



MURIEL BOWSER
MAYOR

October 21, 2022

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01) and pursuant to section 203 of the Board of Ethics and Government Accountability Establishment and Comprehensive Ethics Reform Amendment Act of 2011, effective April 27, 2012 (D.C. Law 19-124; D.C. Official Code § 1-1162.03), I am pleased to nominate the following individual:

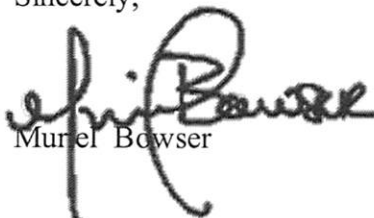
Ms. Norma Hutcheson
13th Street, NW
Washington, DC 20011
(Ward 4)


for reappointment as a member of the District of Columbia Board of Ethics and Government Accountability, for a term to end July 1, 2028.

Enclosed, you will find biographical information detailing the experience of the above-mentioned nominee, together with a proposed emergency resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,


Muriel Bowser


Chairman Phil Mendelson
at the request of the Mayor

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A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

To confirm the reappointment of Ms. Norma Hutcheson as a member of the Board of Ethics and Government Accountability.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, that this resolution may be cited as the "District of Columbia Board of Ethics and Government Accountability Norma Hutcheson Confirmation Resolution of 2022".

Sec. 2. The Council of the District of Columbia confirms the reappointment of:

Ms. Norma Hutcheson
13th Street, NW
Washington, D.C. 20011
(Ward 4)

as a member of the Board of Ethics and Government Accountability, established by section 202 of the Board of Ethics and Government Accountability Establishment and Comprehensive Ethics Reform Amendment Act of 2011, effective April 27, 2012 (D.C. Law 19-124; D.C. Official Code § 1-1162.02), for a term to end July 1, 2028.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution, upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

NORMA BROWN HUTCHESON

Experienced litigator/manager with excellent skills in training, planning and execution, problem-solving, program management and client relations; advocate uniquely experienced in labor and employment law and ethics; dependable volunteer and Community leader.

PROFESSIONAL EXPERIENCES

United States Postal Service – Office of the General Counsel

Deputy Managing Counsel - Capital Metro Law Office (Landover, Maryland) - *January 1994 – January 2016 (retired)*

Served as liaison and legal counsel to senior Postal Service management for labor and employment and ethics matters. Recruited, trained and managed teams of attorneys to litigate before the Equal Employment Opportunity Commission and the Merit Systems Protection Board, engage in mediation and support Assistant US Attorneys on labor and employment, Freedom of Information Act and Privacy Act matters. Created and implemented protocols for interaction with Postal Service management, Administrative Judges and Assistant United States Attorneys. Developed and supervised litigation and mediation strategies.

Attorney Advisor - Mid-Atlantic Law Office (Postal Service Headquarters, Washington, DC) - *October 1992 – January 1994*

Represented Postal Service management in labor and employment matters before the Equal Employment Opportunity Commission, the Merit Systems Protection Board, United States District Court (as Of Counsel) and in mediation. Advised Postal Service management on labor and employment, Freedom of Information Act, Privacy Act and ethics matters. Provided advice and counsel and training to Postal Service management during the Agency's 1992 restructuring of the entire organization.

Attorney Advisor – Eastern Region Law Office (Philadelphia, PA) - *July 1988 - October 1992*

Represented Postal Service management in labor and employment matters before the Equal Employment Opportunity Commission, the Merit Systems Protection Board, United States District Court (as Of Counsel) and in mediation.

Attorney Advisor - Office of Rates and Classification (Postal Service Headquarters, Washington, DC) - *March 1982 - July 1988*

Litigated postal ratemaking cases before the Postal Rate Commission.

Attorney Advisor - General Law Office (Postal Service Headquarters, Washington, DC) - August 1980 - March 1982

Provided representation, advice and counsel and draft opinions for Postal Service management in the areas of Freedom of Information Act, Privacy Act, Postal Express Statutes, Government in the Sunshine Act, and ethics. Member of General Counsel's attorney recruitment team.

Special Assistant United States Attorney - United States Attorney's Office for the District of Columbia (Washington, DC) - October 1981 - March 1982

Prosecuted misdemeanor cases in District of Columbia Superior Court.

EDUCATION

Juris Doctor, University of Pennsylvania, Philadelphia, PA
Bachelor of Arts (History and Political Science), Bucknell University, Lewisburg, PA.

BAR ADMISSIONS

District of Columbia
Commonwealth of Pennsylvania.

PROFESSIONAL AFFILIATIONS

Leadership Greater Washington (Class of 2000)
YMCA of Metropolitan Washington (Board of Directors)
National Bar Association, Greater Washington Area Chapter, Women Lawyers Division (Past President)
National Council of Negro Women (Life Member)
Women's Bar Association of DC (Centennial Celebration Committee)

SPECIAL RECOGNITIONS

United States Postal Service – Performance Bonus and Recognition in 2015,
Special Achievement Awards in 1995 and 1988
National Bar Association – President's Award in 2005, 2006, 2008 and 2009
National Bar Association, Greater Washington Area Chapter, Women Lawyers Division – Distinguished Attorney's Award (2009)

References available upon request.



Executive Office of the Mayor - Office of Talent and Appointments

John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

Norma B. Hutcheson



Norma B. Hutcheson recently served as Deputy Managing Counsel for the Capital Metro Law Office of the United States Postal Service Law Department, and is a current member of the Board of Ethics and Government Accountability.

In her career, Ms. Hutcheson served as liaison and legal counsel to senior postal management and represented the Postal Service in unique cases of significant organizational impact. She managed, litigated, and trained in the areas of labor and employment law, ethics, and revenue protection. Starting her legal career at the United States Postal Service in 1980, she also held other positions as acting manager and attorney/advisor at Postal Service Headquarters (where she practiced with the Rates and Classification Group) and its Eastern Regional and Mid-Atlantic Field Law Offices.

Ms. Hutcheson has served on the National Bar Association (NBA) Board of Directors as Regional Director for Region XII. She is a past president of the Greater Washington Area Chapter of the Women Lawyers Division, NBA (GWAC) and past chair of the GWAC Foundation, Inc. Ms. Hutcheson has been an active participant in the Lawyers Committee for Civil Rights Under the Law/NBA Election Protection project. She served as Secretary to the Board of the Women's Bar Association Foundation and as a board member of the Women's Bar Association of DC.

A Ward 4 resident, Ms. Hutcheson earned a Bachelor of Arts from Bucknell University and a juris doctorate from University of Pennsylvania Law School.



GOVERNMENT OF THE DISTRICT OF COLUMBIA

Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

To: Bryan Hum, Steve Walker
From: Betsy Cavendish
Date: October 19, 2022
Subject: Legal sufficiency review of Resolutions nominating Norma Hutcheson and Melissa Tucker as members of the Board of Ethics and Government Accountability

This is to Certify that this office has reviewed the above-referenced resolutions and found them to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call Vanessa Careiro, Deputy General Counsel, Executive Office of the Mayor, at 202-724-1303, or me at 202-724-7681.

A handwritten signature in black ink that reads 'Elizabeth A. Cavendish'.

Elizabeth Cavendish