## THE GENERAL ASSEMBLY OF PENNSYLVANIA

## SENATE BILL

No. 1018 Session of 2022

INTRODUCED BY AUMENT, YAW, MARTIN, ARGALL, BARTOLOTTA, ROBINSON, J. WARD, SCAVELLO, REGAN, BROOKS, PITTMAN, STEFANO, MASTRIANO, PHILLIPS-HILL, HUTCHINSON AND BAKER, JANUARY 20, 2022

SENATOR ARGALL, STATE GOVERNMENT, AS AMENDED, APRIL 6, 2022

## AN ACT

1	Amending Title 25 (Elections) of the Pennsylvania Consolidated	<
2	Statutes, in registration system, providing for updating the	
3 4 5 6 7 8 9	SURE system; and making inconsistent repeals.  AMENDING TITLE 25 (ELECTIONS) OF THE PENNSYLVANIA CONSOLIDATED STATUTES, IN REGISTRATION SYSTEM, FURTHER PROVIDING FOR SURE SYSTEM; IN VOTER REGISTRATION, FURTHER PROVIDING FOR APPROVAL OF REGISTRATION APPLICATIONS; IN CHANGES IN RECORDS, FURTHER PROVIDING FOR DEATH OF REGISTRANT; IN PROVISIONS CONTINGENT ON FEDERAL LAW, FURTHER PROVIDING FOR REMOVAL OF ELECTORS; AND MAKING A RELATED REPEAL.	<
11	The General Assembly of the Commonwealth of Pennsylvania	
12	hereby enacts as follows:	
13	Section 1. Title 25 of the Pennsylvania Consolidated	<
14	Statutes is amended by adding a section to read:	
15	§ 1224. Updating the SURE system.	
16	(a) Creation of new system. The department shall begin the	
17	process for replacing the current SURE system. The new system	
18	shall incorporate all of the following improvements:	
19	(1) Automated processes, including a hard stop, to	
20	prevent the inclusion of duplicate driver's license numbers.	
21	(2) Automated processes in the replacement system for	

SURE to prevent the recording of obviously inaccurate date of
births and voter registration dates.
(3) Current leading security features.
(b) Changes for new and existing system. The department
shall incorporate the following information technology
enhancements into the design of the replacement SURE system
and implement some or all of the following enhancements into
the current SURE system:
(1) A Geographic Information System feature and related
enhancements that would check addresses to:
(i) Ensure the address is within the county
identified on the application.
(ii) Ensure that electronic applications are
forwarded to the correct county for processing.
(iii) In the case of paper applications, ensure that
county staff can be immediately alerted if the address
posted to SURE is not within the county listed on the
<u>application.</u>
(2) An edit check that would alert or prevent county
staff from approving applications that have non Pennsylvania
states or zip codes within the residential addresses.
(3) A read only feature for certain data fields that
typically do not change, including date of birth, driver's
license number and Social Security number to prevent
unintended edits. These fields may be edited only by
designated management staff along with documenting the reason
for the edit.
(4) A hard stop feature in the SURE system that would
prevent county staff from canceling voter records using
unallowable codes within 90 days of an election.

	13) A decimation notice to be automatically generated
2	and mailed to individuals that are not currently registered
3	to vote but submit a change of address request for their
4	voter registration record. This will assist in notifying
5	those individuals that they are not registered to vote.
6	(6) The ability for department and county staff to build
7	and run their own reports.
8	(c) Updates. The department shall make the following
9	updates to the SURE system:
10	(1) Require the provision of specific policies and
11	direction from Federal authorities supporting the
12	department's position in the event that the secretary
13	believes the department cannot provide information due to
14	security concerns.
15	(2) Evaluate the lists of voter registration records
16	with the same driver's license numbers and potential
17	duplicate cases provided by the Department of the Auditor
18	General and work with the county election offices to
19	investigate and eliminate the specific duplicate information
20	identified during the audit.
21	(3) Perform additional data analysis and cleansing
22	procedures and work with the counties to remove duplicate and
23	incorrect data from the SURE system before migration into the
24	replacement system for SURE.
25	(4) Evaluate and update, as needed, the instructions
26	provided to the counties in the SURE job aids to ensure the
27	instructions provide adequate guidance on how to check for
28	duplicates in the SURE system or the replacement system for
29	SURE.
30	(5) Work with the Department of Health to ensure the

_	process is working properly regarding rotwarding death
2	records to the department with all relevant, appropriate and
3	corrected information so that counties can evaluate the
4	information and cancel the voter registrations of deceased
5	<u>individuals.</u>
6	(6) Ensure agreements with other agencies include
7	requirements that vendors comply with all Commonwealth
8	security policies and that the agencies update vendor
9	contracts to include the most recent Department of General
10	Services Information Technology's Contracts Terms and
11	Conditions policy for security, confidentiality and audit
12	<u>provisions.</u>
13	(7) Implement the security guidelines issued by the
14	United States Department of Homeland Security, Cybersecurity
15	and Infrastructure Security Agency in May 2019, entitled Best
16	Practices for Securing Election Systems.
17	(8) Monitor vendors through a documented process that
18	complies with Management Directive 325.13, Service
19	Organization Controls, including documented reviews of
20	service organization control reports.
21	(9) Collaborate with the Department of Transportation
22	and Governor's Office of Administration, Office for
23	Information Technology, to identify key contacts at each
24	agency and delivery center who would provide oversight and
25	evaluation of each service organization's internal controls.
26	Specific consideration should be given to the following:
27	(i) Timely reviewing Service Organization Controls
28	reports and documenting the assessment of the review.
29	(ii) Reviewing Service Organization Controls reports
30	for noted exceptions that may affect department processes

Τ	and Iollow up with the vendor's corrective action plans.
2	(iii) Reviewing Service Organization Controls
3	reports' complementary user entity controls to ensure
4	those controls are in place and operating effectively at
5	agencies or applicable sub-service organizations.
6	(iv) Ensuring Service Organization Controls report
7	results are communicated to all affected agencies and
8	escalation procedures exist when the report includes
9	control objective exceptions, testing deviations or a
10	qualified opinion.
11	(10) Update the SURE equipment use policy to address the
12	risk of counties connecting county owned equipment to the
13	SURE system or deviating from the preferred architectural
14	model.
15	(11) Ensure that all county users, including county
16	administrators and vendors, review and sign an updated
17	version of the SURE equipment use policy.
18	(12) Correct the reference to the SURE user and
19	equipment policy on the SURE user ID request form to
20	eliminate confusion as to policy requirements applicable to
21	county users of the SURE system.
22	(13) Create a master list of all SURE system policies
23	applicable to the counties and the county's information
24	technology vendors, which clearly specifies the most recent
25	approved versions for each policy.
26	(14) Emphasize to the counties the vital need and
27	importance of having a second person review the data entered
28	into SURE to reduce data entry errors and increase the
29	accuracy of voter records.
30	(15) Request that legal counsel make a determination as

Τ	to whether the department can:
2	(i) Direct the counties to review pending
3	applications and reject them.
4	(ii) Establish a time period for requiring counties
5	to process, or reject if applicable, all applications
6	placed into pending status.
7	(16) Instruct the counties to review the applications in
8	pending status to determine if another application for the
9	person has been approved which would then lead the county to
10	reject the initial application currently in pending status.
11	(17) Develop detailed written procedures, including
12	detailed processes to be performed and by whom, regarding the
13	department monitoring the activities of the counties to
L 4	ensure required processes are completed properly and timely.
15	(18) Instruct the counties that have not been updating
L 6	the status of voters from active to inactive, for those
L7	voters who meet the criteria of an inactive voter, to perform
18	list maintenance and update voters' status as necessary. The
L 9	department shall determine the deadline for counties to
20	complete this update. A formal reminder shall be sent to each
21	county on the importance of the need to perform this type of
22	<del>list maintenance.</del>
23	(19) Instruct the counties that have not been canceling
24	the records of the inactive voters who meet the criteria for
25	cancellation to perform list maintenance and update voters!
26	status as necessary. The department shall determine the
27	deadline for counties to complete this update. A formal
28	reminder shall be sent to each county on the importance of
29	the need to perform this type of list maintenance.
30	(20) Utilize information available from the Electronic

Ī	Registration Information Center to assist in improving the
Í	accuracy of voter registration records.
	(21) Forward information for the four voting records
<del>†</del>	that contained non Pennsylvania residential information to
<u>†</u>	the applicable counties for follow up and possible
5	<del>cancellation.</del>
	(22) Forward information for the 23 voting records that
ć	appeared to contain inaccurate non Pennsylvania residential
<u> </u>	data to the specific counties to research or correct the
1,1	state name or zip code within SURE.
	(23) Formally remind counties of the need to properly
<u> </u>	code transactions when they cancel voter registrations as a
1	result of list maintenance in order to reduce the number of
<u> </u>	cancellations with no reason code or incorrect reason codes.
	(24) Continue to offer hands on training on the SURE
1.4	system and ensure that each county is made aware of the
ć	availability of this training.
	(25) Update the applicable job aids as appropriate to
1	reflect changes in processes, including added steps for
-	identifying duplicate voters when processing applications or
-	linking a Department of Health death record with a registered
<u> </u>	<del>voter.</del>
	(26) Include an issued date on all job aids distributed
<del>†</del>	to the counties and an indexed list of all job aids readily
ć	available on the department's publicly accessible Internet
₹	website to provide a reference as to which version of a job
ć	aid is the most current and the date of the revision.
	(27) Provide guidance to the counties regarding the
ř	maximum length of time that an application can remain in
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1	<u>application should be approved or rejected, if it is </u>
2	determined that the department has the legal authority.
3	(d) Audits, studies and reviews. The department shall
4	implement the following:
5	(1) Require an annual independent audit of each part of
6	the SURE system, supporting architecture and connected
7	systems using a comprehensive framework of security standards
8	which includes a test of the information technology's general
9	controls, tests of cyber-security controls, vulnerability
10	assessments and penetration testing. The following shall
11	apply:
12	(i) Require that auditors have full and confidential
13	access to all information and documents.
14	(ii) Require sufficient and appropriate evidence to
15	back up assertions that the disclosure of certain
16	information to auditing agencies is legally impossible.
17	(iii) Require counties, the Department of
18	Transportation and other related agencies involved in
19	voter registration to cooperate with future audits.
20	(iv) Require results of audits be provided to those
21	in charge of the governance of the SURE system.
22	(2) After conducting cleansing procedures in preparation
23	for migrating to the replacement system for SURE, perform
24	periodic data analysis to ensure that duplicate records
25	created in error are identified and removed from SURE in a
26	timely manner.
27	(3) Evaluate the lists of voter records provided by DAG
28	with a date of birth listed in SURE as January 1, 1800,
29	January 1, 1900, or January 1, 1901, and who appear to be 100
30	vears of age or older and instruct the counties to determine

1	the correct date of birth and ensure the record is still
2	valid and the voter is not deceased.
3	(4) Evaluate the lists of potentially deceased voters
4	provided by the Department of the Auditor General and
5	instruct the counties to investigate and take appropriate
6	action to cancel deceased voters' records in SURE.
7	(5) Study the benefits of an additional periodic
8	comparison of the cumulative file of deaths received from the
9	Department of Health to records in SURE to identify any
10	voters that may have been missed during past reviews. The
11	department should consider performing the match using data
12	analysis techniques and provide matching records to the
13	counties for follow-up.
14	(6) Study the creation of an oversight body to regularly
15	meet about the SURE system consisting of members with SURE
16	system knowledge, relevant expertise and the appropriate
17	independence to perform oversight duties. The secretary may
18	appoint members who represent all key stakeholders of the
19	SURE system, including the counties and the Governor's Office
20	of Administration, Office for Information Technology.
21	(7) Study instituting the use of a form for counties to
22	request and receive approval from the department for
23	deviations from the approved network architectural model or
24	the use of county owned equipment.
25	(8) Study supplementing the data analysis by contracting
26	with a third party vendor to periodically perform analysis on
27	the data in SURE to identify potentially inaccurate or
28	missing data for the department or counties to investigate
29	and resolve.
30	(9) Study working with the Department of Transportation

t	to revise the voter registration process to ensure all
Ĭ	required voter registration information is obtained when an
i	ndividual requests to update an individual's voter
ť	registration address.
	(10) Develop an effective audit trail for registration
	applications received through the Electronic Registration
	Information Center to enable either department or county
	election staff to review and confirm the accuracy of
	nformation in SURE to the original point of entry of
Ė	nformation by the registrant in accordance with the
f	<del>Collowing:</del>
	(i) (Reserved).
	(ii) If the department is unable to implement this
	policy electronically, the department should develop a
	policy requiring county election staff to print out and
	scan into SURE voter registration related documents that
	are received through the Electronic Registration
	Information Center and attach the documents to the
	voter's record.
	(11) Develop and issue a directive regarding records
ř	etention for SURE and work with the Pennsylvania Historical
5	and Museum Commission to confirm that the County Records
٠,	Manual regarding election records is entirely uniform with
ŧ	the SURE records retention directive to help ensure
$\in$	consistency of records retention amongst all the counties.
1	The directive shall be in accordance with the following:
	(i) The availability of source documentation for
	purposes of evaluating accuracy of the voter registration
	information by an external party must be considered.
	(ii) The directive should be placed in a prominent

1	location on the department's publicly accessible Internet
2	website.
3	(iii) Require that the directive be sent at least
4	yearly to all county election offices.
5	(12) Update the SURE regulations to ensure that the
6	records are in accordance with the newly developed and
7	distributed record retention policy and the updated
8	Pennsylvania Historical and Museum Commission's County
9	Records Manual.
10	Section 2. The department may promulgate rules and
11	regulations to administer and enforce this act.
12	Section 3. The following acts and parts of acts are repealed
13	insofar as they are inconsistent with this act:
14	(1) 25 Pa.C.S. § 1323(a)(1).
15	(2) 25 Pa.C.S. § 1328(c).
16	<del>(3) 25 Pa.C.S. § 1401(c).</del>
17	(4) 25 Pa.C.S. § 1402(b)(3).
18	(5) 25 Pa.C.S. § 1405(c).
19	<del>(6) 25 Pa.C.S. § 1707.</del>
20	(7) 25 Pa.C.S. § 1901(b)(1)(i).
21	Section 4. This act shall take effect in 60 days.
22	SECTION 1. SECTION 1222 OF TITLE 25 OF THE PENNSYLVANIA <
23	CONSOLIDATED STATUTES IS AMENDED BY ADDING SUBSECTIONS TO READ:
24	§ 1222. SURE SYSTEM.
25	* * *
26	(B.1) ADVISORY BOARD
27	(1) THE SURE ADVISORY BOARD IS ESTABLISHED TO ADVISE THE
28	DEPARTMENT REGARDING THE IMPLEMENTATION AND DEPLOYMENT OF THE
29	SURE SYSTEM.
30	(2) THE ADVISORY BOARD SHALL CONSIST OF THE FOLLOWING

1	MEMBERS:
2	(I) INDIVIDUALS IDENTIFIED UNDER SUBSECTION (C.4) (1)
3	FROM THE DEPARTMENT OF TRANSPORTATION, THE DEPARTMENT OF
4	STATE, THE OFFICE OF ADMINISTRATION AND THE OFFICE OF
5	INFORMATION TECHNOLOGY TO BE APPOINTED BY THE SECRETARY.
6	(II) ONE COUNTY DIRECTOR OF ELECTIONS APPOINTED BY
7	EACH OF THE FOUR CAUCUSES IN THE GENERAL ASSEMBLY.
8	(III) THE PRESIDENT AND VICE PRESIDENT, OR A
9	DESIGNEE OF THE PRESIDENT AND VICE PRESIDENT, OF THE
10	COUNTY COMMISSIONERS ASSOCIATION OF PENNSYLVANIA.
11	(IV) THE CHAIR AND MINORITY CHAIR OF THE STATE
12	GOVERNMENT COMMITTEE OF THE SENATE, OR A DESIGNEE.
13	(V) THE CHAIR AND MINORITY CHAIR OF THE STATE
14	GOVERNMENT COMMITTEE OF THE HOUSE OF REPRESENTATIVES, OR
15	A DESIGNEE.
16	(3) THE TERM OF OFFICE OF EACH MEMBER OF THE ADVISORY
17	BOARD SHALL BE COTERMINOUS WITH THE TERM OF THE AUTHORITY
18	APPOINTING THAT MEMBER.
19	(4) THE ADVISORY BOARD SHALL MEET WITHIN 90 DAYS OF THE
20	EFFECTIVE DATE OF THIS SUBSECTION AND SHALL SELECT ONE OF THE
21	MEMBERS APPOINTED UNDER PARAGRAPH (2) AS THE CHAIR OF THE
22	ADVISORY COMMITTEE. THE FOLLOWING APPLY:
23	(I) AFTER THE INITIAL MEETING, THE CHAIR OF THE
24	ADVISORY BOARD SHALL ORGANIZE MONTHLY MEETINGS OF THE
25	ADVISORY BOARD UNTIL THE ADVISORY BOARD DETERMINES BY A
26	TWO-THIRDS VOTE TO CHANGE THE FREQUENCY OF THE MEETINGS.
27	(II) THE RELEVANT DEPARTMENT STAFF AND
28	REPRESENTATIVES OF RELEVANT PROJECT VENDORS SHALL ATTEND
29	EACH MEETING OF THE ADVISORY BOARD.
30	(III) THE DEPARTMENT SHALL PROVIDE ADMINISTRATIVE

1	SUPPORT FOR THE ADVISORY BOARD.
2	(5) THE ADVISORY BOARD SHALL HAVE THE FOLLOWING POWERS
3	AND DUTIES:
4	(I) TO MONITOR THE DEVELOPMENT, IMPLEMENTATION,
5	DEPLOYMENT AND MAINTENANCE OF THE SURE SYSTEM.
6	(II) TO REQUEST INFORMATION RELATED TO THE SURE
7	SYSTEM. THE DEPARTMENT SHALL PROVIDE INFORMATION
8	REQUESTED UNLESS THE SPECIFIC INFORMATION IS DETERMINED
9	BY THE DEPARTMENT TO BE OF A PROPRIETARY INTEREST OR THE
10	RELEASE OF THE INFORMATION IS PROHIBITED BY LAW, IN WHICH
11	CASE, THE DEPARTMENT SHALL PROVIDE SUFFICIENT AND
12	APPROPRIATE EVIDENCE TO BACK UP ASSERTIONS THAT THE
13	DISCLOSURE OF CERTAIN INFORMATION TO THE ADVISORY BOARD
14	IS LEGALLY IMPOSSIBLE.
15	(III) TO MAKE RECOMMENDATIONS TO THE DEPARTMENT
16	REGARDING THE SURE SYSTEM.
17	(IV) TO PROVIDE THE DEPARTMENT WITH ASSISTANCE
18	RELATED TO TESTING OF THE SURE SYSTEM.
19	(V) TO PROVIDE A REPORT, NO LATER THAN JUNE 30 OF
20	EACH YEAR, TO THE STATE GOVERNMENT COMMITTEE OF THE
21	SENATE AND THE STATE GOVERNMENT COMMITTEE OF THE HOUSE OF
22	REPRESENTATIVES. THE REPORT SHALL INCLUDE THE ADVISORY
23	BOARD'S ASSESSMENT OF THE PROGRESS REGARDING THE
24	DEVELOPMENT, IMPLEMENTATION, DEPLOYMENT AND MAINTENANCE
25	OF THE TECHNOLOGICAL UPGRADES, A LIST OF RECOMMENDATIONS
26	THAT THE ADVISORY BOARD HAS MADE TO THE DEPARTMENT AND
27	WHETHER THOSE RECOMMENDATIONS HAVE BEEN ACCEPTED. THE
28	DEPARTMENT SHALL BE PROVIDED WITH A DRAFT COPY OF THE
29	REPORT AT LEAST 30 DAYS PRIOR TO SUBMISSION UNDER THIS
30	SUBPARAGRAPH AND SHALL BE PERMITTED TO INCLUDE THE

1	DEPARTMENT'S RESPONSE TO THE CONTENTS OF THE REPORT. THE
2	DEPARTMENT MAY NOT DELAY THE SUBMISSION OF THE REPORT BY
3	THE ADVISORY BOARD.
4	* * *
5	(C.1) REQUIRED FEATURES NOTWITHSTANDING ANY OTHER
6	PROVISION OF LAW, THE DEPARTMENT SHALL INCORPORATE THE FOLLOWING
7	TECHNOLOGY ENHANCEMENT FEATURES WITHIN THE SURE SYSTEM:
8	(1) AUTOMATED PROCESSES, INCLUDING A HARD STOP, TO
9	PREVENT THE INCLUSION OF DUPLICATE DRIVER'S LICENSE NUMBERS.
10	(2) AUTOMATED PROCESSES IN THE REPLACEMENT SYSTEM FOR
11	THE SURE SYSTEM TO PREVENT THE RECORDING OF OBVIOUSLY
12	INACCURATE DATE OF BIRTHS AND VOTER REGISTRATION DATES.
13	(3) CURRENT LEADING SECURITY FEATURES.
14	(4) A GEOGRAPHIC INFORMATION SYSTEM FEATURE AND RELATED
15	ENHANCEMENTS THAT WOULD CHECK ADDRESSES TO ENSURE THAT:
16	(I) THE ADDRESS IS WITHIN THE COUNTY IDENTIFIED ON
17	THE APPLICATION.
18	(II) ELECTRONIC APPLICATIONS ARE FORWARDED TO THE
19	CORRECT COUNTY FOR PROCESSING.
20	(III) FOR PAPER APPLICATIONS, COUNTY STAFF CAN BE
21	IMMEDIATELY ALERTED IF THE ADDRESS POSTED TO THE SURE
22	SYSTEM IS NOT WITHIN THE COUNTY LISTED ON THE
23	APPLICATION.
24	(5) AN EDIT CHECK THAT WOULD ALERT OR PREVENT COUNTY
25	STAFF FROM APPROVING APPLICATIONS THAT HAVE NON-PENNSYLVANIA
26	STATES OR ZIP CODES WITHIN THE RESIDENTIAL ADDRESSES.
27	(6) A READ-ONLY FEATURE FOR CERTAIN DATA FIELDS THAT
28	TYPICALLY DO NOT CHANGE, INCLUDING DATE OF BIRTH, DRIVER'S
29	LICENSE NUMBER AND SOCIAL SECURITY NUMBER TO PREVENT
30	UNINTENDED EDITS. THE FIELDS MAY ONLY BE EDITED BY DESIGNATED

- 1 MANAGEMENT STAFF ALONG WHO MUST DOCUMENT THE REASON FOR THE
- 2 EDIT.
- 3 (7) A HARD STOP FEATURE THAT WOULD PREVENT COUNTY STAFF
- 4 FROM CANCELING VOTER RECORDS FOR REASONS OTHER THAN PROVIDED
- 5 FOR IN THIS TITLE WITHIN 90 DAYS OF AN ELECTION.
- 6 (8) A DECLINATION NOTICE TO BE AUTOMATICALLY GENERATED
- 7 AND MAILED TO INDIVIDUALS THAT ARE NOT CURRENTLY REGISTERED
- 8 TO VOTE BUT SUBMIT A CHANGE OF ADDRESS REQUEST FOR THEIR
- 9 VOTER REGISTRATION RECORD.
- 10 (9) THE ABILITY FOR DEPARTMENT AND COUNTY STAFF TO BUILD
- 11 AND RUN THEIR OWN REPORTS.
- 12 (C.2) DEPARTMENT RESPONSIBILITIES. -- NOTWITHSTANDING ANY
- 13 OTHER PROVISION OF LAW, THE DEPARTMENT SHALL PERFORM THE
- 14 FOLLOWING ACTIONS WITHIN 30 DAYS OF THE EFFECTIVE DATE OF THIS
- 15 SUBSECTION:
- 16 (1) IDENTIFY VOTER REGISTRATION RECORDS WITH THE SAME
- 17 DRIVER'S LICENSE NUMBERS AND POTENTIAL DUPLICATE CASES AND
- 18 DIRECT COUNTY ELECTION OFFICES TO INVESTIGATE AND ELIMINATE
- 19 THE SPECIFIC DUPLICATE INFORMATION IDENTIFIED WITHIN 14 DAYS
- 20 AFTER NOTIFICATION FROM THE DEPARTMENT.
- 21 (2) IN COORDINATION WITH COUNTIES, PERFORM ADDITIONAL
- DATA ANALYSIS AND CLEANSING PROCEDURES TO REMOVE DUPLICATE
- 23 AND INCORRECT DATA FROM THE SURE SYSTEM.
- 24 (3) EVALUATE AND UPDATE THE INSTRUCTIONS PROVIDED TO THE
- 25 COUNTIES IN THE SURE SYSTEM JOB AIDS TO ENSURE THAT THE
- 26 INSTRUCTIONS PROVIDE ADEQUATE GUIDANCE ON HOW TO CHECK FOR
- 27 DUPLICATES IN THE SURE SYSTEM OR A REPLACEMENT SYSTEM FOR THE
- 28 SURE SYSTEM.
- 29 (4) IDENTIFY AND COLLABORATE WITH COUNTIES TO RESOLVE
- 30 PENDING APPLICATIONS.

1	(5) IDENTIFY VOTER RECORDS WITH A DATE OF BIRTH LISTED
2	IN THE SURE SYSTEM AS JANUARY 1, 1800, JANUARY 1, 1900, OR
3	JANUARY 1, 1901, AND WHO APPEAR TO BE 100 YEARS OF AGE OR
4	OLDER AND INSTRUCT THE COUNTIES TO DETERMINE THE CORRECT DATE
5	OF BIRTH AND ENSURE THAT THE RECORD IS STILL VALID AND THE
6	VOTER IS NOT DECEASED.
7	(6) PROVIDE A STATUS REPORT ON THE SURE SYSTEM TO ALL
8	COUNTIES, INCLUDING CURRENTLY KNOWN CHALLENGES WITH THE SURE
9	SYSTEM, NUMBERS OF OPEN HELP DESK TICKETS AND PLANNED
10	DEPLOYMENTS OF SYSTEM CHANGES WITHIN THE NEXT 90 DAYS,
11	INCLUDING ANY NECESSARY SOFTWARE, HARDWARE, POLICY OR
12	PROCEDURAL CHANGES THAT WILL BE NEEDED FOR DEPLOYMENT. THESE
13	STATUS UPDATES SHALL BE PROVIDED ON A BIWEEKLY BASIS
14	THEREAFTER.
15	(C.3) ACCURACY OF RECORDS THE DEPARTMENT SHALL INSTITUTE
16	THE FOLLOWING PROCEDURES TO ENSURE THE ACCURACY OF THE VOTER
17	REGISTRATION LISTS WITHIN THE SURE SYSTEM:
18	(1) ANNUALLY REVIEW THE PROCESS OF RECEIVING DEATH
19	RECORDS FROM THE DEPARTMENT OF HEALTH AND NOTIFYING COUNTIES
20	OF DECEASED INDIVIDUALS AND ENSURE COMPLIANCE WITH SECTION
21	1505(A) AND (B) (RELATING TO DEATH OF REGISTRANT).
22	(2) IN COORDINATION WITH THE OFFICE OF ADMINISTRATION
23	AND OFFICE FOR INFORMATION TECHNOLOGY, IMPLEMENT ELECTION
24	SECURITY GUIDELINES ISSUED BY THE UNITED STATES DEPARTMENT OF
25	HOMELAND SECURITY, CYBERSECURITY AND INFRASTRUCTURE SECURITY
26	AGENCY.
27	(3) UPDATE THE SURE SYSTEM EQUIPMENT USE POLICY TO
28	ADDRESS THE RISK OF COUNTIES CONNECTING COUNTY-OWNED
29	EQUIPMENT TO THE SURE SYSTEM OR DEVIATING FROM THE PREFERRED
30	ARCHITECTURAL MODEL.

1	(4) UTILIZE INFORMATION AVAILABLE FROM THIRD-PARTY
2	PROVIDERS, INCLUDING THE ELECTRONIC REGISTRATION INFORMATION
3	CENTER TO ASSIST IN IMPROVING THE ACCURACY OF VOTER
4	REGISTRATION RECORDS.
5	(5) ENSURE THAT EACH COUNTY USER, INCLUDING COUNTY
6	ADMINISTRATORS AND VENDORS, REVIEW AND SIGN AN UPDATED
7	VERSION OF THE SURE SYSTEM EQUIPMENT USE POLICY.
8	(6) CREATE A MASTER LIST OF EACH SURE SYSTEM POLICY
9	APPLICABLE TO THE COUNTIES AND THE COUNTY'S INFORMATION
10	TECHNOLOGY VENDORS, WHICH CLEARLY SPECIFIES THE MOST RECENT
11	APPROVED VERSIONS FOR EACH POLICY.
12	(7) DEVELOP DETAILED WRITTEN PROCEDURES, INCLUDING
13	DETAILED PROCESSES TO BE PERFORMED AND BY WHOM, REGARDING THE
14	DEPARTMENT MONITORING THE ACTIVITIES OF THE COUNTIES TO
15	ENSURE THAT REQUIRED PROCESSES ARE COMPLETED PROPERLY AND
16	TIMELY.
17	(8) DETERMINE AND ENFORCE COMPLIANCE WITH SECTION
18	1901(C) AND (D) (RELATING TO REMOVAL OF ELECTORS).
19	(9) OFFER HANDS-ON TRAINING ON THE SURE SYSTEM AND
20	ENSURE THAT EACH COUNTY IS MADE AWARE OF THE AVAILABILITY OF
21	THE TRAINING.
22	(10) UPDATE THE APPLICABLE JOB AIDS AS APPROPRIATE TO
23	REFLECT CHANGES IN PROCESSES, INCLUDING ADDED STEPS FOR
24	IDENTIFYING DUPLICATE VOTERS WHEN PROCESSING APPLICATIONS OR
25	LINKING A DEPARTMENT OF HEALTH DEATH RECORD WITH A REGISTERED
26	VOTER.
27	(11) INCLUDE AN ISSUED DATE ON EACH JOB AID DISTRIBUTED
28	TO THE COUNTIES AND AN INDEXED LIST OF EACH JOB AID READILY
29	AVAILABLE ON THE DEPARTMENT'S PUBLICLY ACCESSIBLE INTERNET
30	WEBSITE TO PROVIDE A REFERENCE AS TO WHICH VERSION OF A JOB

1	AID IS THE MOST CURRENT AND THE DATE OF THE REVISION.
2	(C.4) SURE SYSTEM REPORTING AND INFRASTRUCTURE OVERSIGHT
3	NOTWITHSTANDING ANY OTHER PROVISION OF LAW, THE DEPARTMENT SHALL
4	DO THE FOLLOWING:
5	(1) IN COORDINATION WITH THE DEPARTMENT OF
6	TRANSPORTATION, THE OFFICE OF ADMINISTRATION AND THE OFFICE
7	FOR INFORMATION TECHNOLOGY, CREATE A CLEARLY DEFINED
8	GOVERNANCE STRUCTURE AND REPORTING REQUIREMENTS FOR THE
9	OVERSIGHT OF THE MAINTENANCE AND OPERATION OF THE SURE
10	SYSTEM. THE DEPARTMENT SHALL SHARE THE INFORMATION ALONG WITH
11	CONTACT INFORMATION WITH COUNTIES.
12	(2) COLLABORATE WITH THE DEPARTMENT OF TRANSPORTATION,
13	THE OFFICE OF ADMINISTRATION AND THE OFFICE FOR INFORMATION
14	TECHNOLOGY TO IDENTIFY KEY CONTACTS AT EACH AGENCY
15	RESPONSIBLE FOR THE OVERSIGHT AND EVALUATION OF EACH SERVICE
16	ORGANIZATION'S INTERNAL CONTROLS. SPECIFIC CONSIDERATION
17	SHALL BE GIVEN TO THE FOLLOWING:
18	(I) TIMELY REVIEWING SYSTEM AND ORGANIZATION
19	CONTROLS REPORTS AND DOCUMENTING THE ASSESSMENT OF THE
20	REVIEW.
21	(II) REVIEWING SYSTEM AND ORGANIZATION CONTROLS
22	REPORTS FOR NOTED EXCEPTIONS THAT MAY AFFECT DEPARTMENT
23	PROCESSES AND FOLLOW UP WITH THE VENDOR'S CORRECTIVE
24	ACTION PLANS.
25	(III) REVIEWING SYSTEM AND ORGANIZATION CONTROLS
26	REPORTS' COMPLEMENTARY USER ENTITY CONTROLS TO ENSURE
27	THAT THE CONTROLS ARE IN PLACE AND OPERATING EFFECTIVELY
28	AT AGENCIES OR APPLICABLE SUBSERVICE ORGANIZATIONS.
29	(IV) ENSURING THAT SYSTEM AND ORGANIZATION CONTROLS
30	REPORT RESULTS ARE COMMUNICATED TO EACH AFFECTED AGENCY

1	AND ESCALATION PROCEDURES EXIST IF THE REPORT INCLUDES
2	CONTROL OBJECTIVE EXCEPTIONS, TESTING DEVIATIONS OR A
3	QUALIFIED OPINION.
4	(3) ENSURE THAT AGREEMENTS WITH OTHER AGENCIES INCLUDE
5	REQUIREMENTS THAT VENDORS COMPLY WITH EACH COMMONWEALTH
6	SECURITY POLICY AND THAT THE AGENCIES UPDATE VENDOR CONTRACTS
7	TO INCLUDE THE MOST RECENT DEPARTMENT OF GENERAL SERVICES
8	INFORMATION TECHNOLOGY'S CONTRACTS TERMS AND CONDITIONS
9	POLICY FOR SECURITY, CONFIDENTIALITY AND AUDIT PROVISIONS.
10	(4) MONITOR VENDORS THROUGH A DOCUMENTED PROCESS THAT
11	COMPLIES WITH MANAGEMENT DIRECTIVES, INCLUDING THE FOLLOWING:
12	(I) IDENTIFY SERVICE ORGANIZATIONS WITHIN THEIR
13	PURVIEW.
14	(II) EVALUATE APPROPRIATE LEVELS OF OVERSIGHT, AS
15	WELL AS DETERMINE WHICH MONITORING REQUIREMENTS,
16	INDEPENDENT AUDITS, OR ASSESSMENTS ARE NEEDED TO CONFIRM
17	THE OPERATING EFFECTIVENESS OF A SERVICE ORGANIZATION'S
18	INTERNAL CONTROL SYSTEM.
19	(III) INTEGRATE MONITORING, INDEPENDENT AUDIT AND
20	ASSESSMENT ACTIVITIES INTO THE CONTRACT PROCESS AS
21	APPROPRIATE, INCLUDING:
22	(A) DEFINING REQUIRED MONITORING REPORTS AND ON-
23	SITE ACTIVITIES DURING THE PROCUREMENT PROCESS;
24	(B) ALERTING POTENTIAL SERVICE ORGANIZATIONS TO
25	THE NEED FOR INDEPENDENT AUDITS OR ASSESSMENTS DURING
26	THE PROCUREMENT PROCESS;
27	(C) ASSESSING A POTENTIAL SERVICE ORGANIZATION'S
28	ABILITY TO PROVIDE INDEPENDENT AUDITS OR ASSESSMENTS;
29	AND
30	(D) INCLUDING INDEPENDENT AUDITS OR ASSESSMENTS

1	IN CONTRACT REQUIREMENTS.
2	(IV) COMMUNICATE MONITORING, AUDITING OR ASSESSMENT
3	FINDINGS TO SERVICE ORGANIZATIONS.
4	(V) DEVELOP, IMPLEMENT AND MONITOR CORRECTIVE ACTION
5	PLANS BASED ON MONITORING, AUDITING OR ASSESSMENT
6	FINDINGS, AS NEEDED.
7	(VI) DEVELOP UP-TO-DATE CONTINGENCY PLANS FOR
8	SERVICES PROVIDED BY SERVICE ORGANIZATIONS THAT ARE
9	CRITICAL TO THE AGENCY'S CORE FUNCTIONS, PROCESSES OR
10	DATA.
11	(VII) MAINTAIN A RECORD OF EACH SERVICE ORGANIZATION
12	AND THE SERVICES THEY PROVIDE AND EVIDENTIARY
13	DOCUMENTATION TO SUPPORT THEIR SELECTED OVERSIGHT OPTION.
14	(VIII) ENSURE TIMELY SERVICE ORGANIZATION REPORTING.
15	(IX) ENSURE COMPLIANCE WITH CONTRACT REQUIREMENTS.
16	(C.5) AUDITS, STUDIES AND REVIEWS NOTWITHSTANDING ANY
17	OTHER PROVISION OF LAW, THE DEPARTMENT SHALL DO THE FOLLOWING:
18	(1) CONDUCT AN ANNUAL INDEPENDENT AUDIT OF EACH PART OF
19	THE SURE SYSTEM, SUPPORTING ARCHITECTURE AND CONNECTED
20	SYSTEMS USING A COMPREHENSIVE FRAMEWORK OF SECURITY STANDARDS
21	WHICH INCLUDES A TEST OF THE INFORMATION TECHNOLOGY'S GENERAL
22	CONTROLS, TESTS OF CYBERSECURITY CONTROLS, VULNERABILITY
23	ASSESSMENTS AND PENETRATION TESTING. THE FOLLOWING SHALL
24	APPLY:
25	(I) AUDITORS SHALL HAVE FULL AND CONFIDENTIAL ACCESS
26	TO ALL INFORMATION AND DOCUMENTS. IF THE DEPARTMENT
27	DETERMINES THAT CERTAIN INFORMATION CANNOT BE DISCLOSED,
28	THE DEPARTMENT SHALL SUBMIT TO AUDITORS, SUFFICIENT AND
29	APPROPRIATE EVIDENCE TO BACK UP ASSERTIONS THAT THE
2 0	DISCLOSURE OF CERMAIN INFORMATION TO AUDITURE ACENSIES IS

1	<u>LEGALLY IMPOSSIBLE.</u>
2	(II) COUNTIES, THE DEPARTMENT OF TRANSPORTATION AND
3	OTHER RELATED AGENCIES INVOLVED IN VOTER REGISTRATION
4	SHALL COOPERATE WITH FUTURE AUDITS.
5	(III) RESULTS OF AUDITS SHALL BE PROVIDED TO THOSE
6	IN CHARGE OF THE GOVERNANCE OF THE SURE SYSTEM, THE SURE
7	ADVISORY BOARD AND THE MEMBERS OF THE STATE GOVERNMENT
8	COMMITTEE OF THE SENATE AND THE STATE GOVERNMENT
9	COMMITTEE OF THE HOUSE OF REPRESENTATIVES.
10	(2) AS FOLLOWS:
11	(I) AFTER CONDUCTING THE CLEANSING PROCEDURES IN
12	SUBSECTION (C.2), PERFORM QUARTERLY DATA ANALYSIS TO DO
13	THE FOLLOWING:
14	(A) IDENTIFY DUPLICATE RECORDS CREATED IN ERROR
15	AND ENSURE THAT THEY ARE REMOVED FROM THE SURE
16	SYSTEM.
17	(B) IDENTIFY INACTIVE VOTERS AND ENSURE THAT
18	THEY ARE APPROPRIATELY MARKED AND IDENTIFY INCORRECT
19	RECORDS.
20	(C) IDENTIFY, INVESTIGATE AND RESOLVE INACCURATE
21	OR MISSING DATA IN THE SURE SYSTEM.
22	(D) COMPARE DEATH RECORDS RECEIVED FROM THE
23	DEPARTMENT OF HEALTH AND RECORDS IN THE SURE SYSTEM
24	AND REMOVE RECORDS FOR DECEASED INDIVIDUALS.
25	(II) THE DEPARTMENT MAY CONTRACT WITH A THIRD-PARTY
26	VENDOR TO COMPLY WITH THE REQUIREMENTS UNDER THIS
27	PARAGRAPH.
28	(3) DEVELOP AN EFFECTIVE AUDIT TRAIL FOR REGISTRATION
29	APPLICATIONS RECEIVED THROUGH THE ELECTRONIC REGISTRATION
30	INFORMATION CENTER TO ENABLE EITHER DEPARTMENT OR COUNTY

1	ELECTION STAFF TO REVIEW AND CONFIRM THE ACCURACY OF
2	INFORMATION IN THE SURE SYSTEM TO THE ORIGINAL POINT OF ENTRY
3	OF INFORMATION BY THE REGISTRANT IN ACCORDANCE WITH THE
4	FOLLOWING:
5	(I) (RESERVED).
6	(II) IF THE DEPARTMENT IS UNABLE TO IMPLEMENT THE
7	POLICY ELECTRONICALLY, THE DEPARTMENT SHALL DEVELOP A
8	POLICY REQUIRING COUNTY ELECTION STAFF TO PRINT OUT AND
9	SCAN INTO THE SURE SYSTEM VOTER-REGISTRATION-RELATED
10	DOCUMENTS THAT ARE RECEIVED THROUGH THE ELECTRONIC
11	REGISTRATION INFORMATION CENTER AND ATTACH THE DOCUMENTS
12	TO THE VOTER'S RECORD.
13	(4) DEVELOP AND ISSUE A DIRECTIVE REGARDING RECORDS
14	RETENTION FOR THE SURE SYSTEM IN COORDINATION WITH THE
15	PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION TO CONFIRM THAT
16	THE COUNTY RECORDS MANUAL REGARDING ELECTION RECORDS IS
17	ENTIRELY UNIFORM WITH THE SURE SYSTEM RECORDS RETENTION
18	DIRECTIVE TO HELP ENSURE CONSISTENCY OF RECORDS RETENTION
19	AMONGST EACH OF THE COUNTIES. THE DIRECTIVE SHALL BE IN
20	ACCORDANCE WITH THE FOLLOWING:
21	(I) THE AVAILABILITY OF SOURCE DOCUMENTATION FOR
22	PURPOSES OF EVALUATING ACCURACY OF THE VOTER REGISTRATION
23	INFORMATION BY AN EXTERNAL PARTY MUST BE CONSIDERED.
24	(II) THE DIRECTIVE MAY BE PLACED IN A PROMINENT
25	LOCATION ON THE DEPARTMENT'S PUBLICLY ACCESSIBLE INTERNET
26	WEBSITE.
27	(III) THE DIRECTIVE MUST BE SENT AT LEAST YEARLY TO
28	EACH COUNTY ELECTION OFFICE.
29	(5) UPDATE THE SURE SYSTEM REGULATIONS TO ENSURE THAT
30	THE RECORDS ARE IN ACCORDANCE WITH THE NEWLY DEVELOPED AND

- 1 <u>DISTRIBUTED RECORD RETENTION POLICY AND THE UPDATED</u>
- 2 PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION'S COUNTY
- 3 RECORDS MANUAL.
- 4 \* \* \*
- 5 SECTION 2. SECTIONS 1328(B) INTRODUCTORY PARAGRAPH, 1505(A)
- 6 AND (B) AND 1901(C) OF TITLE 25 ARE AMENDED TO READ:
- 7 § 1328. APPROVAL OF REGISTRATION APPLICATIONS.
- 8 \* \* \*
- 9 (B) DECISION.--A COMMISSION SHALL DO ONE OF THE FOLLOWING
- 10 WITHIN 60 DAYS OF RECEIVING AN APPLICATION:
- 11 \* \* \*
- 12 § 1505. DEATH OF REGISTRANT.
- 13 (A) DEPARTMENT OF HEALTH. -- A COMMISSION SHALL CANCEL THE
- 14 REGISTRATION OF A REGISTERED ELECTOR REPORTED DEAD BY THE
- 15 DEPARTMENT OF HEALTH. THE DEPARTMENT OF HEALTH SHALL, WITHIN
- 16 [60] <u>SEVEN</u> DAYS OF RECEIVING NOTICE OF THE DEATH OF AN
- 17 INDIVIDUAL 18 YEARS OF AGE OR OLDER, SEND THE NAME AND ADDRESS
- 18 OF RESIDENCE OF THAT INDIVIDUAL TO A COMMISSION IN A MANNER AND
- 19 ON A FORM PRESCRIBED BY THE DEPARTMENT. THE COMMISSION SHALL
- 20 [PROMPTLY] UPDATE INFORMATION CONTAINED IN ITS REGISTRATION
- 21 RECORDS WITHIN SEVEN DAYS.
- 22 (B) OTHER SOURCES.--A COMMISSION MAY ALSO UTILIZE PUBLISHED
- 23 NEWSPAPER OBITUARIES, FUNERAL HOME RECORDS, COUNTY CORONER
- 24 RECORDS, DEATH CERTIFICATES PROVIDED AT THE COMMISSION'S OFFICE,
- 25 LETTERS TESTAMENTARY OR LETTERS OF ADMINISTRATION ISSUED BY THE
- 26 OFFICE OF THE REGISTRAR OF WILLS TO CANCEL AND REMOVE THE
- 27 REGISTRATION OF AN ELECTOR, PROVIDED THAT SUCH REMOVALS ARE
- 28 UNIFORM, NONDISCRIMINATORY AND IN COMPLIANCE WITH THE VOTING
- 29 RIGHTS ACT OF 1965 (PUBLIC LAW 89-110, 42 U.S.C. § 1973 ET
- 30 SEQ.). THE COMMISSION SHALL [PROMPTLY] UPDATE INFORMATION

- 1 CONTAINED IN ITS REGISTRATION RECORDS WITHIN SEVEN DAYS.
- 2 \* \* \*
- 3 § 1901. REMOVAL OF ELECTORS.
- 4 \* \* \*
- 5 (C) IDENTIFICATION OF INACTIVE ELECTORS. -- A COMMISSION SHALL
- 6 MARK AN "I" ON THE REGISTRATION RECORDS OF EACH REGISTERED
- 7 ELECTOR WHO HAS BEEN MAILED A FORM UNDER SUBSECTION (B) (1) OR
- 8 (3) AND HAS FAILED TO RESPOND, WHICH SHALL BE INCLUDED WITH ALL
- 9 OTHER REGISTRATION RECORDS FOR THAT POLLING SITE AND LOCATED AT
- 10 THE ELECTOR'S POLLING SITE ON THE DAY OF THE ELECTION. THE
- 11 COMMISSION SHALL [PROMPTLY] UPDATE THE INFORMATION CONTAINED IN
- 12 ITS REGISTRATION RECORDS QUARTERLY.
- 13 \* \* \*
- 14 SECTION 3. REPEALS ARE AS FOLLOWS:
- 15 (1) THE GENERAL ASSEMBLY DECLARES THAT THE REPEAL UNDER
- PARAGRAPH (2) IS NECESSARY TO EFFECTUATE THE ADDITION OF 25
- 17 PA.C.S. § 1222(B.1).
- 18 (2) ARTICLE XIII-C OF THE ACT OF JUNE 3, 1937 (P.L.1333,
- 19 NO.320), KNOWN AS THE PENNSYLVANIA ELECTION CODE, IS
- 20 REPEALED.
- 21 SECTION 4. THE DEPARTMENT OF STATE MAY PROMULGATE RULES AND
- 22 REGULATIONS TO ADMINISTER AND ENFORCE THE AMENDMENT OR ADDITION
- 23 OF 25 PA.C.S. §§ 1222(B.1), (C.1), (C.2), (C.3), (C.4) AND
- 24 (C.5), 1328(B)(9), 1505(A) AND (B) AND 1901(C).
- 25 SECTION 5. THIS ACT SHALL TAKE EFFECT IN 60 DAYS.