

1 **JOINT RULES RESOLUTION - ELECTRONIC MEETINGS**

2 **MODIFICATIONS**

3 2022 GENERAL SESSION

4 STATE OF UTAH

5 **Chief Sponsor: David G. Buxton**

6 House Sponsor: Timothy D. Hawkes

8 **LONG TITLE**

9 **General Description:**

10 This rules resolution modifies joint legislative rules related to electronic meetings.

11 **Highlighted Provisions:**

12 This resolution:

- 13 ▶ defines terms;
- 14 ▶ allows a legislative public body to convene and conduct an electronic meeting;
- 15 ▶ specifies the circumstances under which a member of a legislative public body may
- 16 participate remotely in an electronic meeting;
- 17 ▶ addresses the requisite appearance and conduct of a member who participates
- 18 remotely in an electronic meeting; and
- 19 ▶ makes technical and conforming changes.

20 **Special Clauses:**

21 None

22 **Legislative Rules Affected:**

23 AMENDS:

24 **JR1-4-401**

25 **JR7-1-101**

26 REPEALS AND REENACTS:

27 **JR1-4-402**

28 REPEALS:

29 **JR1-4-403**

30 JR7-1-407

31

32 *Be it resolved by the Legislature of the state of Utah:*

33 Section 1. **JR1-4-401** is amended to read:

34 **JR1-4-401. Definitions.**

35 As used in this part:

36 (1) "Anchor location" means the same as that term is defined in Utah Code Section
37 [52-4-103](#).

38 (2) "Electronic meeting" means the same as that term is defined in Utah Code Section
39 [52-4-103](#).

40 ~~[(3) "Public health emergency" means the same as that term is defined in Utah Code~~
41 ~~Section [26-23b-102](#).]~~

42 (3) "Emergency electronic meeting" means an electronic meeting described in Utah
43 Code Subsection [52-4-207\(5\)](#).

44 (4) "Legislative public body" means a public body as defined in Utah Code Section
45 [52-4-103](#) that is governed by legislative rules.

46 (5) "Meeting" means the same as that term is defined in Utah Code Section [52-4-103](#).

47 (6) "Participate" means the same as that term is defined in Utah Code Section
48 [52-4-103](#).

49 (7) (a) "Presiding officer" means the individual presiding over the Senate or the House
50 of Representatives.

51 (b) "Presiding officer" includes:

52 (i) for the Senate:

53 (A) the president;

54 (B) the president pro tempore; and

55 (C) any senator presiding under SR1-3-103; and

56 (ii) for the House of Representatives:

57 (A) the speaker;

- 58 (B) the speaker pro tempore; and
- 59 (C) any representative presiding under HR1-3-103.
- 60 (8) "Specified reason" means:
- 61 (a) illness or injury of a member or a member's relative;
- 62 (b) health or safety concerns of a member or a member's relative;
- 63 (c) emergency travel;
- 64 (d) an emergency work related issue;
- 65 (e) an emergency child care related issue;
- 66 (f) a mandatory action day or a special circumstance day as those terms are defined in
- 67 Utah Code Section [63A-17-111](#); or
- 68 (g) a circumstance similar to the circumstances described in Subsections (8)(a) through
- 69 (f).
- 70 Section 2. **JR1-4-402** is repealed and reenacted to read:
- 71 **JR1-4-402. Meeting format and participation -- Electronic meeting policy.**
- 72 (1) In accordance with this part and Utah Code Title 52, Chapter 4, Open and Public
- 73 Meetings Act, a legislative public body may convene and conduct a meeting of the legislative
- 74 public body as an electronic meeting, subject to budget, public policy, and logistical
- 75 considerations.
- 76 (2) (a) Except as allowed under this rule, a member of a legislative public body who
- 77 attends a meeting of the legislative public body, including an electronic meeting, shall attend
- 78 the meeting in person.
- 79 (b) A member of a legislative public body may attend an electronic meeting of the
- 80 legislative public body by electronic means only if the member:
- 81 (i) has a specified reason; and
- 82 (ii) informs:
- 83 (A) the presiding officer or the presiding officer's designee; or
- 84 (B) the chair or the chair's designee.
- 85 (c) A legislative public body shall provide a description of how to electronically

86 connect to an electronic meeting:

87 (i) to each member authorized to attend the meeting by electronic means under

88 Subsection (2)(b); and

89 (ii) (A) 24 hours before the meeting is scheduled to begin; or

90 (B) if it is impracticable to comply with the 24-hour requirement in Subsection

91 (1)(c)(ii)(A), as soon as possible before the meeting begins.

92 (3) The presiding officer or the chair of a legislative public body shall conduct an

93 electronic meeting of the legislative public body from the anchor location.

94 (4) When a legislative public body convenes an electronic meeting, a member of the

95 legislative public body is considered present for all purposes, including determining a quorum,

96 only if the member is:

97 (a) present in person at the anchor location; or

98 (b) participating in the meeting by electronic means.

99 (5) When a member of a legislative public body attends a meeting of the legislative

100 public body by electronic means in accordance with this part, the member shall ensure that:

101 (a) if participating via video conference, the member's attire and appearance are

102 consistent with the attire and appearance that would be expected if the member were attending

103 the meeting in person; and

104 (b) the member's location:

105 (i) reflects the dignity of the meeting, particularly if the member is attending via video

106 conference; and

107 (ii) is free from any sight or noise that:

108 (A) can be seen or heard by others during the meeting; and

109 (B) is extraneous, distracting, disruptive, or inappropriate.

110 (6) A member of a legislative public body may not attend a meeting by electronic

111 means while engaging in any activity that would be abnormal or prohibited if the member were

112 attending the meeting in person, including operating a motor vehicle.

113 (7) In accordance with Utah Code Section [52-4-207](#), a legislative public body that

114 convenes and conducts an electronic meeting may provide a means by which members of the
115 public who are not physically present at the anchor location may attend the meeting by
116 electronic means.

117 (8) Notwithstanding the other provisions of this rule:

118 (a) any member of a legislative public body may attend an emergency electronic
119 meeting by electronic means; and

120 (b) the presiding officer or the chair of a legislative public body may conduct an
121 emergency electronic meeting of the legislative public body remotely by electronic means.

122 Section 3. **JR7-1-101** is amended to read:

123 **JR7-1-101. Definitions.**

124 As used in this chapter:

125 (1) "Anchor location" means the physical location from which:

126 (a) an electronic meeting originates; or

127 (b) the participants are connected.

128 (2) "Bill" means the same as that term is defined in JR4-1-101.

129 (3) "Chair" except as otherwise expressly provided, means:

130 (a) the member of the Senate appointed as chair of an interim committee by the
131 president of the Senate under JR7-1-202;

132 (b) the member of the House of Representatives appointed as chair of an interim
133 committee by the speaker of the House of Representatives under JR7-1-202;

134 (c) a member of a special committee appointed as chair of the special committee; or

135 (d) a member of a legislative committee designated by the chair of the legislative
136 committee under Subsection (3)(a), (b), or (c) to act as chair under JR7-1-202.

137 (4) "Committee bill" means draft legislation that receives a favorable recommendation.

138 (5) "Committee bill file" means a request for legislation made by:

139 (a) a majority vote of a legislative committee; or

140 (b) the chairs of an interim committee, if the interim committee authorizes the chairs to
141 open one or more committee bill files in accordance with JR7-1-602.

142 (6) "Committee note" means a note that the Office of Legislative Research and General
143 Counsel places on legislation in accordance with JR4-2-401.

144 (7) "Draft legislation" means a draft of a bill or resolution before it is numbered by the
145 Office of Legislative Research and General Counsel.

146 (8) "Electronic meeting" means ~~[a public meeting of a legislative committee that is~~
147 ~~partially convened or conducted by means of a voice telephone or computer web or video~~
148 ~~conference]~~ the same as that term is defined in Utah Code Section [52-4-103](#).

149 ~~[(9) "Electronic notice" means electronic mail or fax.]~~

150 ~~[(10)]~~ (9) "Favorable recommendation" means an action of a legislative committee by
151 majority vote to favorably recommend legislation.

152 ~~[(11)]~~ (10) "Legislative committee" means:

153 (a) an interim committee; or

154 (b) a special committee.

155 ~~[(12)]~~ (11) "Interim committee" means a committee created under JR7-1-201.

156 ~~[(13)]~~ (12) "Legislative sponsor" means:

157 (a) for a committee bill file, the chairs of the legislative committee that opened the
158 committee bill file or the chairs' designee; or

159 (b) for a request for legislation that is not a committee bill file, the legislator who
160 requested the request for legislation or the legislator's designee.

161 ~~[(14)]~~ (13) "Majority vote" means:

162 (a) with respect to an interim committee, an affirmative vote of at least 50% of a
163 quorum of members of the interim committee from one chamber and more than 50% of a
164 quorum of members of the interim committee from the other chamber; or

165 (b) with respect to a special committee, an affirmative vote of more than 50% of a
166 quorum.

167 ~~[(15)]~~ (14) "Mixed special committee" means a special committee that is composed of
168 one or more members who are legislators and one or more members who are not legislators.

169 ~~[(16) "Monitor" means to:]~~

170 ~~[(a) hear live, by speaker, or by other equipment, all of the public statements of each~~
171 ~~member of the legislative committee who is participating in a meeting; or]~~

172 ~~[(b) see and hear, by computer screen or other visual medium, all of the public~~
173 ~~statements of each member of the legislative committee who is participating in a meeting.]~~

174 [(17)] (15) "Original motion" means a nonprivileged motion that is accepted by the
175 chair when no other motion is pending.

176 [(18) "Participate" means the ability to communicate with all of the members of a
177 legislative committee, either verbally or electronically, so that each member of the legislative
178 committee can hear or see the communication.]

179 [(19)] (16) "Pending motion" means a motion described in JR7-1-307.

180 [(20)] (17) "Privileged motion" means a motion to adjourn, set a time to adjourn,
181 recess, end debate, extend debate, or limit debate.

182 [(21)] (18) "Public statement" means a statement made in the ordinary course of
183 business of a legislative committee with the intent that all other members of the legislative
184 committee receive it.

185 [(22)] (19) "Remote location" means a location other than the anchor location from
186 which a member of a legislative committee may participate in the meeting.

187 [(23)] (20) "Request for legislation" means the same as that term is defined in
188 JR4-1-101.

189 [(24)] (21) "Resolution" means the same as that term is defined in JR4-1-101.

190 [(25)] (22) (a) "Special committee" means a committee, commission, or task force that
191 is:

192 (i) created by legislation; and

193 (ii) staffed by:

194 (A) the Office of Legislative Research and General Counsel; or

195 (B) the Office of the Legislative Fiscal Analyst.

196 (b) "Special committee" does not include:

197 (i) an interim committee;

198 (ii) a standing committee created under SR3-2-201 or HR3-2-201; or
199 (iii) a Senate confirmation committee described in SR3-3-101 or SR3-3-201.
200 [~~26~~] (23) "Subcommittee" means a subsidiary unit of a legislative committee formed
201 in accordance with JR7-1-411.

202 [~~27~~] (24) "Substitute motion" means a nonprivileged motion that a member of a
203 legislative committee makes when there is a nonprivileged motion pending.

204 Section 4. **Repealer.**

205 This resolution repeals:

206 **JR1-4-403, Requirements of emergency electronic meetings.**

207 **JR7-1-407, Electronic meetings for remote participation by a member.**