



**MURIEL BOWSER**  
**MAYOR**

March 20, 2023

Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
John A. Wilson Building  
1350 Pennsylvania Avenue, NW, Suite 504  
Washington, DC 20004

Dear Chairman Mendelson:

Enclosed for consideration and enactment by the Council of the District of Columbia is proposed emergency legislation, the "Modifications to Contract No. CW64488 with Capital Area Asset Builders (CAAB) Approval and Payment Authorization Emergency Act of 2023," and accompanying emergency declaration.

The not-to-exceed amount is \$1,990,000 for the period from September 29, 2022 through September 28, 2023. CAAB will continue to administer the District's Opportunity Accounts Program on behalf of the Department of Insurance, Securities and Banking.

As always, my administration is available to discuss any questions you may have regarding this contract. In order to facilitate a response to any questions, please have your staff contact Marc Scott, Chief Operating Officer, Office of Contracting and Procurement at (202) 724-8759.

I urge you to take prompt and favorable action regarding the enclosed legislation.

Sincerely,

  
Muriel Bowser

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Chairman Phil Mendelson  
at the request of the Mayor

A PROPOSED RESOLUTION

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IN THE COUNCIL OF THE DISTRICT OF COLUMBIA  
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To declare the existence of an emergency with respect to the need to approve Modification Nos. 12, 13, and 14 to Contract No. CW64488 with Capital Area Asset Builders (CAAB) to administer the District's Opportunity Accounts Program on behalf of the Department of Insurance, Securities and Banking, and to authorize payment for the goods and services received and to be received under the modifications.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this resolution may be cited as the "Modifications to Contract No. CW64488 with Capital Area Asset Builders (CAAB) Approval and Payment Authorization Emergency Declaration Resolution of 2023".

Sec. 2. (a) There exists a need to approve Modification Nos. 12, 13, and 14 to Contract No. CW64488 with Capital Area Asset Builders (CAAB) to administer the District's Opportunity Accounts Program on behalf of the Department of Insurance, Securities and Banking, and to authorize payment for the goods and services received and to be received under the modifications.

(b) By Modification No. 12, dated September 27, 2022, the Office of Contracting and Procurement, on behalf of the Department of Insurance, Securities and Banking, exercised a partial option of period four of Contract No. CW64488 with Capital Area

36 Asset Builders (CAAB) for the period from September 29, 2022 through March 28, 2023  
37 in the not-to-exceed amount of \$950,000.

38 (c) Modification No. 13 was an administrative modification.

39 (d) No Modification No. 14 was issued.

40 (e) Modification No. 15, dated March 9, 2023, the Office of Contracting and  
41 Procurement, on behalf of the Department of Insurance, Securities and Banking,  
42 exercised another partial option of period four of Contract No. CW64488 with Capital  
43 Area Asset Builders (CAAB) for the period from March 29, 2023 through May 28, 2023  
44 at no cost to the District.

45 (f) Modification No. 16 is now necessary to exercise the remainder of option  
46 period four of Contract No. CW64488 in the not-to-exceed amount of \$995,000, bringing  
47 the total not-to-exceed amount for the period from September 29, 2022 through  
48 September 28, 2023 to \$1,990,000.

49 (g) Council approval is required by section 451(b) of the District of Columbia  
50 Home Rule Act, approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-  
51 204.51(b)) since these modifications increase the contract to more than \$1 million during  
52 a 12-month period.

53 (h) Approval is necessary to allow the continuation of these vital services.  
54 Without this approval, Capital Area Asset Builders (CAAB) cannot be paid for goods and  
55 services provided in excess of \$1 million for the contract period from September 29,  
56 2022 through September 28, 2023.

57 Sec. 3. The Council of the District of Columbia determines that the  
58 circumstances enumerated in section 2 constitute emergency circumstances making it

59 necessary that the Modifications to Contract No. CW64488 with Capital Area Asset  
60 Builders (CAAB) Approval and Payment Authorization Emergency Act of 2023 be  
61 adopted after a single reading.

62           Sec. 4. This resolution shall take effect immediately.