

As Amended by House Committee

Session of 2021

House Resolution No. 6004

By Representatives Ryckman, Hawkins and Sawyer

1-11

A RESOLUTION adopting permanent rules of the House of Representatives for the 2021-2022 biennium.

Be it resolved by the House of Representatives of the State of Kansas:
The following rules shall be the permanent rules of the House of Representatives for the 2021-2022 biennium.

RULES OF THE HOUSE OF REPRESENTATIVES
2021-2022

ARTICLE 1. HOUSE SESSIONS; GENERAL OPERATION

Rule 101. Time of Meeting. The hour of meeting on the first day of each regular session shall be at 2:00 p.m., and on other days, shall be the hour set at adjournment on the previous legislative day except that if no hour of meeting is set at adjournment on the previous legislative day, the hour of meeting shall be 11:00 a.m. No hour of meeting on any day of the session shall be set prior to 8:00 a.m., and no meeting on any day of the session may continue after 12 midnight, except when a question is under consideration, the meeting may continue until the question is disposed. No meeting may take place between the hours of 12 midnight and 8:00 a.m. on any day of the session.

Rule 102. Speaker Taking Chair. The Speaker shall take the chair each day, at the hour to which the House has adjourned. The Speaker shall call the House to order and proceed to business in accordance with the Rules of the House.

Rule 103. First Business. The first business each legislative day shall be the taking of the roll, the taking of roll shall be followed by prayer and the prayer shall be followed by the recitation of the pledge of allegiance to the flag of the United States of America led by a member designated by the Speaker.

Rule 104. Order of Business. (a) The regular order of business each legislative day, except on days and at times set apart for the consideration of special orders and except as provided by the joint rules of the House and Senate, shall be as follows:

- (1) Introduction and reference of bills and concurrent resolutions.
- (2) Reports of select committees.
- (3) Receipt of messages from the Governor.
- (4) Communications from state officers.
- (5) Messages from the Senate.

1 (6) Introduction and notice of original motions and house
2 resolutions.

3 (7) Consideration of motions and house resolutions offered on a
4 previous day.

5 (8) The unfinished business before the House at the time of
6 adjournment on the previous day.

7 (9) Consent calendar.

8 (10) Final Action on bills and concurrent resolutions.

9 (11) Bills under consideration to concur and nonconcur.

10 (12) General Orders.

11 (13) Reports of standing committees.

12 (b) The presentation of petitions shall be a special order of business
13 on Friday of each week immediately preceding the regular order of
14 business.

15 **Rule 105. Members Excused from Attendance.** Members may be
16 excused from attendance on any legislative day by the Speaker for the
17 following reasons and such reasons shall be shown in the Journal: (1)
18 Verified illness; (2) legislative business; and (3) excused absence by the
19 Speaker.

20 **Rule 106. Introduction of Guests.** Except when permission has been
21 given by the Speaker before taking the chair, no guests in the gallery shall
22 be introduced to the House.

23 **Rule 107. Session Proforma.** (a) The House of Representatives may
24 meet from time to time for the sole purpose of processing routine
25 business of the House of Representatives. These sessions shall be known
26 as Session Proforma.

27 (b) Time of Meeting. Session Proforma shall be announced at least
28 one legislative day in advance with the hour for meeting Proforma set on
29 the previous legislative day.

30 (c) Order of Business. The only orders of business that may be
31 considered during Session Proforma are:

32 (1) Introduction and reference of bills and concurrent resolutions.

33 (2) Receipts of messages from the Governor.

34 (3) Communications from State Officers.

35 (4) Messages from the Senate.

36 (5) Reports of Standing Committees.

37 (6) Presentation of Petitions.

38 (d) Motions. No motion shall be in order other than the motion to
39 adjourn.

40 (e) Objections. Any objection by any member shall require the
41 Session Proforma to adjourn to the next day, Saturday and Sunday
42 excluded, at 11:00 a.m.

43 (f) Quorum and Roll. There shall be no requirement for a quorum or

1 taking of the roll. No demand for a roll call for a quorum shall be in
2 order.

3 (g) Effect on Certain Rules. If a legislative day referred to in Rule
4 1309, 1503, 1505, 2303, 2705 or 3705 occurs on a legislative day which
5 is also the day on which a Session Proforma is held, the term "legislative
6 day" as used in such rule means the next legislative day subsequent to the
7 legislative day on which the Session Proforma is held.

8 **Rule 108. Rulings on Germaneness, Division of Amendments,**
9 **Points of Order and Procedural Motions.** Any member, upon
10 recognition by the presiding officer, may request a ruling upon the
11 germaneness of any amendment to a bill or resolution, the division of an
12 amendment to a bill or resolution, a point of order or a procedural motion.
13 Any such ruling shall be made by the chairperson of the House
14 Committee on Rules and Journal, or in the absence of the chairperson the
15 vice chairperson of the Committee. At the time of making such ruling, the
16 chairperson, or vice chairperson, shall state the reasons or basis for such
17 ruling. Appeals from rulings of the chairperson, or vice chairperson, may
18 be taken upon the motion of any member. Such appeals shall be in order
19 at the time of the making of the ruling and shall take precedence over any
20 question pending at the time the chairperson, or vice chairperson, makes
21 such ruling.

22 Appeals from rulings on questions of germaneness of an amendment
23 shall be debatable only by the member making the motion to amend
24 which is the subject of the ruling, the member carrying the measure
25 sought to be amended, the Majority Leader or a member designated by
26 the Majority Leader and the Minority Leader or a member designated by
27 the Minority Leader. Appeals from rulings on requests for division of an
28 amendment shall be debatable only by the member requesting division of
29 the motion to amend, the member making the motion to amend which is
30 the subject of the ruling, the member carrying the measure sought to be
31 amended, the Majority Leader or a member designated by the Majority
32 Leader and the Minority Leader or a member designated by the Minority
33 Leader. Appeals from rulings on a point of order or procedural motion
34 shall be debatable only by the member raising the point of order or
35 making the procedural motion which is the subject of the ruling, the
36 member appealing the ruling, the Majority Leader or a member
37 designated by the Majority Leader and the Minority Leader or a member
38 designated by the Minority Leader. Each member may speak no more
39 than two minutes. Debate shall be limited to the question of the ruling of
40 the chairperson, or vice chairperson, and, in the case of division of an
41 amendment, shall be limited as provided in Rule 2105.

42 At the conclusion of debate the presiding officer shall inquire: "Shall
43 the chairperson's (or vice chairperson's) ruling be sustained?"

ARTICLE 3. QUORUM

Rule 301. Quorum, What Constitutes. A majority of all members then elected (or appointed) and qualified shall constitute a quorum. In the absence of a quorum no business shall be transacted by the House, except as provided in Rule 107, 302 and 303 or to recess or adjourn.

Rule 302. Absence of Quorum. In the absence of a quorum during any session of the House, the members present may do what is necessary to attain a quorum. In the absence of a quorum while in the committee of the whole, the committee shall rise and report. Reprimand, censure or expulsion may be imposed as provided by Article 49 when there is found to be no sufficient excuse for absence of a member.

Rule 303. Roll Call to Determine Quorum. A roll call shall be taken to determine the existence of a quorum on demand of any member. The result of each roll call to ascertain a quorum shall be recorded in the Journal by statement of the total number present, naming only the absentees.

ARTICLE 5. CONDUCT IN THE HOUSE CHAMBER

Rule 501. Admission to Floor. (a) During daily sessions, from the time of convening until adjournment to the following legislative day, only the following classes of persons shall be admitted to the floor of the House, the cloakrooms to the east of the house chamber and the hallway at the west of the house chamber: (1) Members of the Legislature; (2) officers and employees of the legislative branch who are properly identified; (3) persons having permits from the Speaker; (4) infants or children who are being breastfed by their mother who is a member of legislature.

(b) No person who is an officer or employee of the executive or judicial branch of Kansas government or an employee of the federal government shall be admitted to the area of the chamber on which legislators' desks are located during the time the House of Representatives is in session, except as provided by resolution, nor shall any such person be on the floor of the House chamber during a call of the House. No person, other than a member, shall lean on the railings on the floor of the House chamber next to the area of the chamber on which legislators' desks are located during any time the House is on final action.

(c) No person registered with the Secretary of State as a lobbyist shall be on the floor of the House chamber 15 minutes before the time of convening the daily session until 15 minutes after adjournment to the following legislative day.

(d) The sergeant at arms shall remove all persons from the floor, except persons authorized under the Rules of the House or a House resolution.

(e) The provisions of this rule shall not be construed to prevent the

1 right of access (through the west hallway) by persons going directly to or
2 returning from the offices of the Speaker and the Majority Leader.

3 **Rule 502. Food and Drink.** Members may have food or drink, or
4 both, on their desks in the House chamber only when the member is
5 present at the member's desk.

6 **Rule 503. Galleries.** *(a) The Speaker may designate that one or both*
7 *galleries of the House and other areas of the House Chamber be utilized*
8 *as part of the House Chamber for the purpose of seat assignments,*
9 *including temporary assignments, to ensure the proper order and conduct*
10 *of legislative business. In such case, all rules of the House related to the*
11 *Chamber and floor of the House are applicable to the galleries and other*
12 *areas of the House Chamber. In such case, no visitors shall be allowed in*
13 *one or both of the galleries of the House in accordance with such*
14 *designation. If no such designation is made by the Speaker, the provisions*
15 *of subsection (b) are applicable.*

16 *(b)* Visitors shall be allowed in one or both galleries of the House in
17 accordance with directions to the sergeant at arms from the Speaker.
18 Except for security personnel authorized by the Speaker, the use of
19 telephones and the making of telephone calls in the galleries of the House
20 are prohibited.

21 **Rule 504. Placing Material on Member's Desk.** No items or
22 material shall be placed upon the desk of any member of the House
23 unless any such item or material bears the signature and printed name of
24 the member responsible for its distribution. This Rule 504 shall not apply
25 to items or material provided by legislative staff.

26 **Rule 505. Photographic Record of Vote.** No photographic or similar
27 record shall be made of the vote of any member upon any measure upon
28 which a division of the assembly has been called.

29 **Rule 506. Wireless Electronic Telecommunications Devices.** Except
30 for security personnel authorized by the Speaker, the use of wireless
31 electronic telecommunications devices emitting an audible sound or tone
32 to announce or initiate communications in the House chamber is
33 prohibited during any time the House is in session.

34 **Rule 507. Computer Usage.** Computers may be used on the floor of
35 the House chamber only for legislative or personal business during any
36 time the House is in session.

37 ARTICLE 7. INTRODUCTION OF BILLS AND RESOLUTIONS

38 **Rule 701. Introduction of House Bills and Resolutions.** Every
39 House bill or resolution intended to be introduced shall be delivered to
40 the chief clerk. The delivery shall be by a legislator who is a sponsor of
41 the legislation or by a legislator who is the chairperson or vice
42 chairperson of a legislative committee that has authorized the
43 introduction, or by a legislative staff person or another member of the

1 House authorized by such legislator. **Such bill or resolution shall**
2 **contain the name of the legislator or the committee that is the**
3 **sponsor of the legislation and the name of the person, state or local**
4 **agency, organization or entity, if any, that requested the bill for**
5 **introduction by the legislator or committee.** In lieu of introduction as
6 provided by this rule, introduction may be as provided by law for prefiled
7 bills and resolutions.

8 **Rule 702. Introduction of Senate Bills and Concurrent**
9 **Resolutions.** Senate bills and concurrent resolutions sent to the House
10 shall be introduced upon reading of the message received by the chief
11 clerk.

12 **Rule 703. Reading of Bills and Resolutions for Introduction.** For
13 the purpose of introduction, the chief clerk shall read bills and resolutions
14 by title, except citations of statutes. The Speaker may require any House
15 resolution to be read in full. The name of the sponsor shall be read if there
16 is only one sponsor. If there are two sponsors, both names shall be read. If
17 there are more than two sponsors, the name of the first sponsor shall be
18 read, followed by the words "and others."

19 **Rule 704. Senate Bills and Concurrent Resolutions; Procedure**
20 **Following Introduction.** Following introduction, all Senate bills and
21 Senate concurrent resolutions when in the House shall follow the same
22 procedure as House bills and House concurrent resolutions.

23 ARTICLE 9. REFERENCE OF BILLS AND RESOLUTIONS

24 **Rule 901. Reference, Generally.** (a) On the day of introduction or the
25 following legislative day, the Speaker shall refer each bill to:

- 26 (1) A standing committee,
- 27 (2) a select committee,
- 28 (3) the committee of the whole House,
- 29 (4) two or more standing committees separately, or
- 30 (5) two or more standing committees jointly.

31 (b) On the day of introduction or the following legislative day, the
32 Speaker shall refer each concurrent resolution:

33 (1) In any way that a bill may be referred under subsection (a), if the
34 concurrent resolution is a proposition to amend the Constitution of
35 Kansas, to call a constitutional convention to amend or revise the
36 Constitution of Kansas, to ratify an amendment to the Constitution of the
37 United States, to apply for a United States constitutional convention, or to
38 amend the joint rules of the House and Senate;

39 (2) if the concurrent resolution is not one of those specified in
40 subpart (1) of this subsection (b), it may be referred in any way that a bill
41 may be referred under subsection (a), or the Speaker may authorize
42 consideration thereof on the day of introduction under the order of
43 business introduction and reference of bills and concurrent resolutions.

(c) On the day of introduction, the Speaker may refer any House resolution (1) in any way that a bill may be referred under subsection (a) or (2) make no reference, except the Speaker shall make any reference required by the Rules of the House.

(d) Bills or resolutions prefiled under K.S.A. 46-801 et seq., and amendments thereto, for the regular session of the legislature held in even-numbered years may be referred by the Speaker to the appropriate committee or the committee of the whole at any time subsequent to the prefiling of such bill or resolution with the chief clerk of the House.

Rule 902. Appropriation Bills. Bills containing more than one item of appropriation shall be referred to the standing committee on appropriations, except that bills introduced by the committee on appropriations may be referred to the committee of the whole House.

Rule 903. Separately Referred Bills and Resolutions. (a) When a bill or resolution has been referred separately to two or more standing committees, each committee shall consider the bill or resolution separately in the order specified by the Speaker.

(b) If the first committee to which a bill or resolution has been separately referred reports the bill or resolution adversely, the bill or resolution shall not be considered by the second committee, unless returned to the second committee by the committee of the whole House in accordance with Rule 1505.

(c) When a bill has been referred separately and the report of the first committee was not adverse, the report of the second committee shall be the report considered by the committee of the whole House.

Rule 904. Jointly Referred Bills and Resolutions. When a bill or resolution is jointly referred, it shall be considered and acted upon at a joint meeting of the two committees. The chairperson of the first committee named in the joint referral shall be the chairperson of the joint committee when considering such bill or resolution.

ARTICLE 11. COMMITTEES; COMPOSITION

Rule 1101. Standing Committees; Names and Members. (a) The standing committees of the House shall be the following and have the number of members indicated for each:

1. Agriculture	17
2. Appropriations	23
3. Children and Seniors	13
4. Calendar and Printing	6
5. Commerce, Labor and Economic Development	4723
6. Corrections and Juvenile Justice	13
7. Education	17
8. Elections	13
9. Energy, Utilities and Telecommunications	17

1	10. Federal and State Affairs	23
2	11. Financial Institutions and Pensions <i>Rural Development</i>	17
3	12. Health and Human Services	17
4	13. Insurance <i>and Pensions</i>	17
5	14. Interstate Cooperation	7
6	15. Judiciary	17
7	16. Local Government	13
8	17. Rules and Journal	7
9	18. Rural Revitalization <i>Redistricting</i>	17
10	19. Taxation	23
11	20. Transportation	17
12	21. Veterans and Military	13
13	22. <i>Water</i>	17

(b) The house standing committee on commerce and economic development shall constitute the successor committee to the house standing committee on economic development and tourism, the house standing committee on tourism and the house standing committee on tourism and parks for purposes of references in statutory or other documents. The house standing committee on commerce and economic development shall constitute the successor committee to the house standing committee on commerce and labor, the house standing committee on economic development and the house standing committee on new economy for purposes of references in statutory or other documents. The house standing committee on agriculture and natural resources shall constitute the successor committee to the house standing committee on environment for purposes of references in statutory or other documents. The house standing committee on insurance and the house standing committee on financial institutions shall constitute the successor committees to the house standing committee on insurance and financial institutions for purposes of references in statutory or other documents. The house standing committee on commerce, labor and economic development shall constitute the successor committee to the house standing committee on commerce and economic development for purposes of references in statutory and other documents. The house standing committee on energy and environment and the house standing committee on utilities and telecommunications shall constitute the successor committees to the house standing committee on energy and utilities for purposes of references in statutory and other documents. The house standing committee on agriculture shall constitute the successor committee to the house standing committee on agriculture and natural resources for purposes of references in the following Kansas statutes: K.S.A. 2016 Supp. 2-3805 and 76-4,112. The house standing committee on agriculture shall constitute the successor committee to the house

1 standing committee on energy and environment for purposes of
2 references in the following Kansas statute: K.S.A. 2016 Supp. 66-1285
3 and shall constitute the successor committee to the house standing
4 committee on utilities and communications for purposes of references in
5 statutory and other documents. The house standing committee on
6 financial institutions and pensions shall constitute the successor
7 committee to the house standing committee on financial institutions and
8 the house standing committee on pensions and benefits for purposes of
9 references in statutory or other documents. The house standing committee
10 on government, technology and security shall constitute the successor
11 committee to the house standing committee on veterans, military and
12 homeland security for purposes of references in the following Kansas
13 statutes: K.S.A. 74-2012 and K.S.A. 2016 Supp. 75-5156 and 75-5158.
14 The house standing committee on veterans and military shall constitute
15 the successor committee to the house standing committee on veterans,
16 military and homeland security for purposes of references in statutory or
17 other documents except for references in the following Kansas statutes:
18 K.S.A. 74-2012 and K.S.A. 2016 Supp. 75-5156 and 75-5158. The house
19 standing committee on water and environment shall constitute the
20 successor committee to the house standing committee on energy and
21 environment for purposes of references in the following Kansas statutory
22 documents: 65-3407c. The house committee on general government
23 budget shall constitute the successor committee to the house standing
24 committee on government technology and security for purposes of
25 references in the following statutes: K.S.A. 74-2012 and K.S.A. 2018
26 Supp. 75-5156 and 75-5158. The house standing committee on energy,
27 utilities and telecommunications shall constitute the successor committee
28 to the house standing committee on water and environment for purposes
29 of references in statutory and other documents and in K.S.A. 65-3407c.
30 *For purposes of references in statutes and other documents, the House*
31 *standing Committee on Insurance and Pensions shall constitute the*
32 *successor committee to the House standing Committee on Financial*
33 *Institutions and Pensions for pension matters, the House standing*
34 *Committee on Financial Institutions and Rural Development shall*
35 *constitute the successor committee to the House standing Committee on*
36 *Rural Revitalization for rural development matters and the House*
37 *standing Committee on Water shall constitute the successor committee to*
38 *the House standing Committee on Energy, Utilities and*
39 *Telecommunications for water matters.*

40 **Rule 1102. Committee Appointments.** (a) The Speaker shall appoint
41 the members of the standing committees. The Speaker may remove or
42 replace any such committee member at any time.

43 (b) The Speaker shall appoint the chairperson and vice chairperson

1 of each standing committee. The Speaker may remove or replace any
2 such chairperson or vice chairperson at any time.

3 **Rule 1103. Select Committees.** The Speaker may appoint select
4 committees and the chairpersons and vice chairpersons thereof. The
5 Speaker may remove or replace any such chairpersons or vice
6 chairpersons or members of such committees. Select committees shall
7 meet on call of the chairperson or when directed by the Speaker.

8 **Rule 1104. Announce Appointments.** All committee appointments
9 shall be announced in open session.

10 **Rule 1105. Budget Committees.** (a) There is hereby created the
11 following budget committees of the committee on appropriations, which
12 shall have the number of members indicated for each:

- | | | |
|----|---|----|
| 13 | 1. Agriculture and natural resources budget | 9 |
| 14 | 2. General government budget | 9 |
| 15 | 3. Higher education budget | 9 |
| 16 | 4. K-12 education budget | 13 |
| 17 | 5. Legislative budget | 8 |
| 18 | 6. Social services budget | 9 |
| 19 | 7. Transportation and public safety budget | 9 |

20 (b) Members of the budget committees are not required to be
21 members of the committee on appropriations. The Speaker shall appoint
22 the members, chairpersons and vice-chairpersons of the budget
23 committees. The Speaker may remove or replace any such chairperson,
24 vice-chairperson or member at any time.

25 (c) Budget committees shall be advisory to and make
26 recommendations to the committee on appropriations regarding matters
27 referred to the budget committee by the committee on appropriations. A
28 budget committee is authorized to introduce bills or resolutions within the
29 subject matter of the budget committee. Except as otherwise provided in
30 this rule, budget committees shall be deemed to be standing committees
31 under the rules of the House of Representatives. Budget committee
32 meetings are subject to the Kansas open meetings act, K.S.A. 75-4317a et
33 seq., and amendments thereto.

34 ARTICLE 13. COMMITTEES; PROCEDURE

35 **Rule 1301. Committee Meetings; Time and Place.** (a) When the
36 Legislature is in session, standing committees shall meet at the times and
37 place assigned by the Speaker on the call of the chairperson.

38 (b) Also, when the Legislature is in session, a standing committee
39 shall meet upon written request of three members of the committee. Such
40 a request shall be submitted to the Speaker and the chairperson at least
41 one legislative day before the requested time of meeting. The time and
42 place of a meeting under this subsection (b) shall be set by the
43 chairperson with the approval of the Speaker.

1 **Rule 1302. Notice and Agenda for Committee Meetings.** The
2 chairperson shall provide notice of meetings and an agenda or agenda
3 information to committee members, the chief clerk and the public. The
4 chief clerk shall include in the calendar such information as is practical.

5 **Rule 1303. Duties of Committee Chairperson.** The principal duties
6 of the chairperson of a standing committee are:

7 (a) To preside over meetings of the committee and to put all
8 questions;

9 (b) to maintain order and decide all questions of order subject to
10 appeal to the committee;

11 (c) to supervise and direct staff of the committee;

12 (d) to keep, or have the committee secretary keep, subject to the
13 approval of the committee at a subsequent meeting, minutes of meetings
14 which shall include:

15 (1) The time and place of each meeting of the committee;

16 (2) the attendance of committee members;

17 (3) the names and city and state of residence of persons appearing
18 before the committee and whom each represents; and

19 (4) when a committee recommends amendments to a bill that strike
20 all sections in the bill subsequent to the enacting clause that contain new
21 or amendatory language and inserts sections that contain new or
22 amendatory language, a notation specifying: (A) The committee that
23 recommended the amendment or amendments; (B) the date the
24 amendment or amendments were recommended; and (C) the bill number
25 of the source bill or bills, if any, that included the inserted sections added
26 to the underlying bill pursuant to the amendment or amendments. Such
27 information contained in this subsection shall also be included in the
28 committee action index;

29 (e) to prepare and sign reports of the committee and submit them
30 promptly to the chief clerk;

31 (f) to appoint subcommittees to perform duties on an informal basis;
32 and

33 (g) to inform the Speaker of any committee activity which caused
34 any member of the committee to be absent during any recorded vote.

35 **Rule 1304. Introduction of Committee Bills and Resolutions.** (a) A
36 committee may sponsor bills and resolutions for introduction while the
37 Legislature is in session respecting any matters referred to it. **Requests**
38 **for introduction of bills made before a committee shall be made by a**
39 **legislator or a person, state or local agency, organization or entity. A**
40 **legislator whose purpose is to request introduction of a bill on behalf**
41 **of a person, state or local agency, organization or entity shall state**
42 **such purpose when making the request. All requests for introduction,**
43 **when approved by the committee, shall be recorded in the minutes.**

1 Unless approved by the Speaker, a standing committee may sponsor bills
2 and resolutions for introduction only within the general subject area
3 assigned to the committee. No standing committee shall originate a bill
4 which is substantially identical with any bill which has been referred to
5 another standing committee, and which is under consideration by such
6 committee.

7 (b) Requests for bill introductions shall be the first order of business
8 for each committee meeting, except that for committees subject to the
9 committee bill request deadline specified in joint rule 4(c) of the joint
10 rules of the Senate and House of Representatives, until the last day for
11 committee to request bills for introduction in such joint rules. The person
12 making the request shall state for the minutes of the committee such
13 person's name, a short description of the bill, the RS number and the
14 name of the individual or organization on behalf of which the bill is being
15 requested, if any. To be considered, a request must have previously been
16 assigned an RS number by the Office of Revisor of Statutes. Requests for
17 bill introductions shall be deemed accepted as offered unless there is
18 objection by a committee member. Upon objection, a vote of the
19 committee will be required to accept the request for introduction.

20 **Rule 1305. Quorum of a Committee.** A quorum shall be present at a
21 meeting for a committee to act officially. A quorum of a committee is a
22 majority of the members of the committee. A quorum of a committee may
23 transact business and a majority of the quorum, even though it is a
24 minority of the committee, may adopt a committee report.

25 **Rule 1306. Voting in Committees.** (a) All final actions by a
26 committee shall be taken at a called meeting while the Legislature is in
27 session. The final action taken shall be recorded in the committee
28 minutes. An individual member's vote may be recorded at the member's
29 request.

30 (b) The committee chairperson may vote but shall not be required to
31 vote unless the committee is equally divided. If the chairperson's vote
32 makes the division equal, the question shall be lost.

33 (c) An action formally taken by a committee cannot be altered in the
34 committee except by reconsideration and further formal action of the
35 committee.

36 (d) A motion to take from the table may be adopted by the
37 affirmative vote of a majority of the members present at any called
38 meeting of the committee.

39 **Rule 1307. Procedure in General.** Committee procedure shall be
40 informal, but where any questions arise thereon, the rules or practices of
41 the House are applicable except that the right of a member to speak to any
42 question shall not be subject to the limitations prescribed by Rule 1704.
43 All motions in a committee shall require a second.

1 **Rule 1308. Committee Action on Bills and Resolutions.** (a) A
2 committee shall not take action to report a bill out of committee on the
3 same day that the committee holds a hearing on the bill unless the
4 committee approves such action by a two-thirds vote.

5 (b) A committee may recommend amendments to measures referred
6 to it which are germane to the subject of the measure. Committee
7 recommendations shall be made by committee report to the House.
8 Committee reports shall be signed by the chairperson or other committee
9 members authorized by the committee to make the report, and shall be
10 transmitted to the House not later than the second legislative day
11 following the action of the committee. If a committee recommends
12 amendments to a bill or resolution referred to it that strike all sections in
13 the bill or resolution subsequent to the enacting clause that contain new or
14 amendatory language or resolving clause and inserts sections that contain
15 new or amendatory language, and the bill or resolution was sponsored by
16 an individual member or members, the committee becomes the sponsor of
17 the bill or resolution and the committee name will be printed on the bill as
18 the sponsor.

19 (c) All committee reports on bills and resolutions shall be recorded
20 in the Journal.

21 (d) If amendments are pending on a measure when referred to a
22 committee, the amendments accompany the bill and the committee may
23 recommend the adoption or rejection of the amendments already
24 proposed and make further recommendations.

25 **Rule 1309. Motion to Withdraw a Bill or Resolution from a**
26 **Committee.** (a) If a committee does not report on any bill or resolution
27 within 10 legislative days after its reference to the committee, the bill or
28 resolution may be withdrawn from the committee by an affirmative vote
29 of 70 members of the House. Such a motion shall be made in writing,
30 giving the reasons for withdrawal from the committee. Such motion shall
31 be made under the order of business introduction and notice of original
32 motions and House resolutions. Only one bill or resolution may be named
33 in such a motion. The motion shall be read by the chief clerk or the
34 member making the motion and shall be printed in the calendar of the
35 next legislative day under the order of business consideration of motions
36 and House resolutions offered on a previous day. The motion shall be
37 considered on the legislative day following the day it is made. If the
38 motion prevails, the bill or resolution shall be placed on the calendar
39 under the order of business General Orders.

40 (b) Motions to withdraw a bill or resolution from a committee are
41 not subject to amendment or debate.

42 (c) The provisions of subsections (a) and (b) of this rule shall not
43 apply to resolutions adopting or amending rules of the House.

1 Resolutions relating to the adoption or the amendment of rules of the
2 House may be withdrawn from the Committee on Rules and Journal at
3 any time by the affirmative vote of 63 members of the House.

4 **Rule 1310. Wireless Electronic Telecommunications Devices.**

5 Except for security personnel authorized by the Speaker, the use of
6 wireless electronic telecommunications devices emitting an audible sound
7 or tone to announce or initiate communications in a committee room is
8 prohibited during any time when a committee or subcommittee is in
9 session in the room.

10 ARTICLE 15. CALENDAR LOCATION OF BILLS AND
11 RESOLUTIONS

12 **Rule 1501. General Orders; Description and Function.** Bills,
13 concurrent resolutions and House resolutions reported for further action
14 by the committee to which they were referred and bills and concurrent
15 resolutions referred directly to the committee of the whole shall constitute
16 the General Orders of the calendar of the House. The titles of such bills
17 and resolutions shall appear under the heading General Orders in the
18 order directed by the Speaker and the Majority Leader. The reporting
19 committee and its action on the bill or resolution shall be shown under
20 each bill and resolution. Such bills and resolutions shall be considered by
21 the committee of the whole in the order which they appear on General
22 Orders. The Speaker and the Majority Leader may consult with the
23 Committee on Calendar and Printing in preparing the order of bills and
24 resolutions under this rule.

25 **Rule 1502. Posting of Sequence for Succeeding Day.** When the
26 Speaker and the Majority Leader have prepared the sequence of bills and
27 resolutions to appear on General Orders for the succeeding legislative
28 day, a copy of the list giving the number designation of each bill and
29 resolution in the order they are to appear shall be posted near the entrance
30 to the House chamber. No bill or resolution shall appear on General
31 Orders or be considered in the committee of the whole without notice of
32 the same having been announced in the House not later than 4:00 p.m. or
33 prior to adjournment if at a later hour on the previous day.

34 **Rule 1503. Change in the Sequence on General Orders.** (a) The
35 order of a bill or resolution on General Orders may be changed by
36 unanimous consent or by the affirmative vote of 70 members on a motion
37 made as provided in this subsection. Such a motion shall be made in
38 writing, giving the reasons for the proposed change. Such motion shall be
39 made under the order of business introduction and notice of original
40 motions and House resolutions. Only one bill or resolution may be named
41 in such a motion. The motion shall be read by the chief clerk or the
42 member making the motion and shall be printed in the calendar of the
43 next legislative day under the order of business consideration of motions

1 and House resolutions offered on a previous day. The motion shall be
2 considered on the legislative day following the day it is made. If such a
3 motion fails, a motion to change the order on General Orders of such bill
4 shall not be in order until the fifth legislative day following such failure.

5 (b) Motions to change the order of a bill or resolution on General
6 Orders are not subject to amendment or debate.

7 (c) This Rule 1503 does not apply to the addition or removal of a bill
8 or resolution from General Orders.

9 **Rule 1504. Adversely Reported Bills and Resolutions; Calendar**
10 **Location.** Bills and resolutions that are adversely reported shall appear
11 on the calendar for one day under the heading bills adversely reported.

12 **Rule 1505. Motion to Move Adversely Reported Bill or**
13 **Concurrent Resolution to General Orders.** (a) A motion to add an
14 adversely reported bill or resolution to General Orders shall be made in
15 writing. Such motion shall be made under the order of business
16 introduction and notice of original motions and House resolutions, and
17 such motion may not be made after the legislative day when the bill or
18 resolution appears on the calendar under Rule 1504. The motion shall be
19 read by the chief clerk or the member making the motion and shall be
20 printed in the calendar of the next legislative day under the order of
21 business consideration of motions and House resolutions offered on a
22 previous day. The motion shall be considered on the legislative day
23 following the day it is made.

24 (b) When a bill or resolution has been separately referred and is
25 adversely reported by the first committee of separate reference, a motion
26 to add the adversely reported bill or resolution to General Orders is not in
27 order, but a motion to move the adversely reported bill or resolution to
28 the next committee of separate reference may be made in the same
29 manner as the motion in subsection (a).

30 (c) Adoption of a motion under this Rule 1505 requires the
31 affirmative vote of 70 members of the House.

32 (d) If a motion under subsection (a) prevails, the words "Adversely
33 Reported" shall be printed in a line below the title of the bill when it is
34 listed on General Orders.

35 **Rule 1506. Motion to Lay on Table Bill or Resolution while on**
36 **Final Action Subject to Amendments and Debate.** When a motion to
37 lay on the table a bill or resolution is adopted while on final action subject
38 to amendment and debate, on the next legislative day such bill or
39 resolution shall be placed on the calendar under the order of business the
40 unfinished business before the House at the time of adjournment on the
41 previous day.

42 **Rule 1507. Disposition of Bills Subject to Certain Deadlines.** Any
43 bill which is subject to a deadline for consideration under subsection (e)

1 or subsection (f) of Joint Rule 4 of the Joint Rules of the Senate and
2 House of Representatives and which remains on General Orders at the
3 close of business on such deadline day shall be considered as killed and
4 shall be stricken from the calendar unless such bill is referred by the
5 speaker to a committee before the close of business on such day. Any bill
6 so referred shall be subject to all applicable deadlines under the Joint
7 Rules of the Senate and House of Representatives.

8 **ARTICLE 17. MEMBERS ADDRESSING THE HOUSE**

9 **Rule 1701. Requesting the Floor.** Any member desiring to request
10 the floor shall press the member's "speak bill" button, and shall not
11 proceed until recognized by the chair.

12 **Rule 1702. Order During Speaking.** While a member is speaking to
13 the House, no other member shall engage in private conversation or pass
14 between the member speaking and the chair.

15 **Rule 1703. When Question is Put.** While a question is being put or a
16 roll call or division is being taken, members are not to speak or leave
17 their seats.

18 **Rule 1704. Violation of Rules While Speaking.** (a) Members shall
19 address the House from the microphone located in the well of the House
20 chamber.

21 (b) No member shall speak more than twice on the same day to the
22 same question without leave of the House, unless the member is the
23 mover or is carrying the measure, in which case such member may open
24 and close the debate and may respond to direct questions from other
25 members addressed to them during the course of consideration of the
26 measure. For the purposes of this subsection, an amendment to any
27 measure shall be considered as a separate and independent question.

28 (c) The privilege of a member carrying a measure to open and close
29 the debate shall not be affected by any order for the previous question or
30 that debate shall cease. Such member may occupy 20 minutes in closing
31 the debate after the previous question is ordered and may divide that time
32 with other members.

33 (d) While a member is carrying a measure, such member may yield
34 to another member for explanation of the measure, or for personal
35 explanation, or for a motion to adjourn without losing the privilege to
36 carry the measure for the remainder of their time except that such
37 member may not yield to any member who has already spoken twice on
38 such question on the same day.

39 (e) If any member, in speaking, violates the rules of the House, the
40 chair shall call such member to order.

41 **Rule 1705. Point of Personal Privilege.** Except when permission has
42 otherwise been given by the Speaker before taking the chair:

43 (a) A member shall be allowed to raise a point of personal privilege

1 only for the following purposes: (1) Recognition of another member or
2 former member of the House; or (2) recognition of an individual or group
3 which has received statewide or national award or statewide or national
4 recognition.

5 (b) A member shall be allowed to speak not more than five minutes
6 in making a point of personal privilege.

7 **ARTICLE 19. COMMITTEE OF THE WHOLE**

8 **Rule 1901. Motion to go into Committee of the Whole House.**

9 When the order of business General Orders is reached, a motion shall be
10 in order for the House to go into Committee of the Whole for
11 consideration of bills and resolutions as listed on General Orders.

12 **Rule 1902. Committee of the Whole; Normal Procedure.** Bills and
13 resolutions shall be considered in the Committee of the Whole as follows:
14 If the standing committee has recommended that the bill or resolution be
15 amended, the standing committee report shall first be considered, and if it
16 is adopted, the bill as amended by the committee report shall be
17 considered ~~section by section, and as each section is considered, and~~
18 amendments from the floor are in order ~~to that section.~~ If the committee
19 report is not adopted, or if the committee has recommended no
20 amendments, the bill, without committee amendments, shall be
21 considered ~~section by section, and as each section is considered, and~~
22 amendments from the floor are in order ~~to that section.~~ After a section has
23 been once considered, no amendment thereto shall be in order until the
24 whole bill shall have been considered ~~section by section.~~ After the
25 original bill, together with standing committee amendments if any, has
26 been considered ~~section by section, the chairperson shall announce,~~
27 "Amendments to the bill generally are in order," and amendments not
28 before offered may be made to any part of the bill., a motion that when
29 the committee arises it report a bill favorably, or report a bill favorably as
30 amended, shall not be in order until all other motions have been disposed
31 of, and such a motion shall not be offered as a substitute motion. A
32 motion to strike the enacting clause is in order at any stage until the final
33 vote is announced. The motion to strike the enacting clause may be
34 debated upon the merit of the proposition, and shall not be subject to
35 amendment or substitution. A roll call vote shall be taken upon a motion
36 to strike the enacting clause.

37 **Rule 1903. Motion to Pass Over a Bill or Resolution While in**
38 **Committee of the Whole.** When in the Committee of the Whole, either
39 (1) a motion to pass over a bill or resolution and that it retain its place on
40 the Calendar or (2) a motion to pass over a bill or resolution and that it
41 retain a place on General Orders shall be in order only after the
42 chairperson has announced that the next order of business is such bill or
43 resolution and has recognized a member to carry it. Either motion shall

1 require the vote of a majority of the members present for adoption.
2 Motions under this rule shall not be subject to debate.

3 **Rule 1904. Motions to Refer Bills or Resolutions to a Committee**
4 **While in Committee of the Whole.** When in the Committee of the
5 Whole, a motion may be made to refer a bill or resolution to a standing
6 committee only after the chairperson has announced that the next order of
7 business is such bill or resolution and has recognized a member to carry
8 it. Such motion shall require the vote of a majority of the members
9 present for adoption.

10 **Rule 1905. Striking Bills and Resolutions from the Calendar**
11 **While in Committee of the Whole.** (a) While in Committee of the
12 Whole, a motion to strike a bill or resolution from the calendar shall be in
13 order only after the chairperson has announced that the next order of
14 business is such bill or resolution and has recognized a member to carry
15 it.

16 (b) A motion to strike a bill from the calendar under this Rule 1905
17 (1) shall require a vote of a majority of the members present for adoption,
18 and (2) shall be subject to roll call in accordance with subsection (e) of
19 Rule 2507, but shall not be subject to a call of the House under Rule
20 2508.

21 **Rule 1906. Requesting the Floor.** Any member desiring to request
22 the floor shall press such member's "speak bill" button to speak on a bill
23 or offer an amendment and "speak amendment" button to speak on a
24 pending amendment, and shall not proceed until recognized by the
25 chairperson of the Committee of the Whole.

26 **Rule 1907. Rules Applicable.** The same rules, except Rule 2508,
27 shall be observed in the Committee of the Whole as in the House, so far
28 as the same are applicable, except that the previous question and the
29 motion to lay on the table shall not apply.

30 **Rule 1908. Rise and Report.** A motion for the Committee of the
31 Whole to rise and report shall be in order at any stage, and shall be
32 decided without debate. When the Committee of the Whole has a bill
33 under consideration and rises without final action thereon, the bill shall
34 retain a place on General Orders.

35 **Rule 1909. Effect of Recommendation of Committee of the Whole.**
36 Bills recommended for passage and resolutions recommended for
37 adoption by the Committee of the Whole shall not be subject to
38 amendment or debate after the adoption by the House of the Committee
39 of the Whole report. When a bill or resolution is reported with the
40 recommendation that the enacting or resolving clause be stricken, and the
41 Committee of the Whole report is adopted by the House, the bill or
42 resolution shall be considered as killed and shall be stricken from the
43 calendar.

1 **Rule 1910. Report of Committee of the Whole.** When the report of
2 the Committee of the Whole recommends the passage of a bill or
3 adoption of a resolution, and the report is adopted by the House, such
4 bills and resolutions shall be considered as ordered to the order of
5 business Final Action. If the bill or resolution has been amended by the
6 Committee of the Whole it shall be reprinted.

7 **ARTICLE 21. AMENDMENT OF BILLS AND RESOLUTIONS**

8 **Rule 2101. Germaneness.** Amendments to bills and resolutions shall
9 be germane to the subject of the bill or resolution. The principal test of
10 whether an amendment is germane shall be its relationship to the subject
11 of the bill or resolution, rather than to wording of the title thereof. The
12 amendment, including any amendment from the floor to strike all of the
13 substantive provisions of a bill or resolution and insert other provisions,
14 must be relevant, appropriate, and have some relation to or involve the
15 same subject as the bill or resolution to be amended. For the purposes of
16 this rule the subject matter of any appropriation bill is the spending and
17 appropriating of money and any amendment which changes the amount
18 of money spent in any state agency or program is germane to any
19 appropriation bill.

20 **Rule 2102. Form of Amendment Motions.** Motions to amend bills
21 and resolutions shall specify the page and line number, as shown on the
22 printed bill or resolution, and shall be in writing on a form provided by
23 the House or a form substantially similar. A motion shall be out of order
24 unless the written motion is first delivered to the chief clerk. In the case
25 of amendment by substitute bill, motion shall be made to substitute a
26 written bill for the bill under consideration.

27 **Rule 2103. Reading Amendments; General Rule.** Motions to amend
28 bills and resolutions shall not require readings as for bills introduced,
29 except as otherwise provided in Rule 2107, but shall be subject to Rule
30 2306.

31 **Rule 2104. Motions to Amend Motions.** A motion to amend a motion
32 to amend a bill or resolution shall not be in order.

33 **Rule 2105. Dividing Amendments.** (a) When any motion to amend a
34 bill or resolution contains distinct propositions, it shall be divided by the
35 presiding officer at the request of any member. The division by the
36 presiding officer shall be made in accordance with the following:

37 (1) A motion to strike out and insert words of less than a sentence
38 shall be indivisible;

39 (2) the distinct propositions shall be only in the form submitted in
40 the motion to amend;

41 (3) each proposition must be so distinct that, one being removed, the
42 remainder may stand entirely on their own; and

43 (4) those portions of a motion to amend a bill as described in Rule

1 2110 shall be indivisible.

2 (b) Upon a request to divide a motion to amend a bill or resolution,
3 the presiding officer shall inquire as to whether there is a request for a
4 ruling on germaneness of the motion to amend. If such a request is made,
5 the issue of germaneness shall be determined prior to dividing the motion.

6 If no request for a ruling on germaneness of the motion to amend is
7 made, the presiding officer shall proceed to divide the motion to amend in
8 accordance with this rule, and no subsequent request for a ruling on
9 germaneness of any distinct proposition of the motion so divided shall be
10 in order.

11 (c) The presiding officer, or any member, may request that the
12 member requesting the division make the request in writing specifying
13 the manner in which the motion to amend should be divided.

14 (d) The division of the motion to amend shall be in accordance with
15 the rules of the House and with items (1) to (4), inclusive, of subsection
16 (a). The ruling of the chairperson of the Committee on Rules and Journal,
17 or in the chairperson's absence the vice chairperson of the Committee, on
18 how to divide the motion to amend shall not be subject to appeal except
19 that any member may appeal the ruling of the chairperson, or vice
20 chairperson, on the grounds that the division is not in accordance with a
21 rule of the House including the provisions of items (1), (2), (3) or (4) of
22 subsection (a), or any combination thereof.

23 **Rule 2106. Substitute Motions.** No substitute motion to amend a bill
24 or resolution shall be in order.

25 **Rule 2107. Subject Change by Senate.** (a) When the Senate adopts
26 amendments to a House bill which materially changes its subject, upon
27 return of such bill to the House, it shall be read as provided for the
28 introduction of bills and be referred as provided in Rule 901.

29 (b) The Speaker may determine when a bill is subject to subsection
30 (a). An affirmative vote of 70 members shall be required to sustain a
31 challenge to the Speaker's determination hereunder.

32 **Rule 2108. Motions to Strike Out and Insert.** The rejection of a
33 motion to amend a bill or resolution by striking out and inserting one
34 proposition shall not prevent a motion to strike out and insert another
35 proposition, nor prevent a subsequent motion simply to strike out; nor
36 shall the rejection of a motion simply to strike out prevent a subsequent
37 motion to strike out and insert.

38 **Rule 2109. Identical Motions.** Except upon the unanimous consent of
39 the House, an identical motion to amend a bill or resolution shall not be
40 made a second time on the same legislative day.

41 **Rule 2110. Floor Amendments to Bills Making Appropriations.** (a)
42 Unless by majority consent to correct an error in drafting, no floor
43 amendment to increase the amount of expenditures that would be

1 authorized in a provision of an appropriations bill shall be in order unless
2 the amendment contains a provision reducing, by a like or greater
3 amount, expenditures that would be authorized in another provision of
4 such appropriations bill.

5 (b) The provisions of subsection (a) shall not apply if the ending
6 balance in the state general fund for the ensuing fiscal year is equal to
7 7.5% or more of the total amount authorized to be expended or
8 transferred by demand transfer from the state general fund in such fiscal
9 year based on the most recent budget profile of the Kansas legislative
10 research department.

11 ARTICLE 23. PROCEDURAL MOTIONS

12 **Rule 2301. Order of Motions.** When a question is under
13 consideration, no motion shall be received except as specified under the
14 Rules of the House, which motions shall have precedence in the
15 following order:

- 16 (a) For adjournment of the House.
- 17 (b) For call of the House.
- 18 (c) To lay on the table.
- 19 (d) For the previous question.
- 20 (e) To postpone to a certain time.
- 21 (f) To commit to a standing committee.
- 22 (g) To commit to a select committee.
- 23 (h) To reject the adoption of reports of conference committees
24 coupled with the request for appointment of a new conference committee.
- 25 (i) To adopt the report of conference committees.
- 26 (j) To amend.
- 27 (k) To postpone indefinitely.

28 **Rule 2302. Motion to Adjourn.** The motion to adjourn shall always
29 be in order, except while a vote is being taken and until announced, or
30 when a member has the floor, or when the previous question is pending;
31 but a motion to recess is not equivalent to a motion to adjourn.

32 **Rule 2303. Motion to Reconsider.** A motion to reconsider shall take
33 precedence of all other questions except the motion to adjourn. No
34 motion for reconsideration of any vote shall be in order, unless made on
35 the same day or the legislative day following that on which the decision
36 to be reconsidered took place, nor unless a member voting with the
37 prevailing side shall move such reconsideration. A motion for
38 reconsideration, being put and lost, shall not be renewed, nor shall any
39 subject or vote be a second time reconsidered without unanimous
40 consent, but this provision shall not be construed as preventing the
41 introduction of a bill on the same subject. The member moving for
42 reconsideration shall be allowed not more than two minutes for stating
43 the reasons in support of the motion. Such motion shall be subject to

1 debate by any member, stating reasons in support or opposition to the
2 motion. Each of such members shall be allowed not more than one
3 minute for the purpose of such debate. Such motion shall require the
4 affirmative vote of members equal in number to that required to take the
5 action proposed to be reconsidered. A motion to reconsider any final
6 action of the House shall be in order at any time prior to the time at which
7 the message of the House thereon is read into the record of the Senate. A
8 motion to reconsider any final action of the House may be made after the
9 time at which the message of the House thereon is read into the report of
10 the Senate but any action taken pursuant thereto will be contingent upon
11 the return of the measure to the House by the Senate.

12 **Rule 2304. Previous Question.** The "previous question" shall be:
13 "Shall the main question be now put?" and until it is decided shall
14 preclude all amendments or debate. When voting on the previous
15 question, the House decides that the main question shall not now be put,
16 the main question shall be considered as still remaining under debate. The
17 main question shall be on the passage of the bill, resolution or other
18 matter under consideration. When amendments are pending, a vote shall
19 first be taken upon such amendments in their order without further debate
20 or amendment. A majority vote of the members present shall order the
21 previous question.

22 **Rule 2305. Motions Not Subject to Debate.** All questions relating to
23 priority of business shall be decided without debate. The motion to
24 adjourn, to change the order of consideration of a bill, for a call of the
25 House, and to lay on the table shall be decided without amendment or
26 debate. The several motions to postpone or commit shall preclude all
27 debate on the main question.

28 **Rule 2306. Motion to Refer Bills or Resolutions to Committee**
29 **When Not in Committee of the Whole.** When not in the Committee of
30 the Whole, a motion to refer a bill or resolution from the Calendar to a
31 standing committee shall be in order only when the body is meeting as
32 the House of Representatives and shall be authorized only when offered
33 by the Majority Leader, or in the absence of the Majority Leader, by the
34 Assistant Majority Leader. Such motion shall require the affirmative vote
35 of a majority of the members then elected (or appointed) and qualified to
36 the House.

37 **Rule 2307. Motion to Strike Bills and Resolutions from Calendar**
38 **When Not in Committee of the Whole.** When not in the Committee of
39 the Whole, a motion to strike a bill or resolution from the Calendar shall
40 be in order only when the body is meeting as the House of
41 Representatives and shall be authorized only when offered by the
42 Majority Leader, or in the absence of the Majority Leader, by the
43 Assistant Majority Leader. Such motion shall require the affirmative vote

1 of a majority of the members then elected (or appointed) and qualified to
2 the House.

3 **Rule 2308. Stating Question.** Every motion shall be first stated by the
4 presiding officer or read by the chief clerk, before debate, and again
5 immediately before putting the question.

6 **Rule 2309. Dividing Motion.** If any motion, other than a motion
7 under Rule 2105, contains distinct propositions, it shall be divided by the
8 chairperson at the request of any member. Motions under Rule 2105 shall
9 be divided in accordance with that rule.

10 **Rule 2310. When Motions to be in Writing.** Every motion, except
11 those specified in Rules 2301 and 2303, shall be in writing if the Speaker
12 or any member desires it. All motions to amend a bill or resolution and all
13 resolutions shall be in writing.

14 **Rule 2311. Suspension of Rules of the House.** (a) No rule of the
15 House shall be suspended except by unanimous consent or by an
16 affirmative vote of a majority of the members then elected (or appointed)
17 and qualified to the House, subject to the following exceptions:

18 (1) A motion to suspend the rules, and to declare an emergency and
19 to advance a bill to the order of business Final Action, as contemplated in
20 article 2, section 15 of the Constitution shall require an affirmative vote
21 of 2/3 of the members present in the House.

22 (2) A motion to suspend the rules and to permit amendment and
23 debate of a bill under the order of business Final Action shall require an
24 affirmative vote of 2/3 of the members present in the House.

25 (b) When under the rules of the House a motion, question or action
26 requires a vote of a majority greater than a majority of the members
27 present, the majority specified for such motion, question or action shall
28 be required to suspend the rules for the purpose of such motion, question
29 or action. When under the rules of the House notice of a motion reduces
30 the required majority for adoption of the motion, the required majority
31 shall not be reduced if the notice is disposed of by suspension of the
32 rules.

33 (c) Suspension of the rules or unanimous consent shall not reduce
34 the majority required under subpart (1) of subsection (a) of this rule.

35 **Rule 2312. Mason's Manual; When Applicable.** (a) In any case
36 where rules of the House or the joint rules of the Senate and House do not
37 apply, Mason's Manual of Legislative Procedure (2010/2020 edition), with
38 the exception of section 4, paragraph 2, shall govern.

39 (b) Rules of legislative procedure are derived from several sources
40 and take precedence in the order listed below. For the Kansas House of
41 Representatives, the principal sources are as follows: (a) Constitutional
42 provisions; (b) statutory provisions; (c) adopted rules; (d) adopted
43 parliamentary authority; (e) custom, usage and precedents.

ARTICLE 25. VOTING

Rule 2501. Control and Use of Voting System. The electronic voting system shall be under the control of the Speaker or other presiding officer and shall be operated by the chief clerk. The electronic voting system shall be used to record the vote whenever a roll call vote is taken on any question and may be used for ascertaining the vote upon any measure upon which a division of the assembly has been called. In the event that the system is not operating properly, roll call votes may be taken by calling the roll.

Rule 2502. Procedure for Taking a Roll Call Vote. When a roll call vote is taken, the presiding officer shall state the question and instruct the members to proceed to vote. When sufficient time has been allowed the members to vote, the presiding officer shall inquire: "Has every member had an opportunity to vote?" After a short pause the presiding officer shall direct the chief clerk to close the roll. After the roll has been closed, when Rule 2505 applies, the presiding officer shall inquire: "Does any member desire to explain his or her vote?" and any member so desiring may give such explanation when recognized by the presiding officer. The presiding officer shall inquire: "Does any member desire to change his or her vote?" If any member does desire to change his or her vote, such member when recognized by the presiding officer, shall advise how they desire to change such vote and the presiding officer shall then instruct the chief clerk to make the appropriate change. A member who has not previously voted may vote at this time when permitted by the presiding officer. Such member shall advise how they wish to vote and the presiding officer shall then instruct the chief clerk to record such vote. After all members who desire to vote or to change their votes have had reasonable opportunity to do so, the presiding officer shall announce the vote and, when the vote has been announced, shall direct the chief clerk to record the vote.

Rule 2503. Display of Recurring Totals. Under Rule 2502, recurring totals shall be displayed only after the roll is closed. No recurring totals shall be displayed for a determination of the vote upon a division of the assembly.

Rule 2504. Voting by Members. (a) A member may vote only when at their desk or at any place within the chamber of the House when authorized by the presiding officer, who shall direct the chief clerk to so vote for such member.

(b) No member shall vote for another member. No person not a member shall cast a vote for a member, except as otherwise provided in the rules. In addition to such penalties as may be prescribed by law, any member who votes or attempts to vote for another member shall be subject to Article 49 of these rules. If a person not a member votes or

1 attempts to vote for any member, such person shall be barred from the
2 floor of the House for the remainder of the session, and, in addition to
3 penalties prescribed by law, may be punished further as the House
4 determines.

5 (c) The Speaker shall not be compelled to vote except in case of a
6 tie.

7 **Rule 2505. Explaining Vote.** Any member may, when a roll call vote
8 is being taken on the passage or adoption of any bill or resolution, explain
9 their vote. Such member shall be allowed not more than one minute for
10 such explanation. Such explanation, if furnished in writing and signed,
11 with printed name and district number, by such member ~~by 4:00 p.m.~~
12 ~~upon the day the vote is taken or if the vote is taken subsequent to 3:30~~
13 ~~p.m.~~, within one-half hour after the adjournment of the House on that day,
14 shall be entered in the Journal, provided it does not contain more than
15 100 words. **Such submission should also be submitted in electronic**
16 **format to the chief clerk under the same time deadline.**

17 **Rule 2506. Copies of Voting Records.** (a) Unless otherwise ordered,
18 the chief clerk shall record each roll call vote and make copies available
19 for the use of the news media. No record shall be made of the vote of any
20 member voting upon any measure upon which a division of the assembly
21 has been called.

22 (b) When a roll call vote is taken, it shall be recorded in the Journal
23 by a statement of the names and total number voting in the affirmative,
24 the names and total number voting in the negative, names and total
25 number indicating presence but not voting and the names and total
26 number absent or not voting, except that the provisions of this section
27 shall not permit a member to fail to vote in violation of Rule 2508.

28 **Rule 2507. When Roll Call Vote to be Taken.** (a) A roll call vote
29 shall be taken for the passage of any bill.

30 (b) A roll call vote shall be taken for the adoption of any concurrent
31 resolution to amend the Constitution of the state of Kansas, to call a
32 Kansas constitutional convention, to extend a session of the Legislature in
33 even-numbered years, to ratify any amendment of the Constitution of the
34 United States, to make any application for Congress to call a convention
35 for proposing amendments to the Constitution of the United States and
36 when required by the joint rules of the House and Senate. A roll call vote
37 is not required for adoption of concurrent resolutions pertaining to
38 commendations or acknowledgments, unless required under subsection
39 (e) of Rule 2507.

40 (c) A roll call vote shall be taken for the adoption of any House
41 resolution to adopt, amend or revoke any rule of the House or to reject
42 any executive reorganization order.

43 (d) A roll call vote shall be taken to concur in Senate amendments to

1 any bill or concurrent resolution or to adopt any conference committee
2 report other than a report agreeing to disagree.

3 (e) A roll call vote shall be taken on any question on demand of 15
4 members, unless a roll call vote is already pending.

5 **Rule 2508. Call of the House.** (a) A call of the House shall be ordered
6 on the demand of any 10 members at any stage of the voting previous to
7 the announcing of the vote or, if the voting system is used, prior to
8 recording the vote. This Rule 2508 shall apply to the taking of a vote
9 upon the final passage of any bill or final adoption of any resolution
10 whether under the order of business Final Action or under any order of
11 business. Also, this Rule 2508 shall apply to the taking of a vote on a
12 motion to strike the enacting clause of a bill and the resolving clause of a
13 resolution and on a motion to strike all after the enacting clause or
14 resolving clause, except when the House is in the Committee of the
15 Whole. When the call of the House is invoked, the doors to the House
16 chamber shall be secured and all members shall be required to be in their
17 seats unless excused by the Speaker. All members present during the call
18 shall be required to vote before the call is raised. The call of the House
19 shall not be raised (so long as 10 members continue the demand) until a
20 reasonable effort, as determined by the Speaker, has been exerted to
21 secure absentees.

22 (b) Any member, who is directly interested in a question, may be
23 excused from voting, when there is a call of the House. The member, who
24 is requesting to be excused from voting, shall state the reasons therefor,
25 occupying not more than five minutes. The question on excusing such
26 member from voting shall be taken without debate and a $\frac{2}{3}$ majority of
27 members present shall be necessary to excuse such member. If a member
28 refuses to vote, when not excused, such refusal shall constitute grounds
29 for reprimand, censure or expulsion under Article 49 of the Rules of the
30 House.

31 **Rule 2509. Voice Vote; Division of the Assembly.** Except when a roll
32 call vote is required, a voice vote shall be taken on all questions. Any
33 member may call for a division of the assembly to determine the vote by
34 the voting system.

35 ARTICLE 27. FINAL ACTION

36 **Rule 2701. Description and Function.** Subject to Rule 2705, bills
37 and resolutions reported favorably by the Committee of the Whole shall
38 constitute the order of business Final Action of the House. The titles of
39 such bills and resolutions shall appear under the heading Final Action in
40 numerical order. The standing committee which reported it and the
41 Committee of the Whole action on the bill or resolution shall be shown
42 under each thereof.

43 **Rule 2702. Reading and Vote.** Each bill and resolution under the

1 order of business Final Action shall be read by title, except citations of
2 statutes amended or repealed and a roll call vote shall then be taken upon
3 final passage or adoption without amendment or debate.

4 **Rule 2703. Amendment and Debate, When.** Upon motion as
5 provided in subpart (2) of subsection (a) of Rule 2311 or when
6 recommended in the Committee of the Whole report which has been
7 adopted by the House, bills or resolutions may be debated and amended
8 on Final Action prior to the vote taken upon final passage or adoption.
9 Each bill or concurrent resolution considered under this Rule 2703 shall
10 be considered in the manner provided in Rule 1902 so far as it is
11 applicable. A motion to strike the enacting clause or resolving clause shall
12 be in order.

13 **Rule 2704. Speaker to Preside.** Subject to Rule 3303, the Speaker
14 shall preside during the order of business Final Action.

15 **Rule 2705. Consent Calendar.** Whenever a standing committee is of
16 the opinion that a bill or concurrent resolution upon which it is reporting
17 is of a noncontroversial nature, it shall so state in its committee report.
18 Whenever a bill or concurrent resolution is so reported, it shall be placed
19 upon the Consent Calendar. Each bill or concurrent resolution placed on
20 the Consent Calendar shall remain thereon for at least two full legislative
21 days before being considered under the order of business Final Action.
22 Under the order of business Consent Calendar and prior to the call for the
23 vote, any member may object to the bill or concurrent resolution as being
24 controversial and thereupon it shall be removed from the Consent
25 Calendar and shall be placed on General Orders. If no objection is made
26 prior to the call for the vote on the bill or concurrent resolution, it shall be
27 ordered to Final Action for vote before other bills and concurrent
28 resolutions on Final Action.

29 **Rule 2706. Majority for Bill Passage.** As provided in section 13 of
30 article 2 of the Constitution of Kansas, a majority of the members then
31 elected (or appointed) and qualified, voting in the affirmative, shall be
32 necessary for the passage of a bill.

33 **Rule 2707. Vote Required for Adoption of House Resolutions and**
34 **Concurrent Resolutions.** (a) A majority of the members then elected (or
35 appointed) and qualified voting in the affirmative shall be necessary to
36 adopt House resolutions and concurrent resolutions, except as otherwise
37 specified in these rules.

38 (b) Adoption of concurrent resolutions to amend the Constitution of
39 the state of Kansas, to call a Kansas constitutional convention, to extend a
40 session of the Legislature in even-numbered years, to ratify any
41 amendment of the Constitution of the United States, to make any
42 application for Congress to call a convention for proposing amendments
43 to the Constitution of the United States and when required by the joint

1 rules of the House and Senate shall require a 2/3 majority of the members
2 then elected (or appointed) and qualified, voting in the affirmative.

3 **Rule 2708. Motion to Adopt Report of Conference Committee.** The
4 member carrying the report of a conference committee shall move that
5 such report be adopted prior to yielding the floor to any other member
6 and a motion to adopt a report of a conference committee shall not be
7 offered as a substitute motion.

8 ARTICLE 29. RESOLUTIONS

9 **Rule 2901. Resolving Clause; Form.** (a) Concurrent resolutions to
10 amend the Constitution of the state of Kansas, to call a Kansas
11 constitutional convention, to extend a session of the Legislature in even-
12 numbered years, to ratify any amendment of the Constitution of the
13 United States, to make any application for Congress to call a convention
14 for proposing amendments to the Constitution of the United States and
15 when required by the joint rules of the House and Senate shall have a
16 resolving clause which reads, "Be it resolved by the Legislature of the
17 State of Kansas, two-thirds of the members elected to the House of
18 Representatives and two-thirds of the members elected to the Senate
19 concurring therein."

20 (b) Concurrent resolutions for any purpose other than subsection (a)
21 shall have a resolving clause which reads, "Be it resolved by the House of
22 Representatives of the State of Kansas, the Senate concurring therein."

23 (c) House resolutions shall have a resolving clause which reads, "Be
24 it resolved by the House of Representatives of the State of Kansas."

25 **Rule 2902. House Resolutions; Introduction and Consideration.**

26 (a) House resolutions, except for those changing rules of the House or
27 approving or rejecting executive reorganization orders, shall lay over at
28 least one legislative day before action is taken thereon and do not require
29 a roll call vote unless required under subsection (e) of Rule 2507.

30 (b) House resolutions shall be considered under the order of business
31 consideration of motions and House resolutions offered on a previous
32 day, except House resolutions to (1) adopt, amend or revoke any rule of
33 the House or (2) when the resolution has been referred to a standing
34 committee and reported favorably. Resolutions under subparts (1) and (2)
35 shall take a place on General Orders when favorably reported or when
36 referred to the Committee of the Whole by the Speaker.

37 **Rule 2903. Resolutions; Limitations.** (a) Appropriations shall not be
38 made by resolutions.

39 (b) Resolutions do not require approval of the Governor.

40 **Rule 2904. Applications for Introduction of certain Resolutions;**
41 **Certificate of the House.** Notwithstanding any other rule of the House of
42 Representatives to the contrary, no House resolution or concurrent
43 resolution which congratulates, commemorates, commends, honors or is

1 in memory of any individual, entity or event shall be introduced by a
2 member or committee of the House of Representatives unless application
3 for approval of the introduction of such resolution is first made to the
4 Speaker, and the resolution is approved for introduction by the Speaker.
5 The application shall be determined on the basis of content alone. The
6 Speaker shall consider all such applications and shall determine whether a
7 House resolution or House concurrent resolution should be approved for
8 introduction, or whether a certificate of the House should be approved for
9 issuance or whether no action should be taken on the application. The
10 Speaker may consult with the Committee on Calendar and Printing in
11 making determinations under this rule.

12 ARTICLE 33. MEMBER OFFICERS

13 **Rule 3301. Elected Member Officers.** The Speaker and the Speaker
14 Pro Tem shall be members and shall be elected by the members of the
15 House, except as otherwise provided in subsection (b) of Rule 3304.

16 **Rule 3302. Duties of the Speaker.** In addition to other powers and
17 duties of the Speaker provided by the Rules of the House and by law, the
18 Speaker shall have the powers and duties as follows:

19 (a) To preserve order and decorum;

20 (b) *to take such actions and measures as necessary to secure the*
21 *health and safety of the public, legislative staff and members to conduct*
22 *legislative business by directing changes in House protocol and*
23 *procedures from the provisions of House rules 101 through 107, 501*
24 *through 507, 1305, 1701, 1704, 1906, 2501 through 2509, 3501 through*
25 *3507 and 4305. A member may challenge any such action or measure*
26 *made by the Speaker. Such challenge shall be made by a motion offered*
27 *on the previous day and shall be upheld by an affirmative vote of a*
28 *majority of the members elected or appointed;*

29 (c) to decide all questions of order, subject to appeal to the House;

30 ~~(e)~~(d) in the absence of the Speaker Pro Tem, to appoint any member
31 to perform the duties of the chair for not more than two consecutive
32 legislative days; and

33 ~~(d)~~(e) to name a chairperson to preside when the House is in
34 Committee of the Whole.

35 **Rule 3303. Speaker Pro Tem.** In the absence of the Speaker, the
36 Speaker Pro Tem shall exercise the powers and duties of the Speaker.

37 **Rule 3304. Filling Certain Vacancies.** (a) When a vacancy occurs in
38 the office of Speaker and the Legislature is adjourned to a date more than
39 60 days after the occurrence of the vacancy, the House of Representatives
40 shall meet within 30 days and elect a member to fill the vacancy. The
41 Speaker Pro Tem shall within 10 days of such occurrence issue a call for
42 such meeting at a time not less than 10 days and not more than 20 days
43 after the date of the call.

1 (b) When a vacancy occurs in the office of Speaker Pro Tem or
2 Majority Leader of the House of Representatives, the Speaker shall
3 appoint an acting Speaker Pro Tem or acting Majority Leader, to serve
4 until the convening of the next session of the Legislature, at which time
5 the vacancy shall be filled in the manner provided for the original election
6 or selection of such officer.

7 (c) When a vacancy occurs in the office of Minority Leader of the
8 House of Representatives and the Legislature is adjourned to a date less
9 than 30 days after the occurrence of the vacancy, the Assistant Minority
10 Leader shall become the acting Minority Leader to serve until the
11 convening of the next session of the Legislature, at which time the
12 vacancy shall be filled in the manner provided for the original selection of
13 such officer. When a vacancy occurs in the office of the Minority Leader
14 of the House and the Legislature is adjourned to a date 30 days or more
15 after the occurrence of the vacancy, the Assistant Minority Leader shall
16 within 10 days after such occurrence issue a call for a meeting of the
17 members of the minority party at a time not less than 10 and not more
18 than 20 days after the date of the call to be held in the state capitol for the
19 purpose of filling the vacancy in the office of Minority Leader for the
20 remainder of the term of office. From the time of the occurrence of such
21 vacancy until the filling of the vacancy, the Assistant Minority Leader
22 shall serve as acting Minority Leader and shall exercise the powers and
23 duties of the Minority Leader.

24 When a vacancy occurs in the office of Assistant Minority Leader, the
25 Minority Leader shall appoint an Assistant Minority Leader to serve until
26 the convening of the next session of the Legislature, at which time the
27 vacancy shall be filled in the manner provided for the original selection of
28 such officer.

29 Any person elected, appointed or designated to fill a vacancy under
30 this rule shall exercise all of the duties and powers prescribed for the
31 office so filled.

32 ARTICLE 35. NONMEMBER OFFICERS

33 **Rule 3501. Chief Clerk; Appointment.** The chief clerk shall be
34 appointed by the Speaker and shall serve under the Speaker's direction,
35 control and supervision and at the pleasure of the Speaker. As used in the
36 Rules of the House, "chief clerk" means the chief clerk appointed under
37 this Rule 3501 or a person designated by the chief clerk to perform a
38 function of the chief clerk.

39 **Rule 3502. Duties of the Chief Clerk.** The chief clerk shall supervise
40 the keeping of and be responsible for a record of all proceedings of the
41 House; number and present to the House all bills, resolutions, petitions
42 and other papers which the House may require; deliver all messages from
43 the House to the Senate; transmit bills and other documents to be printed

1 and take a receipt therefor; transmit bills for engrossment and take receipt
2 therefor; receive all bills, resolutions and other papers which are enrolled
3 and give receipt therefor; and cause all enrolled bills, resolutions and
4 other documents to be proofread and corrected prior to signing thereof by
5 officers of the House.

6 **Rule 3503. Other Clerks.** The chief clerk shall appoint additional
7 clerks and personnel to assist in performance of the duties of the chief
8 clerk. Such additional clerks and personnel shall serve under the chief
9 clerk's direction, control and supervision and at the pleasure of the chief
10 clerk.

11 **Rule 3504. Document Care.** No bill, resolution, petition or other
12 document shall be loaned or delivered to any person, except when
13 delivered to an officer of the House, to the director of printing, the revisor
14 of statutes or the Senate and only upon a written receipt therefor.

15 **Rule 3505. Sergeant at Arms; Appointment.** The sergeant at arms
16 shall be appointed by the Speaker and shall serve under the Speaker's
17 direction, control and supervision and at the pleasure of the Speaker.

18 **Rule 3506. Duties of the Sergeant at Arms.** The sergeant at arms
19 shall preserve order within the chamber of the House and its lobby and
20 galleries. The sergeant at arms may arrest and take into custody any
21 person for disorderly conduct, subject at all times to the authority of the
22 House or Speaker, or chairperson of the Committee of the Whole, and
23 shall be responsible for the enforcement of Rules 501 through 506 and
24 2506(a). The sergeant at arms shall receive items or material for
25 distribution among the members of the House. The sergeant at arms shall
26 execute all orders of the House not otherwise provided for.

27 **Rule 3507. Assistant Sergeants at Arms.** The Speaker may appoint
28 and remove assistant sergeants at arms to serve under the supervision of
29 the sergeant at arms. All doorkeepers shall be assistant sergeants at arms.

30 ARTICLE 37. AMENDMENT OF RULES OF THE HOUSE

31 **Rule 3701. Adopting, Amending or Revoking Rules of the House.**
32 No rule of the House shall be adopted, amended or revoked except by a
33 House resolution which has been adopted by an affirmative vote of a
34 majority of the members then elected (or appointed) and qualified to the
35 House.

36 **Rule 3702. Resolutions for Rule Changes.** (a) Notwithstanding any
37 other rule of the House, the Speaker shall refer all resolutions which
38 provide for the adoption, amendment or revocation of any House rule to
39 the standing Committee on Rules and Journal before its consideration by
40 the House.

41 (b) No resolution relating to the rules of the House which has been
42 referred to the standing Committee on Rules and Journal shall be tabled
43 or reported adversely by such committee except by the unanimous vote of

1 all members of such committee.

2 **Rule 3703. Printing.** Resolutions to which this Article 37 apply shall
3 be printed and are subject to subsection (c) of Rule 2507.

4 **Rule 3704. Adoption of Resolutions.** Resolutions to which this
5 Article 37 apply shall be subject to Rule 2902.

6 **Rule 3705. Special Sponsorship of Rule Change Resolutions.**
7 Notwithstanding any provision of the rules of the House to the contrary,
8 no referral to the standing Committee on Rules and Journal shall be
9 required for the adoption of a resolution adopting, amending or revoking
10 any one or more rules of the House at the commencement of a legislative
11 session, and adoption of any such resolution shall require only the
12 affirmative vote of not less than a majority of the members then elected
13 (or appointed) and qualified, subject to the following conditions: (a) The
14 resolution is sponsored by the Speaker or the standing Committee on
15 Rules and Journal and (b) either (1) a copy thereof is mailed to each
16 member by deposit in the United States mails not later than 11:00 p.m. on
17 the Thursday preceding the Monday on which the legislative session is to
18 commence or (2) in lieu of mailing, copies of the resolution are made
19 available to members on the first day of the legislative session and
20 consideration under Rule 3704 occurs on the second legislative day.

21 ARTICLE 39. FORM AND PRINTING OF BILLS AND
22 RESOLUTIONS

23 **Rule 3901. Bills Amending Existing Statutes.** Any bill intended to
24 amend or repeal any section or sections of the Kansas Statutes Annotated
25 shall recite in its title the section or sections to be amended or repealed,
26 and if to amend or repeal any section of a session law not in the Kansas
27 Statutes Annotated, the section and chapter of the session law affected.

28 **Rule 3902. Bills, Copies.** Each bill introduced shall consist of an
29 original and copies. All bills shall be printed with as many copies as the
30 Speaker specifies. Except for prefiled bills, printing shall be ordered
31 subsequent to introduction.

32 **Rule 3903. Showing Committee Amendments.** (a) All bills and
33 resolutions reported by a committee with recommendation for
34 amendments and to be passed as amended shall be reprinted.

35 (b) **When a committee recommends amendments to a bill that**
36 **strike all of the material in the bill subsequent to the enacting clause**
37 **and insert new material, the reprinted bill shall contain a notation**
38 **specifying: (1) The committee that recommended the amendment or**
39 **amendments; (2) the date the amendment or amendments were**
40 **recommended; and (3) the bill number of the source bill or bills, if**
41 **any, that included the inserted new material to the underlying bill**
42 **pursuant to the amendment or amendments. Additionally, the source**
43 **bill or bills shall be reprinted with a notation specifying the bill to**

1 **which the material from the source bill was inserted pursuant to an**
2 **amendment as described in this subsection.**

3 **Rule 3904. Substitute Bills and Substitute Concurrent Resolutions.**

4 (a) When a substitute bill is recommended by a committee report, and
5 when an amendment from the floor is adopted replacing the bill under
6 consideration with a substitute bill, the substitute bill shall be printed in
7 the manner provided for bills introduced, and the bill number designation
8 shall be substantially as follows:

9 (1) In the case of bills substituted for House bills, "Substitute for
10 House Bill No. _____," and the blank shall be filled with the number of
11 the bill for which substitution is made or recommended.

12 (2) In the case of bills substituted for Senate bills, "House Substitute
13 for Senate Bill No. _____," and the blank shall be filled with the number
14 of the bill for which substitution is made or recommended.

15 (b) When a substitute concurrent resolution is recommended by a
16 committee report, and when an amendment from the floor is adopted
17 replacing the concurrent resolution under consideration with a substitute
18 concurrent resolution, the substitute concurrent resolution shall be printed
19 in the manner provided for concurrent resolutions introduced, and the
20 concurrent resolution number designation shall be substantially as
21 follows:

22 (1) In the case of concurrent resolutions substituted for House
23 concurrent resolutions, "Substitute for House Concurrent Resolution No.
24 _____," and the blank shall be filled with the number of the concurrent
25 resolution for which substitution is made or recommended.

26 (2) In the case of concurrent resolutions substituted for Senate
27 concurrent resolutions, "House Substitute for Senate Concurrent
28 Resolution No. _____," and the blank shall be filled with the number of the
29 concurrent resolution for which substitution is made or recommended.

30 **Rule 3905. Appropriation Bills.** All bills making an appropriation
31 shall be printed and distributed, or shall be made available to members
32 electronically online and all members shall be notified by email, at least
33 24 hours before such bills are considered by the House.

34 **Rule 3906. Committee of the Whole Amendments.** If a bill or
35 concurrent resolution is amended by the Committee of the Whole: (a) The
36 bill shall be reprinted showing the amendments; and

37 ~~(b) when such amendment strikes all sections in the bill subsequent~~
38 ~~to the enacting clause that contain new or amendatory language and~~
39 ~~inserts sections that contain new or amendatory language, the daily~~
40 ~~Journal of the House of Representatives shall contain a notation~~
41 ~~specifying: (1) The member that offered the amendment or amendments;~~
42 ~~(2) the date the amendment or amendments were recommended; and (3)~~
43 ~~the bill number of the source bill or bills, if any, that included the inserted~~

1 ~~sections added to the underlying bill pursuant to the amendment or~~
2 ~~amendments when such amendments strike all of the material in the~~
3 ~~bill subsequent to the enacting clause and insert new material, such~~
4 ~~reprinted bill shall contain a notation specifying: (1) The member~~
5 ~~that offered the amendment or amendments; (2) the date the~~
6 ~~amendment or amendments were recommended; and (3) the bill~~
7 ~~number of the source bill or bills, if any, that included the inserted~~
8 ~~new material to the underlying bill pursuant to the amendment or~~
9 ~~amendments. Additionally, the source bill or bills shall be reprinted~~
10 ~~with a notation specifying the bill to which the material from the~~
11 ~~source bill was inserted pursuant to an amendment as described in~~
12 ~~this subsection.~~

13 **Rule 3907. Concurrent Resolutions, When Printed.** (a) Concurrent
14 resolutions to amend the Constitution of Kansas, to call a constitutional
15 convention to amend the Kansas constitution, to ratify amendments to the
16 Constitution of the United States, to apply for a United States
17 constitutional convention or to amend the joint rules of the House and
18 Senate shall be printed as provided for bills under Rule 3902.

19 (b) Other concurrent resolutions shall be printed as provided for bills
20 under Rule 3902, unless otherwise directed by the Speaker.

21 **Rule 3908. Embellished Printing of Certain Resolutions.** Unless
22 otherwise directed by the Speaker, not more than five copies of any
23 enrolled House resolution and any enrolled House concurrent resolution
24 may be printed on embellished parchment and shall be distributed as
25 directed by the resolution. Additional copies of any resolution may be
26 printed on embellished parchment and mailed at the expense of the
27 member requesting such additional copies.

28 **Rule 3909. House Resolutions.** Subject to Rule 3908, House
29 resolutions shall not be printed, except resolutions to amend rules of the
30 House, to approve or disapprove executive reorganization orders or if the
31 resolution has been referred to a committee, in which cases the resolution
32 shall be printed.

33 ARTICLE 41. JOURNAL AND CALENDAR

34 **Rule 4101. Journal; Preparation.** The daily Journal of the House of
35 Representatives shall be prepared by the chief clerk in accordance with
36 the Rules of the House.

37 **Rule 4102. Entering in Journal.** When a bill, order, motion or
38 resolution is entered in the Journal, the names of the members or
39 legislative committee introducing or moving the same shall be entered.

40 **Rule 4103. Resolutions in Journal.** All House resolutions and all
41 House concurrent resolutions shall be printed in the Journal when
42 introduced.

43 **Rule 4104. Messages from the Governor in Journal.** All messages

1 from the Governor and all executive reorganization orders shall be
2 printed in the Journal.

3 **Rule 4105. Calendar; Preparation.** The House Calendar shall be
4 prepared for each legislative day by the chief clerk in accordance with the
5 Rules of the House.

6 **Rule 4106. Status of Bills and Resolutions Shown in Calendar.** The
7 status of all House and Senate bills and concurrent resolutions and House
8 resolutions shall be shown by number in the Calendar for each legislative
9 day.

10 **Rule 4107. Copies of Journals and Calendars.** Each member shall
11 be furnished with a printed copy of the daily Journal and the daily
12 Calendar.

13 **Rule 4108. Notations Related to Certain Committee of the Whole**
14 **Amendments in Journal.** When a bill is amended by the Committee of
15 the Whole as described in Rule 3906(b), the notation provided in Rule
16 3906(b) shall be entered in the Journal.

17 ARTICLE 43. MISCELLANEOUS

18 **Rule 4301. Employees; Employment.** Such employees as are
19 necessary to enable the officers, members and committees to properly
20 perform their duties and transact the business of the House with
21 efficiency and economy shall be recruited under the supervision of the
22 director of legislative administrative services subject to approval of the
23 Speaker. The director of legislative administrative services shall keep a
24 roster of the employees of the House and an account of the hours of
25 service performed. No employee shall lobby for or against any measure
26 pending in the Legislature and any employee violating this rule shall be
27 discharged immediately.

28 **Rule 4302. Special Order.** Any matter may be made the special order
29 for any particular time or day, but all requests and motions for special
30 orders shall be referred to the Committee on Rules and Journal, which
31 may designate particular times and days for such special orders and report
32 to the House for its approval. Upon adoption of such report by 2/3 of the
33 members present, the matters designated shall stand as special orders for
34 the times stated, but no special order shall be made more than seven days
35 in advance. This Rule 4302 shall not apply to executive reorganization
36 orders or resolutions relating thereto.

37 **Rule 4303. Petitions; Presentation.** Petitions and memorials
38 addressed to the House shall be presented by a member.

39 **Rule 4304. Petitions; Endorse Name.** Each member presenting a
40 petition or memorial shall endorse it with their name or the name of the
41 committee, and a brief statement of its subject.

42 **Rule 4305. Open Meetings.** The open meeting law (K.S.A. 75-4317
43 et seq., and amendments thereto) shall apply to meetings of the House of

1 Representatives and all of its standing committees, select committees,
2 special committees and subcommittees of any of such committees.
3 Caucuses of the House majority party may be closed as determined by the
4 Majority Leader. Caucuses of the House minority party may be closed as
5 determined by the Minority Leader.

6 **ARTICLE 45. EXECUTIVE REORGANIZATION ORDERS**

7 **Rule 4501. Referral of Executive Reorganization Orders.**

8 Whenever an executive reorganization order is received from the
9 Governor, it shall be referred to an appropriate committee by the Speaker.

10 **Rule 4502. Committee Report on Executive Reorganization**
11 **Orders.** If the committee to which an executive reorganization order is
12 referred recommends that the executive reorganization order be
13 disapproved, the committee, not later than 15 calendar days after referral
14 of the executive reorganization order to the committee, shall introduce a
15 resolution for disapproval of the executive reorganization order. Such
16 resolution shall be accompanied by the report of the committee
17 recommending that the resolution be adopted.

18 **Rule 4503. Return in Event of Committee's Failure to Report.** If a
19 committee fails to report upon an executive reorganization order within
20 15 calendar days after the executive reorganization order is referred to the
21 committee, the committee shall be deemed to have recommended
22 approval of the executive reorganization order.

23 **Rule 4504. Special Order of Business for ERO.** When a resolution
24 for disapproval of an executive reorganization order is introduced and
25 accompanied by the committee's report recommending adoption of the
26 resolution, action on the resolution shall be made the special order of
27 business on a particular day and hour specified by the Speaker but not
28 later than the last day the executive reorganization order may be
29 disapproved under section 6 of article 1 of the Constitution of Kansas. A
30 resolution for disapproval of an executive reorganization order shall be
31 considered under the order of business Final Action and shall be subject
32 to debate and final action by the House.

33 **Rule 4505. Nonapplication to Bills.** This Article 45 shall not apply to
34 bills amending or otherwise affecting executive reorganization orders.

35 **Rule 4506. Nonaction When Moot.** The House shall act on any
36 resolution for disapproval of an executive reorganization order unless at
37 the time set for such action the Senate has already rejected such executive
38 reorganization order.

39 **ARTICLE 47. IMPEACHMENT**

40 **Rule 4701. Impeachment; Powers.** Nothing in the rules of the House
41 or in any statute shall be deemed to impair or limit the powers of the
42 House of Representatives with respect to impeachment.

43 **Rule 4702. Same; Select Committee.** The Speaker may appoint a

1 select committee comprised only of members of the House of
2 Representatives, and appoint its chairperson, to inquire into any
3 impeachment matter. Any such committee may be appointed at any time
4 and shall meet at the call of its chairperson or at the direction of the
5 House, with the numbers of such appointees being minority party
6 members and majority party members in the same proportion as for the
7 entire House membership.

8 **Rule 4703. Same; Reference.** The Speaker may refer any
9 impeachment inquiry or other impeachment matter to any standing
10 committee or any select committee appointed under Rule 4702, and any
11 committee to which such a referral has been made shall meet on the call
12 of its chairperson.

13 **Rule 4704. Same; Report.** Whenever a report is made by a committee
14 to which an impeachment inquiry or other impeachment matter has been
15 referred, the report thereon shall be made to the full House of
16 Representatives, except that any such report may be submitted
17 preliminarily to the Speaker.

18 **Rule 4705. Same; Call into Session.** The Speaker or a majority of the
19 members then elected (or appointed) and qualified of the House of
20 Representatives may call the House of Representatives into session at any
21 time to consider any impeachment matter.

22 **Rule 4706. Same; Procedure.** The Speaker and any officer or
23 committee acting under authority of this rule may follow any statutory
24 procedure to the extent the same is not in conflict with the provisions of
25 this rule, but nothing in this rule nor in any statute shall be deemed to
26 constitute a waiver of any inherent powers of the House of
27 Representatives.

28 ARTICLE 49. REPRIMAND, CENSURE OR EXPULSION OF
29 MEMBERS

30 **Rule 4901. Complaint.** When any member of the House of
31 Representatives desires to lodge a complaint against any other member of
32 the House of Representatives, requesting that the member be
33 reprimanded, censured or expelled for any misconduct, the complaining
34 member shall file a written statement of such complaint with the chief
35 clerk, and such complaint shall bear the signature of the complaining
36 member.

37 **Rule 4902. Select Committee; Consideration of Complaint.** (a)
38 Whenever any complaint has been filed under Rule 4901, the Speaker
39 shall appoint a select committee of six members for consideration thereof
40 except that if the complaint is filed against the Speaker, the Speaker Pro
41 Tem shall appoint the select committee of six members. A select
42 committee created under this subsection (a) shall be comprised equally of
43 majority and minority party members.

1 (b) The select committee may dismiss the complaint after the inquiry
2 or may set the matter for hearing. Reasonable notice and an opportunity
3 to appear shall be afforded the member complained of at any hearing held
4 hereunder. Any select committee meeting under authority of this section
5 shall constitute an investigating committee under article 10 of chapter 46
6 of the Kansas Statutes Annotated and shall be authorized to meet and
7 exercise compulsory process without any further authorization of any
8 kind, subject, however, to limitations and conditions prescribed in article
9 10 of chapter 46 of the Kansas Statutes Annotated.

10 (c) Upon completing its hearing the deliberations thereon, the select
11 committee may dismiss the complaint or may make recommendations to
12 the full House of Representatives for reprimand, censure or expulsion.

13 **Rule 4903. Action by House.** Upon receiving any report under Rule
14 4902, the House of Representatives may, without further hearing or
15 investigation, reprimand, censure or expel the member complained of.
16 Reprimand, censure or expulsion of a member shall require a $\frac{2}{3}$ majority
17 vote of those members elected (or appointed) and qualified of the House
18 of Representatives.