



**MURIEL BOWSER**  
**MAYOR**

May 6, 2024

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
John A. Wilson Building  
1350 Pennsylvania Avenue, NW, Suite 504  
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and pursuant to section 305 of the Office of Asian and Pacific Islander Affairs Establishment Act of 2001, effective October 3, 2001 (D.C. Law 14-28; D.C. Official Code § 2-1374), I am pleased to nominate the following individual:

Ms. Jennifer Anderson  
U Street, NE  
Washington, DC 20002  
(Ward 5)

for reappointment as a public voting member of the Commission on Asian and Pacific Islander Community Development, for a term to end April 17, 2026.

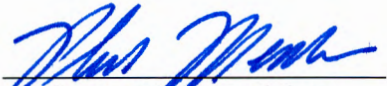
Enclosed, you will find biographical information detailing the experience of the above-mentioned nominee, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,

A handwritten signature in black ink that reads "Muriel Bowser".

Muriel Bowser  
Mayor

  
Chairman Phil Mendelson  
at the request of the Mayor

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6 A PROPOSED RESOLUTION  
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10 IN THE COUNCIL OF THE DISTRICT OF COLUMBIA  
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15 To confirm the reappointment of Jennifer Anderson to the Commission on Asian and Pacific  
16 Islander Community Development.

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18 RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, that this  
19 resolution may be cited as the “Commission on Asian and Pacific Islander Community  
20 Development Jennifer Anderson Confirmation Resolution of 2024”.

21 Sec. 2. The Council of the District of Columbia confirms the reappointment of:

22  
23 Ms. Jennifer Anderson  
24 U Street, NE  
25 Washington, DC 20002  
26 (Ward 5)  
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28 as a public voting member of the Commission on Asian and Pacific Islander Community  
29 Development, established by section 305 of the Office of Asian and Pacific Islander Affairs  
30 Establishment Act of 2001, effective October 3, 2001 (D.C. Law 14-28; D.C. Official Code § 2-  
31 1374), for a term to end April 17, 2026.

32 Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution,  
33 upon its adoption, to the nominee and to the Office of the Mayor.

34 Sec. 4. This resolution shall take effect immediately.

# JENNIFER DASOM ANDERSON

## KEY EXPERIENCE

### **Sommelier & Manager, Maxwell Park**

**December 2021 – Present**

- Curate wine lists corresponding to a rotating monthly theme, maintaining 50+ by the glass selections
- Deliver warm and informative customer service with personalized recommendations for each guest
- Maintain effective bar operations and processes, e.g. daily opening/closing tasks, monthly inventory

### **Freelance Political & Corporate Event Producer**

**August 2019 - Present**

- Execute large-scale in-person and online political, advocacy, and corporate events
- Lead project management, talent and speaker coordination, and support technical production

### **Wine Educator & Tasting Salon Associate, RdV Vineyards**

**April 2021 – November 2021**

- Guided guests through tours of the facility, providing an overview of the winemaking process
- Conducted private wine tastings with guests and answered questions in a warm and effective manner

### **Leadership Team, Project N95 (COVID-19 Relief)**

**March 2020 – June 2020**

- Steered strategic priorities as a member of the board and 6-person executive leadership team
- Secured and managed relationships with allied efforts, corporate partners, and donors
- Maintained and built relationships with policymakers and political figures
- Developed and implemented training program for an all-remote emergency response team
- Grew full-time team by 5x in 2 weeks to 100+ volunteers by recruiting key positions and developing systems and processes to streamline candidate review

### **Trip/Advance Lead, Elizabeth Warren for President**

**October 2019 – March 2020**

- Managed on-the-ground logistics for campaign events including rallies, concerts, interviews and private meetings for Sen. Elizabeth Warren and surrogates such as Rep. Ayanna Pressley and John Legend
- Led teams of ten to fifteen people implementing 3-5 full days of events spread across the state

### **ONE Campaign (Global Anti-Poverty Advocacy Organization)**

#### **Director of Principal Engagement**

**September 2015 – January 2018**

#### **Principal Engagement Manager**

**February 2014 - August 2015**

#### **Special Projects Coordinator**

**June 2012 – January 2014**

- Member of global leadership team, serving as strategic liaison to NGO's co-founder Bono
- Facilitated drafting of external communications, including speeches and public statements, and supported global PR coordination and risk management activities
- Directed project management of special initiatives and co-founder initiated projects, e.g. advocacy and public mobilization around three U2 tours
- Devised and executed 5+ complex international trips each year, including working with partners to produce site visits, negotiating event participation, staffing meetings, and managing content collection (e.g. World Economic Forum, Dadaab Refugee Complex, bipartisan Congressional Delegations)
- Engaged high level stakeholders and surrogates on organization-wide initiatives
- Led preparation of principal briefing materials such as policy briefs, press clips, and media analyses

## VOLUNTEER EXPERIENCE

- ANC 5E Alcohol Licensing Advisory Committee (March 2020 - Present)
- National Voter Protection Hotline Captain, Democratic National Committee (September - November 2020)
- Minnesota Trips Team Volunteer, Biden for President (October - November 2020)

## EDUCATION

### **American University, Washington, D.C., Bachelor of Arts**

Major: International Studies

Concentrations: Peace & Conflict Resolution, International Development

Study Abroad: Pontifical Catholic University of Rio de Janeiro (Brazil)

**LANGUAGES:** Korean (native), Spanish (advanced), Portuguese (intermediate), French (beginner)



Executive Office of the Mayor – Mayor’s Office of Talent and Appointments  
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

### Jennifer Anderson



Ms. Jennifer Anderson is a freelance political and corporate event producer, a sommelier and manager for Maxwell Park, and a current member of the Commission on Asian and Pacific Islander Community Development.

Prior to her current roles, Ms. Anderson served on the founding executive leadership team of Project N95, which tackled personal protective equipment shortages at the onset of the COVID-19 pandemic. She also managed on-the-ground logistics for campaign events as a trip and advance lead for Senator Elizabeth Warren’s presidential campaign.

A Ward 5 resident, Ms. Anderson earned her Bachelor of Arts in International Studies from American University.



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

**To:** Tomas Talamante, Steve Walker  
**From:** Betsy Cavendish  
**Date:** April 30, 2024  
**Subject:** Legal sufficiency review of Resolutions nominating Sina Uipi, Niranjan Adhikari, Jennifer Anderson, Jennifer Hara, Karen Kwok, Jeffrey Le, Artisha Naidu, Anesha Bhat, Halaevalu Vakalahi, Mike Park, Moh Sharma, Martha Watanabe, and Yilin Zhang as members of the Commission on Asian and Pacific Islander Community Development

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**This is to Certify** that this office has reviewed the above-referenced resolutions and found them to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call Erika Satterlee, Deputy General Counsel, Executive Office of the Mayor, at 202-724-1303, or me at 202-724-7681.

A handwritten signature in black ink that reads 'Elizabeth A. Cavendish'. The signature is written in a cursive style.

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Elizabeth A. (Betsy) Cavendish