

**LEGISLATIVE SERVICES AGENCY  
OFFICE OF FISCAL AND MANAGEMENT ANALYSIS**

200 W. Washington St., Suite 301  
Indianapolis, IN 46204  
(317) 233-0696  
iga.in.gov

**FISCAL IMPACT STATEMENT**

**LS 6815**

**BILL NUMBER:** HB 1247

**NOTE PREPARED:** Apr 5, 2021

**BILL AMENDED:**

**SUBJECT:** Child Care Provider Notice.

**FIRST AUTHOR:** Rep. Vermilion

**FIRST SPONSOR:** Sen. Ford Jon

**BILL STATUS:** 2<sup>nd</sup> Reading - 2<sup>nd</sup> House

**FUNDS AFFECTED:**  **GENERAL**  
 **DEDICATED**  
 **FEDERAL**

**IMPACT:** State

**Summary of Legislation:** The bill allows the Division of Family Resources (DFR) to send certain notices to:

- (1) an applicant for licensure as a child care center, licensure as a child care home, or registration as a child care ministry; and
- (2) a licensed child care center, a licensed child care home, and a registered child care ministry;

by electronic mail instead of by certified mail.

It requires:

- (1) an applicant for licensure as a child care center, licensure as a child care home, or registration as a child care ministry to provide a current and valid electronic mail address to the division in the application; and
- (2) a licensed child care center, a licensed child care home, and a registered child care ministry

to maintain the provided electronic mail address for the duration of the licensure or registration.

**Effective Date:** July 1, 2021.

**Explanation of State Expenditures:** The bill potentially decreases administrative costs for the DFR to notify an applicant of a denial of licensure or registration and to issue enforcement actions. However, the DFR will still have to send by certified mail or personal delivery if the applicant or licensed or registered child care entity does not send acknowledgment of receipt of electronic mail within three days. DFR reported spending about \$1,900 to mail notices concerning 267 enforcements in 2019.

[Currently, the delivery of a denial or enforcement action is by certified mail, with a cost in 2021 of at least \$4.11 per one ounce first class letter.]

**Explanation of State Revenues:**

**Explanation of Local Expenditures:**

**Explanation of Local Revenues:**

**State Agencies Affected:** Office of Early Childhood and Out of School Learning.

**Local Agencies Affected:**

**Information Sources:** <https://www.certifiedmaillabels.com/usps-postal-rates>; Gus Habig, FSSA.

**Fiscal Analyst:** Karen Rossen, 317-234-2106.