AN ACT

SENATE BILL NO. 537

BY SENATOR NEVERS

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2	To amend and reenact R.S. 23:381(1), 382, 383, 384(A), (B)(2), and (C), 385, 386, 387,
3	388(B), 389, 390, and 392(B) and (D), relative to apprentices; to provide for
4	representation on the apprenticeship council; to provide for terms of those serving
5	on the council; to provide relative to the apprenticeship council and its
6	recommendations; to provide for the appointment of a director of apprenticeship who
7	is not subject to council approval; to provide relative to powers and duties of the
8	director of the council; to provide relative to apprenticeship programs; to provide for
9	apprenticeship committees; to provide for definition of an apprentice; to provide as
10	to the content of apprentice agreements; to provide for the approval of apprentice
11	agreements; to provide with respect to a rotation of employers; to provide with
12	respect to controversies and complaints; to provide for civil penalties; and to provide
13	for related matters.
14	Be it enacted by the Legislature of Louisiana:
15	Section 1. R.S. 23:381(1), 382, 383, 384(A), (B)(2), and (C), 385, 386, 387, 388(B),
16	389, 390, and 392(B) and (D) are hereby amended and reenacted to read as follows:
17	§381. Purposes
18	The purposes of this Chapter are:
19	(1) To open to young people the opportunity to obtain training that will equip
20	them for profitable employment and citizenship;

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Coding: Words which are struck through are deletions from existing law; words in **boldface type and underscored** are additions.

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§382. Apprenticeship council

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A. The executive director shall appoint an apprenticeship council, composed of three representatives each from employer and employee organizations respectively, and of two representatives of the general public. The three employer representatives shall be selected from lists supplied by employer organizations which are participating in bona fide apprenticeship programs. The three employee representatives may be representatives of labor organizations, who have been nominated by state labor federations. The state official in charge of trade and industrial education shall, ex officio, be a member of the said council. The terms of office of the members of the apprenticeship council first appointed by the executive director shall expire as designated by the executive director at the time of making the appointment: one representative each of employers, employees, and the public being appointed for one year; one representative each of employers, employees, and the public being appointed for two years; and one representative each of employers and employees for three years. Thereafter, each Each member shall be appointed for a term of three years. Any member appointed to fill a vacancy occurring prior to the expiration of the term of his predecessor shall be appointed for the remainder of the said term. Each member of the council not otherwise compensated by public monies, shall be reimbursed for transportation and shall be paid thirty-five dollars per day for each day spent in attendance at meetings of the apprenticeship council.

B. The apprenticeship council shall meet at the call of the executive director or the director of apprenticeship and shall aid in formulating policies for the effective administration of this Chapter. Subject to the approval of the executive director, the apprenticeship council shall establish may recommend standards and procedures for registration and de-registration of apprenticeship programs in conformity with established programs approved by the Bureau of Apprenticeship Training Office of Apprenticeship, United States Department of Labor, and for approval of apprenticeship agreements which in no case shall be lower than those prescribed by this Chapter and by the Bureau of Apprenticeship Training Office of Apprenticeship, United States Department of Labor, or lower than approved

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national standards; shall issue such rules and regulations as may be necessary to
carry out the intent and purposes thereof, and shall perform such other functions as
the executive director may direct. Not less than once a year the apprenticeship
council shall make a report, through the executive director, of its activities and
findings to the legislature and to the public.

## §383. Director of apprenticeship

The secretary executive director or his designee shall appoint a director of apprenticeship, which appointment shall be subject to the confirmation of the state apprenticeship council by a majority vote. The secretary executive director is further authorized to appoint and employ such clerical, technical, and professional help as shall be necessary to effectuate the purposes of this Chapter.

## §384. Powers and duties of director

A. The director, under the supervision of the executive director and with the advice and guidance of the apprenticeship council, is authorized to administer the provisions of this Chapter. He The director shall, in cooperation with the apprenticeship council, set up conditions and training standards for apprentice agreements, which shall in no case be lower than those prescribed by this Chapter and by the Bureau of Apprenticeship Training Office of Apprenticeship, United States Department of Labor, or lower than approved national standards.

## B. The director is authorized:

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(2) To approve, if in his opinion approval is for it is in the best interest of the apprentice, any apprentice agreement which meets the standards established under this Chapter;

\* \* \*

C. The administration and supervision of related and supplemental instruction for apprentices, coordination of instruction with job experiences, and the selection and training of teachers and coordinators for such instruction shall be the responsibility of local programs, acting under guidelines established by the **Office of Apprenticeship**, U. S. Department of Labor, Bureau of Apprenticeship and

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A. An apprenticeship program is defined as a plan containing all terms and conditions for the qualification, recruitment, selection, employment, and training of apprentices that includes such matters as the requirement for a written apprenticeship agreement.

AB. An apprenticeship program shall be registered in any trade or group of trades in accordance with this Chapter and with the standards of the Bureau of Apprenticeship Training Office of Apprenticeship, United States Department of Labor. An apprenticeship program shall cooperate with school educational authorities in regard to the education of apprentices; shall establish a schedule of operations; shall establish wage rates and working conditions for apprentices; and shall specify the ratio of apprentices to journeymen journey workers employed in any trade in accordance with this Chapter and the Bureau of Apprenticeship Training Office of Apprenticeship, United States Department of Labor; and shall adjust apprenticeship disputes.

B. An apprenticeship program may be "joint", meaning it is composed of an equal number of representatives of the employers and of the employees represented by bona fide collective bargaining agencies and has been established to conduct, operate, or administer an apprenticeship program and enter into apprenticeship agreements with apprentices. "Unilateral" or "nonjoint" shall mean a program sponsor in which a bona fide collective bargaining agent is not a participant.

C. An apprenticeship committee is defined as those persons designated by the sponsor to administer the program. A committee may be joint or nonjoint, as follows:

- (1) A joint committee is composed of an equal number of representatives of the employer or employers and of the employees represented by a bona fide collective bargaining agent or agents.
- (2) A nonjoint committee, which may also be known as a unilateral or group nonjoint committee, has employer representatives and may include

employees,	but	does	not	have	a	bona	fide	collective	bargaining	agent	as	a
<u>participant</u>	<u>•</u>											

§386. Apprentice defined

The term "apprentice" as used in this Chapter means is defined as a person worker at least sixteen years of age, who is employed to learn an apprenticeable occupation and who has entered into a written apprentice agreement with an employer, an association of employers, or an organization of employees, providing for not less than two thousand hours of reasonably continuous employment, and for participation in an approved program of training through employment and through education in related and supplemental subjects.

§387. Contents of apprentice agreements

Every apprentice agreement entered into under this Chapter shall contain <u>all</u> of the following:

- (1) The names of the contracting parties; Names and signatures of the contracting parties, including the apprentice and the program sponsor or employer, and the signature of a parent or legal guardian, if the apprentice is a minor.
- (2) The date of birth of the apprentice; The date of birth and, on a voluntary basis, the Social Security Number of the apprentice.
- (3) A statement of the trade, craft, or business which the apprentice is to be taught, and the time at which the apprenticeship will begin and end; Contact information of the program sponsor and the registration agency.
- (4) A statement showing the number of hours to be spent by the apprentice in work and the number of hours to be spent in related and supplemental instruction, which instruction shall not be less than 144 hours per year. Provided that in no case shall the combined weekly hours of work and of required related and supplemental instruction of the apprentice exceed the maximum number of hours of work prescribed by law for a person of the age of the apprentice; A statement of the occupation in which the apprentice is to be trained, the beginning date, and the term or duration of the apprenticeship.

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1	(5) A statement setting forth a schedule of the processes in the trade or
2	industry divisions in which the apprentice is to be taught and the approximate time
3	to be spent at each process; A statement setting forth all of the following:
4	(a) The number of hours to be spent by the apprentice in work on the
5	job in a time-based program, or a description of the skill sets to be attained by
6	completion of a competency-based program, including the on-the-job learning
7	component, or the minimum number of hours to be spent by the apprentice and
8	a description of the skill sets to be attained by completion of a hybrid program.
9	(b) The number of hours to be spent in related instruction in technical
10	subjects related to the occupation, which shall not be less than one hundred
11	forty-four hours per year.
12	(6) A statement of the graduated scale of wages to be paid the apprentice and
13	whether the required school time shall be compensated; A statement setting forth
14	a schedule of work processes in the occupation or industry division in which the
15	apprentice is to be trained and the approximate time to be spent at each process.
16	(7) A statement providing for a period of probation of not more than 500
17	hours of employment and instruction extending over not more than four months,
18	during which time the apprentice agreement shall be terminated by the director at the
19	request in writing of either party, and providing that after such probationary period
20	the apprentice agreement may be terminated by the director by mutual agreement of
21	all parties thereto, or cancelled by the director for good and sufficient reason; A
22	statement of the graduated scale of wages to be paid to the apprentice and
23	whether or not the required related instruction is compensated.
24	(8) A provision that all controversies or differences concerning the apprentice
25	agreement which cannot be adjusted in accordance with R.S. 23:385 shall be
26	submitted to the director for determination, as provided for in R.S. 23:390;
27	Statements providing all of the following:
28	(a) For a specific period of probation during which the apprenticeship
29	agreement may be cancelled by either party to the agreement upon written
30	notice to the registration agency, without adverse impact on the sponsor.

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(b) That, after the probationary period, either of the following may

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2	occur regarding the agreement:
3	(i) It may be cancelled at the request of the apprentice.
4	(ii) It may be suspended or cancelled by the sponsor, for good cause
5	only, with due notice to the apprentice and a reasonable opportunity for
6	corrective action, and with written notice to the apprentice and to the
7	registration agency of the final action taken.
8	(9) A provision that an employer who is unable to fulfill his obligation under
9	the apprentice agreement may, with the approval of the director, transfer such
10	contract to any other employer, provided that the apprentice consents and that such
11	other employer agrees to assume the obligations of the apprentice agreement;
12	(10) (9) Such additional terms and conditions as may be prescribed or
13	approved by the director, not inconsistent with the provisions of this Chapter and
14	those established by the Bureau of Apprenticeship Training Office of
15	Apprenticeship, United States Department of Labor.
16	§388. Approval of apprentice agreements; signature
17	* * *
18	B. Every apprentice agreement shall be signed by the employer, by an
19	association of employers, or an organization of employees include the names and
20	signatures of the contracting parties, as provided in R.S. 23:389, and by the
21	apprentice, and if the apprentice is a minor, the name and signature of a parent or
22	legal guardian by the minor's father; however, if the father is dead or legally
23	incapable of giving consent or has abandoned his family, then by the minor's mother;
24	if both father and mother are dead or legally incapable of giving consent, then by the
25	tutor of the minor. If the minor is without a tutor, a tutor ad hoc may be appointed,
26	in the manner provided by Article 313* of the Civil Code, who shall have the
27	authority to consent to and sign the apprentice agreement.
28	* * *
29	§389. Rotation of employment
30	For the purpose of providing greater diversity of training or continuity of

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employment, any apprentice agreement made under this Chapter may, in at the discretion of the director of apprenticeship, be signed by an association of employers or an organization of employees instead of by an individual employer. In such a case, the apprentice agreement apprenticeship program standards shall expressly provide that the association of employers or organization of employees does not assume the obligation of an employer but agrees to use its best endeavors to procure employment and training for the apprentice with one or more employers who will accept full responsibility for all the terms and conditions of employment and training set forth in the agreement between the apprentice and employer association or employee organization during the period of each employment. The apprentice agreement apprenticeship program standards in such a case shall also expressly provide for the transfer of the apprentice, subject to the approval of the director, to such employer or employers who shall sign a written agreement with the apprentice, and, if the apprentice is a minor, with his parent or tutor legal guardian, as specified in R.S. 23:388 contracting to employ the apprentice for the whole or a definite part of the total period of apprenticeship under the terms and conditions of employment and training set forth in the agreement entered into between the apprentice and employer association or employee organization.

§390. Settlement of controversies or complaints

A. Upon the complaint of any interested person or upon his own initiative, the director may investigate to determine if there has been a violation of the terms of an apprentice agreement made under this Chapter; he may also and hold hearings, inquiries, and other proceedings necessary to such investigations and determination. The director shall investigate programs only as necessary to establish compliance, and then only upon proper notice. The parties to such agreement shall be given a fair and impartial hearing, after reasonable notice thereof. All hearings, investigations, and determinations shall be made under authority of reasonable rules and procedure prescribed by the apprenticeship council, subject to the approval of the secretary executive director.

B. The determination of the director shall be filed with the secretary

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**executive director**. If no appeal therefrom is filed with the secretary **executive director** within twenty days after the date thereof, such determination shall become the order of the secretary **executive director**. Any person aggrieved by any determination or action of the director may appeal therefrom to the secretary **executive director** who shall hold a hearing thereon, after due notice to the interested parties. Orders and decisions of the secretary **executive director** shall be prima facie lawful and reasonable if supported by reasonable and competent evidence. Any party to an apprentice agreement aggrieved by an order or decision of the secretary **executive director** may appeal to the courts on questions of law. The decision of the secretary **executive director** shall be conclusive if no appeal therefrom is filed within thirty days after the date of the order or decision.

C. No person shall institute any action for the enforcement of any apprentice agreement, or for damages for the breach thereof, unless he has first exhausted all the administrative remedies provided in this Section have first been exhausted.

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§392. Civil penalties

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B. Civil penalties may be imposed only by a ruling of the assistant secretary of the office of unemployment insurance administration director of the office of workforce development pursuant to an adjudicatory hearing held in accordance with the Administrative Procedure Act.

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D. The assistant secretary of the office of unemployment insurance administration director of the office of workforce development may institute civil proceedings in the appropriate district court for the principal place of business of the employer to enforce his rulings or seek injunctive relief to restrain and prevent violations of the provisions of this Chapter or of the rules and regulations adopted under the provisions of this Chapter. The court shall award attorney fees and court costs to the prevailing party. In the event judgment is rendered in said court affirming the civil penalties assessed, the court shall also award to the office of

unemployment insurance administration judicial interest on said penalties from the date of such judgment until paid.

PRESIDENT OF THE SENATE

SPEAKER OF THE HOUSE OF REPRESENTATIVES

GOVERNOR OF THE STATE OF LOUISIANA

APPROVED: \_\_\_\_\_\_

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