

1 **PER DIEM AND TRAVEL MODIFICATIONS**

2 2011 GENERAL SESSION

3 STATE OF UTAH

4 **Chief Sponsor: Peter C. Knudson**

5 House Sponsor: Kraig Powell

6

7 **LONG TITLE**

8 **Committee Note:**

9 The Government Operations and Political Subdivisions Interim Committee
10 recommended this bill.

11 **General Description:**

12 This bill modifies per diem and travel expense provisions used for authorities, boards,
13 commissions, councils, and committees.

14 **Highlighted Provisions:**

15 This bill:

- 16 ▶ defines terms;
- 17 ▶ replaces language used to describe per diem and travel expenses for members of
18 certain authorities, commissions, and councils with standardized language
19 referencing primary provisions for per diem and travel expenses;
- 20 ▶ modifies provisions regarding per diem and travel expenses; and
- 21 ▶ makes technical changes.

22 **Money Appropriated in this Bill:**

23 None

24 **Other Special Clauses:**

25 This bill provides an effective date.

26 **Utah Code Sections Affected:**

27 AMENDS:



- 28 **9-3-502**, as enacted by Laws of Utah 2010, Chapter 364
- 29 **9-3-602**, as enacted by Laws of Utah 2010, Chapter 152
- 30 **32B-2-201 (Effective 07/01/11)**, as enacted by Laws of Utah 2010, Chapter 276
- 31 **63A-3-106**, as last amended by Laws of Utah 2009, Chapter 25
- 32 **63A-3-107**, as last amended by Laws of Utah 2009, Chapter 25
- 33 **73-30-201**, as enacted by Laws of Utah 2010, Chapter 141



35 *Be it enacted by the Legislature of the state of Utah:*

36 Section 1. Section **9-3-502** is amended to read:

37 **9-3-502. Creation -- Members -- Chair -- Powers -- Quorum -- Per diem and**
38 **expenses.**

39 (1) There is created an independent state agency and a body politic and corporate
40 known as the "Heber Valley Historic Railroad Authority."

41 (2) The authority shall be composed of eight members as follows:

- 42 (a) one member of the county legislative body of Wasatch County;
- 43 (b) the mayor of Heber City;
- 44 (c) the mayor of Midway;

45 (d) the executive director of the Department of Transportation or the executive
46 director's designee;

47 (e) the executive director of Parks and Recreation, or the executive director's designee;

48 (f) three public members appointed by the governor with the consent of the Senate,
49 being private citizens of the state, as follows:

50 (i) two people representing the tourism industry, one each from Wasatch and Utah
51 counties; and

52 (ii) one person representing the public at large.

53 (3) All members shall be residents of the state.

54 (4) (a) Except as required by Subsection (4)(b), the three public members shall be
55 appointed for four-year terms beginning July 1, 2010.

56 (b) Notwithstanding the requirements of Subsection (4)(a), the governor shall, at the
57 time of appointment or reappointment, adjust the length of terms to ensure that the terms of
58 authority members are staggered so that approximately half of the authority is appointed every

59 two years.

60 (5) Any of the three public members may be removed from office by the governor or
61 for cause by an affirmative vote of any four members of the authority.

62 (6) When a vacancy occurs in the membership for any reason, the replacement shall be
63 appointed for the unexpired term by the governor with consent of the Senate for the unexpired
64 term.

65 (7) Each public member shall hold office for the term of appointment and until a
66 successor has been appointed and qualified.

67 (8) Any public member is eligible for reappointment, but may not serve more than two
68 full consecutive terms.

69 (9) The governor shall appoint the chair of the authority from among its members.

70 (10) The members shall elect from among their number a vice chair and other officers
71 they may determine.

72 (11) The powers of the authority shall be vested in its members.

73 (12) Four members constitute a quorum for transaction of authority business. An
74 affirmative vote of at least four members is necessary for any action to be taken by the
75 authority.

76 ~~[(13) (a) (i) Members who are not government employees shall receive no
77 compensation or benefits for their services, but may receive per diem and expenses incurred in
78 the performance of the member's official duties at the rates established by the Division of
79 Finance under Sections 63A-3-106 and 63A-3-107.]~~

80 ~~[(ii) Members may decline to receive per diem and expenses for their service.]~~

81 ~~[(b) (i) State government officer and employee members who do not receive salary, per
82 diem, or expenses from their agency for their service may receive per diem and expenses
83 incurred in the performance of their official duties from the authority at the rates established by
84 the Division of Finance under Sections 63A-3-106 and 63A-3-107.]~~

85 ~~[(ii) State government officer and employee members may decline to receive per diem
86 and expenses for their service.]~~

87 ~~[(c) (i) Local government members who do not receive salary, per diem, or expenses
88 from the entity that they represent for their service may receive per diem and expenses incurred
89 in the performance of their official duties at the rates established by the Division of Finance~~

90 ~~under Sections 63A-3-106 and 63A-3-107.]~~

91 ~~[(ii) Local government members may decline to receive per diem and expenses for~~
92 ~~their service.]~~

93 (13) A member may not receive compensation or benefits for the member's service, but
94 may receive per diem and travel expenses in accordance with:

95 (a) Section 63A-3-106;

96 (b) Section 63A-3-107; and

97 (c) rules made by the Division of Finance pursuant to Sections 63A-3-106 and
98 63A-3-107.

99 Section 2. Section **9-3-602** is amended to read:

100 **9-3-602. Creation -- Members -- Chair -- Powers -- Quorum -- Per diem and**
101 **expenses.**

102 (1) There is created an independent body politic and corporate known as the "Utah
103 State Railroad Museum Authority," hereafter referred to in this part as "the authority."

104 (2) The authority is composed of 11 members as follows:

105 (a) one member of the county legislative body of Weber County appointed by that
106 legislative body;

107 (b) two members of the county legislative body of Box Elder County appointed by that
108 legislative body;

109 (c) the executive director of the Department of Transportation or the director's
110 designee; and

111 (d) seven public members appointed by the governor, as follows:

112 (i) two individuals representing the tourism industry, one each from Weber and Box
113 Elder Counties;

114 (ii) one individual representing the public at large; and

115 (iii) four individuals representing railroad historic and heritage preservation
116 organizations active in Weber and Box Elder Counties, as follows:

117 (A) one individual representing the Railroad and Locomotive Historical Society
118 Golden Spike Chapter;

119 (B) one individual representing the Golden Spike Heritage Foundation;

120 (C) one individual representing the Golden Spike Association; and

121 (D) one individual representing the Corinne Historical Society.

122 (3) All members shall be residents of the state.

123 (4) (a) Except as required by Subsection (4)(b), the governor shall appoint the seven
124 public members for four-year terms beginning July 1.

125 (b) Notwithstanding the requirements of Subsection (4)(a), the governor shall, at the
126 time of appointment or reappointment, adjust the length of terms to ensure that the terms of
127 authority members appointed under Subsection (2)(d) are staggered so that approximately
128 one-half of the seven public members are appointed every two years.

129 (5) Any of the seven public members may be removed from office by the governor or
130 for cause by an affirmative vote of six members of the authority.

131 (6) When a vacancy occurs in the public membership for any reason, the governor shall
132 appoint a replacement for the unexpired term.

133 (7) Each public member shall hold office for the term of the member's appointment and
134 until a successor has been appointed and qualified.

135 (8) A public member is eligible for reappointment, but may not serve more than two
136 full consecutive terms.

137 (9) The governor shall appoint the chair of the authority from among its members.

138 (10) (a) The members shall elect from among their membership a vice chair and other
139 officers as they may determine.

140 (b) The officers serve as the executive committee for the authority.

141 (11) The powers of the authority are vested in its members.

142 (12) (a) Six members constitute a quorum for transaction of authority business.

143 (b) An affirmative vote of at least six members is necessary for an action to be taken
144 by the authority.

145 ~~[(13) (a) A member who is not a government employee receives no compensation or~~
146 ~~benefits for the member's services, but may receive per diem and expenses incurred in the~~
147 ~~performance of the member's official duties at rates established by the Division of Finance~~
148 ~~under Sections 63A-3-106 and 63A-3-107.]~~

149 ~~[(b) A state government officer or employee member who does not receive salary, per~~
150 ~~diem, or expenses from the member's agency for the member's service may receive per diem~~
151 ~~and expenses incurred in the performance of official duties from the authority at rates~~

152 established by the Division of Finance under Sections 63A-3-106 and 63A-3-107.]

153 ~~[(c) A local government member who does not receive salary, per diem, or expenses~~
154 ~~for the member's service from the entity that the member represents may receive per diem and~~
155 ~~expenses incurred in the performance of the member's official duties at rates established by the~~
156 ~~Division of Finance under Sections 63A-3-106 and 63A-3-107.]~~

157 ~~[(d) A member may decline to receive per diem and expenses for the member's~~
158 ~~services.]~~

159 (13) A member may not receive compensation or benefits for the member's service, but
160 may receive per diem and travel expenses in accordance with:

161 (a) Section 63A-3-106;

162 (b) Section 63A-3-107; and

163 (c) rules made by the Division of Finance pursuant to Sections 63A-3-106 and
164 63A-3-107.

165 Section 3. Section **32B-2-201 (Effective 07/01/11)** is amended to read:

166 **32B-2-201 (Effective 07/01/11). Alcoholic Beverage Control Commission created.**

167 (1) There is created the "Alcoholic Beverage Control Commission." The commission is
168 the governing board over the department.

169 (2) (a) The commission is composed of five part-time commissioners appointed by the
170 governor with the consent of the Senate.

171 (b) No more than three commissioners may be of the same political party.

172 (3) (a) Except as required by Subsection (3)(b), as terms of commissioners expire, the
173 governor shall appoint each new commissioner or reappointed commissioner to a four-year
174 term.

175 (b) Notwithstanding the requirements of Subsection (3)(a), the governor shall, at the
176 time of appointment or reappointment, adjust the length of terms to ensure that the terms of no
177 more than two commissioners expire in a fiscal year.

178 (4) (a) When a vacancy occurs on the commission for any reason, the governor shall
179 appoint a replacement for the unexpired term with the consent of the Senate.

180 (b) Unless removed in accordance with Subsection (6), a commissioner shall remain on
181 the commission after the expiration of a term until a successor is appointed by the governor,
182 with the consent of the Senate.

183 (5) A commissioner shall take the oath of office.

184 (6) (a) The governor may remove a commissioner from the commission for cause after
185 a public hearing conducted by:

186 (i) the governor; or

187 (ii) an impartial hearing examiner appointed by the governor to conduct the hearing.

188 (b) At least 10 days before the hearing described in Subsection (6)(a), the governor
189 shall provide the commissioner notice of:

190 (i) the date, time, and place of the hearing; and

191 (ii) the alleged grounds for the removal.

192 (c) The commissioner shall have an opportunity to:

193 (i) attend the hearing;

194 (ii) present witnesses and other evidence; and

195 (iii) confront and cross examine witnesses.

196 (d) After a hearing under this Subsection (6):

197 (i) the person conducting the hearing shall prepare written findings of fact and
198 conclusions of law; and

199 (ii) the governor shall serve a copy of the prepared findings and conclusions upon the
200 commissioner.

201 (e) If a hearing under this Subsection (6) is held before a hearing examiner, the hearing
202 examiner shall issue a written recommendation to the governor in addition to complying with
203 Subsection (6)(d).

204 (f) A commissioner has five days from the day on which the commissioner receives the
205 findings and conclusions described in Subsection (6)(d) to file written objections to the
206 recommendation before the governor issues a final order.

207 (g) The governor shall:

208 (i) issue the final order under this Subsection (6) in writing; and

209 (ii) serve the final order upon the commissioner.

210 ~~[(7)(a) A commissioner may not receive compensation or benefits for the~~
211 ~~commissioner's service, but may receive per diem and expenses incurred in the performance of~~
212 ~~the commissioner's official duties at the rates established by the Division of Finance under~~
213 ~~Sections 63A-3-106 and 63A-3-107.]~~

214 ~~[(b) A commissioner may decline to receive per diem and expenses for the~~
215 ~~commissioner's service.]~~

216 (7) A commissioner may not receive compensation or benefits for the commissioner's
217 service, but may receive per diem and travel expenses in accordance with:

218 (a) Section 63A-3-106;

219 (b) Section 63A-3-107; and

220 (c) rules made by the Division of Finance pursuant to Sections 63A-3-106 and
221 63A-3-107.

222 (8) (a) (i) The commission shall elect:

223 (A) one commissioner to serve as chair;

224 (B) another commissioner to serve as vice chair; and

225 (C) other commission officers as the commission considers advisable.

226 (ii) A commissioner shall serve in the office to which the commissioner is elected
227 under Subsection (8)(a)(i) at the pleasure of the commission.

228 (b) Each commissioner has equal voting rights on a commission matter when in
229 attendance at a commission meeting.

230 (c) Three commissioners is a quorum for conducting commission business.

231 (d) A majority vote of the quorum present at a meeting is required for the commission
232 to act.

233 (9) (a) The commission shall meet at least monthly, but may hold other meetings at
234 times and places as scheduled by:

235 (i) the commission;

236 (ii) the chair; or

237 (iii) three commissioners upon filing a written request for a meeting with the chair.

238 (b) Notice of the time and place of a commission meeting shall be given to each
239 commissioner, and to the public in compliance with Title 52, Chapter 4, Open and Public
240 Meetings Act. A commission meeting is open to the public, except for a commission meeting
241 or portion of a commission meeting that is closed by the commission as authorized by Sections
242 52-4-204 and 52-4-205.

243 Section 4. Section **63A-3-106** is amended to read:

244 **63A-3-106. Per diem rates for board members.**

245 (1) As used in this section and Section 63A-3-107:

246 (a) "Board" means a board, commission, council, committee, task force, or similar
247 body established to perform a governmental function.

248 (b) "Board member" means a person appointed or designated by statute to serve on a
249 board.

250 ~~[(b)]~~ (c) "Executive branch" means ~~[all departments, divisions, agencies, boards, and~~
251 ~~offices]~~ a department, division, agency, board, or office within the executive branch of state
252 government.

253 ~~[(c)]~~ (d) "Governmental entity" has the same meaning as provided under Section
254 63G-2-103.

255 ~~[(d)]~~ (e) "Higher education" means a state institution of higher education, as defined
256 under Section 53B-1-102.

257 ~~[(e)]~~ (f) "Officer" means ~~[a member of a board or]~~ a person who is elected or appointed
258 to an office or position within a governmental entity.

259 (g) "Official meeting" means a meeting of a board that is called in accordance with
260 statute.

261 (2) In accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act, and
262 subject to approval by the executive director, the director of the Division of Finance shall make
263 rules establishing per diem rates to defray subsistence costs for a board member's attendance at
264 an official meeting ~~[of a board of which the officer or employee is a member].~~

265 (3) Unless otherwise provided by statute, a per diem rate established under Subsection
266 (2) is applicable to a board member who serves:

267 (a) ~~[is applicable to an officer or employee of]~~ within the executive branch, except as
268 provided under Subsection (3)(b);

269 (b) ~~[is applicable to an officer or employee of]~~ within higher education, unless higher
270 education pays the costs of the per diem; ~~[and]~~

271 (c) on a board that is:

272 (i) not included under Subsection (3)(a) or (b); and

273 (ii) created by a statute that adopts the per diem rates by reference to:

274 (A) this section; and

275 (B) the rule authorized by this section; and

276 ~~[(c) may be applicable to an officer or employee of]~~

277 (d) within a government entity that is not included under Subsection (3)(a), if the
278 government entity adopts the per diem rates by reference to:

279 (i) this section; or

280 (ii) the rule establishing the per diem rates.

281 (4) (a) Unless otherwise provided by statute, a board member ~~[of a board]~~ may receive
282 per diem under this section and travel expenses under Section 63A-3-107 ~~[when]~~ if the per
283 diem and travel expenses are incurred by the board member for attendance at an official
284 meeting ~~[of a board]~~.

285 (b) Notwithstanding ~~[the provisions of]~~ Subsection (4)(a), a board member may not
286 receive per diem or travel expenses under this Subsection (4) if the board member is being paid
287 ~~[as an officer or employee of]~~ by a governmental entity while performing the board member's
288 service on the board.

289 (5) A board member ~~[of a board]~~ may decline to receive per diem for the board
290 member's service.

291 Section 5. Section **63A-3-107** is amended to read:

292 **63A-3-107. Travel expenses of board members and state officers and employees.**

293 (1) In accordance with Title 63G, Chapter 3, Utah Administrative Rulemaking Act, and
294 subject to approval by the executive director, the director of the Division of Finance shall make
295 rules governing in-state and out-of-state travel expenses.

296 (2) Unless otherwise provided by statute, a travel expense rule established under
297 Subsection (1) is applicable to:

298 (a) ~~[is applicable to]~~ a board member, an officer, or employee of the executive branch,
299 except as provided under Subsection (2)(b);

300 (b) ~~[is applicable to]~~ a board member, an officer, or employee of higher education,
301 unless higher education pays the costs of the travel expenses; ~~[and]~~

302 ~~[(c) may be applicable to]~~

303 (c) a board member who:

304 (i) is not included under Subsection (2)(a) or (b); and

305 (ii) serves on a board created by a statute that adopts the travel expense rates by
306 reference to:

307 (A) this section; and
 308 (B) the rule authorized by this section; and
 309 (d) a government entity that is not included under Subsection (2)(a), if the government
 310 entity adopts the travel expense provisions by reference to:

311 (i) this section; or
 312 (ii) the rule establishing the travel expense provisions.

313 (3) The Division of Finance shall make the travel expense rules on the basis of:

314 (a) a mileage allowance; and
 315 (b) reimbursement for other travel expenses incurred.

316 (4) The travel expense rules may specify an exception to a travel expense rule or allow
 317 [modification] the director of the Division of Finance to make an exception to a travel expense
 318 rule, when justified by the executive director of the executive branch agency or department, to
 319 meet special circumstances encountered in official attendance at a conference, convention,
 320 meeting, or other official business, as determined by the director of the Division of Finance.

321 (5) ~~(a)~~ An officer or employee of the executive branch may not incur obligations for
 322 travel outside ~~[Utah]~~ the state without the advance approval ~~[of the director of the Division of~~
 323 ~~Finance. (b) The director of the Division of Finance may delegate the authority to approve~~
 324 ~~travel outside the state to an]~~ of the executive director or a designee of the executive director of
 325 ~~[a state]~~ an executive branch department or agency.

326 ~~[(c) The approval under Subsection (5)(a) or (b), shall include a certification as to the~~
 327 ~~availability of funds.]~~

328 (6) A board member ~~[of a board]~~ may decline to receive travel expenses for the board
 329 member's service.

330 Section 6. Section **73-30-201** is amended to read:

331 **73-30-201. Advisory council created -- Staffing.**

332 (1) There is created an advisory council known as the "Great Salt Lake Advisory
 333 Council" consisting of 11 members listed in Subsection (2).

334 (2) (a) The governor shall appoint the following members, with the consent of the
 335 Senate:

336 (i) one representative of industry representing the extractive industry;

337 (ii) one representative of industry representing aquaculture;

338 (iii) one representative of conservation interests;
339 (iv) one representative of a migratory bird protection area as defined in Section
340 23-28-102;
341 (v) one representative who is an elected official from municipal government, or the
342 elected official's designee;
343 (vi) five representatives who are elected officials from county government, or the
344 elected official's designee, one each representing:
345 (A) Box Elder County;
346 (B) Davis County;
347 (C) Salt Lake County;
348 (D) Tooele County; and
349 (E) Weber County; and
350 (vii) one representative of a publicly owned treatment works.
351 (3) (a) Except as required by Subsection (3)(b), each member shall serve a four-year
352 term.
353 (b) Notwithstanding Subsection (3)(a), at the time of appointment or reappointment,
354 the governor shall adjust the length of terms of voting members to ensure that the terms of
355 council members are staggered so that approximately half of the council is appointed every two
356 years.
357 (c) When a vacancy occurs in the membership for any reason, the governor shall
358 appoint a replacement for the unexpired term with the consent of the Senate.
359 (d) A member shall hold office until the member's successor is appointed and qualified.
360 (4) The council shall determine:
361 (a) the time and place of meetings; and
362 (b) any other procedural matter not specified in this chapter.
363 (5) (a) Attendance of six members at a meeting of the council constitutes a quorum.
364 (b) A vote of the majority of the members present at a meeting when a quorum is
365 present constitutes an action of the council.
366 ~~[(6) (a) (i) A member who is not a government employee may not receive~~
367 ~~compensation or benefits for the member's services, but may receive per diem and expenses~~
368 ~~incurred in the performance of the member's official duties at the rates established by the~~

369 Division of Finance under Sections ~~63A-3-106 and 63A-3-107.~~]

370 [~~(ii) A member who is not a government employee may decline to receive per diem and~~
371 ~~expenses for the member's service.~~]

372 [~~(b) (i) A state government officer or employee member who does not receive salary,~~
373 ~~per diem, or expenses from the member's agency for the member's service may receive per~~
374 ~~diem and expenses incurred in the performance of the official duties from the council at the~~
375 ~~rates established by the Division of Finance under Sections 63A-3-106 and 63A-3-107.]~~

376 [~~(ii) A state government officer or employee member may decline to receive per diem~~
377 ~~and expenses for the member's service.~~]

378 [~~(c) (i) A local government member who does not receive salary, per diem, or expenses~~
379 ~~from the entity that the member represents for the member's service may receive per diem and~~
380 ~~expenses incurred in the performance of the member's official duties at the rates established by~~
381 ~~the Division of Finance under Sections 63A-3-106 and 63A-3-107.]~~

382 [~~(ii) A local government member may decline to receive per diem and expenses for the~~
383 ~~member's service.~~]

384 (6) A member may not receive compensation or benefits for the member's service, but
385 may receive per diem and travel expenses in accordance with:

386 (a) Section 63A-3-106;

387 (b) Section 63A-3-107; and

388 (c) rules made by the Division of Finance pursuant to Sections 63A-3-106 and
389 63A-3-107.

390 (7) The Department of Natural Resources and the Department of Environmental
391 Quality shall coordinate and provide necessary staff assistance to the council.

392 Section 7. **Effective date.**

393 (1) Except as provided in Subsection (2), this bill takes effect on May 10, 2011.

394 (2) The amendments to Section 32B-2-201 (Effective 07/01/11) take effect on July 1,
395 2011.

Legislative Review Note
as of 10-25-10 11:21 AM

Office of Legislative Research and General Counsel

FISCAL NOTE

S.B. 13, 2011 General Session

SHORT TITLE: Per Diem and Travel Modifications

SPONSOR: Knudson, P.

STATE OF UTAH

STATE GOVERNMENT (UCA 36-12-13(2)(b))

Enactment of this bill likely will not materially impact the state budget.

LOCAL GOVERNMENTS (UCA 36-12-13(2)(c))

Enactment of this bill likely will not result in direct, measurable costs and/or benefits for local governments.

DIRECT EXPENDITURES BY UTAH RESIDENTS AND BUSINESSES (UCA 36-12-13(2)(d))

Enactment of this bill likely will not result in direct, measurable expenditures by Utah residents or businesses.