

Multiple Agency Fiscal Note Summary

Bill Number: 5520 SB	Title: Fire service policy board
-----------------------------	---

Estimated Cash Receipts

Agency Name	2023-25			2025-27			2027-29		
	GF-State	NGF-Outlook	Total	GF-State	NGF-Outlook	Total	GF-State	NGF-Outlook	Total
Washington State Patrol	0	0	4,872,396	0	0	4,872,396	0	0	4,872,396
Total \$	0	0	4,872,396	0	0	4,872,396	0	0	4,872,396

Agency Name	2023-25		2025-27		2027-29	
	GF- State	Total	GF- State	Total	GF- State	Total

Estimated Operating Expenditures

Agency Name	2023-25				2025-27				2027-29			
	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total	FTEs	GF-State	NGF-Outlook	Total
Office of the Governor	.0	0	0	0	.0	0	0	0	.0	0	0	0
Washington State Patrol	(36.1)	(1,202,521)	(1,202,521)	(18,970,647)	(48.4)	(3,301,076)	(3,301,076)	(26,991,912)	(48.4)	(3,301,076)	(3,301,076)	(26,991,912)
Total \$	(36.1)	(1,202,521)	(1,202,521)	(18,970,647)	(48.4)	(3,301,076)	(3,301,076)	(26,991,912)	(48.4)	(3,301,076)	(3,301,076)	(26,991,912)

Estimated Capital Budget Expenditures

Agency Name	2023-25			2025-27			2027-29		
	FTEs	Bonds	Total	FTEs	Bonds	Total	FTEs	Bonds	Total
Office of the Governor	.0	0	0	.0	0	0	.0	0	0
Washington State Patrol	Non-zero but indeterminate cost and/or savings. Please see discussion.								
Total \$	0.0	0	0	0.0	0	0	0.0	0	0

Estimated Capital Budget Breakout

Washington State Patrol	Non-zero but indeterminate cost and/or savings. Please see discussion.
-------------------------	--

Prepared by: Tiffany West, OFM	Phone: (360) 890-2653	Date Published: Final 2/13/2023
---------------------------------------	---------------------------------	---

Individual State Agency Fiscal Note

Bill Number: 5520 SB	Title: Fire service policy board	Agency: 075-Office of the Governor
-----------------------------	---	---

Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

NONE

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Danielle Creech	Phone: 360-786-7412	Date: 01/30/2023
Agency Preparation: Tracy Sayre	Phone: 360-890-5279	Date: 01/31/2023
Agency Approval: Jamie Langford	Phone: (360) 870-7766	Date: 01/31/2023
OFM Review: Cheri Keller	Phone: (360) 584-2207	Date: 01/31/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

Sec 1 of 5520 SB intends to establish the Washington State Fire Service Policy Board to ensure that the State Director of Fire Protection has the necessary authority and support to guarantee the continued provision of comprehensive fire service training, fire prevention, investigations, and all-hazards response for all of Washington state.

Sec 2 establishes that the Washington State Fire Service Policy Board will consist of five members who will be appointed by the Governor.

Sec 6 changes the appointment of the State Director of Fire Protection from the Washington State Patrol to the Governor.

The Governor's Office believes appointing these positions will have a minimal, if any, fiscal impact.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

NONE

III. B - Expenditures by Object Or Purpose

NONE

III. C - Operating FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part I and Part IIIA.*

NONE

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

NONE

IV. D - Capital FTE Detail: *FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.*

NONE

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

Individual State Agency Fiscal Note

Bill Number: 5520 SB	Title: Fire service policy board	Agency: 225-Washington State Patrol
-----------------------------	---	--

Part I: Estimates

No Fiscal Impact

Estimated Cash Receipts to:

ACCOUNT	FY 2024	FY 2025	2023-25	2025-27	2027-29
Fire Service Training Account-State 086-1	2,436,198	2,436,198	4,872,396	4,872,396	4,872,396
Total \$	2,436,198	2,436,198	4,872,396	4,872,396	4,872,396

Estimated Operating Expenditures from:

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	(23.7)	(48.4)	(36.1)	(48.4)	(48.4)
Account					
General Fund-State 001-1	448,017	(1,650,538)	(1,202,521)	(3,301,076)	(3,301,076)
General Fund-Federal 001-2	(75,088)	(150,177)	(225,265)	(300,354)	(300,354)
Fire Service Trust Account-State 03P-1	(32,750)	(65,500)	(98,250)	(131,000)	(131,000)
Disaster Response Account-State 05H-1	(2,000,000)	(4,000,000)	(6,000,000)	(8,000,000)	(8,000,000)
State Patrol Highway Account-State 081-1	(56,120)	(112,241)	(168,361)	(224,482)	(224,482)
Fire Service Training Account-State 086-1	(3,124,250)	(6,248,500)	(9,372,750)	(12,497,000)	(12,497,000)
Reduced Cigarette Ignition Propensity Account-State 14W-1	(48,750)	(97,500)	(146,250)	(195,000)	(195,000)
Fire Protection Contractor License Account-State 210-1	(438,000)	(876,000)	(1,314,000)	(1,752,000)	(1,752,000)
Model Toxics Control Operating Account-State 23P-1	(147,750)	(295,500)	(443,250)	(591,000)	(591,000)
Total \$	(5,474,691)	(13,495,956)	(18,970,647)	(26,991,912)	(26,991,912)

Estimated Capital Budget Impact:

Non-zero but indeterminate cost and/or savings. Please see discussion.

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

- If fiscal impact is greater than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.
- If fiscal impact is less than \$50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).
- Capital budget impact, complete Part IV.
- Requires new rule making, complete Part V.

Legislative Contact: Danielle Creech	Phone: 360-786-7412	Date: 01/30/2023
Agency Preparation: Yvonne Ellison	Phone: 360-596-4042	Date: 02/10/2023
Agency Approval: Mario Buono	Phone: (360) 596-4046	Date: 02/10/2023
OFM Review: Tiffany West	Phone: (360) 890-2653	Date: 02/13/2023

Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Significant provisions of the bill and any related workload or policy assumptions that have revenue or expenditure impact on the responding agency by section number.

The proposed legislation will have significant fiscal impact to the Washington State Patrol (WSP).

New Section 2 creates the Washington state Fire Service Policy Board (FSPB) consisting of five members appointed by the governor.

New Section 3 requires the WSP to work with FSPB to develop a plan for the transfer of the WSP Fire Protection Bureau/ State Fire Marshal's Office (FPB/SFMO) from the WSP to the FSPB.

New Section 5(1) requires all powers, duties, and functions of the WSP pertaining to fire protection to be transferred to the FSPB.

New Sections 5(3-5) transfers all current assets, obligations, and appropriations of the WSP related to the transferred powers, duties and functions to the FSPB. This includes all personnel, records, and equipment of the FPB/SFMO.

Section 20(1)(c) changes the distribution of moneys received from the fire insurance premiums to the fire service training account from 20 percent to 30 percent.

Sections 8 through 83 replaces references to the WSP with "fire service policy board" in existing legislation related to the functions transferred to the FSPB.

New Section 86 makes the proposed legislation effective January 1, 2024 if enacted.

II. B - Cash receipts Impact

Cash receipts impact of the legislation on the responding agency with the cash receipts provisions identified by section number and when appropriate, the detail of the revenue sources. Description of the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explanation of how workload assumptions translate into estimates. Distinguished between one time and ongoing functions.

Section 20(1)(c) changes the distribution of moneys received from the fire insurance premiums to the fire service training account from 20 percent to 30 percent. The WSP is currently the administering agency for this account and we estimate that this will result in an increase in deposits to the fire service training account of \$2,436,198 per year. We assume that on January 1, 2024, the FSPB will become responsible for administering this account.

II. C - Expenditures

Agency expenditures necessary to implement this legislation (or savings resulting from this legislation), with the provisions of the legislation that result in the expenditures (or savings) identified by section number. Description of the factual basis of the assumptions and the method by which the expenditure impact is derived. Explanation of how workload assumptions translate into cost estimates. Distinguished between one time and ongoing functions.

We assume that all personnel, supplies, equipment, and real property that is owned or leased by the WSP for the use and support of the FPB/SFMO will be transferred in its entirety to the FSPB on January 1, 2024. We also assume that all existing responsibilities, obligations and receivables of the WSP related to support of the FPB/SFMO will become the responsibilities, obligations, and receivables of the FSPB on that date. The expected annual fiscal impact of this is detailed below and in the expenditure tables.

Total A - Salaries and Wages	(4,315,951)
Total B - Employee Benefits	(1,454,312)
Total C - Professional Service Contracts	(591,973)
Total E - Goods and Services	(6,036,715)
Total G - Travel	(113,505)

Total J - Capital Outlays	(486,714)
Total N - Grants, Benefits & Client Services	(905,000)
Total P - Debt Service	(600,538)
Total S - Interagency Reimbursements	1,699,385
Total Agency Indirect/Support Costs	(690,633)

Total for Agency By Object (13,495,956)

This represents the annual funding by category shown below that we assume will be transferred to the FSPB.

Direct Program Funding	8,902,710
Mobilization Funding	4,000,000
Interagency Agreements and Grants	1,601,998
Receivables - Interagency Reimbursements (including indirect)	(1,699,385)
Agency Indirect/Support Funding	690,633

Total By Category 13,495,956

We assume that the WSP will no longer provide agency support services to the FPB/SFMO starting January 1, 2024. These services include Human Resources, Financial Services (including Payroll), Contracting, Information Technology, Property Management, and Fleet. We assume that the FSPB will need to enter into a contract for small agency support for these services. In addition, some inspection staff across the state currently use WSP-owned office space to perform some of their duties at no cost to the WSP. It is not currently known if agreements will be entered into between the WSP and FSPB for continued use of these spaces, if new workspaces will be obtained by the FSPB for these staff, or if alternative work arrangements will be made.

We assume that we will coordinate with the FSPB to prepare a detailed inventory of all physical property to be transferred to the FSPB. We assume this will require an experienced project manager and project team to ensure all assets are properly identified and transferred by January 1, 2024. We estimate a one-time cost of \$1.2 million to contract with project personnel to complete this work. We have assumed these costs to be General Fund-State and they are represented in Object C of fiscal year 2024, and offset the reductions shown for the six months of funding transferred to the FSPB in the second half of the fiscal year.

We also assume that we will need to prepare the contracts and financial records related to the FPB/SFMO for transfer to the FSPB, and to coordinate with the Department of Enterprise Systems Small Business Services Office on matters related to the transfer. We estimate it will require 0.4 of a Contracts Specialist 3 FTE and 0.1 of a Fiscal Analyst 3 FTE in fiscal year 2024 to do this work. This results in one-time General Fund-State costs of \$73,287 in fiscal year 2024 that offset the reductions shown for funding transfers in Object A, Object B, Object E, Object G, and Agency Indirect Costs.

Among the funding reductions to the WSP is state patrol highway account - state (SPHA) for the required agency match of federal Hazardous Materials grant funding received as pass-through funding from the Emergency Management Division of the Military Department. If funding is reappropriated within FSPB for this purpose, we recommend a transportation account other than the SPHA.

We base estimated salary expenditures on current levels for the positions requested per published salary schedules, plus any applicable incentive or assignment pay. We compute estimated benefits expenditures based on federal or state mandated rates plus state provided amounts for health insurance and workers' compensation insurance. We assume that any increases in these rates or amounts will be covered by legislation establishing the increase.

We compute estimated support expenditures such as supplies & materials, communications, computer costs (hardware and software), vehicle and vehicle operating costs, among others, using average costs to support agency FTEs. We adjust the

estimated support costs to reflect the needs of individual divisions or positions within the agency.

We base our estimate for agency indirect costs on the approved federal indirect cost rate of 31.88 percent. We apply this indirect cost rate percentage to all categories of expenditure with only two exceptions: capital equipment and expenditures after \$25,000 of each projected contract. Indirect costs include, but are not limited to, computer and telecommunications support, payroll processing, vendor payments, general accounting, procurement administration, inventory control, and human resource management.

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2024	FY 2025	2023-25	2025-27	2027-29
001-1	General Fund	State	448,017	(1,650,538)	(1,202,521)	(3,301,076)	(3,301,076)
001-2	General Fund	Federal	(75,088)	(150,177)	(225,265)	(300,354)	(300,354)
03P-1	Fire Service Trust Account	State	(32,750)	(65,500)	(98,250)	(131,000)	(131,000)
05H-1	Disaster Response Account	State	(2,000,000)	(4,000,000)	(6,000,000)	(8,000,000)	(8,000,000)
081-1	State Patrol Highway Account	State	(56,120)	(112,241)	(168,361)	(224,482)	(224,482)
086-1	Fire Service Training Account	State	(3,124,250)	(6,248,500)	(9,372,750)	(12,497,000)	(12,497,000)
14W-1	Reduced Cigarette Ignition Propensity Account	State	(48,750)	(97,500)	(146,250)	(195,000)	(195,000)
210-1	Fire Protection Contractor License Account	State	(438,000)	(876,000)	(1,314,000)	(1,752,000)	(1,752,000)
23P-1	Model Toxics Control Operating Account	State	(147,750)	(295,500)	(443,250)	(591,000)	(591,000)
Total \$			(5,474,691)	(13,495,956)	(18,970,647)	(26,991,912)	(26,991,912)

III. B - Expenditures by Object Or Purpose

	FY 2024	FY 2025	2023-25	2025-27	2027-29
FTE Staff Years	(23.7)	(48.4)	(36.1)	(48.4)	(48.4)
A-Salaries and Wages	(2,119,117)	(4,315,951)	(6,435,068)	(8,631,902)	(8,631,902)
B-Employee Benefits	(713,095)	(1,454,312)	(2,167,407)	(2,908,624)	(2,908,624)
C-Professional Service Contracts	904,014	(591,973)	312,041	(1,183,946)	(1,183,946)
E-Goods and Other Services	(3,016,307)	(6,036,715)	(9,053,022)	(12,073,430)	(12,073,430)
G-Travel	(56,153)	(113,505)	(169,658)	(227,010)	(227,010)
J-Capital Outlays	(243,357)	(486,714)	(730,071)	(973,428)	(973,428)
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services	(452,500)	(905,000)	(1,357,500)	(1,810,000)	(1,810,000)
P-Debt Service	(300,269)	(600,538)	(900,807)	(1,201,076)	(1,201,076)
S-Interagency Reimbursements	849,693	1,699,385	2,549,078	3,398,770	3,398,770
T-Intra-Agency Reimbursements					
9-Agency Indirect Costs	(327,600)	(690,633)	(1,018,233)	(1,381,266)	(1,381,266)
Total \$	(5,474,691)	(13,495,956)	(18,970,647)	(26,991,912)	(26,991,912)

III. C - Operating FTE Detail: List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA

Job Classification	Salary	FY 2024	FY 2025	2023-25	2025-27	2027-29
Admin Srvc Mngr C	75,120	(0.5)	(1.0)	(0.8)	(1.0)	(1.0)
Administrative Assistant 2	46,980	(0.5)	(1.0)	(0.8)	(1.0)	(1.0)
Administrative Assistant 4	58,704	(0.5)	(1.0)	(0.8)	(1.0)	(1.0)
Assistant Deputy State Fire Marshal	61,632	(1.0)	(2.0)	(1.5)	(2.0)	(2.0)
Assistant Division Administrator - WMS (Senior Man	125,647	(0.5)	(1.0)	(0.8)	(1.0)	(1.0)
Chief Deputy State Fire Marshal - WMS	97,476	(1.5)	(3.0)	(2.3)	(3.0)	(3.0)
Chief Deputy State Fire Marshal - WMS (Advanced Ce	99,360	(1.0)	(2.0)	(1.5)	(2.0)	(2.0)
Confidential Secretary - Exempt	74,940	(0.5)	(1.0)	(0.8)	(1.0)	(1.0)
Contracts Specialist 3	80,952	0.4		0.2		
Customer Service Specialist 2	46,980	(0.5)	(1.0)	(0.8)	(1.0)	(1.0)
Deputy State Fire Marshal	80,952	(11.7)	(23.3)	(17.5)	(23.3)	(23.3)
Division Administrator/Assistant State Fire Marsha	145,380	(1.0)	(2.0)	(1.5)	(2.0)	(2.0)
Events Coordinator 2	44,808	(0.5)	(1.0)	(0.8)	(1.0)	(1.0)
Fiscal Analyst 2	55,872	(0.5)	(1.0)	(0.8)	(1.0)	(1.0)
Fiscal Analyst 3	64,788	0.1		0.1		
Maintenance Mechanic 2	60,156	(1.0)	(2.0)	(1.5)	(2.0)	(2.0)
Maintenance Supervisor 3	89,292	(0.5)	(1.0)	(0.8)	(1.0)	(1.0)
Office Assistant 3	43,800	(0.6)	(1.1)	(0.8)	(1.1)	(1.1)
Program Coordinator	48,156	(0.5)	(1.0)	(0.8)	(1.0)	(1.0)
Secretary Lead	46,980	(0.5)	(1.0)	(0.8)	(1.0)	(1.0)
Secretary Sr	44,808	(0.5)	(1.0)	(0.8)	(1.0)	(1.0)
State Fire Marshal - Exempt	205,008	(0.5)	(1.0)	(0.8)	(1.0)	(1.0)
Total FTEs		(23.7)	(48.4)	(36.1)	(48.4)	(48.4)

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

Non-zero but indeterminate cost and/or savings. Please see discussion.

IV. B - Expenditures by Object Or Purpose

Non-zero but indeterminate cost and/or savings. Please see discussion.

IV. C - Capital Budget Breakout

Acquisition and construction costs not reflected elsewhere on the fiscal note and description of potential financing methods.

Non-zero but indeterminate cost and/or savings. Please see discussion.

IV. D - Capital FTE Detail: FTEs listed by classification and corresponding annual compensation. Totals agree with total FTEs in Part IVB.

NONE

We currently have \$1.425 million in funded capital projects for the FPB/SFMO in the 2021-2023 biennium. We believe these projects will be completed prior to January 1, 2024, but if any portion of these projects remain to be completed, we assume

that any funding that was re-appropriated for that purpose will also be transferred to the FSPB.

Part V: New Rule Making Required

Provisions of the bill that require the agency to adopt new administrative rules or repeal/revise existing rules.

We assume that all current WSP WACs related to the FPB/SFMO will become FSPB WACs on January 1, 2024.