

Chapter 350

(House Bill 817)

AN ACT concerning

State Government – Regulation Procedures and the Maryland Register

FOR the purpose of requiring the Division of State Documents to make a certain number of issues of the Maryland Register available to the public for online searching; altering the requirements for a unit of State government to submit certain proposed or emergency regulations, work plans, and evaluation reports to the Joint Committee on Administrative, Executive, and Legislative Review, the Department of Legislative Services, and the Administrator of the Division of State Documents; requiring a unit that wants to alter the text of a proposed regulation after it has been submitted to the Joint Committee and the Department ~~of Legislative Services~~ to take certain actions; requiring a unit to provide a certain notice to the Joint Committee in a certain manner; extending a certain period of review for a certain regulation; requiring a certain notice to be published in the Maryland Register within a certain time period after receipt of the notice by the Joint Committee; requiring the Department ~~of Legislative Services~~ to adopt certain procedures for the submission of proposed and emergency regulations, work plans, and evaluation reports to the Joint Committee by a unit; providing that compliance with certain submission requirements does not satisfy certain other submission requirements; requiring the Administrator to consult with the Department ~~of Legislative Services~~ on certain matters; requiring the Administrator to send a receipt of a certain transmittal to a certain unit under certain circumstances; requiring the ~~Administrator, on or before a certain date Department of Information Technology, in consultation with the Administrator,~~ to develop and maintain a certain electronic filing system in accordance with certain requirements on or before a certain date; requiring the ~~Administrator to consult with the Department Department of Information Technology to consult with the Administrator and the Department of Legislative Services~~ *Administrator to consult with the Department* on certain matters; and generally relating to regulatory procedures and the Maryland Register.

BY repealing and reenacting, without amendments,
 Article – State Government
 Section 7–201(a) and (e) and 10–101
 Annotated Code of Maryland
 (2021 Replacement Volume and 2022 Supplement)

BY repealing and reenacting, with amendments,
 Article – State Government
 Section 7–206.2(b), 10–110(c)(1), and 10–111(a)
 Annotated Code of Maryland
 (2021 Replacement Volume and 2022 Supplement)

BY adding to

Article – State Government
 Section 10–111.2(c)
 Annotated Code of Maryland
 (2021 Replacement Volume and 2022 Supplement)

SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,
 That the Laws of Maryland read as follows:

Article – State Government

7–201.

- (a) In this subtitle the following words have the meanings indicated.
- (e) “Division” means the Division of State Documents.

7–206.2.

(b) Notwithstanding any other provision of law, the Division shall make available to the public, at no cost, direct online searching of:

- (1) the Code of Maryland Regulations (COMAR);
- (2) **AT LEAST THE 15 MOST RECENT ISSUES OF** the Maryland Register;

and

- (3) any other material the Division determines to be in the public interest.

10–101.

- (a) In this subtitle the following words have the meanings indicated.
- (b) “Administrator” means the Administrator of the Division of State Documents.
- (c) “Committee” means the Joint Committee on Administrative, Executive, and Legislative Review.
- (d) “Local government unit” means:
 - (1) a county;
 - (2) a municipal corporation;
 - (3) a special district that is established by State law and that operates within a single county;

(4) a special district that is established by a county pursuant to public general law; or

(5) an office, board, or department that is established in each county under State law and that is funded, pursuant to State law, at least in part by the county governing body.

(e) “Mandate” means a directive in a regulation that requires a local government unit to perform a task or assume a responsibility that has a discernible fiscal impact on the local government unit.

(f) “Register” means the Maryland Register.

(g) (1) “Regulation” means a statement or an amendment or repeal of a statement that:

(i) has general application;

(ii) has future effect;

(iii) is adopted by a unit to:

1. detail or carry out a law that the unit administers;

2. govern organization of the unit;

3. govern the procedure of the unit; or

4. govern practice before the unit; and

(iv) is in any form, including:

1. a guideline;

2. a rule;

3. a standard;

4. a statement of interpretation; or

5. a statement of policy.

(2) “Regulation” does not include:

(i) a statement that:

1. concerns only internal management of the unit; and
 2. does not affect directly the rights of the public or the procedures available to the public;
 - (ii) a response of the unit to a petition for adoption of a regulation, under § 10–123 of this subtitle; or
 - (iii) a declaratory ruling of the unit as to a regulation, order, or statute, under Subtitle 3 of this title.
- (3) “Regulation”, as used in §§ 10–110 and 10–111.1 of this subtitle, means all or any portion of a regulation.
- (h) “Small business” has the meaning stated in § 2–1505.2 of this article.
- (i) “Substantively” means in a manner substantially affecting the rights, duties, or obligations of:
- (1) a member of a regulated group or profession; or
 - (2) a member of the public.
- (j) “Unit” means an officer or unit authorized by law to adopt regulations.

10–110.

(c) (1) **(I)** At least 15 days before the date a proposed regulation is submitted to the Maryland Register for publication under § 10–112 of this subtitle, **AND IN ACCORDANCE WITH § 10–111.2(C) OF THIS SUBTITLE**, the promulgating unit shall submit the proposed regulation to the Committee [and], the Department of Legislative Services, **AND THE ADMINISTRATOR**.

(II) IF A UNIT WANTS TO ALTER THE TEXT OF A PROPOSED REGULATION AFTER IT HAS BEEN SUBMITTED TO THE COMMITTEE AND THE DEPARTMENT OF LEGISLATIVE SERVICES IN ACCORDANCE WITH SUBPARAGRAPH (I) OF THIS PARAGRAPH AND BEFORE THE PROPOSED REGULATION IS PUBLISHED IN THE MARYLAND REGISTER, SO THAT ANY PART OF THE TEXT AS SUBMITTED FOR PUBLICATION DIFFERS SUBSTANTIVELY ~~SUBSTANTIVELY~~ FROM THE TEXT PREVIOUSLY SUBMITTED TO THE COMMITTEE AND THE DEPARTMENT OF LEGISLATIVE SERVICES, THE UNIT SHALL:

1. NOTIFY THE COMMITTEE, THE DEPARTMENT OF LEGISLATIVE SERVICES, AND THE ADMINISTRATOR OF THE CHANGE;

2. WITHDRAW THE PROPOSED REGULATION; AND

3. RESUBMIT THE PROPOSED REGULATION WITH THE ALTERED TEXT TO THE COMMITTEE, THE DEPARTMENT OF LEGISLATIVE SERVICES, AND THE ADMINISTRATOR AT LEAST 15 DAYS PRIOR TO PUBLICATION IN THE REGISTER.

(iii) 1. IF A UNIT WANTS TO MAKE A NONSUBSTANTIVE CHANGE TO THE TEXT OF A PROPOSED REGULATION AFTER IT HAS BEEN SUBMITTED TO THE COMMITTEE AND THE DEPARTMENT OF LEGISLATIVE SERVICES IN ACCORDANCE WITH SUBPARAGRAPH (I) OF THIS PARAGRAPH AND BEFORE THE PROPOSED REGULATION IS PUBLISHED IN THE MARYLAND REGISTER, THE UNIT SHALL:

A. NOTIFY THE COMMITTEE, THE DEPARTMENT OF LEGISLATIVE SERVICES, THE OFFICE OF THE GENERAL ASSEMBLY COUNSEL, AND THE ADMINISTRATOR OF THE CHANGE; AND

B. INCLUDE WITH THE NOTICE A CERTIFICATE FROM THE UNIT THAT THE CHANGE IS NONSUBSTANTIVE, INCLUDING A DESCRIPTION OF THE NATURE OF EACH CHANGE AND THE BASIS FOR THE CONCLUSION.

2. NOTWITHSTANDING SUBSUBPARAGRAPH 1 OF THIS SUBPARAGRAPH, IF THE OFFICE OF THE GENERAL ASSEMBLY COUNSEL DETERMINES THAT A CHANGE TO A PROPOSED REGULATION UNDER SUBSUBPARAGRAPH 1 OF THIS SUBPARAGRAPH IS NOT A NONSUBSTANTIVE CHANGE, THE UNIT SHALL WITHDRAW AND RESUBMIT THE PROPOSED REGULATION IN ACCORDANCE WITH SUBPARAGRAPH (II) OF THIS PARAGRAPH.

10–111.

(a) (1) Except as provided in subsection (b) of this section, a unit may not adopt a proposed regulation until:

(i) after submission of the proposed regulation to the Committee for preliminary review under § 10–110 of this subtitle; and

(ii) at least 45 days after its first publication in the Register.

(2) (i) If the Committee determines that an appropriate review cannot reasonably be conducted within 45 days and that an additional period of review is required, it may delay the adoption of the regulation by so notifying the promulgating unit and the Division of State Documents, in writing, prior to the expiration of the 45–day period.

(ii) If notice is provided to the promulgating unit pursuant to subparagraph (i) of this paragraph, the promulgating unit may not adopt the regulation until it notifies the Committee, in writing **BY U.S. MAIL AND E-MAIL**, of its intention to adopt the regulation and provides the Committee with a further period of review of the regulation that terminates not earlier than the later of the following:

1. the **[30th] 60TH** day following the notice provided by the promulgating unit under this subparagraph; or

2. the 105th day following the initial publication of the regulation in the Register.

(III) NOTICE GIVEN UNDER SUBPARAGRAPH (II) OF THIS PARAGRAPH TO THE COMMITTEE OF A UNIT'S INTENTION TO ADOPT A REGULATION SHALL BE PUBLISHED IN THE REGISTER WITHIN 30 DAYS AFTER RECEIPT OF THE NOTICE BY THE COMMITTEE.

(3) The promulgating unit shall permit public comment for at least 30 days of the 45-day period under paragraph (1)(ii) of this subsection.

10-111.2.

(C) (1) THE DEPARTMENT OF LEGISLATIVE SERVICES SHALL ADOPT PROCEDURES FOR THE REQUIRED SUBMISSION OF PROPOSED AND EMERGENCY REGULATIONS, WORK PLANS, AND EVALUATION REPORTS TO THE COMMITTEE BY A UNIT.

(2) (I) EACH UNIT SHALL FOLLOW THE PROCEDURES ADOPTED BY THE DEPARTMENT OF LEGISLATIVE SERVICES UNDER THIS SUBSECTION.

(II) A UNIT SUBMITTING A PROPOSED REGULATION TO THE COMMITTEE SHALL INCLUDE THE TEXT OF THE PROPOSED REGULATION AND THE NOTICE OF PROPOSED ADOPTION THAT IS REQUIRED TO BE SUBMITTED TO THE ADMINISTRATOR UNDER § 10-112(A)(2) OF THIS SUBTITLE.

(3) (I) THE ADMINISTRATOR SHALL CONSULT WITH THE DEPARTMENT OF LEGISLATIVE SERVICES TO ENSURE THAT NOTICE OF THE RECEIPT OF PROPOSED AND EMERGENCY REGULATIONS BY THE ADMINISTRATOR UNDER THIS TITLE IS TRANSMITTED TO AND RECEIVED BY THE COMMITTEE AND THE DEPARTMENT OF LEGISLATIVE SERVICES IN A TIMELY MANNER.

(II) WHEN THE ADMINISTRATOR TRANSMITS A PROPOSED OR EMERGENCY REGULATION TO THE COMMITTEE AND THE DEPARTMENT OF LEGISLATIVE SERVICES, THE ADMINISTRATOR SHALL ALSO PROVIDE RECEIPT OF

THE TRANSMITTAL TO THE UNIT THAT ORIGINALLY SUBMITTED THE REGULATION TO THE DIVISION.

(4) (I) SUBMISSION OF A REGULATION, A WORK PLAN, OR AN EVALUATION REPORT TO THE COMMITTEE UNDER THIS SUBSECTION DOES NOT SATISFY ANY REQUIREMENT UNDER THIS SUBTITLE FOR A UNIT TO SUBMIT A REGULATION, A WORK PLAN, OR AN EVALUATION REPORT TO THE ADMINISTRATOR FOR PUBLICATION IN THE REGISTER.

(II) ANY REQUIREMENT UNDER THIS SUBTITLE FOR A UNIT TO SUBMIT A REGULATION TO THE COMMITTEE MAY NOT BE SATISFIED BY SUBMITTING THE REGULATION TO THE DIVISION.

SECTION 2. AND BE IT FURTHER ENACTED, That:

(a) On or before October 1, 2023, ~~the Department of Information Technology, in consultation with the~~ Administrator of the Division of State Documents, shall develop and maintain an electronic filing system for use by units of State government, the Joint Committee on Administrative, Executive, and Legislative Review, the Department of Legislative Services, and the Division of State Documents for the submission and tracking of proposed and emergency regulations from the time of submission to the Joint Committee through publication in the Maryland Register and final approval by the unit or, in the case of an emergency regulation, approval by the Joint Committee.

(b) ~~The Administrator shall consult with the Department of Information Technology shall consult with the Administrator and the Department of Legislative Services~~ *Administrator shall consult with the Department* on the functionality and security of the electronic filing system.

(c) The electronic filing system shall:

(1) allow a unit to upload, in a format approved by the Administrator and the Department ~~of Legislative Services~~, the text of a proposed or emergency regulation along with all statutorily required information;

(2) contain a tracking function and automated notification system by which the Joint Committee and the Department ~~of Legislative Services~~ shall be sent notice of new or updated proposed or emergency regulations;

(3) prohibit anyone other than Division employees from modifying the text of a submitted proposed or emergency regulation or any other required submittals;

(4) allow the Joint Committee and the Department ~~of Legislative Services~~ to access and download, in a format required by the Department ~~of Legislative Services~~, all information submitted by a unit relating to a proposed or emergency regulation;

(5) allow the Joint Committee and the Department ~~of Legislative Services~~ to approve emergency regulations, including providing for the time period during which the emergency regulation is approved;

(6) allow a unit to view all information pertaining to a proposed or emergency regulation submitted by the unit, including all tracking information;

(7) allow the tracking of regulatory holds; and

(8) include the functionalities necessary for the Division to publish the Maryland Register.

(d) On or before December 31, 2023, the ~~Administrator~~ ~~Department of Information Technology~~ *Administrator* shall report to the Joint Committee on Administrative, Executive, and Legislative Review, in accordance with § 2-1257 of the State Government Article, on the status of the development and deployment of the electronic filing system required under this section.

SECTION 3. AND BE IT FURTHER ENACTED, That Section 2 of this Act shall take effect June 1, 2023.

SECTION 4. AND BE IT FURTHER ENACTED, That, except as provided in Section 3 of this Act, this Act shall take effect October 1, 2023.

Approved by the Governor, May 3, 2023.