

1 Department. Petty cash funds may be expended for the payment of
2 emergency purchases, for postage due, for bank charges, for resale
3 merchandise and firewood purchases under One Hundred Dollars
4 (\$100.00), for refund of charges for returned merchandise, for
5 refund of advance deposits, to reimburse lease concessions, for
6 purchases charged to guests' statement of account, to reimburse
7 employees for gratuities charged to guests' statement of accounts,
8 to pay artisans the net proceeds resulting from the sale of
9 consignment arts and crafts products, to purchase beverage and
10 vending licenses, and pursuant to the Oklahoma Alcohol Beverage
11 Control Act, and any amendments thereto, pursuant to Title 37A of
12 the Oklahoma Statutes, for Alcoholic Beverage Laws Enforcement
13 Commission (ABLE) licensees to purchase ~~low-point beer~~ alcoholic
14 beverages as defined in Section 1-103 of Title 37A of the Oklahoma
15 Statutes from licensed wine and spirit wholesalers and beer
16 distributors.

17 B. The petty cash funds may be reimbursed by the State
18 Treasurer upon the filing of a claim with the proper receipts or
19 from the agency clearing account if the petty cash disbursement was
20 a refund of erroneous or excessive collections or credits. Petty
21 cash funds may be reimbursed from the agency clearing account for
22 shortages accruing to the account. Reimbursements are to be made
23 from the revolving fund. The Director of the Office of Management
24 and Enterprise Services shall prescribe all forms, systems and

1 procedures for administering the petty cash funds of the various
2 properties or activities with sales of the Department.

3 SECTION 2. It being immediately necessary for the preservation
4 of the public peace, health or safety, an emergency is hereby
5 declared to exist, by reason whereof this act shall take effect and
6 be in full force from and after its passage and approval.

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8 COMMITTEE REPORT BY: COMMITTEE ON TOURISM, dated 03/28/2019 - DO
9 PASS.

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