



MURIEL BOWSER
MAYOR

February 4, 2021

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and pursuant to section 206 of the District of Columbia Health Occupations Revision Act of 1985, effective March 25, 1986 (D.C. Law 6-99; D.C. Official Code § 3-1202.06), I am pleased to nominate the following person:

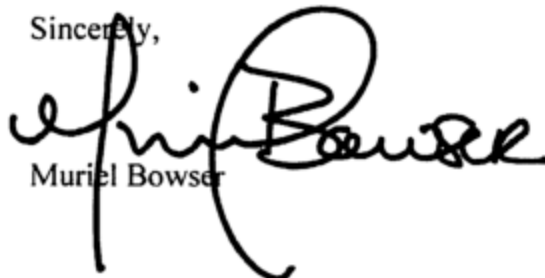
Ms. Tracey Ellis
15th Street, NW
Washington, DC 20009
(Ward 1)

for reappointment as an occupational therapist licensed in the District member of the Board of Occupational Therapy, for a term to end January 13, 2023.

Enclosed, you will find biographical information detailing the experience of the above-mentioned nominee, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,


Muriel Bowser



Chairman Phil Mendelson
at the request of the Mayor

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

To confirm the reappointment of Ms. Tracey Ellis to the Board of Occupational Therapy.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this resolution may be cited as the "Board of Occupational Therapy Tracy Ellis Confirmation Resolution of 2021".

Sec. 2. The Council of the District of Columbia confirms the reappointment of:

Ms. Tracey Ellis
15th Street, NW
Washington, DC 20009
(Ward 1)

as an occupational therapist licensed in the District member of the Board of Occupational Therapy, pursuant to 206 of the District of Columbia Health Occupations Revision Act of 1985, effective March 25, 1986 (D.C. Law 6-99; D.C. Official Code § 3-1202.06), for a term to end January 13, 2023.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution, upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

TRACEY E. ELLIS OTR/L, M.P.H.
Occupational Therapist, Board Certified Disability Analyst

PROFESSIONAL EXPERIENCE

- Oct. 2009-
Present* **International Diagnostic Solutions, Inc., Washington, DC**
CEO/founder
Develop special education solutions for international schools and families.
Special education consultant to State Department supported schools.
Manage overall operations of a therapeutic consultation agency, overseeing site relations, outreach, and marketing for service provision.
Coordinate screening, assessment, and consultative services for schools and individuals.
Provide related service clinicians for consultation online and/or on site throughout the United States and abroad on issues related to assessment and intervention.
- Dec. 2004-
Present* **Ellis Therapeutic Consultants, Inc., Washington, DC**
CEO/founder
Manage overall operations of a therapeutic service agency, overseeing site relations, outreach, and marketing for service provision.
Direct overall provision of therapeutic services (occupational therapy (OT), speech therapy, and physical therapy (PT), assistive technology, and behavior and mental health support) to Washington area school programs.
Admitted as occupational therapy expert witness in Washington, DC special education hearings
Develop and support community education opportunities.
- Mar. 2009-
Mar. 2013* **Supporting Parents and At Risk Kids, Inc., Washington, DC**
Founder / Director
Developed nonprofit providing resources for at risk infants and children and teen parents.
- April 1994-
Present* **Independent Occupational Therapy Consultant, Washington, DC**
Consultant
Provide therapeutic evaluation and treatment services in the District of Columbia and Maryland.
Develop programming in contract sites for children, teens, and adults.
Provide consultative services and expert testimony to field-related attorneys.
Conduct educational training for related service contractors and technical staff.
- Oct. 1995-
Aug. 1999* **The Henry M. Jackson Foundation, Walter Reed Army Medical Center, Washington, DC**
Occupational Therapist
Developed an evaluation tool of cognitive functioning after head trauma currently in use by the U.S. Armed Forces with combat personnel.
Conducted research for the Defense and Veteran's Head Injury Program, a nationwide research project studying head injuries and related neurological disorders.
Responsible for the therapeutic programming of the intensive cognitive rehab program.
Consulted to the Army's Exceptional Family Member Program (EFMP).
- Jan. 1994-
Oct. 1995* **The Hospital for Sick Children, Washington, DC**
Occupational Therapist
Developed a Medicaid Advocacy Group for parents of children with disabilities
Acted as a liaison between Children's National Medical Center Burn Unit and HSC
Assisted in the development of the Hospital's first ethics committee
Developed protocols for departmental documentation guidelines and meeting formats
Developed strategies for marketing the early intervention and AIDS research programs

PROFESSIONAL ACTIVITIES

- Oct. 2009-
Present* **D.C. Department of Health Professional Licensing Board of Occupational Therapy**
Board Member
Serve on the Board of Occupational Therapy (OT) Licensing with the duties of creating practice guidelines, approving licenses, managing communications with the District government related to OT and Therapeutic Recreation, and consulting with regards to best practice matters.
- Apr. 2012-
Present* **University of New Hampshire School of Allied Health Development Board**
Board Member
Serve on the Board of Directors for Development of new business, international expansion, facilitation of strategic relationships, and national and international outreach for practicum opportunities.
- Mar. 2012-
Jan. 2015* **Trinity Washington University Advisory Board for Occupational Therapy**
Board Member
Serve on the Advisory Board for the development of the new school of occupational therapy for occupational therapy assistants (first class entry Fall 2012), with guidance towards development of masters level programming. Contribute towards development of new business, community-based practicum opportunities, expansion, and facilitation of strategic relationships.
- Aug. 2011-
Present* **Boulder Crest Retreat for Veteran Wellness Board of Directors**
Board Member
Serve on the Board of Directors for a nonprofit organization dedicated to supporting combat veterans and their families dealing with visible and invisible effects of combat.
- Feb. 1996-
2000* **DC Alt. Representative to the American Occupational Therapy Association (AOTA)**
Elected Co-representative
Represented DC occupational therapists at the national level; voting on policies, budgets, and certification and education issues.
- Feb. 1994-
2000* **District of Columbia Occupational Therapy Association**
Elected Board Member
Coordinated membership recruitment, educational programming, and monthly presentations. Voted on policies and budgetary issues.

FORMAL EDUCATION

- George Washington University, Washington, D.C.** August 2000
Master of Public Health
- University of New Hampshire, Durham, NH** May 1993
Bachelor of Science, Occupational Therapy & Psychology (minor)

BOARD CERTIFICATION

- Occupational Therapist, National Board Certification of Occupational Therapists** 1994-present
Senior Disability Analyst and Diplomat, American Board of Disability Analysts 2002-present
Certified Provider of the Therapeutic Listening treatment program 2007-present
Certified Provider of Cogmed treatment programming March 2014

RELATED EXPERIENCE

AOTA education content consultant for annual conference (2008 - 2014)
Consultant to therapeutic riding program for Wounded Warriors (2009 - 2013)
Guest Lecturer at Shenandoah State University (2008, 2007, 2006)
Guest Lecturer at Howard University: OT Practice and ethics (2006 - 2014)
Advisory Board Member (Vice President of Media Affairs) for **Best Buddies Virginia**- non profit (past)
Board of Directors Member **Boys and Girls Club of Greater Washington** (Jelleff) (past)
Women's Leadership Group **Boys and Girls Club of Greater Washington**
Advisory Board Member for **Second Chance Employment**- nonprofit (past)
Developing school-based education and support program for pregnant teens and teen mothers (present)
Received AOTA "Service Award" for representation at the AOTA Representative Assembly (2001)
Performed research at the Center for Health Services Research and Policy, Washington, D.C. (2000)
Developed a grant proposal for a local non-profit women's health organization (2000)
Launched **Medicaid Advocacy Planning Group** (1995)
Member of AOTA, ABDA, APHA
Received DCOTA "Award of Excellence" (May 1996) for outstanding contributions to the field of occupational therapy and the community
AOTA Early Intervention Task Group

PRESENTATIONS / TRAINING / FOCUS GROUPS

Families in Global Transition: Amsterdam, Neth.- Emotional and Behavior Support for expats (March 2016)
Families in Global Transition: Washington, DC- Special Education Support for expats (April 2014)
United States Congress: Briefed Congress- importance of the role of therapy in TBI (September 2012)
ExpatLifeline.com: Webinar on special educational and behavioral supports for expats (September 2015)
Assoc. for Advancement of Intl Education (AAIE): Supporting Special Needs Abroad (February 2013)
University of New Hampshire: Graduate occupational therapy lecture 'Outside the Box' OT (December 2014)
NHOTA Keynote Speaker on Occupational Therapy Practice (2012)
Meet the DC Council: Advocacy Townhall Meeting & Panel Discussion **DC City Hall** April 2012
OT Practice and Ethics: **Howard University** (March 2007-2016)
Programming for the Adolescent Population **Shenandoah State University**
Emotional Disturbance In Children **Shenandoah State University**
State Children's Health Insurance Program: Comparison Study of Benefits Offered Under SCHIP and Medicaid
George Washington University Medical Center
Overview of Cognitive Deficits **WRAMC**
Parent Training on handling techniques for neuromotor deficits **WRAMC**
Memory Deficits and Rehabilitation **WRAMC**
Functional Assessment and Treatment of Cognitive Deficits **St. Elizabeth's Hospital**
Pediatric Feeding **Pediatric Rehab Symposium WRAMC**
Access to Assistive Technology **Georgetown University Child Development Center**

PUBLICATIONS

(In use/In process) Developed a functional cognitive evaluation tool currently in use with combat personnel after loss of consciousness and mild/moderate brain injury by the U.S. Armed Forces. In process of being published under the Henry M. Jackson Foundation and the U.S. Armed Forces.
Braverman, S. et al (1999). A multidisciplinary TBI inpatient rehabilitation program for active duty service members as part of a randomized clinical trial. *Brain Injury*, June 99.
Ellis, T.E. (1994) [Review of the book *Counseling Parents of Children With Chronic Illness or Disability*]. *Pediatric Physical Therapy*, 6 (3) .
Ellis, T.E. (1994) [Review of the video program *Why Won't My Child Pay Attention?*]. *Pediatric Physical Therapy*, 6 (1) .

LICENSURE

Registered Occupational Therapist
NBCOT Certification
Licensed: District of Columbia, Maryland, Virginia



Executive Office of the Mayor - Office of Talent and Appointments
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

Tracey Ellis



Tracey Ellis OTR/L., M.P.H., is the CEO and Founder of International Diagnostic Solutions, Inc and the current member of the Board of Occupational Therapy.

Tracey Ellis is an occupational therapist and disability analyst with over 20 years of experience providing evaluation and treatment to children. She is a proven advocate in the field who has acted as a consultant to schools, local and federal governments, by providing therapeutic evaluation and treatment services, screenings, assessments, and consultative services. Ms. Ellis' other professional achievements include developing an evaluation tool to test cognitive function in combat personnel, creating an advocacy group for parents of children with disabilities, and acting as an expert witness in special education hearings in Washington, DC. Ms. Ellis currently serves as an occupational therapist member on the District of Columbia Board of Occupational Therapy.

A Ward 1 resident, Ms. Ellis received a Bachelor of Science in Occupational Therapy with a minor in Psychology from the University of New Hampshire and a Master of Public Health from The George Washington University.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

To: Ronan Gulstone, Steve Walker
From: Betsy Cavendish
Date: December 21, 2020
Subject: Legal sufficiency review of Resolution nominating Tracey Ellis as a member of the Board of Occupational Therapy

This is to Certify that this office has reviewed the above-referenced resolution and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call me at 202-724-7681.

A handwritten signature in cursive script that reads "Elizabeth A. Cavendish".

Elizabeth Cavendish