1	STATE OF OKLAHOMA
2	2nd Session of the 58th Legislature (2022)
3	HOUSE BILL 3876 By: Boatman
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6	<u>AS INTRODUCED</u>
7	An Act relating to state purchasing; defining terms; authorizing promulgation of rules; determining size
8	standards for historically underutilized business;  providing for certification; providing for assistance
9	to certain businesses; authorizing mentor-protege program; providing for planning and reporting
10	requirements; providing for purchasing goals; providing penalty; authorizing subcontracting;
11	requiring good-faith compliance; providing for codification; and providing an effective date.
12	coulification, and providing an effective date.
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15	BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:
16	SECTION 1. NEW LAW A new section of law to be codified
17	in the Oklahoma Statutes as Section 84.1 of Title 74, unless there
18	is created a duplication in numbering, reads as follows:
19	As used in this act:
20	1. "Goods" means supplies, materials, or equipment;
21	2. "Historically underutilized business" means an entity with
22	its principal place of business in this state that is:
23	a. a corporation formed for the purpose of making a
24	profit in which fifty-one percent (51%) or more of all

1 classes of the shares of stock or other equitable 2 securities are owned by one or more economically 3 disadvantaged persons who have a proportionate 4 interest and actively participate in the corporation's 5 control, operation, and management, a sole proprietorship created for the purpose of 6 b. 7 making a profit that is completely owned, operated, and controlled by an economically disadvantaged 8 9 person,

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- c. a partnership formed for the purpose of making a profit in which fifty-one (51%) percent or more of the assets and interest in the partnership are owned by one or more economically disadvantaged persons who have a proportionate interest and actively participate in the partnership's control, operation, and management,
- d. a joint venture in which each entity in the venture is a historically underutilized business, or
- e. a supplier contract between a historically underutilized business and a prime contractor under which the historically underutilized business is directly involved in the manufacture or distribution of the goods or otherwise warehouses and ships the goods;

3. "Economically disadvantaged person" means a person who:

a. is economically disadvantaged because of the person's identification as a member of a certain group, including:

- (1) Black Americans,
- (2) Hispanic Americans,
- (3) women,

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- (4) Asian Pacific Americans,
- (5) Native Americans, or
- (6) veterans as defined by 38 U.S.C., Section 101(2) who have suffered at least a twenty percent (20%) service-connected disability as defined by 38 U.S.C., Section 101(16), and
- b has suffered the effects of discriminatory practices or other similar insidious circumstances over which the person has no control; and
- 4. "Contract" includes an arrangement under which a state agency receives professional or investment brokerage services.
- SECTION 2. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.2 of Title 74, unless there is created a duplication in numbering, reads as follows:

The Director of the Office of Management and Enterprise Services shall promulgate rules to efficiently and effectively administer this act. The rules shall provide goals for increasing the contract

- awards for the purchase of goods or services by state agencies to
  businesses that qualify as historically underutilized businesses
  because the businesses are owned or owned, operated, and controlled,
  as applicable, wholly or partly by one or more veterans, as defined
  by 38 U.S.C., Section 101(2), who have a service-connected
- SECTION 3. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.3 of Title 74, unless there is created a duplication in numbering, reads as follows:

disability as defined by 38 U.S.C., Section 101(16).

The Director of the Office of Management and Enterprise Services shall establish size standards that a business may not exceed if it is to be considered a historically underutilized business under this act. In determining the size standards, the Director shall determine the size at which a business should be considered sufficiently large that the business does not significantly suffer from the effects of past discriminatory practices.

- SECTION 4. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.4 of Title 74, unless there is created a duplication in numbering, reads as follows:
- A. The Director of the Office of Management and Enterprise Services shall certify historically underutilized businesses.
  - B. As one of its certification procedures, the Director may:
- 1. Approve the certification program of one or more local governments or nonprofit organizations in this state that certify

historically underutilized businesses, minority business
enterprises, women's business enterprises, or disadvantaged business
enterprises under substantially the same definition, to the extent
applicable, if the local government or nonprofit organization meets
or exceeds the standards established by the Director; and

2. Certify a business that is certified by a local government or by a nonprofit organization as a historically underutilized business pursuant to this act.

- C. To maximize the number of certified historically underutilized businesses, the Director shall enter into agreements with local governments in this state that conduct certification programs described by subsection B of this section and with nonprofit organizations. The Director may terminate an agreement if a local government or nonprofit organization fails to meet the standards established by the Director for certifying historically underutilized businesses. The agreements shall take effect immediately and:
- 1. Allow for automatic certification of businesses certified by the local government or nonprofit organization;
- 2. Provide for the efficient updating of the Director's database containing information about historically underutilized businesses and potential historically underutilized businesses; and
- 3. Provide for a method by which the Director may efficiently communicate with businesses certified by the local government or

nonprofit organization and provide those businesses with information about the state historically underutilized business program.

- D. A local government or a nonprofit organization that certifies historically underutilized businesses, minority business enterprises, women's business enterprises, or disadvantaged business enterprises as defined in Section 1 of this act shall complete the certification of an applicant or provide an applicant with written justification of the applicant's certification denial within the period established by the Director in its rules for certification activities.
- E. A local government or a nonprofit organization that certifies historically underutilized businesses under subsection C of this section or that conducts a certification program described by and approved pursuant to subsection B of this section shall make available to the public an online searchable database containing information about historically underutilized businesses, minority business enterprises, women's business enterprises, and disadvantaged business enterprises certified by the local government or nonprofit organization, including:
  - 1. The name of the business;
  - 2. The contact person or owner of the business;
  - 3. The address and telephone number of the business;

4. The type or category of business, including relevant capabilities of the business and the North American Industry Classification System codes for the business; and

- 5. The expiration date of the business's certification.
- SECTION 5. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.5 of Title 74, unless there is created a duplication in numbering, reads as follows:
- A. The Director of the Office of Management and Enterprise Services shall seek the advice of the Governor, Legislature, and state agencies in identifying and developing opportunities for historically underutilized businesses.
- B. The Director shall offer historically underutilized businesses assistance and training regarding state procurement procedures.
- C. The Director shall advise historically underutilized businesses of available state contracts and shall advise historically underutilized businesses to apply for registration on the Director's master bidders list.
- D. The Director shall send historically underutilized businesses an orientation package on certification or recertification. The package shall include:
- 1. A certificate issued in the historically underutilized business's name;

2. A description of the significance and value of certification;

- 3. A list of state purchasing personnel;
- 4. Information regarding electronic commerce opportunities; and
- 5. Additional information about the state procurement process.
- E. A state agency with a budget that exceeds Ten Million

  Dollars (\$10,000,000.00) shall designate a staff member to serve as

  the historically underutilized businesses coordinator for the agency

  during the fiscal year. The procurement director may serve as the

  coordinator. In agencies that employ a historically underutilized

  businesses coordinator, the position of coordinator, within the

  agency's structure, shall be at least equal to the position of

  procurement director. In addition to any other responsibilities,

  the coordinator shall:
- 1. Coordinate training programs for the recruitment and retention of historically underutilized businesses;
  - 2. Report required information to the Director; and
- 3. Match historically underutilized businesses with key staff within the agency.
- SECTION 6. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.6 of Title 74, unless there is created a duplication in numbering, reads as follows:

The Director of the Office of Management and Enterprise Services shall encourage state agencies to use historically underutilized businesses by:

- 1. Working with state agencies to establish a statewide policy for increasing the use of historically underutilized businesses;
- 2. Assisting state agencies in seeking historically underutilized businesses capable of supplying required goods or services;
- 3. Assisting state agencies in identifying and advising historically underutilized businesses on the types of goods and services the agencies need; and
- 4. Assisting state agencies in increasing the amount of business placed with historically underutilized businesses.
  - SECTION 7. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.7 of Title 74, unless there is created a duplication in numbering, reads as follows:
- A. The Director of the Office of Management and Enterprise

  Services shall compile, in the most cost-efficient form, a directory

  of businesses certified as historically underutilized businesses

  under Section 4 of this act.
- B. The Director, at least semiannually, shall update the directory and provide access to the directory electronically or in another form to each state agency.

C. Depending on the needs of a state agency, the Director shall provide access to the directory electronically or in another form.

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- D. The Director shall provide a copy of the directory to every municipality in January and July of each year. On request, the Director shall make the directory available to other local governments and the public.
- E. A state agency, including the Director, shall use the directory in determining awards of state purchasing and public works contracts.
- SECTION 8. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.8 of Title 74, unless there is created a duplication in numbering, reads as follows:
- A. The Director of the Office of Management and Enterprise

  Services shall design a mentor-protege program to foster long-term

  relationships between prime contractors and historically

  underutilized businesses and to increase the ability of historically

  underutilized businesses to contract with the state or to receive

  subcontracts under a state contract. Each state agency with an

  appropriation that exceeds Ten Million Dollars (\$10,000,000.00)

  shall implement the program designed by the Director.
- B. Participation in the program shall be voluntary for both the contractor and the historically underutilized business subcontractor.

SECTION 9. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.9 of Title 74, unless there is created a duplication in numbering, reads as follows:

- A. The Director of the Office of Management and Enterprise
  Services shall design a program of forums in which historically
  underutilized businesses are invited by state agencies to deliver
  technical and business presentations that demonstrate their
  capability to do business with the agency to:
- 1. Senior managers and procurement personnel at state agencies that acquire goods and services of a type supplied by the historically underutilized businesses; and
- 2. Contractors with the state who may be subcontracting for goods and services of a type supplied by the historically underutilized businesses.
  - B. The forums shall be held at state agency offices.
- C. Each state agency with an appropriation that exceeds Ten Million Dollars (\$10,000,000.00) shall participate in the program by sending senior managers and procurement personnel to attend relevant presentations and by informing the agency's contractors about presentations that may be relevant to anticipated subcontracting opportunities.
- D. Each state agency that has a historically underutilized businesses coordinator shall:

- 1. Design its own program and model the program to the extent appropriate on the program developed by the Director under this section; and
- 2. Sponsor presentations by historically underutilized businesses at the agency.

- E. The Director and each state agency that has a historically underutilized businesses coordinator shall aggressively identify and notify individual historically underutilized businesses regarding opportunities to make presentations regarding the types of goods and services supplied by the historically underutilized business and shall advertise in appropriate trade publications that target historically underutilized businesses regarding opportunities to make presentations.
- SECTION 10. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.10 of Title 74, unless there is created a duplication in numbering, reads as follows:
- A. The Director of the Office of Management and Enterprise Services shall prepare a consolidated report that:
- 1. Includes the number and dollar amount of contracts awarded and paid to historically underutilized businesses certified by the Director;
- 2. Analyzes the relative level of opportunity for historically underutilized businesses for various categories of acquired goods and services; and

3. Tracks, by vendor identification number and, to the extent allowed by federal law, by Social Security number, the graduation rates for historically underutilized businesses that grew to exceed the size standards determined by the Director.

- B. Each state agency shall send to the Director information required by Section 11 of this act and other information required by the Director for the preparation of the Director's report not later than March 15 and September 15 of each year.
- C. The Director shall base its report on the compilation and analysis of reports received under subsection B of this section and other information maintained or received by the Director.
- D. The Director shall send to the presiding officer of each chamber of the Legislature:
- 1. On May 15 of each year, a report on the previous six-month period; and
  - 2. On November 15 of each year, a report on the preceding fiscal year.
  - SECTION 11. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.11 of Title 74, unless there is created a duplication in numbering, reads as follows:
  - A. To ensure accuracy in reporting, a state agency shall maintain and compile monthly information relating to the use by the agency and each of its operating divisions of historically underutilized businesses, including information regarding

1 subcontractors and suppliers required by subsection B of this 2 section.

- B. A contractor or supplier awarded a contract by a state agency shall report to the agency the identity of each historically underutilized business to whom the contractor or supplier awarded a subcontract for the purchase of goods or services.
- C. Each state agency shall report to the Director of the Office of Management and Enterprise Services the following information with regard to the expenditure of funds:
- 1. The total dollar amount of purchases and payments made under contracts awarded to historically underutilized businesses;
- 2. The number of businesses participating in any issuance of state bonds by the agency;
- 3. The number of contracts awarded to businesses with regard to the agency's acquisition, construction, or equipping of a facility or implementation of a program; and
- 4. The number of bids, proposals, or other applicable expressions of interest made by historically underutilized businesses with regard to the agency's acquisition, construction, or equipping of a facility or implementation of a program.
- D. A state agency participating in a group purchasing program shall send to the Director in the agency's report under Section 10 of this act a separate list of purchases from historically underutilized businesses that are made through the group purchasing

- program, including the dollar amount of each purchase allocated to the reporting agency.
- E. A state agency's report is a record of the agency's purchases for which the agency selected the vendor. If the vendor was selected by the Director as part of its state contract program, the Director shall include the purchase in the Director's report of its own purchases unless the Director made a sole source purchase for the agency pursuant to Section 85.44D1 of Title 74 of the Oklahoma Statutes. The state agency for which the purchase was made shall report the selection of the vendor on its report as if the agency selected the vendor when the agency drew specifications for goods or services that are proprietary to one vendor.
- SECTION 12. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.12 of Title 74, unless there is created a duplication in numbering, reads as follows:
- A. Each state agency shall have a strategic plan for increasing the agency's use of historically underutilized businesses in purchasing and public works contracting.
  - B. The plan shall include:

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- 1. A policy or mission statement relating to increasing the use of historically underutilized businesses by the state agency;
- 22 2. Goals to be met by the agency in carrying out the policy or mission; and

3. Specific programs to be conducted by the agency to meet the goals stated in the plan, including a specific program to encourage contractors to use historically underutilized businesses as partners and subcontractors.

- C. On request, the Director of the Office of Management and Enterprise Services shall provide technical assistance to a state agency that is preparing its plan.
- D. The Director and the state auditor and inspector shall cooperate to develop procedures providing for random periodic monitoring of state agency compliance with this section. The state auditor shall report to the Director a state agency that is not complying with this section. In determining whether a state agency is making a good-faith effort to comply, the state auditor shall consider whether the agency:
  - 1. Has adopted rules pursuant to this act;
- 2. Has used the Director's directory under Section 7 of this act and other resources to identify historically underutilized businesses that are able and available to contract with the agency;
- 3. Made good-faith, timely efforts to contact identified historically underutilized businesses regarding contracting opportunities;
- 4. Conducted its procurement program in accordance with the good faith effort methodology; and

5. Established goals for contracting with historically underutilized businesses in each procurement category based on:

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- a. scheduled fiscal year expenditures, and
- b. the availability of historically underutilized businesses in each category as determined by rules adopted under Section 2 of this act.
- E. In conducting an audit of an agency's compliance with this section or an agency's making of a good-faith effort to implement the plan adopted under this section, the state auditor and inspector shall consider the success or failure of the agency to contract with historically underutilized businesses in accordance with the agency's goals.
- F. If the state auditor and inspector reports to the Director that a state agency is not complying with this section, the Director shall assist the agency in complying.
- SECTION 13. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.13 of Title 74, unless there is created a duplication in numbering, reads as follows:
- A. Each state agency shall prepare a report for each fiscal year documenting progress under its plan to increase the use of historically underutilized businesses.
- B. The Director of the Office of Management and Enterprise Services shall develop a standard form for the report.

C. The state agency shall file the report with the Governor, Lieutenant Governor, the Speaker of the House of Representatives, and President Pro Tempore of the Senate not later than December 31 of each year.

SECTION 14. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.14 of Title 74, unless there is created a duplication in numbering, reads as follows:

The Director of the Office of Management and Enterprise

Services, in cooperation with each state agency reporting under this act, shall categorize each historically underutilized business included in a report under this subchapter by sex, race, and ethnicity and by whether the business qualifies as a historically underutilized business because it is owned or owned, operated, and controlled, as applicable, wholly or partly by one or more veterans as defined by 38 U.S.C., Section 101(2) who have suffered at least a twenty percent (20%) service-connected disability as defined by 38 U.S.C., Section 101(16).

SECTION 15. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.15 of Title 74, unless there is created a duplication in numbering, reads as follows:

Before October 15 of each year, the Director of the Office of
Management and Enterprise Services shall report to the Governor, the
Speaker of the Oklahoma House of Representatives, and the President
Pro Tempore of the Senate on the education and training efforts that

- 1 | the Director has made toward historically underutilized businesses.
- 2 | The report shall include the following as related to historically
- 3 underutilized businesses:

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- 1. The Director's vision, mission, and philosophy;
- 5 2. Marketing materials and other educational materials 6 distributed by the Director;
- 7 3. The Director's policy regarding education, outreach, and 8 dissemination of information;
  - 4. Goals that the Director has attained during the fiscal year;
  - 5. The Director's goals, objectives, and expected outcome measures for each outreach and educational event; and
- 6. The Director's planned future initiatives on education and outreach.
  - SECTION 16. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.16 of Title 74, unless there is created a duplication in numbering, reads as follows:
  - A. Each state agency shall include as part of its legislative appropriations request a detailed report for consideration by the budget committees of the Legislature that shows the extent to which the agency complied with this act and rules promulgated by the Director of the Office of Management and Enterprise Services during the two (2) calendar years preceding the calendar year in which the request is submitted. To the extent the state agency did not comply, the report shall demonstrate the reasons for that fact. The

extent to which a state agency complies with this act is considered
a key performance measure for purposes of the appropriations
process.

B. The report shall include:

- 1. The agency's goals established under Section 12 of this act for contracting with historically underutilized businesses during the two (2) calendar years preceding the calendar year in which the request is submitted;
- 2. A statement regarding whether the goals established under Section 12 of this act were met during the two (2) calendar years preceding the calendar year in which the request is submitted; and
- 3. If the goals established under Section 12 of this act were not met during the two (2) calendar years preceding the calendar year in which the request is submitted:
  - a. a statement of the percentage by which the agency's actual use of historically underutilized businesses deviated from the agency's goals, and
  - b. an explanation of why the goals were not met.
- SECTION 17. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.17 of Title 74, unless there is created a duplication in numbering, reads as follows:

A state agency shall make a good-faith effort to increase the contract awards for the purchase of goods or services that the agency expects to make during a fiscal year to historically

- 1 underutilized businesses based on rules adopted by the Director of 2 the Office of Management and Enterprise Services.
- 3 SECTION 18. NEW LAW A new section of law to be codified 4 in the Oklahoma Statutes as Section 84.18 of Title 74, unless there 5 is created a duplication in numbering, reads as follows:

A state agency that contracts for a construction project shall make a good-faith effort to increase the construction contract awards that the agency expects to make during a fiscal year to historically underutilized businesses based on rules adopted by the Director of the Office of Management and Enterprise Services.

- SECTION 19. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.19 of Title 74, unless there is created a duplication in numbering, reads as follows:
- A. Not later than the 60th day of its fiscal year, a state agency shall:
- 1. Estimate the total value of contract awards the agency expects to make for that fiscal year that are subject to Section 17 of this act; and
- 2. Shall estimate the total value of contract awards the agency expects to make for that fiscal year.
- B. The state agency may revise an estimate as new information requires.

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SECTION 20. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.20 of Title 74, unless there is created a duplication in numbering, reads as follows:

A person who:

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- 1. Intentionally applies as a historically underutilized business for an award of a purchasing contract or public works contract under this subtitle; and
- 2. Knows the person is not a historically underutilized business;
- 10 | shall be guilty of a felony.
- SECTION 21. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.21 of Title 74, unless there is created a duplication in numbering, reads as follows:
  - A. This section applies to all contracts entered into by a state agency with an expected value of One Hundred Thousand Dollars (\$100,000.00) or more, including:
    - 1. Contracts for the acquisition of a good or service; and
  - 2. Contracts for or related to the construction of a public building, road, or other public work.
    - B. This section applies to the contract without regard to:
- 21 1. Whether the contract is otherwise subject to this subtitle;
  22 or
- 23 2. The source of funds for the contract, except that to the extent federal funds are used to pay for the contract, this

subchapter does not apply if federal law prohibits the application of this act in relation to the expenditure of federal funds.

- SECTION 22. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.22 of Title 74, unless there is created a duplication in numbering, reads as follows:
- A. Each state agency that considers entering into a contract with an expected value of One Hundred Thousand Dollars (\$100,000.00) or more shall, before the agency solicits bids, proposals, offers, or other applicable expressions of interest for the contract, determine whether there will be subcontracting opportunities under the contract. If the state agency determines that there is that probability, the agency shall require that each bid, proposal, offer, or other applicable expression of interest for the contract include a historically underutilized business subcontracting plan.
- B. When a state agency requires a historically underutilized business subcontracting plan under subsection A of this section, a bid, proposal, offer, or other applicable expression of interest for the contract must contain a plan to be considered responsive.
- SECTION 23. NEW LAW A new section of law to be codified in the Oklahoma Statutes as Section 84.23 of Title 74, unless there is created a duplication in numbering, reads as follows:
- A. When a state agency requires a historically underutilized business subcontracting plan under Section 22 of this act, the awarded contract shall contain, as a provision of the contract that

must be fulfilled, the plan that the contractor submitted in its bid, proposal, offer, or other applicable expression of interest for the contract. The contractor shall make good-faith efforts to implement the plan. A contractor's participation in a mentor-protege program under Section 8 of this act and submission of a protege as a subcontractor in the contractor's historically underutilized business subcontracting plan constitutes a good-faith effort under this section for the particular area of the subcontracting plan involving the protege.

- B. To the extent that subcontracts are not contracted for as originally submitted in the historically underutilized business subcontracting plan, the contractor shall report to the state agency all the circumstances that explain that fact and describe the goodfaith efforts made to find and subcontract with another historically underutilized business.
- C. The state agency shall audit the contractor's compliance with the historically underutilized business subcontracting plan. In determining whether the contractor made the required good-faith effort, the agency may not consider the success or failure of the contractor to subcontract with historically underutilized businesses in any specific quantity. The agency's determination is restricted to considering factors indicating good faith.
- D. If a determination is made that the contractor failed to implement the plan in good faith, the agency, in addition to any

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other remedies, may bar the contractor from further contracting
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    opportunities with the agency.
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        SECTION 24. This act shall become effective November 1, 2022.
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