

ASSEMBLY BILL NO. 65—COMMITTEE  
ON GOVERNMENT AFFAIRS

(ON BEHALF OF THE ATTORNEY GENERAL)

PREFILED DECEMBER 20, 2012

Referred to Committee on Government Affairs

SUMMARY—Revises various provisions relating to open meetings. (BDR 19-402)

FISCAL NOTE: Effect on Local Government: May have Fiscal Impact.  
Effect on the State: Yes.

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EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

AN ACT relating to public meetings; exempting certain entities, proceedings and meetings from compliance with the Open Meeting Law in certain circumstances; prohibiting a member of a public body from designating a person to attend a meeting in the member's place without certain authority; revising provisions relating to the prosecution of an alleged violation of the Open Meeting Law; revising provisions governing the provision of supporting material for meetings to the public; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

1 The Open Meeting Law requires that meetings of public bodies be open to the  
2 public, with limited exceptions set forth specifically in statute. (NRS 241.020)  
3 **Section 2** of this bill provides certain exceptions and exemptions to the Open  
4 Meeting Law and provides that any other provision of law which: (1) exempts a  
5 meeting, hearing or proceeding from the requirements of the Open Meeting Law; or  
6 (2) otherwise authorizes or requires a closed meeting, hearing or proceeding  
7 prevails over the general provisions of the Open Meeting Law. **Sections 6 and 8** of  
8 this bill make conforming changes.  
9 **Section 3** of this bill prohibits a member of a public body from designating a  
10 person to attend a meeting of the public body in the place of the member unless  
11 members of the public body are expressly authorized to do so by the constitutional  
12 provision, statute, ordinance, resolution or other legal authority that created the  
13 public body. **Section 3** also requires that any such designation be made in writing  
14 or made on the record at a meeting of the public body, deems any person so



\* A B 6 5 R 1 \*

15 designated to be a member of the public body for purposes of determining a  
16 quorum at the meeting and entitles such a person to exercise the same powers as the  
17 regular members of the public body at the meeting.

18 Any action taken by a public body in violation of the Open Meeting Law is  
19 void. (NRS 241.036) Under existing law, the Attorney General is required to  
20 investigate and prosecute any violation of the Open Meeting Law. (NRS 241.039)  
21 Existing law authorizes the Attorney General or a member of the public to sue a  
22 public body: (1) within 60 days after an alleged violation to have an action by the  
23 public body declared void; or (2) within 120 days after an alleged violation to  
24 require the public body to comply with the Open Meeting Law. (NRS 241.037)  
25 **Section 4** of this bill provides that if a public body takes certain corrective action  
26 within 30 days after an alleged violation, the Attorney General may decide not to  
27 commence prosecution of the alleged violation if the Attorney General determines  
28 that foregoing prosecution would be in the best interests of the public. **Section 4**  
29 also extends by 30 days the deadline by which lawsuits to enforce the Open  
30 Meeting Law may be filed by the Attorney General in the context of corrective  
31 action. **Section 4** further provides that any action taken by a public body to correct  
32 an alleged violation of the Open Meeting Law is effective prospectively.

33 With certain exceptions, a public body is required to comply with the Open  
34 Meeting Law when a quorum of its members is present to deliberate toward a  
35 decision or take action on a matter over which the public body has supervision,  
36 control, jurisdiction or advisory power. (NRS 241.015) **Section 6** of this bill defines  
37 "deliberate" for purposes of this requirement to mean collectively examining,  
38 weighing and reflecting on the reasons for or against an action and includes the  
39 collective discussion or exchange of facts preliminary to the ultimate decision.  
40 **Section 6** also clarifies that a quorum of members may be present in person or by  
41 means of electronic communication.

42 Under the Open Meeting Law, a public body is required, upon request and at no  
43 charge, to provide a copy of an agenda for the meeting, any proposed ordinance or  
44 regulation to be discussed at the meeting, and other supporting material, with  
45 certain exceptions, provided to members of the public body for an item on the  
46 agenda. (NRS 241.020) **Section 7** of this bill requires that a public body include on  
47 the notice for a meeting: (1) the name and contact information for the person  
48 designated by the public body from whom a member of the public may request the  
49 supporting material for a meeting; and (2) a list of the locations where the  
50 supporting material is available to the public. **Section 7** also requires the governing  
51 body of a city or county whose population is 45,000 or more (currently Clark,  
52 Douglas, Elko, Lyon and Washoe Counties and the cities of Carson City,  
53 Henderson, Las Vegas, North Las Vegas, Reno and Sparks) to post the supporting  
54 material to its website not later than the time at which the material is provided to  
55 the members of the governing body or, if the supporting material is provided to the  
56 governing body at a meeting, not later than 24 hours after the meeting. **Section 7**  
57 also authorizes such a public body to provide the supporting material via a link to  
58 the posting on its website to a person who has requested to receive the material by  
59 electronic mail if the person so agrees.



THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

1       **Section 1.** Chapter 241 of NRS is hereby amended by adding  
2 thereto the provisions set forth as sections 2, 3 and 4 of this act.

3       **Sec. 2. 1.** *The meetings of a public body that are quasi-*  
4 *judicial in nature are subject to the provisions of this chapter.*

5       **2.** *The following are exempt from the requirements of this*  
6 *chapter:*

7       **(a)** *The Legislature of the State of Nevada.*

8       **(b)** *Judicial proceedings, including, without limitation,*  
9 *proceedings before the Commission on Judicial Selection and,*  
10 *except as otherwise provided in NRS 1.4687, the Commission on*  
11 *Judicial Discipline.*

12       **(c)** *Meetings of the State Board of Parole Commissioners*  
13 *when acting to grant, deny, continue or revoke the parole of a*  
14 *prisoner or to establish or modify the terms of the parole of a*  
15 *prisoner.*

16       **3.** *Any provision of law which:*

17       **(a)** *Provides that any meeting, hearing or other proceeding is*  
18 *not subject to the provisions of this chapter; or*

19       **(b)** *Otherwise authorizes or requires a closed meeting, hearing*  
20 *or proceeding,*

21       **↳** *prevails over the general provisions of this chapter.*

22       **4.** *The exceptions provided to this chapter, and electronic*  
23 *communication, must not be used to circumvent the spirit or letter*  
24 *of this chapter to deliberate or act, outside of an open and public*  
25 *meeting, upon a matter over which the public body has*  
26 *supervision, control, jurisdiction or advisory powers.*

27       **Sec. 3. 1.** *A member of a public body may not designate a*  
28 *person to attend a meeting of the public body in the place of the*  
29 *member unless such designation is expressly authorized by the*  
30 *legal authority pursuant to which the public body was created.*  
31 *Any such designation must be made in writing or made on the*  
32 *record at a meeting of the public body.*

33       **2.** *A person designated pursuant to subsection 1:*

34       **(a)** *Shall be deemed to be a member of the public body for the*  
35 *purposes of determining a quorum at the meeting; and*

36       **(b)** *Is entitled to exercise the same powers as the regular*  
37 *members of the public body at the meeting.*

38       **Sec. 4. 1.** *Except as otherwise provided in subsection 4, if a*  
39 *public body, after providing the notice described in subsection 2,*  
40 *takes action in conformity with this chapter to correct an alleged*  
41 *violation of this chapter within 30 days after the alleged violation,*  
42 *the Attorney General may decide not to commence prosecution of*



1 *the alleged violation if the Attorney General determines foregoing*  
2 *prosecution would be in the best interests of the public.*

3 2. *Except as otherwise provided in subsection 4, before taking*  
4 *any action to correct an alleged violation of this chapter, the*  
5 *public body must include an item on the agenda posted for the*  
6 *meeting at which the public body intends to take the corrective*  
7 *action in conformity with this chapter. The inclusion of an item on*  
8 *the agenda for a meeting of a public body pursuant to this*  
9 *subsection is not an admission of wrongdoing for the purposes of*  
10 *civil action, criminal prosecution or injunctive relief.*

11 3. *For purposes of subsection 1, the period of limitations set*  
12 *forth in subsection 3 of NRS 241.037 by which the Attorney*  
13 *General may bring suit is tolled for 30 days.*

14 4. *The provisions of this section do not prohibit a public body*  
15 *from taking action in conformity with this chapter to correct an*  
16 *alleged violation of the provisions of this chapter before the*  
17 *adjournment of the meeting at which the alleged violation occurs.*

18 5. *Any action taken by a public body to correct an alleged*  
19 *violation of this chapter by the public body is effective*  
20 *prospectively.*

21 **Sec. 5.** NRS 241.010 is hereby amended to read as follows:

22 241.010 1. In enacting this chapter, the Legislature finds and  
23 declares that all public bodies exist to aid in the conduct of the  
24 people's business. It is the intent of the law that their actions be  
25 taken openly and that their deliberations be conducted openly.

26 2. *If any member of a public body is present by means of*  
27 *teleconference or videoconference at any meeting of the public*  
28 *body, the public body shall ensure that all the members of the*  
29 *public body and the members of the public who are present at the*  
30 *meeting can hear or observe and participate in the meeting.*

31 **Sec. 6.** NRS 241.015 is hereby amended to read as follows:

32 241.015 As used in this chapter, unless the context otherwise  
33 requires:

34 1. "Action" means:

35 (a) A decision made by a majority of the members present ,  
36 *whether in person or by means of electronic communication,*  
37 during a meeting of a public body;

38 (b) A commitment or promise made by a majority of the  
39 members present , *whether in person or by means of electronic*  
40 *communication,* during a meeting of a public body;

41 (c) If a public body may have a member who is not an elected  
42 official, an affirmative vote taken by a majority of the members  
43 present , *whether in person or by means of electronic*  
44 *communication,* during a meeting of the public body; or



1 (d) If all the members of a public body must be elected officials,  
2 an affirmative vote taken by a majority of all the members of the  
3 public body.

4 2. *“Deliberate” means collectively to examine, weigh and*  
5 *reflect upon the reasons for or against the action. The term*  
6 *includes, without limitation, the collective discussion or exchange*  
7 *of facts preliminary to the ultimate decision.*

8 3. “Meeting”:

9 (a) Except as otherwise provided in paragraph (b), means:

10 (1) The gathering of members of a public body at which a  
11 quorum is present , *whether in person or by means of electronic*  
12 *communication*, to deliberate toward a decision or to take action on  
13 any matter over which the public body has supervision, control,  
14 jurisdiction or advisory power.

15 (2) Any series of gatherings of members of a public body at  
16 which:

17 (I) Less than a quorum is present , *whether in person or*  
18 *by means of electronic communication*, at any individual gathering;

19 (II) The members of the public body attending one or  
20 more of the gatherings collectively constitute a quorum; and

21 (III) The series of gatherings was held with the specific  
22 intent to avoid the provisions of this chapter.

23 (b) Does not include a gathering or series of gatherings of  
24 members of a public body, as described in paragraph (a), at which a  
25 quorum is actually or collectively present ~~†~~ , *whether in person or*  
26 *by means of electronic communication*:

27 (1) Which occurs at a social function if the members do not  
28 deliberate toward a decision or take action on any matter over which  
29 the public body has supervision, control, jurisdiction or advisory  
30 power.

31 (2) To receive information from the attorney employed or  
32 retained by the public body regarding potential or existing litigation  
33 involving a matter over which the public body has supervision,  
34 control, jurisdiction or advisory power and to deliberate toward a  
35 decision on the matter, or both.

36 ~~†~~ 4. Except as otherwise provided in ~~†this subsection,†~~  
37 *section 2 of this act*, “public body” means:

38 (a) Any administrative, advisory, executive or legislative body  
39 of the State or a local government consisting of at least two persons  
40 which expends or disburses or is supported in whole or in part by  
41 tax revenue or which advises or makes recommendations to any  
42 entity which expends or disburses or is supported in whole or in part  
43 by tax revenue, including, but not limited to, any board,  
44 commission, committee, subcommittee or other subsidiary thereof  
45 and includes an educational foundation as defined in subsection 3 of



1 NRS 388.750 and a university foundation as defined in subsection 3  
2 of NRS 396.405, if the administrative, advisory, executive or  
3 legislative body is created by:

4 (1) The Constitution of this State;

5 (2) Any statute of this State;

6 (3) A city charter and any city ordinance which has been  
7 filed or recorded as required by the applicable law;

8 (4) The Nevada Administrative Code;

9 (5) A resolution or other formal designation by such a body  
10 created by a statute of this State or an ordinance of a local  
11 government;

12 (6) An executive order issued by the Governor; or

13 (7) A resolution or an action by the governing body of a  
14 political subdivision of this State;

15 (b) Any board, commission or committee consisting of at least  
16 two persons appointed by:

17 (1) The Governor or a public officer who is under the  
18 direction of the Governor, if the board, commission or committee  
19 has at least two members who are not employees of the Executive  
20 Department of the State Government;

21 (2) An entity in the Executive Department of the State  
22 Government consisting of members appointed by the Governor, if  
23 the board, commission or committee otherwise meets the definition  
24 of a public body pursuant to this subsection; or

25 (3) A public officer who is under the direction of an agency  
26 or other entity in the Executive Department of the State Government  
27 consisting of members appointed by the Governor, if the board,  
28 commission or committee has at least two members who are not  
29 employed by the public officer or entity; and

30 (c) A limited-purpose association that is created for a rural  
31 agricultural residential common-interest community as defined in  
32 subsection 6 of NRS 116.1201.

33 ~~↳ "Public body" does not include the Legislature of the State of  
34 Nevada.~~

35 ~~4.†~~ 5. "Quorum" means a simple majority of the constituent  
36 membership of a public body or another proportion established by  
37 law.

38 **Sec. 7.** NRS 241.020 is hereby amended to read as follows:

39 241.020 1. Except as otherwise provided by specific statute,  
40 all meetings of public bodies must be open and public, and all  
41 persons must be permitted to attend any meeting of these public  
42 bodies. A meeting that is closed pursuant to a specific statute may  
43 only be closed to the extent specified in the statute allowing the  
44 meeting to be closed. All other portions of the meeting must be open  
45 and public, and the public body must comply with all other



1 provisions of this chapter to the extent not specifically precluded by  
2 the specific statute. Public officers and employees responsible for  
3 these meetings shall make reasonable efforts to assist and  
4 accommodate persons with physical disabilities desiring to attend.

5 2. Except in an emergency, written notice of all meetings must  
6 be given at least 3 working days before the meeting. The notice  
7 must include:

8 (a) The time, place and location of the meeting.

9 (b) A list of the locations where the notice has been posted.

10 (c) *The name and contact information for the person*  
11 *designated by the public body from whom a member of the public*  
12 *may request the supporting material for the meeting described in*  
13 *subsection 5 and a list of the locations where the supporting*  
14 *material is available to the public.*

15 (d) An agenda consisting of:

16 (1) A clear and complete statement of the topics scheduled to  
17 be considered during the meeting.

18 (2) A list describing the items on which action may be taken  
19 and clearly denoting that action may be taken on those items by  
20 placing the term “for possible action” next to the appropriate item **H**  
21 *or, if the item is placed on the agenda pursuant to section 4 of this*  
22 *act, by placing the term “for possible corrective action” next to the*  
23 *appropriate item.*

24 (3) Periods devoted to comments by the general public, if  
25 any, and discussion of those comments. Comments by the general  
26 public must be taken:

27 (I) At the beginning of the meeting before any items on  
28 which action may be taken are heard by the public body and again  
29 before the adjournment of the meeting; or

30 (II) After each item on the agenda on which action may  
31 be taken is discussed by the public body, but before the public body  
32 takes action on the item.

33 ➤ The provisions of this subparagraph do not prohibit a public body  
34 from taking comments by the general public in addition to what is  
35 required pursuant to sub-subparagraph (I) or (II). Regardless of  
36 whether a public body takes comments from the general public  
37 pursuant to sub-subparagraph (I) or (II), the public body must allow  
38 the general public to comment on any matter that is not specifically  
39 included on the agenda as an action item at some time before  
40 adjournment of the meeting. No action may be taken upon a matter  
41 raised during a period devoted to comments by the general public  
42 until the matter itself has been specifically included on an agenda as  
43 an item upon which action may be taken pursuant to  
44 subparagraph (2).



1 (4) If any portion of the meeting will be closed to consider  
2 the character, alleged misconduct or professional competence of a  
3 person, the name of the person whose character, alleged misconduct  
4 or professional competence will be considered.

5 (5) If, during any portion of the meeting, the public body will  
6 consider whether to take administrative action against a person, the  
7 name of the person against whom administrative action may be  
8 taken.

9 (6) Notification that:

10 (I) Items on the agenda may be taken out of order;

11 (II) The public body may combine two or more agenda  
12 items for consideration; and

13 (III) The public body may remove an item from the  
14 agenda or delay discussion relating to an item on the agenda at any  
15 time.

16 (7) Any restrictions on comments by the general public. Any  
17 such restrictions must be reasonable and may restrict the time, place  
18 and manner of the comments, but may not restrict comments based  
19 upon viewpoint.

20 3. Minimum public notice is:

21 (a) Posting a copy of the notice at the principal office of the  
22 public body or, if there is no principal office, at the building in  
23 which the meeting is to be held, and at not less than three other  
24 separate, prominent places within the jurisdiction of the public body  
25 not later than 9 a.m. of the third working day before the meeting;  
26 and

27 (b) Providing a copy of the notice to any person who has  
28 requested notice of the meetings of the public body. A request for  
29 notice lapses 6 months after it is made. The public body shall inform  
30 the requester of this fact by enclosure with, notation upon or text  
31 included within the first notice sent. The notice must be:

32 (1) Delivered to the postal service used by the public body  
33 not later than 9 a.m. of the third working day before the meeting for  
34 transmittal to the requester by regular mail; or

35 (2) If feasible for the public body and the requester has  
36 agreed to receive the public notice by electronic mail, transmitted to  
37 the requester by electronic mail sent not later than 9 a.m. of the third  
38 working day before the meeting.

39 4. If a public body maintains a website on the Internet or its  
40 successor, the public body shall post notice of each of its meetings  
41 on its website unless the public body is unable to do so because of  
42 technical problems relating to the operation or maintenance of its  
43 website. Notice posted pursuant to this subsection is supplemental to  
44 and is not a substitute for the minimum public notice required  
45 pursuant to subsection 3. The inability of a public body to post





1 notice of a meeting pursuant to this subsection as a result of  
2 technical problems with its website shall not be deemed to be a  
3 violation of the provisions of this chapter.

4 5. Upon any request, a public body shall provide, at no charge,  
5 at least one copy of:

6 (a) An agenda for a public meeting;

7 (b) A proposed ordinance or regulation which will be discussed  
8 at the public meeting; and

9 (c) Subject to the provisions of subsection 6 ~~H~~ *or 7, as*  
10 *applicable*, any other supporting material provided to the members  
11 of the public body for an item on the agenda, except materials:

12 (1) Submitted to the public body pursuant to a nondisclosure  
13 or confidentiality agreement which relates to proprietary  
14 information;

15 (2) Pertaining to the closed portion of such a meeting of the  
16 public body; or

17 (3) Declared confidential by law, unless otherwise agreed to  
18 by each person whose interest is being protected under the order of  
19 confidentiality.

20 ➤ The public body shall make at least one copy of the documents  
21 described in paragraphs (a), (b) and (c) available to the public at the  
22 meeting to which the documents pertain. As used in this subsection,  
23 “proprietary information” has the meaning ascribed to it in  
24 NRS 332.025.

25 6. A copy of supporting material required to be provided upon  
26 request pursuant to paragraph (c) of subsection 5 must be:

27 (a) If the supporting material is provided to the members of the  
28 public body before the meeting, made available to the requester at  
29 the time the material is provided to the members of the public body;  
30 or

31 (b) If the supporting material is provided to the members of the  
32 public body at the meeting, made available at the meeting to the  
33 requester at the same time the material is provided to the members  
34 of the public body.

35 ➤ If the requester has agreed to receive the information and material  
36 set forth in subsection 5 by electronic mail, the public body shall, if  
37 feasible, provide the information and material by electronic mail.

38 7. *The governing body of a county or city whose population is*  
39 *45,000 or more shall post the supporting material described in*  
40 *paragraph (c) of subsection 5 to its website not later than the time*  
41 *the material is provided to the members of the governing body or,*  
42 *if the supporting material is provided to the members of*  
43 *the governing body at a meeting, not later than 24 hours after the*  
44 *conclusion of the meeting. Such posting is supplemental to the*  
45 *right of the public to request the supporting material pursuant to*



1 *subsection 5. The inability of the governing body, as a result of*  
2 *technical problems with its website, to post supporting material*  
3 *pursuant to this subsection shall not be deemed to be a violation of*  
4 *the provisions of this chapter.*

5 8. A public body may provide the public notice, information  
6 ~~and~~ *or supporting* material required by this section by electronic  
7 mail. ~~If~~ *Except as otherwise provided in this subsection, if* a  
8 public body makes such notice, information ~~and~~ *or supporting*  
9 material available by electronic mail, the public body shall inquire  
10 of a person who requests the notice, information or *supporting*  
11 material if the person will accept receipt by electronic mail. *If a*  
12 *public body is required to post the public notice, information or*  
13 *supporting material on its website pursuant to this section, the*  
14 *public body shall inquire of a person who requests the notice,*  
15 *information or supporting material if the person will accept by*  
16 *electronic mail a link to the posting on the website when the*  
17 *documents are made available.* The inability of a public body, as a  
18 result of technical problems with its electronic mail system, to  
19 provide a public notice, information or *supporting* material *or a link*  
20 *to a website* required by this section to a person who has agreed to  
21 receive such notice, information ~~or~~ *, supporting* material *or link*  
22 by electronic mail shall not be deemed to be a violation of the  
23 provisions of this chapter.

24 ~~8.~~ 9. As used in this section, “emergency” means an  
25 unforeseen circumstance which requires immediate action and  
26 includes, but is not limited to:

27 (a) Disasters caused by fire, flood, earthquake or other natural  
28 causes; or

29 (b) Any impairment of the health and safety of the public.

30 **Sec. 8.** NRS 241.030 is hereby amended to read as follows:

31 241.030 1. Except as otherwise provided in this section and  
32 NRS 241.031 and 241.033, a public body may hold a closed  
33 meeting to:

34 (a) Consider the character, alleged misconduct, professional  
35 competence, or physical or mental health of a person.

36 (b) Prepare, revise, administer or grade examinations that are  
37 conducted by or on behalf of the public body.

38 (c) Consider an appeal by a person of the results of an  
39 examination that was conducted by or on behalf of the public body,  
40 except that any action on the appeal must be taken in an open  
41 meeting and the identity of the appellant must remain confidential.

42 2. A person whose character, alleged misconduct, professional  
43 competence, or physical or mental health will be considered by a  
44 public body during a meeting may waive the closure of the meeting



1 and request that the meeting or relevant portion thereof be open to  
2 the public. A request described in this subsection:

3 (a) May be made at any time before or during the meeting; and

4 (b) Must be honored by the public body unless the consideration  
5 of the character, alleged misconduct, professional competence, or  
6 physical or mental health of the requester involves the appearance  
7 before the public body of another person who does not desire that  
8 the meeting or relevant portion thereof be open to the public.

9 3. A public body may close a meeting pursuant to subsection 1  
10 upon a motion which specifies:

11 (a) The nature of the business to be considered; and

12 (b) The statutory authority pursuant to which the public body is  
13 authorized to close the meeting.

14 4. ~~Except as otherwise provided in this subsection, meetings~~  
15 ~~of a public body that are quasi-judicial in nature are subject to the~~  
16 ~~provisions of this chapter. The provisions of this subsection do not~~  
17 ~~apply to meetings of the State Board of Parole Commissioners when~~  
18 ~~acting to grant, deny, continue or revoke parole of a prisoner or to~~  
19 ~~establish or modify the terms of the parole of a prisoner.~~

20 ~~5.} This chapter does not:~~

21 (a) ~~Apply to judicial proceedings.~~

22 ~~(b)} Prevent the removal of any person who willfully disrupts a~~  
23 ~~meeting to the extent that its orderly conduct is made impractical.~~

24 ~~(e)} (b) Prevent the exclusion of witnesses from a public or~~  
25 ~~private} closed meeting during the examination of another witness.~~

26 ~~(d)} (c) Require that any meeting be closed to the public.~~

27 ~~(e)} (d) Permit a closed meeting for the discussion of the~~  
28 ~~appointment of any person to public office or as a member of a~~  
29 ~~public body.~~

30 ~~6. The exceptions provided by this section, and electronic~~  
31 ~~communication, must not be used to circumvent the spirit or letter of~~  
32 ~~this chapter to act, outside of an open and public meeting, upon a~~  
33 ~~matter over which the public body has supervision, control,~~  
34 ~~jurisdiction or advisory powers.}~~

35 **Sec. 9.** NRS 241.035 is hereby amended to read as follows:

36 241.035 1. Each public body shall keep written minutes of  
37 each of its meetings, including:

38 (a) The date, time and place of the meeting.

39 (b) Those members of the public body who were present ,  
40 *whether in person or by means of electronic communication*, and  
41 those who were absent.

42 (c) The substance of all matters proposed, discussed or decided  
43 and, at the request of any member, a record of each member's vote  
44 on any matter decided by vote.



1 (d) The substance of remarks made by any member of the  
2 general public who addresses the public body if the member of the  
3 general public requests that the minutes reflect those remarks or, if  
4 the member of the general public has prepared written remarks, a  
5 copy of the prepared remarks if the member of the general public  
6 submits a copy for inclusion.

7 (e) Any other information which any member of the public body  
8 requests to be included or reflected in the minutes.

9 2. Minutes of public meetings are public records. Minutes or  
10 audiotape recordings of the meetings must be made available for  
11 inspection by the public within 30 working days after the  
12 adjournment of the meeting at which taken. The minutes shall be  
13 deemed to have permanent value and must be retained by the public  
14 body for at least 5 years. Thereafter, the minutes may be transferred  
15 for archival preservation in accordance with NRS 239.080 to  
16 239.125, inclusive. Minutes of meetings closed pursuant to:

17 (a) Paragraph (a) of subsection 1 of NRS 241.030 become  
18 public records when the public body determines that the matters  
19 discussed no longer require confidentiality and the person whose  
20 character, conduct, competence or health was considered has  
21 consented to their disclosure. That person is entitled to a copy of the  
22 minutes upon request whether or not they become public records.

23 (b) Paragraph (b) of subsection 1 of NRS 241.030 become  
24 public records when the public body determines that the matters  
25 discussed no longer require confidentiality.

26 (c) Paragraph (c) of subsection 1 of NRS 241.030 become  
27 public records when the public body determines that the matters  
28 considered no longer require confidentiality and the person who  
29 appealed the results of the examination has consented to their  
30 disclosure, except that the public body shall remove from the  
31 minutes any references to the real name of the person who appealed  
32 the results of the examination. That person is entitled to a copy of  
33 the minutes upon request whether or not they become public  
34 records.

35 3. All or part of any meeting of a public body may be recorded  
36 on audiotape or any other means of sound or video reproduction by  
37 a member of the general public if it is a public meeting so long as  
38 this in no way interferes with the conduct of the meeting.

39 4. Except as otherwise provided in subsection 6, a public body  
40 shall, for each of its meetings, whether public or closed, record the  
41 meeting on audiotape or another means of sound reproduction or  
42 cause the meeting to be transcribed by a court reporter who is  
43 certified pursuant to chapter 656 of NRS. If a public body makes an  
44 audio recording of a meeting or causes a meeting to be transcribed  
45 pursuant to this subsection, the audio recording or transcript:



1 (a) Must be retained by the public body for at least 1 year after  
2 the adjournment of the meeting at which it was recorded or  
3 transcribed;

4 (b) Except as otherwise provided in this section, is a public  
5 record and must be made available for inspection by the public  
6 during the time the recording or transcript is retained; and

7 (c) Must be made available to the Attorney General upon  
8 request.

9 5. Except as otherwise provided in subsection 6, any portion of  
10 a public meeting which is closed must also be recorded or  
11 transcribed and the recording or transcript must be retained and  
12 made available for inspection pursuant to the provisions of  
13 subsection 2 relating to records of closed meetings. Any recording  
14 or transcript made pursuant to this subsection must be made  
15 available to the Attorney General upon request.

16 6. If a public body makes a good faith effort to comply with the  
17 provisions of subsections 4 and 5 but is prevented from doing so  
18 because of factors beyond the public body's reasonable control,  
19 including, without limitation, a power outage, a mechanical failure  
20 or other unforeseen event, such failure does not constitute a  
21 violation of the provisions of this chapter.

22 **Sec. 10.** NRS 241.037 is hereby amended to read as follows:

23 241.037 1. The Attorney General may sue in any court of  
24 competent jurisdiction to have an action taken by a public body  
25 declared void or for an injunction against any public body or person  
26 to require compliance with or prevent violations of the provisions of  
27 this chapter. The injunction:

28 (a) May be issued without proof of actual damage or other  
29 irreparable harm sustained by any person.

30 (b) Does not relieve any person from criminal prosecution for  
31 the same violation.

32 2. Any person denied a right conferred by this chapter may sue  
33 in the district court of the district in which the public body  
34 ordinarily holds its meetings or in which the plaintiff resides. A suit  
35 may seek to have an action taken by the public body declared void,  
36 to require compliance with or prevent violations of this chapter or to  
37 determine the applicability of this chapter to discussions or to  
38 decisions of the public body. The court may order payment of  
39 reasonable attorney's fees and court costs to a successful plaintiff in  
40 a suit brought under this subsection.

41 3. ***Except as otherwise provided in section 4 of this act:***

42 (a) Any suit brought against a public body pursuant to  
43 subsection 1 or 2 to require compliance with the provisions of this  
44 chapter must be commenced within 120 days after the action



1 objected to was taken by that public body in violation of this  
2 chapter.

3 (b) Any such suit brought to have an action declared void must  
4 be commenced within 60 days after the action objected to was  
5 taken.

6 **Sec. 11.** NRS 241.039 is hereby amended to read as follows:

7 241.039 1. ~~The~~ *Except as otherwise provided in section 4*  
8 *of this act, the* Attorney General shall investigate and prosecute any  
9 violation of this chapter.

10 2. In any investigation conducted pursuant to subsection 1, the  
11 Attorney General may issue subpoenas for the production of any  
12 relevant documents, records or materials.

13 3. A person who willfully fails or refuses to comply with a  
14 subpoena issued pursuant to this section is guilty of a misdemeanor.

15 **Sec. 12.** This act becomes effective on July 1, 2013.

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