
SENATE BILL NO. 409—COMMITTEE ON GOVERNMENT AFFAIRS

(ON BEHALF OF THE LEGISLATIVE COMMISSION’S COMMITTEE
TO STUDY THE PRODUCTION AND USE OF ENERGY)

MARCH 28, 2011

Referred to Committee on Government Affairs

SUMMARY—Revises provisions relating to the lease of office space for use by certain state agencies. (BDR 27-221)

FISCAL NOTE: Effect on Local Government: No.
Effect on the State: Yes.

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EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

AN ACT relating to state financial administration; revising provisions relating to the lease of office space for use by state agencies; and providing other matters properly relating thereto.

Legislative Counsel’s Digest:

1 If sufficient office space is not available in state buildings for certain state
2 agencies, the Chief of the Buildings and Grounds Division of the Department of
3 Administration is authorized under existing law to lease and equip office space
4 outside of state buildings for their use. (NRS 331.110) **Section 1** of this bill
5 requires the Chief of the Buildings and Grounds Division to consider certain
6 standards relating to energy efficiency and conservation before entering or
7 renewing a lease for such space. **Section 1** also requires the Chief of the Buildings
8 and Grounds Division to submit biennially to the Chief of the Budget Division of
9 the Department of Administration and the State Public Works Board a list of office
10 space leased for use by certain state agencies. **Section 2** of this bill requires the
11 Chief of the Budget Division to consider the feasibility of constructing energy
12 efficient capital improvements to replace the leased space included on the biennial
13 list.



THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

1 **Section 1.** NRS 331.110 is hereby amended to read as follows:
2 331.110 1. Except as otherwise provided in ~~subsection 2,~~
3 *this section*, the Chief may lease and equip office rooms outside of
4 state buildings for the use of state officers and employees, whenever
5 sufficient space for the officers and employees cannot be provided
6 within state buildings, but no such lease may extend beyond the
7 term of 1 year unless it is reviewed and approved by a majority of
8 the members of the State Board of Examiners. The Attorney General
9 shall approve each lease entered into pursuant to this subsection as
10 to form and compliance with law.

11 2. *Before entering into or renewing a lease pursuant to*
12 *subsection 1, the Chief shall consider the energy efficiency and*
13 *energy costs of the office room. To the extent practicable, the*
14 *Chief shall only lease office rooms pursuant to subsection 1 that*
15 *meet or exceed the minimum standards for the conservation of*
16 *energy and energy efficiency in buildings in this State adopted by*
17 *the Nevada Energy Commissioner pursuant to NRS 701.220.*

18 3. *On or before September 1 of each even-numbered year, the*
19 *Chief of the Buildings and Grounds Division of the Department of*
20 *Administration shall submit to the Chief of the Budget Division of*
21 *the Department of Administration and the State Public Works*
22 *Board a list of the office rooms leased pursuant to subsection 1,*
23 *including, without limitation, the amount and type of space that is*
24 *required at each location.*

25 4. The provisions of subsection 1 do not apply to state officers
26 and employees of boards that are exempt from the provisions of
27 chapter 353 of NRS pursuant to NRS 353.005.

28 **Sec. 2.** NRS 353.185 is hereby amended to read as follows:

29 353.185 The powers and duties of the Chief are:

30 1. To appraise the quantity and quality of services rendered by
31 each agency in the Executive Department of the State Government,
32 and the needs for such services and for any new services.

33 2. To develop plans for improvements and economies in
34 organization and operation of the Executive Department, and to
35 install such plans as are approved by the respective heads of the
36 various agencies of the Executive Department, or as are directed to
37 be installed by the Governor or the Legislature.

38 3. To cooperate with the State Public Works Board in
39 developing comprehensive, long-range plans for capital
40 improvements and the means for financing them. *In developing*
41 *such plans, the Chief shall consider the feasibility of constructing*
42 *energy efficient capital improvements to replace the leased space*



1 *included on the list submitted pursuant to subsection 3 of*
2 *NRS 331.110.*

3 4. To devise and prescribe the forms for reports on the
4 operations of the agencies in the Executive Department to be
5 required periodically from the several agencies in the Executive
6 Department, and to require the several agencies to make such
7 reports.

8 5. To prepare the executive budget report for the Governor's
9 approval and submission to the Legislature.

10 6. To prepare a proposed budget for the Executive Department
11 of the State Government for the next 2 fiscal years, which must:

12 (a) Present a complete financial plan for the next 2 fiscal years;

13 (b) Set forth all proposed expenditures for the administration,
14 operation and maintenance of the departments, institutions and
15 agencies of the Executive Department of the State Government,
16 including those operating on funds designated for specific purposes
17 by the Constitution or otherwise, which must include a separate
18 statement of:

19 (1) The anticipated expense, including personnel, for the
20 operation and maintenance of each capital improvement to be
21 constructed during the next 2 fiscal years and of each capital
22 improvement constructed on or after July 1, 1999, which is to be
23 used during those fiscal years or a future fiscal year; and

24 (2) The proposed source of funding for the operation and
25 maintenance of each capital improvement, including personnel, to
26 be constructed during the next 2 fiscal years;

27 (c) Set forth all charges for interest and debt redemption during
28 the next 2 fiscal years, including, without limitation, the debt service
29 on the note or notes authorized by NRS 349.074 as if the note or
30 notes were issued in the amount necessary to comply with the
31 minimum reserve requirements in NRS 353.213;

32 (d) Set forth all expenditures for capital projects to be
33 undertaken and executed during the next 2 fiscal years, and which
34 must, to the extent practicable, provide that each capital project
35 which exceeds a cost of \$10,000,000 be scheduled to receive
36 funding for design and planning during one biennium and funding
37 for construction in the subsequent biennium; and

38 (e) Set forth the anticipated revenues of the State Government,
39 and any other additional means of financing the expenditures
40 proposed for the next 2 fiscal years.

41 7. To examine and approve work programs and allotments to
42 the several agencies in the Executive Department, and changes
43 therein.

44 8. To examine and approve statements and reports on the
45 estimated future financial condition and the operations of the



1 agencies in the Executive Department of the State Government and
2 the several budgetary units that have been prepared by those
3 agencies and budgetary units, before the reports are released to the
4 Governor, to the Legislature or for publication.

5 9. To receive and deal with requests for information as to the
6 budgetary status and operations of the executive agencies of the
7 State Government.

8 10. To prepare such statements of unit costs and other statistics
9 relating to cost as may be required from time to time, or requested
10 by the Governor or the Legislature.

11 11. To do and perform such other and further duties relative to
12 the development and submission of an adequate proposed budget for
13 the Executive Department of the State Government of the State of
14 Nevada as the Governor may require.

15 **Sec. 3.** This act becomes effective on July 1, 2011.

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