above-described reasons the work would require 0.4 FTE from the MA5 position and 0.1 FTE from the WMS2 position. Some of the follow up will involve additional analysis, evaluation of additional data sets, and recommendations.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2024	FY 2025	2023-25	2025-27	2027-29
24J-1	Workforce Education Investment Account	State	88,000	87,000	175,000	174,000	174,000
Total \$			88,000	87,000	175,000	174,000	174,000

III. B - Expenditures by Object Or Purpose

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	0.5	0.5	0.5	0.5	0.5
A-Salaries and Wages	50,000	50,000	100,000	100,000	100,000
B-Employee Benefits	16,000	16,000	32,000	32,000	32,000
C-Professional Service Contracts					
E-Goods and Other Services	10,000	10,000	20,000	20,000	20,000
G-Travel	4,000	6,000	10,000	12,000	12,000
J-Capital Outlays	3,000		3,000		
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements	5,000	5,000	10,000	10,000	10,000
9-					
Total \$	88,000	87,000	175,000	174,000	174,000

III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2024	FY 2025	2023-25	2025-27	2027-29
Research Manager	106,180	0.1	0.1	0.1	0.1	0.1
Researcher MA 5	97,594	0.4	0.4	0.4	0.4	0.4
Total FTEs		0.5	0.5	0.5	0.5	0.5

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.