

House Resolution No. 6004

By Representatives Ryckman, Hawkins and Sawyer

1-11

1 A RESOLUTION adopting permanent rules of the House of
2 Representatives for the 2021-2022 biennium.

3 *Be it resolved by the House of Representatives of the State of Kansas:* The
4 following rules shall be the permanent rules of the House of Representatives
5 for the 2021-2022 biennium.

6
7 RULES OF THE HOUSE OF REPRESENTATIVES
8 2021-2022

9 ARTICLE 1. HOUSE SESSIONS; GENERAL OPERATION

10 **Rule 101. Time of Meeting.** The hour of meeting on the first day of each
11 regular session shall be at 2:00 p.m., and on other days, shall be the hour set at
12 adjournment on the previous legislative day except that if no hour of meeting is
13 set at adjournment on the previous legislative day, the hour of meeting shall be
14 11:00 a.m. No hour of meeting on any day of the session shall be set prior to
15 8:00 a.m., and no meeting on any day of the session may continue after 12
16 midnight, except when a question is under consideration, the meeting may
17 continue until the question is disposed. No meeting may take place between the
18 hours of 12 midnight and 8:00 a.m. on any day of the session.

19 **Rule 102. Speaker Taking Chair.** The Speaker shall take the chair each
20 day, at the hour to which the House has adjourned. The Speaker shall call the
21 House to order and proceed to business in accordance with the Rules of the
22 House.

23 **Rule 103. First Business.** The first business each legislative day shall be
24 the taking of the roll, the taking of roll shall be followed by prayer and the
25 prayer shall be followed by the recitation of the pledge of allegiance to the flag
26 of the United States of America led by a member designated by the Speaker.

27 **Rule 104. Order of Business.** (a) The regular order of business each
28 legislative day, except on days and at times set apart for the consideration of
29 special orders and except as provided by the joint rules of the House and
30 Senate, shall be as follows:

- 31 (1) Introduction and reference of bills and concurrent resolutions.
- 32 (2) Reports of select committees.
- 33 (3) Receipt of messages from the Governor.
- 34 (4) Communications from state officers.
- 35 (5) Messages from the Senate.
- 36 (6) Introduction and notice of original motions and house resolutions.

1 (7) Consideration of motions and house resolutions offered on a
2 previous day.

3 (8) The unfinished business before the House at the time of
4 adjournment on the previous day.

5 (9) Consent calendar.

6 (10) Final Action on bills and concurrent resolutions.

7 (11) Bills under consideration to concur and nonconcur.

8 (12) General Orders.

9 (13) Reports of standing committees.

10 (b) The presentation of petitions shall be a special order of business
11 on Friday of each week immediately preceding the regular order of
12 business.

13 **Rule 105. Members Excused from Attendance.** Members may be
14 excused from attendance on any legislative day by the Speaker for the
15 following reasons and such reasons shall be shown in the Journal: (1)
16 Verified illness; (2) legislative business; and (3) excused absence by the
17 Speaker.

18 **Rule 106. Introduction of Guests.** Except when permission has been
19 given by the Speaker before taking the chair, no guests in the gallery shall
20 be introduced to the House.

21 **Rule 107. Session Proforma.** (a) The House of Representatives may
22 meet from time to time for the sole purpose of processing routine business
23 of the House of Representatives. These sessions shall be known as Session
24 Proforma.

25 (b) Time of Meeting. Session Proforma shall be announced at least
26 one legislative day in advance with the hour for meeting Proforma set on
27 the previous legislative day.

28 (c) Order of Business. The only orders of business that may be
29 considered during Session Proforma are:

30 (1) Introduction and reference of bills and concurrent resolutions.

31 (2) Receipts of messages from the Governor.

32 (3) Communications from State Officers.

33 (4) Messages from the Senate.

34 (5) Reports of Standing Committees.

35 (6) Presentation of Petitions.

36 (d) Motions. No motion shall be in order other than the motion to
37 adjourn.

38 (e) Objections. Any objection by any member shall require the
39 Session Proforma to adjourn to the next day, Saturday and Sunday
40 excluded, at 11:00 a.m.

41 (f) Quorum and Roll. There shall be no requirement for a quorum or
42 taking of the roll. No demand for a roll call for a quorum shall be in order.

43 (g) Effect on Certain Rules. If a legislative day referred to in Rule
44 1309, 1503, 1505, 2303, 2705 or 3705 occurs on a legislative day which is

1 also the day on which a Session Proforma is held, the term "legislative
2 day" as used in such rule means the next legislative day subsequent to the
3 legislative day on which the Session Proforma is held.

4 **Rule 108. Rulings on Germaneness, Division of Amendments,**
5 **Points of Order and Procedural Motions.** Any member, upon
6 recognition by the presiding officer, may request a ruling upon the
7 germaneness of any amendment to a bill or resolution, the division of an
8 amendment to a bill or resolution, a point of order or a procedural motion.
9 Any such ruling shall be made by the chairperson of the House Committee
10 on Rules and Journal, or in the absence of the chairperson the vice
11 chairperson of the Committee. At the time of making such ruling, the
12 chairperson, or vice chairperson, shall state the reasons or basis for such
13 ruling. Appeals from rulings of the chairperson, or vice chairperson, may
14 be taken upon the motion of any member. Such appeals shall be in order at
15 the time of the making of the ruling and shall take precedence over any
16 question pending at the time the chairperson, or vice chairperson, makes
17 such ruling.

18 Appeals from rulings on questions of germaneness of an amendment
19 shall be debatable only by the member making the motion to amend which
20 is the subject of the ruling, the member carrying the measure sought to be
21 amended, the Majority Leader or a member designated by the Majority
22 Leader and the Minority Leader or a member designated by the Minority
23 Leader. Appeals from rulings on requests for division of an amendment
24 shall be debatable only by the member requesting division of the motion to
25 amend, the member making the motion to amend which is the subject of
26 the ruling, the member carrying the measure sought to be amended, the
27 Majority Leader or a member designated by the Majority Leader and the
28 Minority Leader or a member designated by the Minority Leader. Appeals
29 from rulings on a point of order or procedural motion shall be debatable
30 only by the member raising the point of order or making the procedural
31 motion which is the subject of the ruling, the member appealing the ruling,
32 the Majority Leader or a member designated by the Majority Leader and
33 the Minority Leader or a member designated by the Minority Leader. Each
34 member may speak no more than two minutes. Debate shall be limited to
35 the question of the ruling of the chairperson, or vice chairperson, and, in
36 the case of division of an amendment, shall be limited as provided in Rule
37 2105.

38 At the conclusion of debate the presiding officer shall inquire: "Shall
39 the chairperson's (or vice chairperson's) ruling be sustained?"

40 ARTICLE 3. QUORUM

41 **Rule 301. Quorum, What Constitutes.** A majority of all members
42 then elected (or appointed) and qualified shall constitute a quorum. In the
43 absence of a quorum no business shall be transacted by the House, except
44 as provided in Rule 107, 302 and 303 or to recess or adjourn.

1 **Rule 302. Absence of Quorum.** In the absence of a quorum during any
2 session of the House, the members present may do what is necessary to
3 attain a quorum. In the absence of a quorum while in the committee of the
4 whole, the committee shall rise and report. Reprimand, censure or
5 expulsion may be imposed as provided by Article 49 when there is found
6 to be no sufficient excuse for absence of a member.

7 **Rule 303. Roll Call to Determine Quorum.** A roll call shall be taken
8 to determine the existence of a quorum on demand of any member. The
9 result of each roll call to ascertain a quorum shall be recorded in the
10 Journal by statement of the total number present, naming only the
11 absentees.

12 ARTICLE 5. CONDUCT IN THE HOUSE CHAMBER

13 **Rule 501. Admission to Floor.** (a) During daily sessions, from the time
14 of convening until adjournment to the following legislative day, only the
15 following classes of persons shall be admitted to the floor of the House,
16 the cloakrooms to the east of the house chamber and the hallway at the
17 west of the house chamber: (1) Members of the Legislature; (2) officers
18 and employees of the legislative branch who are properly identified; (3)
19 persons having permits from the Speaker; (4) infants or children who are
20 being breastfed by their mother who is a member of legislature.

21 (b) No person who is an officer or employee of the executive or
22 judicial branch of Kansas government or an employee of the federal
23 government shall be admitted to the area of the chamber on which
24 legislators' desks are located during the time the House of Representatives
25 is in session, except as provided by resolution, nor shall any such person
26 be on the floor of the House chamber during a call of the House. No
27 person, other than a member, shall lean on the railings on the floor of the
28 House chamber next to the area of the chamber on which legislators' desks
29 are located during any time the House is on final action.

30 (c) No person registered with the Secretary of State as a lobbyist shall
31 be on the floor of the House chamber 15 minutes before the time of
32 convening the daily session until 15 minutes after adjournment to the
33 following legislative day.

34 (d) The sergeant at arms shall remove all persons from the floor,
35 except persons authorized under the Rules of the House or a House
36 resolution.

37 (e) The provisions of this rule shall not be construed to prevent the
38 right of access (through the west hallway) by persons going directly to or
39 returning from the offices of the Speaker and the Majority Leader.

40 **Rule 502. Food and Drink.** Members may have food or drink, or both,
41 on their desks in the House chamber only when the member is present at
42 the member's desk.

43 **Rule 503. Galleries.** (a) *The Speaker may designate that one or both*
44 *galleries of the House and other areas of the House Chamber be utilized*

1 *as part of the House Chamber for the purpose of seat assignments,*
2 *including temporary assignments, to ensure the proper order and conduct*
3 *of legislative business. In such case, all rules of the House related to the*
4 *Chamber and floor of the House are applicable to the galleries and other*
5 *areas of the House Chamber. In such case, no visitors shall be allowed in*
6 *one or both of the galleries of the House in accordance with such*
7 *designation. If no such designation is made by the Speaker, the provisions*
8 *of subsection (b) are applicable.*

9 (b) Visitors shall be allowed in one or both galleries of the House in
10 accordance with directions to the sergeant at arms from the Speaker.
11 Except for security personnel authorized by the Speaker, the use of
12 telephones and the making of telephone calls in the galleries of the House
13 are prohibited.

14 **Rule 504. Placing Material on Member's Desk.** No items or material
15 shall be placed upon the desk of any member of the House unless any such
16 item or material bears the signature and printed name of the member
17 responsible for its distribution. This Rule 504 shall not apply to items or
18 material provided by legislative staff.

19 **Rule 505. Photographic Record of Vote.** No photographic or similar
20 record shall be made of the vote of any member upon any measure upon
21 which a division of the assembly has been called.

22 **Rule 506. Wireless Electronic Telecommunications Devices.** Except
23 for security personnel authorized by the Speaker, the use of wireless
24 electronic telecommunications devices emitting an audible sound or tone
25 to announce or initiate communications in the House chamber is
26 prohibited during any time the House is in session.

27 **Rule 507. Computer Usage.** Computers may be used on the floor of
28 the House chamber only for legislative or personal business during any
29 time the House is in session.

30 ARTICLE 7. INTRODUCTION OF BILLS AND RESOLUTIONS

31 **Rule 701. Introduction of House Bills and Resolutions.** Every House
32 bill or resolution intended to be introduced shall be delivered to the chief
33 clerk. The delivery shall be by a legislator who is a sponsor of the
34 legislation or by a legislator who is the chairperson or vice chairperson of
35 a legislative committee that has authorized the introduction, or by a
36 legislative staff person or another member of the House authorized by such
37 legislator. In lieu of introduction as provided by this rule, introduction may
38 be as provided by law for prefiled bills and resolutions.

39 **Rule 702. Introduction of Senate Bills and Concurrent Resolutions.**
40 Senate bills and concurrent resolutions sent to the House shall be
41 introduced upon reading of the message received by the chief clerk.

42 **Rule 703. Reading of Bills and Resolutions for Introduction.** For the
43 purpose of introduction, the chief clerk shall read bills and resolutions by
44 title, except citations of statutes. The Speaker may require any House

1 resolution to be read in full. The name of the sponsor shall be read if there
2 is only one sponsor. If there are two sponsors, both names shall be read. If
3 there are more than two sponsors, the name of the first sponsor shall be
4 read, followed by the words "and others."

5 **Rule 704. Senate Bills and Concurrent Resolutions; Procedure**
6 **Following Introduction.** Following introduction, all Senate bills and
7 Senate concurrent resolutions when in the House shall follow the same
8 procedure as House bills and House concurrent resolutions.

9 ARTICLE 9. REFERENCE OF BILLS AND RESOLUTIONS

10 **Rule 901. Reference, Generally.** (a) On the day of introduction or the
11 following legislative day, the Speaker shall refer each bill to:

- 12 (1) A standing committee,
- 13 (2) a select committee,
- 14 (3) the committee of the whole House,
- 15 (4) two or more standing committees separately, or
- 16 (5) two or more standing committees jointly.

17 (b) On the day of introduction or the following legislative day, the
18 Speaker shall refer each concurrent resolution:

19 (1) In any way that a bill may be referred under subsection (a), if the
20 concurrent resolution is a proposition to amend the Constitution of Kansas,
21 to call a constitutional convention to amend or revise the Constitution of
22 Kansas, to ratify an amendment to the Constitution of the United States, to
23 apply for a United States constitutional convention, or to amend the joint
24 rules of the House and Senate;

25 (2) if the concurrent resolution is not one of those specified in subpart
26 (1) of this subsection (b), it may be referred in any way that a bill may be
27 referred under subsection (a), or the Speaker may authorize consideration
28 thereof on the day of introduction under the order of business introduction
29 and reference of bills and concurrent resolutions.

30 (c) On the day of introduction, the Speaker may refer any House
31 resolution (1) in any way that a bill may be referred under subsection (a)
32 or (2) make no reference, except the Speaker shall make any reference
33 required by the Rules of the House.

34 (d) Bills or resolutions prefiled under K.S.A. 46-801 et seq., and
35 amendments thereto, for the regular session of the legislature held in even-
36 numbered years may be referred by the Speaker to the appropriate
37 committee or the committee of the whole at any time subsequent to the
38 prefiling of such bill or resolution with the chief clerk of the House.

39 **Rule 902. Appropriation Bills.** Bills containing more than one item of
40 appropriation shall be referred to the standing committee on
41 appropriations, except that bills introduced by the committee on
42 appropriations may be referred to the committee of the whole House.

43 **Rule 903. Separately Referred Bills and Resolutions.** (a) When a bill
44 or resolution has been referred separately to two or more standing

1 committees, each committee shall consider the bill or resolution separately
2 in the order specified by the Speaker.

3 (b) If the first committee to which a bill or resolution has been
4 separately referred reports the bill or resolution adversely, the bill or
5 resolution shall not be considered by the second committee, unless
6 returned to the second committee by the committee of the whole House in
7 accordance with Rule 1505.

8 (c) When a bill has been referred separately and the report of the first
9 committee was not adverse, the report of the second committee shall be the
10 report considered by the committee of the whole House.

11 **Rule 904. Jointly Referred Bills and Resolutions.** When a bill or
12 resolution is jointly referred, it shall be considered and acted upon at a
13 joint meeting of the two committees. The chairperson of the first
14 committee named in the joint referral shall be the chairperson of the joint
15 committee when considering such bill or resolution.

16 ARTICLE 11. COMMITTEES; COMPOSITION

17 **Rule 1101. Standing Committees; Names and Members.** (a) The
18 standing committees of the House shall be the following and have the
19 number of members indicated for each:

20	1. Agriculture.....	17
21	2. Appropriations.....	23
22	3. Children and Seniors.....	13
23	4. Calendar and Printing.....	6
24	5. Commerce, Labor and Economic Development	17
25	6. Corrections and Juvenile Justice	13
26	7. Education	17
27	8. Elections.....	13
28	9. Energy, Utilities and Telecommunications.....	17
29	10. Federal and State Affairs.....	23
30	11. Financial Institutions and Pensions <i>Rural Development</i>	17
31	12. Health and Human Services.....	17
32	13. Insurance <i>and Pensions</i>	17
33	14. Interstate Cooperation	7
34	15. Judiciary.....	17
35	16. Local Government.....	13
36	17. Rules and Journal	7
37	18. Rural Revitalization <i>Redistricting</i>	17
38	19. Taxation	23
39	20. Transportation.....	17
40	21. Veterans and Military.....	13
41	22. <i>Water</i>	17

42 (b) The house standing committee on commerce and economic
43 development shall constitute the successor committee to the house
44 standing committee on economic development and tourism, the house

1 standing committee on tourism and the house standing committee on
2 tourism and parks for purposes of references in statutory or other
3 documents. The house standing committee on commerce and economic
4 development shall constitute the successor committee to the house
5 standing committee on commerce and labor, the house standing committee
6 on economic development and the house standing committee on new
7 economy for purposes of references in statutory or other documents. The
8 house standing committee on agriculture and natural resources shall
9 constitute the successor committee to the house standing committee on
10 environment for purposes of references in statutory or other documents.
11 The house standing committee on insurance and the house standing
12 committee on financial institutions shall constitute the successor
13 committees to the house standing committee on insurance and financial
14 institutions for purposes of references in statutory or other documents. The
15 house standing committee on commerce, labor and economic development
16 shall constitute the successor committee to the house standing committee
17 on commerce and economic development for purposes of references in
18 statutory and other documents. The house standing committee on energy
19 and environment and the house standing committee on utilities and
20 telecommunications shall constitute the successor committees to the house
21 standing committee on energy and utilities for purposes of references in
22 statutory and other documents. The house standing committee on
23 agriculture shall constitute the successor committee to the house standing
24 committee on agriculture and natural resources for purposes of references
25 in the following Kansas statutes: K.S.A. 2016 Supp. 2-3805 and 76-4,112.
26 The house standing committee on agriculture shall constitute the successor
27 committee to the house standing committee on energy and environment for
28 purposes of references in the following Kansas statute: K.S.A. 2016 Supp.
29 66-1285 and shall constitute the successor committee to the house standing
30 committee on utilities and communications for purposes of references in
31 statutory and other documents. The house standing committee on financial
32 institutions and pensions shall constitute the successor committee to the
33 house standing committee on financial institutions and the house standing
34 committee on pensions and benefits for purposes of references in statutory
35 or other documents. The house standing committee on government,
36 technology and security shall constitute the successor committee to the
37 house standing committee on veterans, military and homeland security for
38 purposes of references in the following Kansas statutes: K.S.A. 74-2012
39 and K.S.A. 2016 Supp. 75-5156 and 75-5158. The house standing
40 committee on veterans and military shall constitute the successor
41 committee to the house standing committee on veterans, military and
42 homeland security for purposes of references in statutory or other
43 documents except for references in the following Kansas statutes: K.S.A.
44 74-2012 and K.S.A. 2016 Supp. 75-5156 and 75-5158. The house standing

1 committee on water and environment shall constitute the successor
 2 committee to the house standing committee on energy and environment for
 3 purposes of references in the following Kansas statutory documents: 65-
 4 3407c. The house committee on general government budget shall
 5 constitute the successor committee to the house standing committee on
 6 government technology and security for purposes of references in the
 7 following statutes: K.S.A. 74-2012 and K.S.A. 2018 Supp. 75-5156 and
 8 75-5158. The house standing committee on energy, utilities and
 9 telecommunications shall constitute the successor committee to the house
 10 standing committee on water and environment for purposes of references
 11 in statutory and other documents and in K.S.A. 65-3407c. *For purposes of*
 12 *references in statutes and other documents, the House standing Committee*
 13 *on Insurance and Pensions shall constitute the successor committee to the*
 14 *House standing Committee on Financial Institutions and Pensions for*
 15 *pension matters, the House standing Committee on Financial Institutions*
 16 *and Rural Development shall constitute the successor committee to the*
 17 *House standing Committee on Rural Revitalization for rural development*
 18 *matters and the House standing Committee on Water shall constitute the*
 19 *successor committee to the House standing Committee on Energy, Utilities*
 20 *and Telecommunications for water matters.*

21 **Rule 1102. Committee Appointments.** (a) The Speaker shall appoint
 22 the members of the standing committees. The Speaker may remove or
 23 replace any such committee member at any time.

24 (b) The Speaker shall appoint the chairperson and vice chairperson of
 25 each standing committee. The Speaker may remove or replace any such
 26 chairperson or vice chairperson at any time.

27 **Rule 1103. Select Committees.** The Speaker may appoint select
 28 committees and the chairpersons and vice chairpersons thereof. The
 29 Speaker may remove or replace any such chairpersons or vice chairpersons
 30 or members of such committees. Select committees shall meet on call of
 31 the chairperson or when directed by the Speaker.

32 **Rule 1104. Announce Appointments.** All committee appointments
 33 shall be announced in open session.

34 **Rule 1105. Budget Committees.** (a) There is hereby created the
 35 following budget committees of the committee on appropriations, which
 36 shall have the number of members indicated for each:

- 37 1. Agriculture and natural resources budget..... 9
- 38 2. General government budget..... 9
- 39 3. Higher education budget.....9
- 40 4. K-12 education budget.....13
- 41 5. Legislative budget..... 8
- 42 6. Social services budget..... 9
- 43 7. Transportation and public safety budget..... 9

44 (b) Members of the budget committees are not required to be

1 members of the committee on appropriations. The Speaker shall appoint
2 the members, chairpersons and vice-chairpersons of the budget
3 committees. The Speaker may remove or replace any such chairperson,
4 vice-chairperson or member at any time.

5 (c) Budget committees shall be advisory to and make
6 recommendations to the committee on appropriations regarding matters
7 referred to the budget committee by the committee on appropriations. A
8 budget committee is authorized to introduce bills or resolutions within the
9 subject matter of the budget committee. Except as otherwise provided in
10 this rule, budget committees shall be deemed to be standing committees
11 under the rules of the House of Representatives. Budget committee
12 meetings are subject to the Kansas open meetings act, K.S.A. 75-4317a et
13 seq., and amendments thereto.

14 ARTICLE 13. COMMITTEES; PROCEDURE

15 **Rule 1301. Committee Meetings; Time and Place.** (a) When the
16 Legislature is in session, standing committees shall meet at the times and
17 place assigned by the Speaker on the call of the chairperson.

18 (b) Also, when the Legislature is in session, a standing committee
19 shall meet upon written request of three members of the committee. Such a
20 request shall be submitted to the Speaker and the chairperson at least one
21 legislative day before the requested time of meeting. The time and place of
22 a meeting under this subsection (b) shall be set by the chairperson with the
23 approval of the Speaker.

24 **Rule 1302. Notice and Agenda for Committee Meetings.** The
25 chairperson shall provide notice of meetings and an agenda or agenda
26 information to committee members, the chief clerk and the public. The
27 chief clerk shall include in the calendar such information as is practical.

28 **Rule 1303. Duties of Committee Chairperson.** The principal duties of
29 the chairperson of a standing committee are:

30 (a) To preside over meetings of the committee and to put all
31 questions;

32 (b) to maintain order and decide all questions of order subject to
33 appeal to the committee;

34 (c) to supervise and direct staff of the committee;

35 (d) to keep, or have the committee secretary keep, subject to the
36 approval of the committee at a subsequent meeting, minutes of meetings
37 which shall include:

38 (1) The time and place of each meeting of the committee;

39 (2) the attendance of committee members;

40 (3) the names and city and state of residence of persons appearing
41 before the committee and whom each represents; and

42 (4) when a committee recommends amendments to a bill that strike
43 all sections in the bill subsequent to the enacting clause that contain new or
44 amendatory language and inserts sections that contain new or amendatory

1 language, a notation specifying: (A) The committee that recommended the
2 amendment or amendments; (B) the date the amendment or amendments
3 were recommended; and (C) the bill number of the source bill or bills, if
4 any, that included the inserted sections added to the underlying bill
5 pursuant to the amendment or amendments. Such information contained in
6 this subsection shall also be included in the committee action index;

7 (e) to prepare and sign reports of the committee and submit them
8 promptly to the chief clerk;

9 (f) to appoint subcommittees to perform duties on an informal basis;
10 and

11 (g) to inform the Speaker of any committee activity which caused any
12 member of the committee to be absent during any recorded vote.

13 **Rule 1304. Introduction of Committee Bills and Resolutions.** (a) A
14 committee may sponsor bills and resolutions for introduction while the
15 Legislature is in session respecting any matters referred to it. Unless
16 approved by the Speaker, a standing committee may sponsor bills and
17 resolutions for introduction only within the general subject area assigned
18 to the committee. No standing committee shall originate a bill which is
19 substantially identical with any bill which has been referred to another
20 standing committee, and which is under consideration by such committee.

21 (b) Requests for bill introductions shall be the first order of business
22 for each committee meeting, except that for committees subject to the
23 committee bill request deadline specified in joint rule 4(c) of the joint rules
24 of the Senate and House of Representatives, until the last day for
25 committee to request bills for introduction in such joint rules. The person
26 making the request shall state for the minutes of the committee such
27 person's name, a short description of the bill, the RS number and the name
28 of the individual or organization on behalf of which the bill is being
29 requested, if any. To be considered, a request must have previously been
30 assigned an RS number by the Office of Revisor of Statutes. Requests for
31 bill introductions shall be deemed accepted as offered unless there is
32 objection by a committee member. Upon objection, a vote of the
33 committee will be required to accept the request for introduction.

34 **Rule 1305. Quorum of a Committee.** A quorum shall be present at a
35 meeting for a committee to act officially. A quorum of a committee is a
36 majority of the members of the committee. A quorum of a committee may
37 transact business and a majority of the quorum, even though it is a
38 minority of the committee, may adopt a committee report.

39 **Rule 1306. Voting in Committees.** (a) All final actions by a committee
40 shall be taken at a called meeting while the Legislature is in session. The
41 final action taken shall be recorded in the committee minutes. An
42 individual member's vote may be recorded at the member's request.

43 (b) The committee chairperson may vote but shall not be required to
44 vote unless the committee is equally divided. If the chairperson's vote

1 makes the division equal, the question shall be lost.

2 (c) An action formally taken by a committee cannot be altered in the
3 committee except by reconsideration and further formal action of the
4 committee.

5 (d) A motion to take from the table may be adopted by the affirmative
6 vote of a majority of the members present at any called meeting of the
7 committee.

8 **Rule 1307. Procedure in General.** Committee procedure shall be
9 informal, but where any questions arise thereon, the rules or practices of
10 the House are applicable except that the right of a member to speak to any
11 question shall not be subject to the limitations prescribed by Rule 1704.
12 All motions in a committee shall require a second.

13 **Rule 1308. Committee Action on Bills and Resolutions.** (a) A
14 committee shall not take action to report a bill out of committee on the
15 same day that the committee holds a hearing on the bill unless the
16 committee approves such action by a two-thirds vote.

17 (b) A committee may recommend amendments to measures referred
18 to it which are germane to the subject of the measure. Committee
19 recommendations shall be made by committee report to the House.
20 Committee reports shall be signed by the chairperson or other committee
21 members authorized by the committee to make the report, and shall be
22 transmitted to the House not later than the second legislative day following
23 the action of the committee. If a committee recommends amendments to a
24 bill or resolution referred to it that strike all sections in the bill or
25 resolution subsequent to the enacting clause that contain new or
26 amendatory language or resolving clause and inserts sections that contain
27 new or amendatory language, and the bill or resolution was sponsored by
28 an individual member or members, the committee becomes the sponsor of
29 the bill or resolution and the committee name will be printed on the bill as
30 the sponsor.

31 (c) All committee reports on bills and resolutions shall be recorded in
32 the Journal.

33 (d) If amendments are pending on a measure when referred to a
34 committee, the amendments accompany the bill and the committee may
35 recommend the adoption or rejection of the amendments already proposed
36 and make further recommendations.

37 **Rule 1309. Motion to Withdraw a Bill or Resolution from a**
38 **Committee.** (a) If a committee does not report on any bill or resolution
39 within 10 legislative days after its reference to the committee, the bill or
40 resolution may be withdrawn from the committee by an affirmative vote of
41 70 members of the House. Such a motion shall be made in writing, giving
42 the reasons for withdrawal from the committee. Such motion shall be
43 made under the order of business introduction and notice of original
44 motions and House resolutions. Only one bill or resolution may be named

1 in such a motion. The motion shall be read by the chief clerk or the
2 member making the motion and shall be printed in the calendar of the next
3 legislative day under the order of business consideration of motions and
4 House resolutions offered on a previous day. The motion shall be
5 considered on the legislative day following the day it is made. If the
6 motion prevails, the bill or resolution shall be placed on the calendar under
7 the order of business General Orders.

8 (b) Motions to withdraw a bill or resolution from a committee are not
9 subject to amendment or debate.

10 (c) The provisions of subsections (a) and (b) of this rule shall not
11 apply to resolutions adopting or amending rules of the House. Resolutions
12 relating to the adoption or the amendment of rules of the House may be
13 withdrawn from the Committee on Rules and Journal at any time by the
14 affirmative vote of 63 members of the House.

15 **Rule 1310. Wireless Electronic Telecommunications Devices.** Except
16 for security personnel authorized by the Speaker, the use of wireless
17 electronic telecommunications devices emitting an audible sound or tone
18 to announce or initiate communications in a committee room is prohibited
19 during any time when a committee or subcommittee is in session in the
20 room.

21 ARTICLE 15. CALENDAR LOCATION OF BILLS AND 22 RESOLUTIONS

23 **Rule 1501. General Orders; Description and Function.** Bills,
24 concurrent resolutions and House resolutions reported for further action by
25 the committee to which they were referred and bills and concurrent
26 resolutions referred directly to the committee of the whole shall constitute
27 the General Orders of the calendar of the House. The titles of such bills
28 and resolutions shall appear under the heading General Orders in the order
29 directed by the Speaker and the Majority Leader. The reporting committee
30 and its action on the bill or resolution shall be shown under each bill and
31 resolution. Such bills and resolutions shall be considered by the committee
32 of the whole in the order which they appear on General Orders. The
33 Speaker and the Majority Leader may consult with the Committee on
34 Calendar and Printing in preparing the order of bills and resolutions under
35 this rule.

36 **Rule 1502. Posting of Sequence for Succeeding Day.** When the
37 Speaker and the Majority Leader have prepared the sequence of bills and
38 resolutions to appear on General Orders for the succeeding legislative day,
39 a copy of the list giving the number designation of each bill and resolution
40 in the order they are to appear shall be posted near the entrance to the
41 House chamber. No bill or resolution shall appear on General Orders or be
42 considered in the committee of the whole without notice of the same
43 having been announced in the House not later than 4:00 p.m. or prior to
44 adjournment if at a later hour on the previous day.

1 **Rule 1503. Change in the Sequence on General Orders.** (a) The
2 order of a bill or resolution on General Orders may be changed by
3 unanimous consent or by the affirmative vote of 70 members on a motion
4 made as provided in this subsection. Such a motion shall be made in
5 writing, giving the reasons for the proposed change. Such motion shall be
6 made under the order of business introduction and notice of original
7 motions and House resolutions. Only one bill or resolution may be named
8 in such a motion. The motion shall be read by the chief clerk or the
9 member making the motion and shall be printed in the calendar of the next
10 legislative day under the order of business consideration of motions and
11 House resolutions offered on a previous day. The motion shall be
12 considered on the legislative day following the day it is made. If such a
13 motion fails, a motion to change the order on General Orders of such bill
14 shall not be in order until the fifth legislative day following such failure.

15 (b) Motions to change the order of a bill or resolution on General
16 Orders are not subject to amendment or debate.

17 (c) This Rule 1503 does not apply to the addition or removal of a bill
18 or resolution from General Orders.

19 **Rule 1504. Adversely Reported Bills and Resolutions; Calendar**
20 **Location.** Bills and resolutions that are adversely reported shall appear on
21 the calendar for one day under the heading bills adversely reported.

22 **Rule 1505. Motion to Move Adversely Reported Bill or Concurrent**
23 **Resolution to General Orders.** (a) A motion to add an adversely reported
24 bill or resolution to General Orders shall be made in writing. Such motion
25 shall be made under the order of business introduction and notice of
26 original motions and House resolutions, and such motion may not be made
27 after the legislative day when the bill or resolution appears on the calendar
28 under Rule 1504. The motion shall be read by the chief clerk or the
29 member making the motion and shall be printed in the calendar of the next
30 legislative day under the order of business consideration of motions and
31 House resolutions offered on a previous day. The motion shall be
32 considered on the legislative day following the day it is made.

33 (b) When a bill or resolution has been separately referred and is
34 adversely reported by the first committee of separate reference, a motion
35 to add the adversely reported bill or resolution to General Orders is not in
36 order, but a motion to move the adversely reported bill or resolution to the
37 next committee of separate reference may be made in the same manner as
38 the motion in subsection (a).

39 (c) Adoption of a motion under this Rule 1505 requires the
40 affirmative vote of 70 members of the House.

41 (d) If a motion under subsection (a) prevails, the words "Adversely
42 Reported" shall be printed in a line below the title of the bill when it is
43 listed on General Orders.

44 **Rule 1506. Motion to Lay on Table Bill or Resolution while on Final**

1 **Action Subject to Amendments and Debate.** When a motion to lay on
2 the table a bill or resolution is adopted while on final action subject to
3 amendment and debate, on the next legislative day such bill or resolution
4 shall be placed on the calendar under the order of business the unfinished
5 business before the House at the time of adjournment on the previous day.

6 **Rule 1507. Disposition of Bills Subject to Certain Deadlines.** Any
7 bill which is subject to a deadline for consideration under subsection (e) or
8 subsection (f) of Joint Rule 4 of the Joint Rules of the Senate and House of
9 Representatives and which remains on General Orders at the close of
10 business on such deadline day shall be considered as killed and shall be
11 stricken from the calendar unless such bill is referred by the speaker to a
12 committee before the close of business on such day. Any bill so referred
13 shall be subject to all applicable deadlines under the Joint Rules of the
14 Senate and House of Representatives.

15 ARTICLE 17. MEMBERS ADDRESSING THE HOUSE

16 **Rule 1701. Requesting the Floor.** Any member desiring to request the
17 floor shall press the member's "speak bill" button, and shall not proceed
18 until recognized by the chair.

19 **Rule 1702. Order During Speaking.** While a member is speaking to
20 the House, no other member shall engage in private conversation or pass
21 between the member speaking and the chair.

22 **Rule 1703. When Question is Put.** While a question is being put or a
23 roll call or division is being taken, members are not to speak or leave their
24 seats.

25 **Rule 1704. Violation of Rules While Speaking.** (a) Members shall
26 address the House from the microphone located in the well of the House
27 chamber.

28 (b) No member shall speak more than twice on the same day to the
29 same question without leave of the House, unless the member is the mover
30 or is carrying the measure, in which case such member may open and
31 close the debate and may respond to direct questions from other members
32 addressed to them during the course of consideration of the measure. For
33 the purposes of this subsection, an amendment to any measure shall be
34 considered as a separate and independent question.

35 (c) The privilege of a member carrying a measure to open and close
36 the debate shall not be affected by any order for the previous question or
37 that debate shall cease. Such member may occupy 20 minutes in closing
38 the debate after the previous question is ordered and may divide that time
39 with other members.

40 (d) While a member is carrying a measure, such member may yield to
41 another member for explanation of the measure, or for personal
42 explanation, or for a motion to adjourn without losing the privilege to
43 carry the measure for the remainder of their time except that such member
44 may not yield to any member who has already spoken twice on such

1 question on the same day.

2 (e) If any member, in speaking, violates the rules of the House, the
3 chair shall call such member to order.

4 **Rule 1705. Point of Personal Privilege.** Except when permission has
5 otherwise been given by the Speaker before taking the chair:

6 (a) A member shall be allowed to raise a point of personal privilege
7 only for the following purposes: (1) Recognition of another member or
8 former member of the House; or (2) recognition of an individual or group
9 which has received statewide or national award or statewide or national
10 recognition.

11 (b) A member shall be allowed to speak not more than five minutes in
12 making a point of personal privilege.

13 ARTICLE 19. COMMITTEE OF THE WHOLE

14 **Rule 1901. Motion to go into Committee of the Whole House.** When
15 the order of business General Orders is reached, a motion shall be in order
16 for the House to go into Committee of the Whole for consideration of bills
17 and resolutions as listed on General Orders.

18 **Rule 1902. Committee of the Whole; Normal Procedure.** Bills and
19 resolutions shall be considered in the Committee of the Whole as follows:
20 If the standing committee has recommended that the bill or resolution be
21 amended, the standing committee report shall first be considered, and if it
22 is adopted, the bill as amended by the committee report shall be considered
23 section by section, and as each section is considered, amendments from the
24 floor are in order to that section. If the committee report is not adopted, or
25 if the committee has recommended no amendments, the bill, without
26 committee amendments, shall be considered section by section, and as
27 each section is considered, amendments from the floor are in order to that
28 section. After a section has been once considered, no amendment thereto
29 shall be in order until the whole bill shall have been considered section by
30 section. After the original bill, together with standing committee
31 amendments if any, has been considered section by section, the
32 chairperson shall announce, "Amendments to the bill generally are in
33 order," and amendments not before offered may be made to any part of the
34 bill. A motion that when the committee arises it report a bill favorably, or
35 report a bill favorably as amended, shall not be in order until all other
36 motions have been disposed of, and such a motion shall not be offered as a
37 substitute motion. A motion to strike the enacting clause is in order at any
38 stage until the final vote is announced. The motion to strike the enacting
39 clause may be debated upon the merit of the proposition, and shall not be
40 subject to amendment or substitution. A roll call vote shall be taken upon a
41 motion to strike the enacting clause.

42 **Rule 1903. Motion to Pass Over a Bill or Resolution While in**
43 **Committee of the Whole.** When in the Committee of the Whole, either
44 (1) a motion to pass over a bill or resolution and that it retain its place on

1 the Calendar or (2) a motion to pass over a bill or resolution and that it
2 retain a place on General Orders shall be in order only after the
3 chairperson has announced that the next order of business is such bill or
4 resolution and has recognized a member to carry it. Either motion shall
5 require the vote of a majority of the members present for adoption.
6 Motions under this rule shall not be subject to debate.

7 **Rule 1904. Motions to Refer Bills or Resolutions to a Committee**
8 **While in Committee of the Whole.** When in the Committee of the Whole,
9 a motion may be made to refer a bill or resolution to a standing committee
10 only after the chairperson has announced that the next order of business is
11 such bill or resolution and has recognized a member to carry it. Such
12 motion shall require the vote of a majority of the members present for
13 adoption.

14 **Rule 1905. Striking Bills and Resolutions from the Calendar While**
15 **in Committee of the Whole.** (a) While in Committee of the Whole, a
16 motion to strike a bill or resolution from the calendar shall be in order only
17 after the chairperson has announced that the next order of business is such
18 bill or resolution and has recognized a member to carry it.

19 (b) A motion to strike a bill from the calendar under this Rule 1905
20 (1) shall require a vote of a majority of the members present for adoption,
21 and (2) shall be subject to roll call in accordance with subsection (e) of
22 Rule 2507, but shall not be subject to a call of the House under Rule 2508.

23 **Rule 1906. Requesting the Floor.** Any member desiring to request the
24 floor shall press such member's "speak bill" button to speak on a bill or
25 offer an amendment and "speak amendment" button to speak on a pending
26 amendment, and shall not proceed until recognized by the chairperson of
27 the Committee of the Whole.

28 **Rule 1907. Rules Applicable.** The same rules, except Rule 2508, shall
29 be observed in the Committee of the Whole as in the House, so far as the
30 same are applicable, except that the previous question and the motion to
31 lay on the table shall not apply.

32 **Rule 1908. Rise and Report.** A motion for the Committee of the
33 Whole to rise and report shall be in order at any stage, and shall be decided
34 without debate. When the Committee of the Whole has a bill under
35 consideration and rises without final action thereon, the bill shall retain a
36 place on General Orders.

37 **Rule 1909. Effect of Recommendation of Committee of the Whole.**
38 Bills recommended for passage and resolutions recommended for adoption
39 by the Committee of the Whole shall not be subject to amendment or
40 debate after the adoption by the House of the Committee of the Whole
41 report. When a bill or resolution is reported with the recommendation that
42 the enacting or resolving clause be stricken, and the Committee of the
43 Whole report is adopted by the House, the bill or resolution shall be
44 considered as killed and shall be stricken from the calendar.

1 **Rule 1910. Report of Committee of the Whole.** When the report of
2 the Committee of the Whole recommends the passage of a bill or adoption
3 of a resolution, and the report is adopted by the House, such bills and
4 resolutions shall be considered as ordered to the order of business Final
5 Action. If the bill or resolution has been amended by the Committee of the
6 Whole it shall be reprinted.

7 ARTICLE 21. AMENDMENT OF BILLS AND RESOLUTIONS

8 **Rule 2101. Germaneness.** Amendments to bills and resolutions shall
9 be germane to the subject of the bill or resolution. The principal test of
10 whether an amendment is germane shall be its relationship to the subject
11 of the bill or resolution, rather than to wording of the title thereof. The
12 amendment, including any amendment from the floor to strike all of the
13 substantive provisions of a bill or resolution and insert other provisions,
14 must be relevant, appropriate, and have some relation to or involve the
15 same subject as the bill or resolution to be amended. For the purposes of
16 this rule the subject matter of any appropriation bill is the spending and
17 appropriating of money and any amendment which changes the amount of
18 money spent in any state agency or program is germane to any
19 appropriation bill.

20 **Rule 2102. Form of Amendment Motions.** Motions to amend bills
21 and resolutions shall specify the page and line number, as shown on the
22 printed bill or resolution, and shall be in writing on a form provided by the
23 House or a form substantially similar. A motion shall be out of order unless
24 the written motion is first delivered to the chief clerk. In the case of
25 amendment by substitute bill, motion shall be made to substitute a written
26 bill for the bill under consideration.

27 **Rule 2103. Reading Amendments; General Rule.** Motions to amend
28 bills and resolutions shall not require readings as for bills introduced,
29 except as otherwise provided in Rule 2107, but shall be subject to Rule
30 2306.

31 **Rule 2104. Motions to Amend Motions.** A motion to amend a motion
32 to amend a bill or resolution shall not be in order.

33 **Rule 2105. Dividing Amendments.** (a) When any motion to amend a
34 bill or resolution contains distinct propositions, it shall be divided by the
35 presiding officer at the request of any member. The division by the
36 presiding officer shall be made in accordance with the following:

37 (1) A motion to strike out and insert words of less than a sentence
38 shall be indivisible;

39 (2) the distinct propositions shall be only in the form submitted in the
40 motion to amend;

41 (3) each proposition must be so distinct that, one being removed, the
42 remainder may stand entirely on their own; and

43 (4) those portions of a motion to amend a bill as described in Rule
44 2110 shall be indivisible.

1 (b) Upon a request to divide a motion to amend a bill or resolution,
2 the presiding officer shall inquire as to whether there is a request for a
3 ruling on germaneness of the motion to amend. If such a request is made,
4 the issue of germaneness shall be determined prior to dividing the motion.

5 If no request for a ruling on germaneness of the motion to amend is
6 made, the presiding officer shall proceed to divide the motion to amend in
7 accordance with this rule, and no subsequent request for a ruling on
8 germaneness of any distinct proposition of the motion so divided shall be
9 in order.

10 (c) The presiding officer, or any member, may request that the
11 member requesting the division make the request in writing specifying the
12 manner in which the motion to amend should be divided.

13 (d) The division of the motion to amend shall be in accordance with
14 the rules of the House and with items (1) to (4), inclusive, of subsection
15 (a). The ruling of the chairperson of the Committee on Rules and Journal,
16 or in the chairperson's absence the vice chairperson of the Committee, on
17 how to divide the motion to amend shall not be subject to appeal except
18 that any member may appeal the ruling of the chairperson, or vice
19 chairperson, on the grounds that the division is not in accordance with a
20 rule of the House including the provisions of items (1), (2), (3) or (4) of
21 subsection (a), or any combination thereof.

22 **Rule 2106. Substitute Motions.** No substitute motion to amend a bill
23 or resolution shall be in order.

24 **Rule 2107. Subject Change by Senate.** (a) When the Senate adopts
25 amendments to a House bill which materially changes its subject, upon
26 return of such bill to the House, it shall be read as provided for the
27 introduction of bills and be referred as provided in Rule 901.

28 (b) The Speaker may determine when a bill is subject to subsection
29 (a). An affirmative vote of 70 members shall be required to sustain a
30 challenge to the Speaker's determination hereunder.

31 **Rule 2108. Motions to Strike Out and Insert.** The rejection of a
32 motion to amend a bill or resolution by striking out and inserting one
33 proposition shall not prevent a motion to strike out and insert another
34 proposition, nor prevent a subsequent motion simply to strike out; nor
35 shall the rejection of a motion simply to strike out prevent a subsequent
36 motion to strike out and insert.

37 **Rule 2109. Identical Motions.** Except upon the unanimous consent of
38 the House, an identical motion to amend a bill or resolution shall not be
39 made a second time on the same legislative day.

40 **Rule 2110. Floor Amendments to Bills Making Appropriations.** (a)
41 Unless by majority consent to correct an error in drafting, no floor
42 amendment to increase the amount of expenditures that would be
43 authorized in a provision of an appropriations bill shall be in order unless
44 the amendment contains a provision reducing, by a like or greater amount,

1 expenditures that would be authorized in another provision of such
2 appropriations bill.

3 (b) The provisions of subsection (a) shall not apply if the ending
4 balance in the state general fund for the ensuing fiscal year is equal to
5 7.5% or more of the total amount authorized to be expended or transferred
6 by demand transfer from the state general fund in such fiscal year based on
7 the most recent budget profile of the Kansas legislative research
8 department.

9 ARTICLE 23. PROCEDURAL MOTIONS

10 **Rule 2301. Order of Motions.** When a question is under consideration,
11 no motion shall be received except as specified under the Rules of the
12 House, which motions shall have precedence in the following order:

- 13 (a) For adjournment of the House.
14 (b) For call of the House.
15 (c) To lay on the table.
16 (d) For the previous question.
17 (e) To postpone to a certain time.
18 (f) To commit to a standing committee.
19 (g) To commit to a select committee.
20 (h) To reject the adoption of reports of conference committees
21 coupled with the request for appointment of a new conference committee.
22 (i) To adopt the report of conference committees.
23 (j) To amend.
24 (k) To postpone indefinitely.

25 **Rule 2302. Motion to Adjourn.** The motion to adjourn shall always be
26 in order, except while a vote is being taken and until announced, or when a
27 member has the floor, or when the previous question is pending; but a
28 motion to recess is not equivalent to a motion to adjourn.

29 **Rule 2303. Motion to Reconsider.** A motion to reconsider shall take
30 precedence of all other questions except the motion to adjourn. No motion
31 for reconsideration of any vote shall be in order, unless made on the same
32 day or the legislative day following that on which the decision to be
33 reconsidered took place, nor unless a member voting with the prevailing
34 side shall move such reconsideration. A motion for reconsideration, being
35 put and lost, shall not be renewed, nor shall any subject or vote be a
36 second time reconsidered without unanimous consent, but this provision
37 shall not be construed as preventing the introduction of a bill on the same
38 subject. The member moving for reconsideration shall be allowed not
39 more than two minutes for stating the reasons in support of the motion.
40 Such motion shall be subject to debate by any member, stating reasons in
41 support or opposition to the motion. Each of such members shall be
42 allowed not more than one minute for the purpose of such debate. Such
43 motion shall require the affirmative vote of members equal in number to
44 that required to take the action proposed to be reconsidered. A motion to

1 reconsider any final action of the House shall be in order at any time prior
2 to the time at which the message of the House thereon is read into the
3 record of the Senate. A motion to reconsider any final action of the House
4 may be made after the time at which the message of the House thereon is
5 read into the report of the Senate but any action taken pursuant thereto will
6 be contingent upon the return of the measure to the House by the Senate.

7 **Rule 2304. Previous Question.** The "previous question" shall be:
8 "Shall the main question be now put?" and until it is decided shall preclude
9 all amendments or debate. When voting on the previous question, the
10 House decides that the main question shall not now be put, the main
11 question shall be considered as still remaining under debate. The main
12 question shall be on the passage of the bill, resolution or other matter
13 under consideration. When amendments are pending, a vote shall first be
14 taken upon such amendments in their order without further debate or
15 amendment. A majority vote of the members present shall order the
16 previous question.

17 **Rule 2305. Motions Not Subject to Debate.** All questions relating to
18 priority of business shall be decided without debate. The motion to
19 adjourn, to change the order of consideration of a bill, for a call of the
20 House, and to lay on the table shall be decided without amendment or
21 debate. The several motions to postpone or commit shall preclude all
22 debate on the main question.

23 **Rule 2306. Motion to Refer Bills or Resolutions to Committee**
24 **When Not in Committee of the Whole.** When not in the Committee of
25 the Whole, a motion to refer a bill or resolution from the Calendar to a
26 standing committee shall be in order only when the body is meeting as the
27 House of Representatives and shall be authorized only when offered by the
28 Majority Leader, or in the absence of the Majority Leader, by the Assistant
29 Majority Leader. Such motion shall require the affirmative vote of a
30 majority of the members then elected (or appointed) and qualified to the
31 House.

32 **Rule 2307. Motion to Strike Bills and Resolutions from Calendar**
33 **When Not in Committee of the Whole.** When not in the Committee of
34 the Whole, a motion to strike a bill or resolution from the Calendar shall
35 be in order only when the body is meeting as the House of Representatives
36 and shall be authorized only when offered by the Majority Leader, or in
37 the absence of the Majority Leader, by the Assistant Majority Leader. Such
38 motion shall require the affirmative vote of a majority of the members then
39 elected (or appointed) and qualified to the House.

40 **Rule 2308. Stating Question.** Every motion shall be first stated by the
41 presiding officer or read by the chief clerk, before debate, and again
42 immediately before putting the question.

43 **Rule 2309. Dividing Motion.** If any motion, other than a motion under
44 Rule 2105, contains distinct propositions, it shall be divided by the

1 chairperson at the request of any member. Motions under Rule 2105 shall
2 be divided in accordance with that rule.

3 **Rule 2310. When Motions to be in Writing.** Every motion, except
4 those specified in Rules 2301 and 2303, shall be in writing if the Speaker
5 or any member desires it. All motions to amend a bill or resolution and all
6 resolutions shall be in writing.

7 **Rule 2311. Suspension of Rules of the House.** (a) No rule of the
8 House shall be suspended except by unanimous consent or by an
9 affirmative vote of a majority of the members then elected (or appointed)
10 and qualified to the House, subject to the following exceptions:

11 (1) A motion to suspend the rules, and to declare an emergency and to
12 advance a bill to the order of business Final Action, as contemplated in
13 article 2, section 15 of the Constitution shall require an affirmative vote of
14 2/3 of the members present in the House.

15 (2) A motion to suspend the rules and to permit amendment and
16 debate of a bill under the order of business Final Action shall require an
17 affirmative vote of 2/3 of the members present in the House.

18 (b) When under the rules of the House a motion, question or action
19 requires a vote of a majority greater than a majority of the members
20 present, the majority specified for such motion, question or action shall be
21 required to suspend the rules for the purpose of such motion, question or
22 action. When under the rules of the House notice of a motion reduces the
23 required majority for adoption of the motion, the required majority shall
24 not be reduced if the notice is disposed of by suspension of the rules.

25 (c) Suspension of the rules or unanimous consent shall not reduce the
26 majority required under subpart (1) of subsection (a) of this rule.

27 **Rule 2312. Mason's Manual; When Applicable.** (a) In any case
28 where rules of the House or the joint rules of the Senate and House do not
29 apply, Mason's Manual of Legislative Procedure (~~2010~~2020 edition), with
30 the exception of section 4, paragraph 2, shall govern.

31 (b) Rules of legislative procedure are derived from several sources
32 and take precedence in the order listed below. For the Kansas House of
33 Representatives, the principal sources are as follows: (a) Constitutional
34 provisions; (b) statutory provisions; (c) adopted rules; (d) adopted
35 parliamentary authority; (e) custom, usage and precedents.

36 ARTICLE 25. VOTING

37 **Rule 2501. Control and Use of Voting System.** The electronic voting
38 system shall be under the control of the Speaker or other presiding officer
39 and shall be operated by the chief clerk. The electronic voting system shall
40 be used to record the vote whenever a roll call vote is taken on any
41 question and may be used for ascertaining the vote upon any measure upon
42 which a division of the assembly has been called. In the event that the
43 system is not operating properly, roll call votes may be taken by calling the
44 roll.

1 **Rule 2502. Procedure for Taking a Roll Call Vote.** When a roll call
2 vote is taken, the presiding officer shall state the question and instruct the
3 members to proceed to vote. When sufficient time has been allowed the
4 members to vote, the presiding officer shall inquire: "Has every member
5 had an opportunity to vote?" After a short pause the presiding officer shall
6 direct the chief clerk to close the roll. After the roll has been closed, when
7 Rule 2505 applies, the presiding officer shall inquire: "Does any member
8 desire to explain his or her vote?" and any member so desiring may give
9 such explanation when recognized by the presiding officer. The presiding
10 officer shall inquire: "Does any member desire to change his or her vote?"
11 If any member does desire to change his or her vote, such member when
12 recognized by the presiding officer, shall advise how they desire to change
13 such vote and the presiding officer shall then instruct the chief clerk to
14 make the appropriate change. A member who has not previously voted
15 may vote at this time when permitted by the presiding officer. Such
16 member shall advise how they wish to vote and the presiding officer shall
17 then instruct the chief clerk to record such vote. After all members who
18 desire to vote or to change their votes have had reasonable opportunity to
19 do so, the presiding officer shall announce the vote and, when the vote has
20 been announced, shall direct the chief clerk to record the vote.

21 **Rule 2503. Display of Recurring Totals.** Under Rule 2502, recurring
22 totals shall be displayed only after the roll is closed. No recurring totals
23 shall be displayed for a determination of the vote upon a division of the
24 assembly.

25 **Rule 2504. Voting by Members.** (a) A member may vote only when at
26 their desk or at any place within the chamber of the House when
27 authorized by the presiding officer, who shall direct the chief clerk to so
28 vote for such member.

29 (b) No member shall vote for another member. No person not a
30 member shall cast a vote for a member, except as otherwise provided in
31 the rules. In addition to such penalties as may be prescribed by law, any
32 member who votes or attempts to vote for another member shall be subject
33 to Article 49 of these rules. If a person not a member votes or attempts to
34 vote for any member, such person shall be barred from the floor of the
35 House for the remainder of the session, and, in addition to penalties
36 prescribed by law, may be punished further as the House determines.

37 (c) The Speaker shall not be compelled to vote except in case of a tie.

38 **Rule 2505. Explaining Vote.** Any member may, when a roll call vote is
39 being taken on the passage or adoption of any bill or resolution, explain
40 their vote. Such member shall be allowed not more than one minute for
41 such explanation. Such explanation, if furnished in writing and signed,
42 with printed name and district number, by such member by 4:00 p.m. upon
43 the day the vote is taken or if the vote is taken subsequent to 3:30 p.m.,
44 within one-half hour after the adjournment of the House on that day, shall

1 be entered in the Journal, provided it does not contain more than 100
2 words.

3 **Rule 2506. Copies of Voting Records.** (a) Unless otherwise ordered,
4 the chief clerk shall record each roll call vote and make copies available
5 for the use of the news media. No record shall be made of the vote of any
6 member voting upon any measure upon which a division of the assembly
7 has been called.

8 (b) When a roll call vote is taken, it shall be recorded in the Journal
9 by a statement of the names and total number voting in the affirmative, the
10 names and total number voting in the negative, names and total number
11 indicating presence but not voting and the names and total number absent
12 or not voting, except that the provisions of this section shall not permit a
13 member to fail to vote in violation of Rule 2508.

14 **Rule 2507. When Roll Call Vote to be Taken.** (a) A roll call vote shall
15 be taken for the passage of any bill.

16 (b) A roll call vote shall be taken for the adoption of any concurrent
17 resolution to amend the Constitution of the state of Kansas, to call a
18 Kansas constitutional convention, to extend a session of the Legislature in
19 even-numbered years, to ratify any amendment of the Constitution of the
20 United States, to make any application for Congress to call a convention
21 for proposing amendments to the Constitution of the United States and
22 when required by the joint rules of the House and Senate. A roll call vote is
23 not required for adoption of concurrent resolutions pertaining to
24 commendations or acknowledgments, unless required under subsection (e)
25 of Rule 2507.

26 (c) A roll call vote shall be taken for the adoption of any House
27 resolution to adopt, amend or revoke any rule of the House or to reject any
28 executive reorganization order.

29 (d) A roll call vote shall be taken to concur in Senate amendments to
30 any bill or concurrent resolution or to adopt any conference committee
31 report other than a report agreeing to disagree.

32 (e) A roll call vote shall be taken on any question on demand of 15
33 members, unless a roll call vote is already pending.

34 **Rule 2508. Call of the House.** (a) A call of the House shall be ordered
35 on the demand of any 10 members at any stage of the voting previous to
36 the announcing of the vote or, if the voting system is used, prior to
37 recording the vote. This Rule 2508 shall apply to the taking of a vote upon
38 the final passage of any bill or final adoption of any resolution whether
39 under the order of business Final Action or under any order of business.
40 Also, this Rule 2508 shall apply to the taking of a vote on a motion to
41 strike the enacting clause of a bill and the resolving clause of a resolution
42 and on a motion to strike all after the enacting clause or resolving clause,
43 except when the House is in the Committee of the Whole. When the call of
44 the House is invoked, the doors to the House chamber shall be secured and

1 all members shall be required to be in their seats unless excused by the
2 Speaker. All members present during the call shall be required to vote
3 before the call is raised. The call of the House shall not be raised (so long
4 as 10 members continue the demand) until a reasonable effort, as
5 determined by the Speaker, has been exerted to secure absentees.

6 (b) Any member, who is directly interested in a question, may be
7 excused from voting, when there is a call of the House. The member, who
8 is requesting to be excused from voting, shall state the reasons therefor,
9 occupying not more than five minutes. The question on excusing such
10 member from voting shall be taken without debate and a $\frac{2}{3}$ majority of
11 members present shall be necessary to excuse such member. If a member
12 refuses to vote, when not excused, such refusal shall constitute grounds for
13 reprimand, censure or expulsion under Article 49 of the Rules of the
14 House.

15 **Rule 2509. Voice Vote; Division of the Assembly.** Except when a roll
16 call vote is required, a voice vote shall be taken on all questions. Any
17 member may call for a division of the assembly to determine the vote by
18 the voting system.

19 ARTICLE 27. FINAL ACTION

20 **Rule 2701. Description and Function.** Subject to Rule 2705, bills and
21 resolutions reported favorably by the Committee of the Whole shall
22 constitute the order of business Final Action of the House. The titles of
23 such bills and resolutions shall appear under the heading Final Action in
24 numerical order. The standing committee which reported it and the
25 Committee of the Whole action on the bill or resolution shall be shown
26 under each thereof.

27 **Rule 2702. Reading and Vote.** Each bill and resolution under the order
28 of business Final Action shall be read by title, except citations of statutes
29 amended or repealed and a roll call vote shall then be taken upon final
30 passage or adoption without amendment or debate.

31 **Rule 2703. Amendment and Debate, When.** Upon motion as
32 provided in subpart (2) of subsection (a) of Rule 2311 or when
33 recommended in the Committee of the Whole report which has been
34 adopted by the House, bills or resolutions may be debated and amended on
35 Final Action prior to the vote taken upon final passage or adoption. Each
36 bill or concurrent resolution considered under this Rule 2703 shall be
37 considered in the manner provided in Rule 1902 so far as it is applicable. A
38 motion to strike the enacting clause or resolving clause shall be in order.

39 **Rule 2704. Speaker to Preside.** Subject to Rule 3303, the Speaker
40 shall preside during the order of business Final Action.

41 **Rule 2705. Consent Calendar.** Whenever a standing committee is of
42 the opinion that a bill or concurrent resolution upon which it is reporting is
43 of a noncontroversial nature, it shall so state in its committee report.
44 Whenever a bill or concurrent resolution is so reported, it shall be placed

1 upon the Consent Calendar. Each bill or concurrent resolution placed on
2 the Consent Calendar shall remain thereon for at least two full legislative
3 days before being considered under the order of business Final Action.
4 Under the order of business Consent Calendar and prior to the call for the
5 vote, any member may object to the bill or concurrent resolution as being
6 controversial and thereupon it shall be removed from the Consent
7 Calendar and shall be placed on General Orders. If no objection is made
8 prior to the call for the vote on the bill or concurrent resolution, it shall be
9 ordered to Final Action for vote before other bills and concurrent
10 resolutions on Final Action.

11 **Rule 2706. Majority for Bill Passage.** As provided in section 13 of
12 article 2 of the Constitution of Kansas, a majority of the members then
13 elected (or appointed) and qualified, voting in the affirmative, shall be
14 necessary for the passage of a bill.

15 **Rule 2707. Vote Required for Adoption of House Resolutions and**
16 **Concurrent Resolutions.** (a) A majority of the members then elected (or
17 appointed) and qualified voting in the affirmative shall be necessary to
18 adopt House resolutions and concurrent resolutions, except as otherwise
19 specified in these rules.

20 (b) Adoption of concurrent resolutions to amend the Constitution of
21 the state of Kansas, to call a Kansas constitutional convention, to extend a
22 session of the Legislature in even-numbered years, to ratify any
23 amendment of the Constitution of the United States, to make any
24 application for Congress to call a convention for proposing amendments to
25 the Constitution of the United States and when required by the joint rules
26 of the House and Senate shall require a 2/3 majority of the members then
27 elected (or appointed) and qualified, voting in the affirmative.

28 **Rule 2708. Motion to Adopt Report of Conference Committee.** The
29 member carrying the report of a conference committee shall move that
30 such report be adopted prior to yielding the floor to any other member and
31 a motion to adopt a report of a conference committee shall not be offered
32 as a substitute motion.

33 ARTICLE 29. RESOLUTIONS

34 **Rule 2901. Resolving Clause; Form.** (a) Concurrent resolutions to
35 amend the Constitution of the state of Kansas, to call a Kansas
36 constitutional convention, to extend a session of the Legislature in even-
37 numbered years, to ratify any amendment of the Constitution of the United
38 States, to make any application for Congress to call a convention for
39 proposing amendments to the Constitution of the United States and when
40 required by the joint rules of the House and Senate shall have a resolving
41 clause which reads, "Be it resolved by the Legislature of the State of
42 Kansas, two-thirds of the members elected to the House of Representatives
43 and two-thirds of the members elected to the Senate concurring therein."

44 (b) Concurrent resolutions for any purpose other than subsection (a)

1 shall have a resolving clause which reads, "Be it resolved by the House of
2 Representatives of the State of Kansas, the Senate concurring therein."

3 (c) House resolutions shall have a resolving clause which reads, "Be
4 it resolved by the House of Representatives of the State of Kansas."

5 **Rule 2902. House Resolutions; Introduction and Consideration.** (a)
6 House resolutions, except for those changing rules of the House or
7 approving or rejecting executive reorganization orders, shall lay over at
8 least one legislative day before action is taken thereon and do not require a
9 roll call vote unless required under subsection (e) of Rule 2507.

10 (b) House resolutions shall be considered under the order of business
11 consideration of motions and House resolutions offered on a previous day,
12 except House resolutions to (1) adopt, amend or revoke any rule of the
13 House or (2) when the resolution has been referred to a standing
14 committee and reported favorably. Resolutions under subparts (1) and (2)
15 shall take a place on General Orders when favorably reported or when
16 referred to the Committee of the Whole by the Speaker.

17 **Rule 2903. Resolutions; Limitations.** (a) Appropriations shall not be
18 made by resolutions.

19 (b) Resolutions do not require approval of the Governor.

20 **Rule 2904. Applications for Introduction of certain Resolutions;
21 Certificate of the House.** Notwithstanding any other rule of the House of
22 Representatives to the contrary, no House resolution or concurrent
23 resolution which congratulates, commemorates, commends, honors or is in
24 memory of any individual, entity or event shall be introduced by a member
25 or committee of the House of Representatives unless application for
26 approval of the introduction of such resolution is first made to the Speaker,
27 and the resolution is approved for introduction by the Speaker. The
28 application shall be determined on the basis of content alone. The Speaker
29 shall consider all such applications and shall determine whether a House
30 resolution or House concurrent resolution should be approved for
31 introduction, or whether a certificate of the House should be approved for
32 issuance or whether no action should be taken on the application. The
33 Speaker may consult with the Committee on Calendar and Printing in
34 making determinations under this rule.

35 ARTICLE 33. MEMBER OFFICERS

36 **Rule 3301. Elected Member Officers.** The Speaker and the Speaker
37 Pro Tem shall be members and shall be elected by the members of the
38 House, except as otherwise provided in subsection (b) of Rule 3304.

39 **Rule 3302. Duties of the Speaker.** In addition to other powers and
40 duties of the Speaker provided by the Rules of the House and by law, the
41 Speaker shall have the powers and duties as follows:

42 (a) To preserve order and decorum;

43 (b) *to take such actions and measures as necessary to secure the*
44 *health and safety of the public, legislative staff and members to conduct*

1 *legislative business by directing changes in House protocol and*
2 *procedures from the provisions of House rules 101 through 107, 501*
3 *through 507, 1305, 1701, 1704, 1906, 2501 through 2509, 3501 through*
4 *3507 and 4305. A member may challenge any such action or measure*
5 *made by the Speaker. Such challenge shall be made by a motion offered on*
6 *the previous day and shall be upheld by an affirmative vote of a majority*
7 *of the members elected or appointed;*

8 (c) to decide all questions of order, subject to appeal to the House;

9 ~~(e)~~(d) in the absence of the Speaker Pro Tem, to appoint any member
10 to perform the duties of the chair for not more than two consecutive
11 legislative days; and

12 ~~(d)~~(e) to name a chairperson to preside when the House is in
13 Committee of the Whole.

14 **Rule 3303. Speaker Pro Tem.** In the absence of the Speaker, the
15 Speaker Pro Tem shall exercise the powers and duties of the Speaker.

16 **Rule 3304. Filling Certain Vacancies.** (a) When a vacancy occurs in
17 the office of Speaker and the Legislature is adjourned to a date more than
18 60 days after the occurrence of the vacancy, the House of Representatives
19 shall meet within 30 days and elect a member to fill the vacancy. The
20 Speaker Pro Tem shall within 10 days of such occurrence issue a call for
21 such meeting at a time not less than 10 days and not more than 20 days
22 after the date of the call.

23 (b) When a vacancy occurs in the office of Speaker Pro Tem or
24 Majority Leader of the House of Representatives, the Speaker shall
25 appoint an acting Speaker Pro Tem or acting Majority Leader, to serve
26 until the convening of the next session of the Legislature, at which time
27 the vacancy shall be filled in the manner provided for the original election
28 or selection of such officer.

29 (c) When a vacancy occurs in the office of Minority Leader of the
30 House of Representatives and the Legislature is adjourned to a date less
31 than 30 days after the occurrence of the vacancy, the Assistant Minority
32 Leader shall become the acting Minority Leader to serve until the
33 convening of the next session of the Legislature, at which time the vacancy
34 shall be filled in the manner provided for the original selection of such
35 officer. When a vacancy occurs in the office of the Minority Leader of the
36 House and the Legislature is adjourned to a date 30 days or more after the
37 occurrence of the vacancy, the Assistant Minority Leader shall within 10
38 days after such occurrence issue a call for a meeting of the members of the
39 minority party at a time not less than 10 and not more than 20 days after
40 the date of the call to be held in the state capitol for the purpose of filling
41 the vacancy in the office of Minority Leader for the remainder of the term
42 of office. From the time of the occurrence of such vacancy until the filling
43 of the vacancy, the Assistant Minority Leader shall serve as acting
44 Minority Leader and shall exercise the powers and duties of the Minority

1 Leader.

2 When a vacancy occurs in the office of Assistant Minority Leader, the
3 Minority Leader shall appoint an Assistant Minority Leader to serve until
4 the convening of the next session of the Legislature, at which time the
5 vacancy shall be filled in the manner provided for the original selection of
6 such officer.

7 Any person elected, appointed or designated to fill a vacancy under this
8 rule shall exercise all of the duties and powers prescribed for the office so
9 filled.

10 ARTICLE 35. NONMEMBER OFFICERS

11 **Rule 3501. Chief Clerk; Appointment.** The chief clerk shall be
12 appointed by the Speaker and shall serve under the Speaker's direction,
13 control and supervision and at the pleasure of the Speaker. As used in the
14 Rules of the House, "chief clerk" means the chief clerk appointed under
15 this Rule 3501 or a person designated by the chief clerk to perform a
16 function of the chief clerk.

17 **Rule 3502. Duties of the Chief Clerk.** The chief clerk shall supervise
18 the keeping of and be responsible for a record of all proceedings of the
19 House; number and present to the House all bills, resolutions, petitions and
20 other papers which the House may require; deliver all messages from the
21 House to the Senate; transmit bills and other documents to be printed and
22 take a receipt therefor; transmit bills for engrossment and take receipt
23 therefor; receive all bills, resolutions and other papers which are enrolled
24 and give receipt therefor; and cause all enrolled bills, resolutions and other
25 documents to be proofread and corrected prior to signing thereof by
26 officers of the House.

27 **Rule 3503. Other Clerks.** The chief clerk shall appoint additional
28 clerks and personnel to assist in performance of the duties of the chief
29 clerk. Such additional clerks and personnel shall serve under the chief
30 clerk's direction, control and supervision and at the pleasure of the chief
31 clerk.

32 **Rule 3504. Document Care.** No bill, resolution, petition or other
33 document shall be loaned or delivered to any person, except when
34 delivered to an officer of the House, to the director of printing, the revisor
35 of statutes or the Senate and only upon a written receipt therefor.

36 **Rule 3505. Sergeant at Arms; Appointment.** The sergeant at arms
37 shall be appointed by the Speaker and shall serve under the Speaker's
38 direction, control and supervision and at the pleasure of the Speaker.

39 **Rule 3506. Duties of the Sergeant at Arms.** The sergeant at arms shall
40 preserve order within the chamber of the House and its lobby and galleries.
41 The sergeant at arms may arrest and take into custody any person for
42 disorderly conduct, subject at all times to the authority of the House or
43 Speaker, or chairperson of the Committee of the Whole, and shall be
44 responsible for the enforcement of Rules 501 through 506 and 2506(a).

1 The sergeant at arms shall receive items or material for distribution among
2 the members of the House. The sergeant at arms shall execute all orders of
3 the House not otherwise provided for.

4 **Rule 3507. Assistant Sergeants at Arms.** The Speaker may appoint
5 and remove assistant sergeants at arms to serve under the supervision of
6 the sergeant at arms. All doorkeepers shall be assistant sergeants at arms.

7 ARTICLE 37. AMENDMENT OF RULES OF THE HOUSE

8 **Rule 3701. Adopting, Amending or Revoking Rules of the House.**
9 No rule of the House shall be adopted, amended or revoked except by a
10 House resolution which has been adopted by an affirmative vote of a
11 majority of the members then elected (or appointed) and qualified to the
12 House.

13 **Rule 3702. Resolutions for Rule Changes.** (a) Notwithstanding any
14 other rule of the House, the Speaker shall refer all resolutions which
15 provide for the adoption, amendment or revocation of any House rule to
16 the standing Committee on Rules and Journal before its consideration by
17 the House.

18 (b) No resolution relating to the rules of the House which has been
19 referred to the standing Committee on Rules and Journal shall be tabled or
20 reported adversely by such committee except by the unanimous vote of all
21 members of such committee.

22 **Rule 3703. Printing.** Resolutions to which this Article 37 apply shall
23 be printed and are subject to subsection (c) of Rule 2507.

24 **Rule 3704. Adoption of Resolutions.** Resolutions to which this Article
25 37 apply shall be subject to Rule 2902.

26 **Rule 3705. Special Sponsorship of Rule Change Resolutions.**
27 Notwithstanding any provision of the rules of the House to the contrary, no
28 referral to the standing Committee on Rules and Journal shall be required
29 for the adoption of a resolution adopting, amending or revoking any one or
30 more rules of the House at the commencement of a legislative session, and
31 adoption of any such resolution shall require only the affirmative vote of
32 not less than a majority of the members then elected (or appointed) and
33 qualified, subject to the following conditions: (a) The resolution is
34 sponsored by the Speaker or the standing Committee on Rules and Journal
35 and (b) either (1) a copy thereof is mailed to each member by deposit in
36 the United States mails not later than 11:00 p.m. on the Thursday
37 preceding the Monday on which the legislative session is to commence or
38 (2) in lieu of mailing, copies of the resolution are made available to
39 members on the first day of the legislative session and consideration under
40 Rule 3704 occurs on the second legislative day.

41 ARTICLE 39. FORM AND PRINTING OF BILLS AND
42 RESOLUTIONS

43 **Rule 3901. Bills Amending Existing Statutes.** Any bill intended to
44 amend or repeal any section or sections of the Kansas Statutes Annotated

1 shall recite in its title the section or sections to be amended or repealed,
2 and if to amend or repeal any section of a session law not in the Kansas
3 Statutes Annotated, the section and chapter of the session law affected.

4 **Rule 3902. Bills, Copies.** Each bill introduced shall consist of an
5 original and copies. All bills shall be printed with as many copies as the
6 Speaker specifies. Except for prefiled bills, printing shall be ordered
7 subsequent to introduction.

8 **Rule 3903. Showing Committee Amendments.** All bills and
9 resolutions reported by a committee with recommendation for
10 amendments and to be passed as amended shall be reprinted.

11 **Rule 3904. Substitute Bills and Substitute Concurrent Resolutions.**
12 (a) When a substitute bill is recommended by a committee report, and
13 when an amendment from the floor is adopted replacing the bill under
14 consideration with a substitute bill, the substitute bill shall be printed in the
15 manner provided for bills introduced, and the bill number designation shall
16 be substantially as follows:

17 (1) In the case of bills substituted for House bills, "Substitute for
18 House Bill No. _____," and the blank shall be filled with the number of
19 the bill for which substitution is made or recommended.

20 (2) In the case of bills substituted for Senate bills, "House Substitute
21 for Senate Bill No. _____," and the blank shall be filled with the number
22 of the bill for which substitution is made or recommended.

23 (b) When a substitute concurrent resolution is recommended by a
24 committee report, and when an amendment from the floor is adopted
25 replacing the concurrent resolution under consideration with a substitute
26 concurrent resolution, the substitute concurrent resolution shall be printed
27 in the manner provided for concurrent resolutions introduced, and the
28 concurrent resolution number designation shall be substantially as follows:

29 (1) In the case of concurrent resolutions substituted for House
30 concurrent resolutions, "Substitute for House Concurrent Resolution No.
31 _____," and the blank shall be filled with the number of the concurrent
32 resolution for which substitution is made or recommended.

33 (2) In the case of concurrent resolutions substituted for Senate
34 concurrent resolutions, "House Substitute for Senate Concurrent
35 Resolution No. _____," and the blank shall be filled with the number of the
36 concurrent resolution for which substitution is made or recommended.

37 **Rule 3905. Appropriation Bills.** All bills making an appropriation
38 shall be printed and distributed, or shall be made available to members
39 electronically online and all members shall be notified by email, at least 24
40 hours before such bills are considered by the House.

41 **Rule 3906. Committee of the Whole Amendments.** If a bill or
42 concurrent resolution is amended by the Committee of the Whole: (a) The
43 bill shall be reprinted showing the amendments; and

44 (b) when such amendment strikes all sections in the bill subsequent to

1 the enacting clause that contain new or amendatory language and inserts
2 sections that contain new or amendatory language, the daily Journal of the
3 House of Representatives shall contain a notation specifying: (1) The
4 member that offered the amendment or amendments; (2) the date the
5 amendment or amendments were recommended; and (3) the bill number of
6 the source bill or bills, if any, that included the inserted sections added to
7 the underlying bill pursuant to the amendment or amendments.

8 **Rule 3907. Concurrent Resolutions, When Printed.** (a) Concurrent
9 resolutions to amend the Constitution of Kansas, to call a constitutional
10 convention to amend the Kansas constitution, to ratify amendments to the
11 Constitution of the United States, to apply for a United States
12 constitutional convention or to amend the joint rules of the House and
13 Senate shall be printed as provided for bills under Rule 3902.

14 (b) Other concurrent resolutions shall be printed as provided for bills
15 under Rule 3902, unless otherwise directed by the Speaker.

16 **Rule 3908. Embellished Printing of Certain Resolutions.** Unless
17 otherwise directed by the Speaker, not more than five copies of any
18 enrolled House resolution and any enrolled House concurrent resolution
19 may be printed on embellished parchment and shall be distributed as
20 directed by the resolution. Additional copies of any resolution may be
21 printed on embellished parchment and mailed at the expense of the
22 member requesting such additional copies.

23 **Rule 3909. House Resolutions.** Subject to Rule 3908, House
24 resolutions shall not be printed, except resolutions to amend rules of the
25 House, to approve or disapprove executive reorganization orders or if the
26 resolution has been referred to a committee, in which cases the resolution
27 shall be printed.

28 ARTICLE 41. JOURNAL AND CALENDAR

29 **Rule 4101. Journal; Preparation.** The daily Journal of the House of
30 Representatives shall be prepared by the chief clerk in accordance with the
31 Rules of the House.

32 **Rule 4102. Entering in Journal.** When a bill, order, motion or
33 resolution is entered in the Journal, the names of the members or
34 legislative committee introducing or moving the same shall be entered.

35 **Rule 4103. Resolutions in Journal.** All House resolutions and all
36 House concurrent resolutions shall be printed in the Journal when
37 introduced.

38 **Rule 4104. Messages from the Governor in Journal.** All messages
39 from the Governor and all executive reorganization orders shall be printed
40 in the Journal.

41 **Rule 4105. Calendar; Preparation.** The House Calendar shall be
42 prepared for each legislative day by the chief clerk in accordance with the
43 Rules of the House.

44 **Rule 4106. Status of Bills and Resolutions Shown in Calendar.** The

1 status of all House and Senate bills and concurrent resolutions and House
2 resolutions shall be shown by number in the Calendar for each legislative
3 day.

4 **Rule 4107. Copies of Journals and Calendars.** Each member shall be
5 furnished with a printed copy of the daily Journal and the daily Calendar.

6 **Rule 4108. Notations Related to Certain Committee of the Whole**
7 **Amendments in Journal.** When a bill is amended by the Committee of
8 the Whole as described in Rule 3906(b), the notation provided in Rule
9 3906(b) shall be entered in the Journal.

10 ARTICLE 43. MISCELLANEOUS

11 **Rule 4301. Employees; Employment.** Such employees as are
12 necessary to enable the officers, members and committees to properly
13 perform their duties and transact the business of the House with efficiency
14 and economy shall be recruited under the supervision of the director of
15 legislative administrative services subject to approval of the Speaker. The
16 director of legislative administrative services shall keep a roster of the
17 employees of the House and an account of the hours of service performed.
18 No employee shall lobby for or against any measure pending in the
19 Legislature and any employee violating this rule shall be discharged
20 immediately.

21 **Rule 4302. Special Order.** Any matter may be made the special order
22 for any particular time or day, but all requests and motions for special
23 orders shall be referred to the Committee on Rules and Journal, which may
24 designate particular times and days for such special orders and report to
25 the House for its approval. Upon adoption of such report by 2/3 of the
26 members present, the matters designated shall stand as special orders for
27 the times stated, but no special order shall be made more than seven days
28 in advance. This Rule 4302 shall not apply to executive reorganization
29 orders or resolutions relating thereto.

30 **Rule 4303. Petitions; Presentation.** Petitions and memorials addressed
31 to the House shall be presented by a member.

32 **Rule 4304. Petitions; Endorse Name.** Each member presenting a
33 petition or memorial shall endorse it with their name or the name of the
34 committee, and a brief statement of its subject.

35 **Rule 4305. Open Meetings.** The open meeting law (K.S.A. 75-4317 et
36 seq., and amendments thereto) shall apply to meetings of the House of
37 Representatives and all of its standing committees, select committees,
38 special committees and subcommittees of any of such committees.
39 Caucuses of the House majority party may be closed as determined by the
40 Majority Leader. Caucuses of the House minority party may be closed as
41 determined by the Minority Leader.

42 ARTICLE 45. EXECUTIVE REORGANIZATION ORDERS

43 **Rule 4501. Referral of Executive Reorganization Orders.** Whenever
44 an executive reorganization order is received from the Governor, it shall be

1 referred to an appropriate committee by the Speaker.

2 **Rule 4502. Committee Report on Executive Reorganization**
3 **Orders.** If the committee to which an executive reorganization order is
4 referred recommends that the executive reorganization order be
5 disapproved, the committee, not later than 15 calendar days after referral
6 of the executive reorganization order to the committee, shall introduce a
7 resolution for disapproval of the executive reorganization order. Such
8 resolution shall be accompanied by the report of the committee
9 recommending that the resolution be adopted.

10 **Rule 4503. Return in Event of Committee's Failure to Report.** If a
11 committee fails to report upon an executive reorganization order within 15
12 calendar days after the executive reorganization order is referred to the
13 committee, the committee shall be deemed to have recommended approval
14 of the executive reorganization order.

15 **Rule 4504. Special Order of Business for ERO.** When a resolution
16 for disapproval of an executive reorganization order is introduced and
17 accompanied by the committee's report recommending adoption of the
18 resolution, action on the resolution shall be made the special order of
19 business on a particular day and hour specified by the Speaker but not later
20 than the last day the executive reorganization order may be disapproved
21 under section 6 of article 1 of the Constitution of Kansas. A resolution for
22 disapproval of an executive reorganization order shall be considered under
23 the order of business Final Action and shall be subject to debate and final
24 action by the House.

25 **Rule 4505. Nonapplication to Bills.** This Article 45 shall not apply to
26 bills amending or otherwise affecting executive reorganization orders.

27 **Rule 4506. Nonaction When Moot.** The House shall act on any
28 resolution for disapproval of an executive reorganization order unless at
29 the time set for such action the Senate has already rejected such executive
30 reorganization order.

31 ARTICLE 47. IMPEACHMENT

32 **Rule 4701. Impeachment; Powers.** Nothing in the rules of the House
33 or in any statute shall be deemed to impair or limit the powers of the
34 House of Representatives with respect to impeachment.

35 **Rule 4702. Same; Select Committee.** The Speaker may appoint a
36 select committee comprised only of members of the House of
37 Representatives, and appoint its chairperson, to inquire into any
38 impeachment matter. Any such committee may be appointed at any time
39 and shall meet at the call of its chairperson or at the direction of the House,
40 with the numbers of such appointees being minority party members and
41 majority party members in the same proportion as for the entire House
42 membership.

43 **Rule 4703. Same; Reference.** The Speaker may refer any
44 impeachment inquiry or other impeachment matter to any standing

1 committee or any select committee appointed under Rule 4702, and any
2 committee to which such a referral has been made shall meet on the call of
3 its chairperson.

4 **Rule 4704. Same; Report.** Whenever a report is made by a committee
5 to which an impeachment inquiry or other impeachment matter has been
6 referred, the report thereon shall be made to the full House of
7 Representatives, except that any such report may be submitted
8 preliminarily to the Speaker.

9 **Rule 4705. Same; Call into Session.** The Speaker or a majority of the
10 members then elected (or appointed) and qualified of the House of
11 Representatives may call the House of Representatives into session at any
12 time to consider any impeachment matter.

13 **Rule 4706. Same; Procedure.** The Speaker and any officer or
14 committee acting under authority of this rule may follow any statutory
15 procedure to the extent the same is not in conflict with the provisions of
16 this rule, but nothing in this rule nor in any statute shall be deemed to
17 constitute a waiver of any inherent powers of the House of
18 Representatives.

19 ARTICLE 49. REPRIMAND, CENSURE OR EXPULSION OF
20 MEMBERS

21 **Rule 4901. Complaint.** When any member of the House of
22 Representatives desires to lodge a complaint against any other member of
23 the House of Representatives, requesting that the member be reprimanded,
24 censured or expelled for any misconduct, the complaining member shall
25 file a written statement of such complaint with the chief clerk, and such
26 complaint shall bear the signature of the complaining member.

27 **Rule 4902. Select Committee; Consideration of Complaint.** (a)
28 Whenever any complaint has been filed under Rule 4901, the Speaker
29 shall appoint a select committee of six members for consideration thereof
30 except that if the complaint is filed against the Speaker, the Speaker Pro
31 Tem shall appoint the select committee of six members. A select
32 committee created under this subsection (a) shall be comprised equally of
33 majority and minority party members.

34 (b) The select committee may dismiss the complaint after the inquiry
35 or may set the matter for hearing. Reasonable notice and an opportunity to
36 appear shall be afforded the member complained of at any hearing held
37 hereunder. Any select committee meeting under authority of this section
38 shall constitute an investigating committee under article 10 of chapter 46
39 of the Kansas Statutes Annotated and shall be authorized to meet and
40 exercise compulsory process without any further authorization of any kind,
41 subject, however, to limitations and conditions prescribed in article 10 of
42 chapter 46 of the Kansas Statutes Annotated.

43 (c) Upon completing its hearing the deliberations thereon, the select
44 committee may dismiss the complaint or may make recommendations to

1 the full House of Representatives for reprimand, censure or expulsion.
2 **Rule 4903. Action by House.** Upon receiving any report under Rule
3 4902, the House of Representatives may, without further hearing or
4 investigation, reprimand, censure or expel the member complained of.
5 Reprimand, censure or expulsion of a member shall require a $\frac{2}{3}$ majority
6 vote of those members elected (or appointed) and qualified of the House of
7 Representatives.