

1                   **HOUSE OF REPRESENTATIVES - FLOOR VERSION**

2                                   STATE OF OKLAHOMA

3                                   2nd Session of the 55th Legislature (2016)

4 COMMITTEE SUBSTITUTE  
5 FOR  
6 HOUSE BILL NO. 2784

By: Strohm

7  
8  
9                                   COMMITTEE SUBSTITUTE

10           An Act relating to schools; amending 70 O.S. 2011,  
11           Section 24-114, which relates to student records;  
12           deleting requirement to prepare and file duplicate  
13           copies of certain student records; deleting  
14           requirement to file and permanently retain original  
15           copies of student records; directing school districts  
16           to compile, maintain and regulate student records in  
17           certain manner; authorizing school districts to store  
18           records in electronic or paper format; requiring  
19           student transcripts to be maintained for certain time  
20           period; defining transcripts; directing school  
21           districts to review and destroy certain unnecessary  
22           information; providing for certain notification;  
23           requiring disposal of certain records within certain  
24           time period after graduation, transfer or withdrawal  
          of a student; requiring certain notification and  
          opportunity to copy information; providing an  
          effective date; and declaring an emergency.

BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

SECTION 1.           AMENDATORY           70 O.S. 2011, Section 24-114, is  
amended to read as follows:

1 Section 24-114. A. ~~The governing board of education of each~~  
2 ~~school district in Oklahoma shall require every public school within~~  
3 ~~its jurisdiction to prepare duplicate copies of individual~~  
4 ~~scholastic and other permanent records relating to each pupil~~  
5 ~~enrolled. The duplicate of said records shall be filed in a~~  
6 ~~building separate and apart from the building where the original~~  
7 ~~copy is filed or shall be filed in a fireproof vault designed for~~  
8 ~~the purpose of protecting permanent records. The original copy of~~  
9 ~~said records shall be filed and permanently retained by the~~  
10 ~~respective public schools of this state~~ compile and maintain both  
11 temporary and permanent records of students enrolled in the district  
12 and regulate access, disclosure or communication of information  
13 contained in the student records in a manner consistent with state  
14 and federal law.

15 B. School districts may store all documents and information in  
16 student records either electronically or in paper format. Records  
17 shall be stored, backed up and secured in accordance with standards  
18 and protocol developed by the State Board of Education.

19 C. The transcript of a student shall be maintained by the  
20 school district for not less than eighty (80) years following the  
21 graduation, transfer or withdrawal from the district of the student.  
22 For purposes of this subsection, a transcript means the permanent  
23 academic record of a student and shall include the name, address,  
24 telephone listing and date and place of birth of the student, an

1 inventory of courses taken, all grades received, grade-point  
2 averages or class rank, all academic and extracurricular honors and  
3 awards received, all degrees conferred and extracurricular or after-  
4 school activities.

5 D. During the time a student is enrolled in a school district a  
6 designee of the district shall periodically review and destroy  
7 information contained in student records that is no longer necessary  
8 to provide educational services to a student. The parent or  
9 guardian of the affected student or the student if the student is  
10 eighteen (18) years of age or older shall be notified in writing not  
11 less than sixty (60) days prior to the date established for  
12 destruction of the information and shall be given an opportunity to  
13 receive the information or a copy of it prior to its destruction. A  
14 copy of the notice shall be placed in the temporary record of the  
15 student.

16 E. Except for the transcript records as defined in subsection C  
17 of this section, school districts shall dispose of information in a  
18 student record at a time selected by the district that is between  
19 five (5) years and seven (7) years after the student has graduated,  
20 transferred or withdrawn from the district. School districts shall  
21 give public written notice that student record information will be  
22 disposed of five (5) to seven (7) years after the student has  
23 graduated, transferred or withdrawn from the district. The notice  
24 shall also state that a copy of the information will be provided to

1 the parents or guardian of a student or the student if the student  
2 is eighteen (18) years of age or older if requested prior to the  
3 date of disposal.

4 SECTION 2. This act shall become effective July 1, 2016.

5 SECTION 3. It being immediately necessary for the preservation  
6 of the public peace, health and safety, an emergency is hereby  
7 declared to exist, by reason whereof this act shall take effect and  
8 be in full force from and after its passage and approval.

9

10 COMMITTEE REPORT BY: COMMITTEE ON COMMON EDUCATION, dated 02/25/2016  
11 - DO PASS, As Amended.

12

13

14

15

16

17

18

19

20

21

22

23

24