

SECOND REGULAR SESSION

SENATE BILL NO. 1103

98TH GENERAL ASSEMBLY

INTRODUCED BY SENATOR SCHAEFER.

Read 1st time February 29, 2016, and ordered printed.

ADRIANE D. CROUSE, Secretary.

6709S.011

AN ACT

To amend chapter 173, RSMo, by adding thereto one new section relating to administrative costs of public institutions of higher education.

Be it enacted by the General Assembly of the State of Missouri, as follows:

Section A. Chapter 173, RSMo, is amended by adding thereto one new section, to be known as section 173.045, to read as follows:

173.045. 1. By October first annually, each public institution of higher education shall provide a report containing the institution's administrative costs as a percent of operating budget to the coordinating board for higher education, the joint committee on education, and as part of its annual budget submission. The report shall also contain the institution's figures for administrative computing support, executive management, fiscal operations, general administration and logistical services, and public relations and development.

2. For purposes of this section, the following terms shall mean:

(1) "Administrative computing support", includes expenditures for computer services that provide support for institution-wide administrative functions;

(2) "Administrative costs", institutional support expenditure items as designated in the institution's annual financial reports included in the following subcategories:

(a) Administrative computing support;

(b) Executive management;

(c) Fiscal operations;

(d) General administration and logistical services; and

(e) Public relations and development;

22 **(3) "Executive management", includes expenditures for all**
23 **central, executive-level activities concerned with management, and**
24 **long-range planning for the entire institution separate from planning**
25 **and management for any one program within the institution;**

26 **(4) "Fiscal operations", includes expenditures for operations**
27 **related to fiscal control and investments, including the institution's**
28 **accounting office, budget, bursar, and internal and external audits;**

29 **(5) "General administration and logistical services", includes:**

30 **(a) Expenditures for activities related to general administrative**
31 **operations and services, except for fiscal operations and administrative**
32 **data processing;**

33 **(b) Personnel administration and payroll, space management,**
34 **risk management, purchasing and maintenance of supplies and**
35 **materials, institutional research, campus-wide communication, and**
36 **transportation services and protective services for safety and security;**
37 **and**

38 **(c) Telephone, fleet operations, general stores, duplicating,**
39 **printing shops, mail, and postage;**

40 **(6) "Public relations and development", includes expenditures for**
41 **activities to maintain relations with the community, alumni, or other**
42 **constituents and to conduct activities related to institution-wide**
43 **development and fund raising.**

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