

2024 Regular Session

HOUSE BILL NO. 386

BY REPRESENTATIVE DESHOTEL

SECY OF STATE/ARCHIVES: Removes the mandate that the division of archives, records management, and history of the Department of State serve as the centralized document conversion center for the state

1 AN ACT

2 To amend and reenact R.S. 44:415, relative to records management; to provide relative to  
3 paper document conversion; to provide for the duties of the division of archives,  
4 records management, and history of the Department of State; and to provide for  
5 related matters.

6 Be it enacted by the Legislature of Louisiana:

7 Section 1. R.S. 44:415 is hereby amended and reenacted to read as follows:

8 §415. Centralized imaging and preservation services

9 The imaging and preservation services section of the records management  
10 program of the division ~~shall be~~ may serve as the centralized document conversion  
11 center for the state. ~~All state agencies lacking existing internally established paper~~  
12 ~~conversion systems of their own, and those state agencies whose equipment or~~  
13 ~~facilities are no longer adequate to meet the agency's need; Any state agency that~~  
14 lacks an adequate internally established paper conversion system shall either contract  
15 with the division for conversion services or ~~shall~~ obtain division approval for a  
16 conversion contract with any other vendor or purchase of any other conversion  
17 system. All ~~records produced by~~ state agency conversion systems shall produce  
18 records that comply with standards established by the division in accordance with  
19 R.S. 44:405(A)(3).

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DIGEST

The digest printed below was prepared by House Legislative Services. It constitutes no part of the legislative instrument. The keyword, one-liner, abstract, and digest do not constitute part of the law or proof or indicia of legislative intent. [R.S. 1:13(B) and 24:177(E)]

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HB 386 Original

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Deshotel

**Abstract:** Removes the mandate that the division of archives, records management, and history of the Dept. of State serve as the centralized document conversion center for the state.

Present law requires the division of archives, records management, and history of the Dept. of State to serve as the centralized document conversion center for the state. Requires state agencies that lack adequate paper systems to either contract with the division for conversion services or to obtain the division's approval to contract with another vendor or to purchase another conversion system.

Proposed law authorizes rather than requires the division to serve as the centralized document conversion center for the state, makes technical changes, and otherwise retains present law.

(Amends R.S. 44:415)