



**MURIEL BOWSER**  
**MAYOR**

April 27, 2023

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
John A. Wilson Building  
1350 Pennsylvania Avenue NW, Suite 504  
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and pursuant to section 4 of the Office and Commission on African Affairs Act of 2006, effective June 8, 2006 (D.C. Law 16-111; D.C. Official Code § 2-1393), I am pleased to nominate the following person:

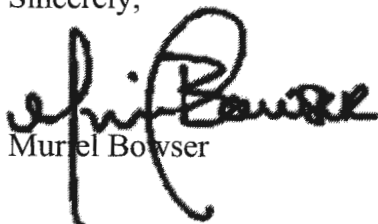
Ms. Yodit Shibr  
17th Street NW  
Washington, DC 20009  
(Ward 1)

for reappointment as a public voting member of the Commission on African Affairs, for a term to end October 27, 2024.

Enclosed, you will find biographical information detailing the experience of the above-mentioned nominee, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,

  
Muriel Bowser

## YODIT SHIBRU

### SKILLS SUMMARY

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- Over 15 years experience, knowledge and skills in the process in which projects and budgets are formulated, examined, executed and presented.
- Over 3 years experience in a business counseling profession
- Administered projects of more than 80 organizations.
- Living and working experience in Africa, Middle East, Asia, Europe and United States
- Strong oral and written communication skills with the ability to work with all levels of government officials, management and donors.
- Strong managerial and negotiation skills with the ability to introduce new concepts.
- Fluent in English, French and Amharic.
- Ability to work both independently and as a member of a team.
- Ability to perform and prioritize a variety of tasks within assigned deadlines in a fast-paced environment.

### PROFESSIONAL EXPERIENCE

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#### AEDC/DC-SBDC

##### **Service Center Director**

**06/2017/Present**

- Responsible for operational management of AEDC DC-SBDC Service Center Office
- Supervises Service Center staff and consultants
- Provides direction and assistance to independent consultants as needed
- Provides business consulting to business owners, one-on-one or in groups, in the areas of business planning, marketing, operations management, financial planning, general business practices, local and federal governmental certifications and other areas, that will result in economic impacts within realistic time frames and resources
- Provide counseling and technical assistance and advice to business owners interested in the global market.
- Directs businesses to appropriate business resources and DC—SBDC resource partners
- Assists with special projects as determined by the AEDC President & CEO and Vice President & COO and or the needs of the small business community.
- Coordinates and conducts training programs for small businesses.
- Prepare and submit DC-SBDC reports, as required.

##### **Business Consultant**

**04/2015 – 05/2017**

- Conducted comprehensive analysis of potential business venture opportunities
- Conducted detailed market and demographic studies to ascertain the viability of proposed and operating ventures.
- Provided consulting and technical assistances to business owners in loan packaging, business and marketing plans,, financial planning and general business practices.

**Administrative Assistant****03/2014 – 03/2015**

- Provided support to senior managers and counselors to ensure that they are provided with the resources to make effective decisions.
- Organized and maintained files and records.
- Planned and schedule meetings and appointments; and other professional administrative support as assigned.

**YoYo Records LLC****Chief Executive Officer****02/2009 – Present**

- Develop and update company business and marketing plans
- Manage day-to-day implementation of projects related to music production and managing artists
- Negotiate contracts on behalf of clients; Oversees all aspects of a recording session; Hire musicians and singers to perform selected songs.

**Elda Technologies, Alexandria, VA****Project/Budget Analyst****01/2010 – 01/2014**

- Served as the Lead Budget Analyst for the Chief Executive Officer
- Provided advice and guidance in the day-to-day management, contracting, and on potential financial problems; Managed annual grants and contracts.

**Initiative Africa (IA) Addis Ababa, Ethiopia****Program Manager****05/2004 – 9/2009**

- Designed and managed the implementation of activities of more than 52 projects.
- Managed multi-year grants, contract and sub-contracts. Ensured the timely accurate submission of donor(s) reports.
- Acted as Officer in-Charge in absence of Country Director.
- Served as point of contact with high level partners, including donors, international development organizations, CSOs/NGOs for grants related matters at national and international level.
- Managed pre and post ward process of multi-year program.
- Provided capacity building support, and technical guidance to relevant CSOs, NGOs, private and public institutions.
- Developed, analyzed, and executed estimates of annual funding needs for current and future fiscal years of 21 projects.

**Center for Development Consulting****Consultant****09/2003-04/2004**

- Developed gender integrated project proposal, including budget, on needs assessment for training in M&E, MIS and Research in all districts of Tanzania for submission to the Tanzanian Commission on AIDS (TACAIDS).
- Facilitated focus group discussion on ICT, Gender and Social issues as well as wrote a concise field mission report with clear and justified findings and recommendations.

**United Nations High Commissioner for Refugees**

**Program Officer**

**04/1998-02/2002**

- Managed contracts, grants and budgets of 30 projects for the Refugee & Returnee Programs.
- Developed, coordinated and defended project proposals and budgets from implementing partners.
- Monitored the disbursement and expenditure level against obligation levels.
- Coordinated plans and activities with government line ministries, partners, and sister UN agencies.
- Provided regular functional guidance, practical coaching, constructive feedback and technical programming support to field offices and implementing partner staff.

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**EDUCATION**

**M.A, in International Development and Education – 1996**

George Washington University, Washington DC

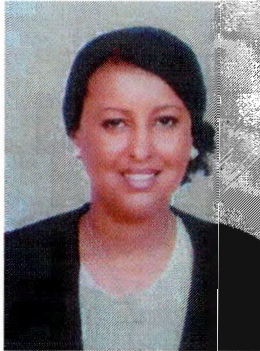
**B.A, Business Administration, Minor Computer Information Systems – 1994**

Strayer College/University, Arlington VA



Executive Office of the Mayor - Office of Talent and Appointments  
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### **Yodit Shibru**



Yodit Shibru is the Services Center Director at Anacostia Economic Development Corporation DC-SBDC Network Service Center (AEDC).

Ms. Shibru currently provides leadership in planning, coordinating, and overseeing the development, delivery, and reporting of all professional programs, activities, and services at AEDC. Previously, Ms. Shibru served as Senior Program Manager with Initiative Africa. She was responsible for the implementation of activities of more than 52 projects. Ms. Shibru acted as a liaison between NGOs and donors. She participated in steering committee meetings, focus group discussions, task force deliberations and other organizational meetings.

A Ward 1 resident, Ms. Shibru received a Bachelor of Arts in Business Administration from Stayer University and a Master of Arts in International Development and Education from George Washington University.





GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

**To:** Tommy Wells, Steve Walker  
**From:** Betsy Cavendish  
**Date:** April 10, 2023  
**Subject:** Legal sufficiency review of Resolutions nominating Ify Bozimo, Kate Okoye, Salimata Sangare, and Yodit Shibru as members of the Commission on African Affairs

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**This is to Certify** that this office has reviewed the above-referenced resolutions and found them to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call Vanessa Careiro, Deputy General Counsel, Executive Office of the Mayor, at 202-724-1303, or me at 202-724-7681.

A handwritten signature in black ink that reads 'Elizabeth A. Cavendish'. The signature is written in a cursive style.

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Elizabeth A. (Betsy) Cavendish