HLS 24RS-413 ORIGINAL

2024 Regular Session

HOUSE BILL NO. 667

BY REPRESENTATIVE JORDAN

CIVIL SERVICE/FIRE & POL: Removes municipal police departments from their respective fire and police civil service systems

1 AN ACT 2 To amend and reenact Paragraphs (1) and (2), Subparagraphs (3)(b), (d), (i), and (m), 3 Paragraphs (4) and (5), Subparagraph (6)(a), Subsubparagraph (6)(c)(3), 4 Subparagraph (6)(i), Subparagraphs (7)(a), (b), (d), (f), and (i), Paragraph (8), Subparagraphs (9)(a), (b), (c), and (e), Subsubparagraph 11(a)(8), Paragraphs 13 and 5 6 16, Subparagraphs (21)(i), (j), (k), and Subparagraph (22)(b) and Subsubparagraph 7 (22)(g)(4) of of Article XIV, Section 15.1 of the 1921 Constitution of Louisiana, as 8 amended, continued as a statute pursuant to Article X, Section 18 of the 1974 9 Constitution of Louisiana, the Part heading of Part II of Chapter 5 of Title 33 of the 10 Louisiana Revised Statutes of 1950, R.S. 33:2471(A), 2472, 2473(2), (4), (9), and 11 (13), 2474, 2475, 2476(A), (B)(1)(b), (c), and (d) and (2)(a) and (c)(ii), (C)(3)(a) and 12 (b)(i), and (I), 2477(1), (2), (4), (6), and (9), 2479(A), (B), (G)(4), and (H), 2481(A), 13 the Part heading of Part III of Chapter 5 of Title 33 of the Louisiana Revised Statutes 14 of 1950, R.S. 33:2531, 2532, 2533(4), (9), (13), and (19), 2534, 2535, 2536(A), 15 (B)(1)(b) and (c), (I), and (N), 2537(1), (2), (4), (6), and (9), and 16 2539(A)(introductory paragraph) and (4) and to repeal R.S. 33:2473(21)(b)(ii), 17 2481(B)(6), 2481.2, 2481.4, 2481.5, 2491(D)(2) and (3), 2491.1 through 2491.4, 2493(A)(1)(b), 2494(C)(2) through (5), 2495(B)(3), 2498(C) and (D), 2541.1, 18 19 2541.3, 2551(4)(b) and (8)(b), 2551.1, 2554(C)(2) and (3), 2555(B)(3), 2558(B), and 20 2569 through 2572, relative to municipal fire and police civil service; to remove

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CODING: Words in struck through type are deletions from existing law; words <u>underscored</u> are additions.

1	municipal police departments from the civil service system; and to provide for
2	related matters.
3	Be it enacted by the Legislature of Louisiana:
4	Section 1. Paragraphs (1) and (2), Subparagraphs (3)(b), (d), (i), and (m), Paragraphs
5	(4) and (5), Subparagraph (6)(a), Subsubparagraph (6)(c)(3), Subparagraph (6)(i),
6	Subparagraphs (7)(a), (b), (d), (f), and (i), Paragraph (8), Subparagraphs (9)(a), (b), (c), and
7	(e), Subsubparagraph 11(a)(8), Paragraphs 13 and 16, Subparagraphs (21)(i), (j), (k), and
8	Subparagraph (22)(b) and Subsubparagraph (22)(g)(4) of Article XIV, Section 15.1 of the
9	1921 Constitution of Louisiana, as amended, continued as a statute pursuant to Article X,
10	Section 18 of the 1974 Constitution of Louisiana are hereby amended and reenacted to read
11	as follows:
12	§15.1. Fire and police civil service; municipalities of 13,000 to 250,000
13	1. Applicability. This Section applies to any municipality which operates a
14	regularly paid fire and police department and which has a population of not less than
15	thirteen thousand nor more than two hundred fifty thousand according to the latest
16	regular federal census for which the official figures have been made public.
17	2. Short Title. This Section shall be known and may be cited as "The
18	Municipal Fire and Police Civil Service Law."
19	3. Definitions. The following words and phrases when used in this Section
20	shall have the following meaning, unless the context clearly requires otherwise:
21	* * *
22	b. "Appointing authority" means any official, officer, board, commission,
23	council, or person having the power to make appointments to positions in the
24	municipal fire and police service.
25	* * *
26	d. "Board" means the municipal fire and police civil service board.
27	* * *

1	i. "Department service" means employment in the public service offered and
2	performed separately by the fire and by the police departments department of the
3	municipality.
4	* * *
5	m. "Position" means any office and employment in the municipal fire and
6	police services service, the duties of which call for services to be rendered by one
7	person.
8	* * *
9	4. Effective Date of Provisions. Any system of municipal fire and police
10	civil service under Act 102 of 1944, as amended, or under the provisions of Sections
11	2471 thru 2508 of Title 33 of the Louisiana Revised Statutes of 1950 which is in
12	force on the effective date of this amendment, is continued in effect with respect to
13	the fire service under the provisions of this Section.
14	The rights of any person under Act 102 of 1944, as amended, and under the
15	above Sections of the Revised Statutes which exist on the effective day of this
16	amendment are continued in effect. Every rule, classification, plan, or allocation
17	established under the above provisions which is in force on the effective day of this
18	amendment is continued in effect until it is amended or repealed by the proper
19	authority under this Section.
20	5. System Classified Civil Service. There is created in the municipal
21	government a classified civil service embracing the positions of employment, the
22	officers, and employees of the municipal fire and police services service. The
23	classified civil service shall be known as "the municipal fire and police civil service."
24	6. Municipal Fire and Police Civil Service Boards. a. A municipal fire and
25	police civil service board is created in the municipal government. The board shall
26	be composed of five members who shall serve without compensation. The board
27	shall have a chairman, vice-chairman, and a secretary. The domicile of the board

shall be in the municipality it serves.

1	c. The first five members of a board shall be appointed by the governing
2	body of the municipality during the ninety day period immediately following the date
3	that this Section takes effect in a municipality under paragraph 1.
4	The members of the board shall be appointed by the governing body as
5	follows:

* * *

(3) Two members shall be appointed who shall be first nominated and elected by and from the regular employees of the fire and police departments department as follows:

One member <u>Two members</u> shall be elected and appointed from the fire department, and one member shall be elected and appointed from the police department. The employee-nominee from each department employee-nominees shall be elected by secret ballot of the regular employees of his respective the department at an election to be called and held for that purpose by the chief of the department. The chief of each department shall call such an election within forty-five days after this Section takes effect in the municipality by posting, for a fifteen day continuous period immediately preceding the election, a notice thereof on the bulletin board of each station house of his department; and, shall officially notify the governing body of the municipality within the ten day period immediately following the election, the name of the employee-nominee so elected by the regular employees of his department. The chief of the department shall vote in the election only in the case of a tie vote.

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i. The governing body of the municipality shall advise, within and not later than the expiration of the ninety day period provided for the appointment of the board members, each appointee of his appointment and term of office as a member of the municipal fire and police civil service board; and, an official record thereof shall be placed in the official minutes of the governing body.

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1	7. Duties of the Board. a. Represent the public interest in matters of
2	personnel administration in the fire and police services service of the said municipal
3	government.
4	b. Advise and assist the governing body, mayor, commissioner of public
5	safety, and the chiefs of the fire and police departments department of the
6	municipality, with reference to the maintenance and improvement of personnel
7	standards and administration in the fire and police services service, and the classified
8	system.
9	* * *
10	d. Make, at the direction of the mayor, commissioner of public safety, chief
11	of either the fire or police department, or upon the written petition of any citizen for
12	just cause, or upon its own motion, any investigation concerning the administration
13	of personnel or the compliance with the provisions of this Section in the said
14	municipal fire and police services service; review, and modify or set aside upon its
15	own motion, any of its actions, take any other action which it determines to be
16	desirable or necessary in the public interest, or to carry out effectively the provisions
17	and purposes of this Section.
18	* * *
19	f. Hear and pass upon matters which the mayor, commissioner of public
20	safety, the chiefs of the departments affected by this Section, and the state examiner
21	of municipal fire and police civil service bring before it.
22	* * *
23	i. Make reports to the governing body, either upon its own motion or upon
24	the official request of the governing body, regarding general or special matters of
25	personnel administration in and for the municipal fire and police services service of
26	the municipality, or with reference to any appropriation made by the governing body
27	for the expenses incidental to the operation of the board.
28	8. Rules. Each board may adopt and execute rules, regulations, and orders
29	necessary or desirable effectively to carry out the provisions of this Section, and

shall do so when expressly required by this Section. No rule, regulation, or order shall be contrary to, or in violation of, any provisions, purpose, or intent of this Section or contrary to any other provisions of law. The board may amend or repeal any rule or part thereof in the same manner provided herein for the adoption of the rule. All rules shall be applicable to both the fire and police classified services, unless by express provisions therein, it is made applicable to only one of the services.

A board may adopt any rule, either in its proposed or revised form, after holding a public hearing at which any municipal officer, employee, private citizen, and the state examiner shall be given an opportunity to show cause why the proposed rule, amendment, or any part thereof should not be adopted. Before the board holds this public hearing, it shall furnish at least thirty days notice in advance of the date, time and place therefor to the mayor, commissioner of public safety, and other municipal commissioner whom the rule may in any way affect, the chief and each station of the departmental service to be affected by the adoption of any such rule, and to the state examiner. A copy of all proposed rules to be discussed at any hearing shall be furnished with all notices. Each notice and copy of proposed rule furnished the various stations of a respective department shall be posted upon the bulletin board of each station for a period of at least thirty days in advance of the hearing.

Within thirty days after the board has adopted any rule, whether it is a new rule or amendment of an existing rule, or an abolition in whole or part thereof, it shall furnish an official copy thereof to all persons and places set forth above.

Rules adopted under the authority of this Section shall have the force and effect of law.

- 9. State Examiner and Deputy State Examiner of Municipal Fire and Police Civil Service.
- a. The office of state examiner of municipal fire and police civil service is created. The state examiner shall be a resident and qualified voter of the state. He shall be a person who has had experience in personnel administration, classification,

or employment testing in a classified civil service system and shall serve on a full-time basis. He shall receive and be paid a salary set by the State Civil Service Commission in accordance with the State Civil Service Commission's uniform pay plan. The position of state examiner shall be assigned to the same pay range to which the deputy director of state civil service is assigned. The state examiner shall be paid traveling and living expenses while away from his place of residence.

b. The office of deputy state examiner of municipal fire and police civil service is created. The right of appointment, supervision, and discharge of the deputy state examiner is vested in the state examiner. The deputy state examiner is authorized and empowered to exercise the authority and perform the duties of the state examiner as provided in this Section. He shall be a resident and qualified voter of the state. He shall be a person who has had experience in personnel administration, classification, or employment testing in a classified civil service system and shall serve on a full-time basis. He shall receive and be paid a salary set by the state examiner in accordance with the State Civil Service Commission's uniform pay plan. The position of deputy state examiner shall be assigned to the pay range which is two levels below the pay range to which the deputy director of state civil service is assigned. The deputy state examiner shall be paid traveling and living expenses while away from the place of his residence.

c. The state examiner and the deputy state examiner of the municipal fire and police civil service shall come within and be bound under and amenable to the classified service of the state as established and existing. The state examiner and deputy state examiner shall be subject to the rules adopted and promulgated by the State Civil Service Commission. The state examiner shall be subject to removal and other disciplinary action by the State Civil Service Commission only for a good and sufficient cause set forth in written charges filed with the commission by any one of the municipal fire and police civil service boards created by this amendment or by any qualified elector of the state, and only after a public hearing by the State Civil

2	commission.
3	* * *
4	e. When a vacancy occurs in the office of the state examiner, the State Civil
5	Service Commission shall, within thirty days, make a provisional appointment of any
6	person it deems qualified to fill the vacancy. A competitive examination shall be
7	prepared, administered, and scored under the direction of the State Civil Service
8	Commission in order to establish a list of persons eligible for appointment to the
9	office. As soon as such list can be and is established, the State Civil Service
10	Commission shall appoint any person upon the eligibility list who has the experience
11	required in Subparagraphs (a) and (b) of this Paragraph to fill the office; however,
12	selection preference may be given to any person having such experience in the
13	municipal fire and police classified civil service system. The person appointed shall
14	serve a working test period of six months which shall be considered a portion of the
15	examination. At the termination of such working test period, if successfully
16	completed, the appointee shall become a regular employee as defined in the State
17	Civil Service Law.
18	* * *
19	11. Classified and Unclassified Service. a. The classified service shall
20	comprise every position, except those included in the unclassified service, to which
21	the right of employee selection, appointment, supervision, and discharge is vested
22	in the municipal government or with an officer or employee thereof, and which has
23	as its primary duty and responsibility one of the following:
24	(Fire)
25	* * *
26	(8) Automotive or fire apparatus repairs, if such service is operated
27	exclusively by and for either or both the fire or police department.
28	* * *

Service Commission to be held in accordance with rules to be adopted by the

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13. Classification Plan. Each board, as soon as practicable (not to exceed a period of eighteen months) after this Section takes effect in the municipality, shall adopt a classification plan for the fire and police services service of the municipality. Each classification plan shall consist of classes to be designated either by standard titles, ranks, or a combination thereof, for all positions included in the classified service for each of the fire and police services. The classification plan may be divided into groups of classes. The various classes of positions shall be arranged in each classification plan so as to show the principal and natural lines of promotion and demotion. The classification plan shall be adopted as rules of the board, in the manner provided by this Section for the adoption of rules. Rules creating the classification plan, future classifications, abolition of any classification, any amendment thereto, or revision thereof shall be adopted by a board only after consultation with the appointing authority, and the state examiner. The original classification plan to be established when this Section takes effect in a municipality shall be prepared, after consultation with the appointing authority, and submitted to the board for its approval and adoption, by the state examiner. The board may amend or revise the classification plans before adopting them. The state examiner shall advise and assist the board in all future classifications when requested to do so.

* * *

16. Status of Incumbent of Position When Allocated. Every person employed in the municipal fire and police services service for a continuous period of at least six calendar months immediately preceding the date that this Section takes effect in the municipality, who was regularly and permanently appointed to a position coming under the classified service, shall be inducted into and bound under the classified service, the provisions of this Section, and the rules adopted hereunder.

When any position is first allocated hereunder, or is reallocated to a different class to correct an error in its previous allocation, or because of a change in the duties of a position which has the effect of abolishing the position and creating a new position of another class, the employee and the position may continue to serve

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therein, with the status and all the rights and privileges he would have had under this Section if he had been originally appointed by examination and certification hereunder to a position of the class to which the position has been allocated or reallocated. Such employee however may be transferred without further tests of fitness or certification to any position of the class to which the position was previously allocated while held by the employee. Any employee who feels himself aggrieved because of any allocation or change in classification affecting his position shall, upon his request, be heard thereon by the board; and the board shall hear and decide the complaint in any manner deemed proper. 21. Establishment and Maintenance of Employment Lists. The board shall establish and maintain employment lists containing names of persons eligible for appointment to the various classes of positions in the classified service, as follows: i. Notwithstanding the provisions of this Section or of any other law to the contrary, the municipal fire and police civil service board of the city of Shreveport shall establish and maintain employment lists as provided in R.S. 33:2491.1. j. Notwithstanding the provisions of this Section or of any other law to the contrary, the municipal fire and police civil service board of the city of Sulphur shall establish and maintain employment lists as provided in R.S. 33:2491.2. k. Notwithstanding the provisions of this Section or of any other law to the contrary, the municipal fire and police civil service boards shall establish and maintain employment lists as provided in R.S. 33:2491.3. 22. Tests. Tests to determine the eligibility of applicants for entry upon the promotional and competitive employment lists shall be provided, as follows: b. As may be necessary from time to time, the state examiner may call for

and administer examinations for the entrance classifications of firefighter, police

officer; and for the entrance classes for positions of which the operation and maintenance of a radio, alarm, or signal system for the fire or police service is the primary duty. Tests may be administered at the discretion of the state examiner in any municipality, parish, or fire protection district to which this Section applies. Official notification shall not be made to the extent required under Subparagraph (22)(a) of this Section; however, public notice shall be published at least four times during a thirty-day period in the official journal of the state of Louisiana and may be posted on the bulletin board in each station of the respective department. This notice of examination need not state the exact date on which tests shall be administered, but all applicants shall be advised of the date, place, and time to report for an announced test at least five days in advance thereof in any manner the state examiner may prescribe.

* * *

- g. Competitive tests shall be held only as the needs of the service require and shall be given for classes comprising only the following duties or positions:
- (4)(a) Operation and maintenance of radio, fire alarm, police alarm, and other signal systems.
- (b) Notwithstanding Item (a) of this Subsubparagraph, for the city of Shreveport, operations, management, and supervision of radio, fire alarm, police alarm, and other signal systems.

21 * * *

Section 2. The Part heading of Part II of Chapter 5 of Title 33 of the Louisiana Revised Statutes of 1950, R.S. 33:2471(A), 2472, 2473(2), (4), (9), and (13), 2474, 2475, 2476(A), (B)(1)(b), (c), and (d) and (2)(a) and (c)(ii), (C)(3)(a) and (b)(i), and (I), 2477(1), (2), (4), (6), and (9), 2479(A), (B), (G)(4), and (H), 2481(A), the Part heading of Part III of Chapter 5 of Title 33 of the Louisiana Revised Statutes of 1950, R.S. 33:2531, 2532, 2533(4), (9), (13), and (19), 2534, 2535, 2536(A), (B)(1)(b) and (c), (I), and (N), 2537(1),

1	(2), (4), (6), and (9), and 2539(A)(introductory paragraph) and (4) are hereby amended and
2	reenacted to read as follows:
3	PART II. FIRE AND POLICE CIVIL SERVICE LAW
4	FOR MUNICIPALITIES BETWEEN 13,000 AND 250,000
5	§2471. Applicability
6	A. This Part applies to any municipality which operates a regularly paid fire
7	and police department and which has a population of not less than thirteen thousand
8	nor more than two hundred fifty thousand according to the latest regular federal
9	decennial census for which the official figures have been made public.
10	* * *
11	§2472. Short title
12	This Part shall be known and may be cited as "the Municipal Fire and Police
13	Civil Service Law."
14	§2473. Definitions
15	The following words and phrases when used in this Part shall have the
16	following meaning, unless the context clearly requires otherwise:
17	* * *
18	2. "Appointing authority" means any official, officer, board, commission,
19	council, or person having the power to make appointments to positions in the
20	municipal fire and police services service.
21	* * *
22	4. "Board" means the municipal fire and police civil service board.
23	* * *
24	9. "Departmental service" means employment in the public services offered
25	and performed separately by the fire and by the police departments department of the
26	municipality.
27	* * *

1	13. "Position" means any office and employment in the municipal fire and
2	police services service, the duties of which call for services to be rendered by one
3	person.
4	* * *
5	§2474. Effective date of provisions
6	Any system of municipal fire and police civil service under Act 102 of 1944,
7	as amended, which is in force on the effective date of the Revised Statutes, is
8	continued in effect with respect to the fire service under the provisions of this Part.
9	The rights of any person under Act 102 of 1944, as amended, which exist on
10	the effective date of the Revised Statutes are continued in effect with respect to the
11	fire service. Every rule, classification plan, or allocation established under Act 102
12	of 1944, as amended, which is in force on the effective date of the Revised Statutes
13	is continued in effect with respect to the fire service until it is amended or repealed
14	by the proper authority under this Part.
15	§2475. System of classified civil service
16	There is created in the municipal government a classified civil service
17	embracing the positions of employment, the officers, and employees of the municipal
18	fire and police services service. The classified civil service shall be known as "the
19	municipal fire and police civil service."
20	§2476. Municipal fire and police civil service boards
21	A. A municipal fire and police civil service board is created in the municipal
22	government. The board shall be composed of five members who shall serve without
23	compensation. The board shall have a chairman, vice-chairman, and a secretary.
24	The domicile of the board shall be in the municipality it serves.
25	B.(1)
26	* * *
27	(b) However, with respect to the two members elected from the municipal
28	fire and the municipal police departments department, such members shall be
29	residents of the parish in which the municipality they are to serve is located for a

2	so permitting residence location by the local governing authority.
3	(c) Notwithstanding the provisions of Subparagraphs (a) and (b) of this
4	Paragraph, the two members elected from the municipal fire and the municipal police
5	departments department shall not be required to be residents or qualified voters of
6	the municipality in which they are appointed to serve or residents of the parish in
7	which the municipality is located provided that such exceptions are approved by
8	resolution of the local governing authority.
9	(d) Notwithstanding the provisions of Subparagraph (b) of this Paragraph,
10	only one member shall be elected from the city of New Iberia municipal fire and
11	police civil service system in accordance with Paragraph (C)(4) of this Section,
12	provided that such exception is approved by resolution of the city of New Iberia
13	governing authority.
14	* * *
15	(2)(a) Any employee, while serving as a member of a board, shall occupy,
16	as a regular employee, a position or office lower than that of chief, assistant chief,
17	district chief, or battalion chief in the fire service; or a position or office lower than
18	that of chief, assistant chief, or major in the police service.
19	* * *
20	(c)
21	* * *
22	(ii) However, a member of the Municipal Fire and Police Civil Service
23	Board of the city of Houma may hold a position of public employment if said the
24	position of public employment is not with the city of Houma.
25	C.
26	* * *
27	(3)(a) Two members shall be appointed who shall be first nominated and
28	elected by and from the regular employees of the fire and police departments
29	department as follows:

period of at least five years preceding their appointment upon adoption of resolution

1	(i) One member shall be elected and appointed from the fire department.
2	(ii) One member shall be elected and appointed from the police department.
3	(b)(i) The employee-nominee from each department employee-nominees
4	shall be elected by secret ballot of the regular employees of his respective the
5	department at an election to be called and held for that purpose by the chief of the
6	department.
7	* * *
8	I. The governing body of the municipality shall advise, within and not later
9	than the expiration of the ninety day period provided for the appointment of the
10	board members, each appointee of his appointment and term of office as a member
11	of the municipal fire and police civil service board; and, an official record thereof
12	shall be placed in the official minutes of the governing body.
13	* * *
14	§2477. Duties of the board
15	The board shall:
16	(1) Represent the public interest in matters of personnel administration in the
17	fire and police services service of the said municipal government.
18	(2) Advise and assist the governing body, mayor, commissioner of public
19	safety, and the chiefs of the fire and police departments of the municipality, with
20	reference to the maintenance and improvement of personnel standards and
21	administration in the fire and police services service, and the classified system.
22	* * *
23	(4) Make, at the direction of the mayor, commissioner of public safety, chief
24	of either the fire or police department, or upon the written petition of any citizen for
25	just cause, or upon its own motion, any investigation concerning the administration
26	of personnel or the compliance with the provisions of this Part in the said municipal
27	fire and police services service; review, and modify or set aside upon its own motion,
28	any of its actions; take any other action which it determines to be desirable or
29	necessary in the public interest, or to carry out effectively the provisions and

1	purposes of this Part. However, any investigation requested of the board by the
2	mayor, commissioner of public safety, chief of either the fire or police department,
3	or upon the written petition of any citizen for just cause shall be completed within
4	sixty days of the board's receipt of the request for an investigation or receipt of a
5	written petition of any citizen, or both.
6	* * *
7	(6) Hear and pass upon matters which the mayor, commissioner of public
8	safety, the chiefs of the departments affected by this Part, and the state examiner of
9	municipal fire and police civil service bring before it.
10	* * *
11	(9) Make reports to the governing body, either upon its own motion or upon
12	the official request of the governing body, regarding general or special matters of
13	personnel administration in and for the municipal fire and police services service of
14	the municipality, or with reference to any appropriation made by the governing body
15	for the expenses incidental to the operation of the board.
16	* * *
17	§2479. State examiner of municipal fire and police civil service
18	A. The office of state examiner of municipal fire and police civil service is
19	created.
20	B. The state examiner shall be a resident and qualified voter of the state. He
21	shall be a person who has had experience in the field of personnel administration,
22	classification, or employment testing in a classified civil service system; however,
23	selection preference may be given to persons having such experience in the
24	municipal fire and police classified civil service system.
25	* * *
26	G. The state examiner shall:
27	* * *
28	(4) Cooperate with the secretary of each board in maintaining a roster of all
29	fire and police civil service employees in which shall be set forth the name of each

1 employee, the class title of position held, the salary or other compensation, any 2 change in class title, and any other necessary data. 3 4 H. The office of deputy state examiner of municipal fire and police civil service is created. The right of appointment, supervision, and discharge of the 5 6 deputy state examiner shall be vested in the state examiner. The deputy state 7 examiner is authorized and empowered to exercise the authority and perform the 8 duties of the state examiner as provided in this Part or Part III of this Chapter. The 9 deputy state examiner shall receive and be paid a salary set by the state examiner in 10 accordance with the State Civil Service Commission's uniform pay plan. The 11 position of deputy state examiner shall be assigned to the pay range which shall be 12 two levels below the pay range to which the deputy director of state civil service is assigned. The deputy state examiner shall be paid traveling and living expenses 13 14 while away from the place of his residence. 15 16 §2481. Classified and unclassified service 17 A. The classified service shall comprise every position, except those included in the unclassified service, to which the right of employee selection, 18 19 appointment, supervision, and discharge is vested in the municipal government or 20 with an officer or employee thereof, and which has as its primary duty and 21 responsibility one of the following: 22 (FIRE) 23 (1) The chief and assistant chiefs; the intradepartmental division, bureau, 24 squad, platoon and company officers of the fire department. 25 (2) Fire fighting. 26 (3) Fire prevention; inspection. 27 (4) Driving, tillering, and operation of fire apparatus. 28 (5) Operations and maintenance of radio, fire alarm, or signal system.

(6) Fire department instructors in employee training.

1	(7) Fire salvage and overhauling services, first aid, advance life support, and
2	emergency medical services.
3	(8) Automotive or fire apparatus repairs, if such service is operated
4	exclusively by and for either or both the fire or police department.
5	(9) Secretary to the chief. Departmental records clerk.
6	(POLICE)
7	(1) The chief and assistant chiefs; the intradepartmental division, bureau,
8	squad, platoon, and company officers of the police department.
9	(2) Law enforcement.
10	(3) Crime prevention; identification; inspection; and investigation.
1	(4) Police headquarters desk service; jailer, and police matron.
12	(5) Operations and maintenance of radio, police alarm, or signal system.
13	(6) Police department instructors in employee training.
14	(7) Police control of traffic (vehicular and pedestrian.)
15	(8) Automotive or police apparatus repairs, if such service is operated
16	exclusively by and for either or both the police or fire department.
17	(9) Secretary to the chief. Department records clerk.
18	* * *
19	PART III. FIRE AND POLICE CIVIL SERVICE LAW FOR
20	SMALL MUNICIPALITIES AND FOR PARISHES AND
21	FIRE PROTECTION DISTRICTS
22	§2531. Mandatory civil service in certain municipalities, parishes and districts
23	Permanent appointments and promotions for paid firemen and policemen in
24	the classified civil service as enumerated herein in all municipalities having a
25	population of not less than seven thousand and not more than thirteen thousand,
26	according to the last preceding decennial census of the United States for which the
27	final report of population returns have been printed, published and distributed by the
28	director of the census or according to a special census authorized by R.S. 1:11.1
29	subject to the approval of the local governing authority and verified by the state

1	treasurer if said the special census is later, and in all parishes and fire protection
2	districts, shall be made only after certification pursuant to a general system based
3	upon merit, efficiency and fitness, under which certificates shall be based on
4	examinations which, so far as practical, shall be competitive, and all employees in
5	the classified service shall be employed from those eligible under such certification.
6	* * *
7	§2532. Short title
8	This Part shall be known and may be cited as "The Fire and Police Civil
9	Service Law for Small Municipalities and for Parishes and Fire Protection Districts."
10	§2533. Definitions
11	The following words and phrases, when used in this Part, shall have the
12	following meaning unless the context clearly requires otherwise:
13	* * *
14	4. "Board" means the municipal, parish, or fire protection district fire and
15	police civil service board.
16	* * *
17	9. "Department service" means employment in the public service offered and
18	performed separately by the fire or police department of the municipality, parish or
19	fire protection district.
20	* * *
21	13. "Position" means any office or employment in the municipal, parish or
22	fire protection district, fire or police service, the duties of which call for services to
23	be rendered by one person.
24	* * *
25	19. "Regular paid and regularly paid department" means any fire or police
26	department in any municipality, parish, or fire protection district that employs
27	personnel in positions of the classified service as defined in this Section and
28	compensates such personnel at regular intervals.
29	* * *

§2534. Effective date of provisions

Any system of municipal fire and police civil service under Act 102 of 1944, as amended, or under the provisions of R.S. 33:2471-33:2508 which is in force on the effective date of this Part is continued in effect under the provisions of this Part with respect to the fire service.

The rights of any person under Act 102 of 1944, as amended, and under the above Sections of the Revised Statutes or under any fire and police civil service laws, which exist on the effective date of this Part are continued in effect with respect to the fire service. Every rule, classification plan or allocation established under the above provisions which is in force on the effective date of this Part is continued in effect with respect to the fire service until it is amended or repealed by the proper authority under this Part.

§2535. System of classified civil service

There is created, in the municipal government, in each parish government and in the government of each fire protection district, a classified civil service embracing the positions of employment, the officers, and employees of the fire and police services service in municipalities covered by this Part, and of fire and police services service in the parishes and the fire protection districts, respectively. The classified civil service shall be known as "The Fire and Police Civil Service".

§2536. Fire and police civil service boards

A. A fire and police civil service board is hereby created in the municipal, parish, or fire protection district which shall be composed of five members who shall serve without compensation. This board shall have a chairman, vice-chairman and a secretary. The domicile of the board shall be within the area it serves.

B.(1)

26 * * *

(b) However, with respect to the two members elected by and from the fire and the police departments department as provided in Paragraph (C)(3) of this Section, such members shall have been residents of the parish in which the area they

2	provided such residence requirement is approved by resolution of the local governing
3	authority.
4	(c) Notwithstanding the provisions of Subparagraphs (a) and (b) of this
5	Paragraph, the two members elected by and from the fire and the police departments
6	department as provided in Paragraph (C)(3) of this Section shall not be required to
7	be residents or qualified voters of the area in which they are appointed to serve or
8	residents of the parish in which the area is located provided that such exceptions are
9	approved by resolution of the local governing authority.
10	* * *
11	(2)(a) Any employee, while serving as a member of a board, shall occupy
12	as a regular employee, a position or office lower than that of chief, assistant chief
13	district chief, or battalion chief in the fire service; or a position or office lower than
14	that of chief, assistant chief, or major in the police service.
15	* * *
16	(c) No member of a board shall be a candidate for nomination or election to
17	any public office or hold any other public office or position of public employment
18	except that of notary public, a military or naval official office, or that of a municipal
19	parish, or fire protection district fire or police department which is expressly required
20	by the provisions of this Part.
21	* * *
22	I. The governing body of the municipality, parish or fire protection distric
23	shall advise, within the ninety-day period provided for the appointment of the board
24	members, each appointee of his appointment and term of office as a member of the
25	fire and police civil service board, and an official record thereof shall be placed in
26	the official minutes of the governing body.
27	* * *
28	N. In any municipality, parish or fire protection district otherwise amenable
29	to the provisions of this Part where either the fire or police service shall, for any

are to serve is located for a period of at least five years preceding their appointment,

reason, not be subject to this Part, then, and in such event, the board shall be comprised of three members, with only one member to be selected in accordance with the provisions of Subsection (C)(2) of this Section and only one member to be nominated by the service remaining, be it fire or police, as is provided in Subsection (C)(3) of this Section; all other provisions hereof to remain and be fully effective even though only one of the services, whether it be fire or police, are affected hereby.

* * *

§2537. Duties of the board

The board shall:

- (1) Represent the public interest in matters of personnel administration in the fire and police service of the municipal government, or parish government, or fire protection district government of which the fire service is a part.
- (2) Advise and assist the governing body, mayor, commissioner of public safety and the chief of the fire department of the municipality, or the parish governing authority, or fire protection district, governing authority, as the case may be, with reference to the maintenance and improvement of personnel standards and administration in the fire and police service, and the classified system.

* * *

(4) Make, at the direction of the mayor, commissioner of public safety, chief of the fire department of the municipality, or president of the parish governing authority, or chairman of the board of commissioners of the fire protection district, or upon the written petition of any citizen for just cause or upon its own motion, any investigation concerning the administration of personnel or the compliance with the provisions of this Part in the fire and police service; review and modify or set aside, upon its own motion, any of its actions, and take any other action which it determines to be desirable or necessary in the public interest or to carry out effectively the provisions and purposes of this Part. However, any investigation requested of the board by the mayor, commissioner of public safety, chief of the fire department of the municipality, or president of the parish governing authority, or

1	chairman of the board of commissioners of the fire protection district, or upon the
2	written petition of any citizen for just cause shall be completed within sixty days of
3	the receipt of the request for an investigation or receipt of a written petition of any
4	citizen, or both.
5	* * *
6	(6) Hear and pass upon matters which the mayor, commissioner of public
7	safety, the chief of the fire or police departments department of the municipality, or
8	any member of the parish or fire protection district governing authority or the state
9	examiner of fire and police civil service brings before it.
10	* * *
11	(9) Make reports to the governing body, either upon its own motion or upon
12	the official request of the governing body, regarding general or special matters of
13	personnel administration in and for the fire or police service of the municipality,
14	parish or fire protection district, as the case may be, or with reference to any
15	appropriation made by the governing body for the expenses incidental to the
16	operation of the board.
17	* * *
18	§2539. State examiner and deputy state examiner
19	A. The state examiner of municipal fire and police civil service and the
20	deputy state examiner created and provided for by R.S. 33:2479 shall serve the
21	municipal civil service for firemen and policemen provided by this Part and shall
22	perform the same functions with regard to municipal, parish, and fire protection
23	district civil service for firemen and policemen as provided in this Part as they are
24	required to perform under the provisions thereof. The state examiner shall:
25	* * *
26	(4) Cooperate with the secretary of each board in maintaining a roster of all
27	fire and police civil service employees in which shall be set forth the name of each
28	employee, the class title of position held, the salary or other compensation, any

change in class title, and any other necessary data.

29

1 2 Section 3. R.S. 33:2473(21)(b)(ii), 2481(B)(6), 2481.2, 2481.4, 2481.5, 2491(D)(2) 3 and (3), 2491.1 through 2491.4, 2493(A)(1)(b), 2494(C)(2) through (5), 2495(B)(3), 2498(C) 4 and (D), 2541.1, 2541.3, 2551(4)(b) and (8)(b), 2551.1, 2554(C)(2) and (3), 2555(B)(3), 5 2558(B), and 2569 through 2572 are hereby repealed in their entirety. 6 Section 4. The Louisiana State Law Institute shall make additional changes to 7 conform other statutes to changes made in this Act and consistent with the Act that 8 originated as House Bill No. ____ of this 2024 Regular Session of the Legislature, including 9 removing references to the police service from Parts II and III of Chapter 5 of Title 33 of the 10 Louisiana Revised Statutes of 1950 and changing the names of the civil service systems to 11 remove references to police. 12 Section 5. This Act shall take effect and become operative if and when the proposed amendment of Article X of the Constitution of Louisiana contained in the Act which 13 14 originated as House Bill No. of this 2024 Regular Session of the Legislature is adopted 15 at a statewide election and becomes effective.

DIGEST

The digest printed below was prepared by House Legislative Services. It constitutes no part of the legislative instrument. The keyword, one-liner, abstract, and digest do not constitute part of the law or proof or indicia of legislative intent. [R.S. 1:13(B) and 24:177(E)]

HB 667 Original

2024 Regular Session

Jordan

Abstract: Removes municipal police departments from the Municipal Fire and Police Civil Service systems.

<u>Present constitution</u> creates a fire and police civil service system applicable to municipalities of over 13,000 in population and parishes and fire protection districts. Provides that the system is subject to Art. XIV, §15.1 of the 1921 Constitution made statutory by the 1974 Constitution.

<u>Present law</u> creates and provides for two fire and police civil service systems: (1) one applicable to any municipality which operates paid police and fire departments and which has a population of not fewer than 13,000 persons; and (2) one applicable to any parish, fire protection district, or municipality with a population of fewer than 13,000, but not fewer than 7,000 persons.

<u>Proposed law</u>, pursuant to separate proposed constitutional amendment, removes municipal police departments from both civil service systems.

Effective if and when the proposed amendment of Article X of the Constitution of La. contained in the Act which originated as House Bill No. ____ of this 2024 R.S. of the Legislature is adopted at a statewide election and becomes effective.

(Amends Const. 1921, Art. XIV, Sec. 15.1(1),(2), (3)(b), (d), (i), and (m), (4), (5), (6)(a), (c)(3), and (i), (7)(a), (b), (d), (f), and (i), (8), (9)(a), (b), (c), and (e), 11(a)(8), 13, 16, (21)(i), (j), and (k), and (22)(b) and (g)(4), the Part heading of Part II of Chapter 5 of Title 33 of L.R.S., R.S. 33:2471(A), 2472, 2473(2), (4), (9), and (13), 2474, 2475, 2476(A), (B)(1)(b), (c), and (d) and (2)(a) and (c)(ii), (C)(3)(a) and (b)(i), and (I), 2477(1), (2), (4), (6), and (9), 2479(A), (B), (G)(4), and (H), 2481(A), the Part heading of Part III of Chapter 5 of Title 33 of L.R.S., R.S. 33:2531, 2532, 2533(4), (9), (13), and (19), 2534, 2535, 2536(A), (B)(1)(b) and (c), (I), and (N), 2537(1), (2), (4), (6), and (9), and 2539(A)(intro. para.) and (4); Repeals R.S. 33:2473(21)(b)(ii), 2481(B)(6), 2481.2, 2481.4, 2481.5, 2491(D)(2) and (3), 2491.1 - 2491.4, 2493(A)(1)(b), 2494(C)(2) - (5), 2495(B)(3), 2498(C) and (D), 2541.1, 2541.3, 2551(4)(b) and (8)(b), 2551.1, 2554(C)(2) and (3), 2555(B)(3), 2558(B), and 2569 - 2572)