



**MURIEL BOWSER**  
**MAYOR**

June 23, 2020

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
John A. Wilson Building  
1350 Pennsylvania Avenue, NW  
Suite 504  
Washington, DC 20004

**Reference:** **District of Columbia Department of General Services**  
Letter Contract and Proposed Agreement for Architectural/Engineering Services  
for Chevy Chase Community Center  
**Contract Number:** **DCAM-19-CS-AE-0056**  
**Contractor:** **Bell Architects, PC**

Dear Chairman Mendelson:

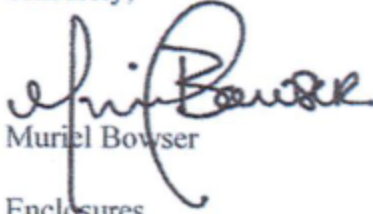
Pursuant to D.C. Official Code § 1-204.51(b), the Department of General Services (the "Department") hereby submits to the Council of the District of Columbia for its review and approval the attached Agreement for Architectural/Engineering Services (DCAM-19-CS-AE-0056) (the "Contract") with Bell Architects, PC (the "Contractor") to provide architectural and engineering services for the Chevy Chase Community Center ("Chevy Chase").

If approved, the Contract will authorize the Contractor to provide all required architectural and engineering services including civil, architectural, structural, and environmental services to fully design the modernization of Chevy Chase Community Center ("Chevy Chase") located at 5601 Connecticut Avenue, NW, Washington, DC 20015. The Contract provides for a total not-to-exceed amount of \$1,910,118.00 and a term through the substantial completion of the construction date of no later than March 29, 2022. The Department executed a Letter Contract in the initial not-to-exceed amount of \$995,827.00. The proposed Contract increases the amount of the Contract by \$914,291.00, from \$995,827.00 to \$1,910,118.00. As the amount of the proposed Contract exceeds \$1 million, Council approval is required for this action.

In addition to the Letter Contract and proposed Contract, attached are (i) a contract summary; (ii) a fiscal certification; (iii) a legal sufficiency review and certification; (iv) a Citywide Clean Hands certificate for the Contractor; (v) a proposed emergency declaration; and (vi) proposed emergency legislation.

If you have any questions regarding this proposed action, please feel free to contact Keith A. Anderson, the Department's Director, or George G. Lewis, CPPO, the Department's Chief of Contracts and Procurement, at (202) 727-2800.

Sincerely,

A handwritten signature in dark ink, appearing to read "Muriel Bowser". The signature is stylized with a large, looping "M" and a cursive "Bowser".

Muriel Bowser

Enclosures

  
Chairman Phil Mendelson  
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

To declare the existence of an emergency with respect to the need to approve Contract No. DCAM-19-CS-AE-0056, between the Department of General Services and Bell Architects, PC, to increase the amount of the Contract to \$1,910,118.00 and authorize payment to Bell Architects, PC for goods and services received and to be received under the contract.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, that this resolution may be cited as the "Contract No. DCAM-19-CS-AE-0056 with Bell Architects, PC Approval and Payment Authorization Emergency Declaration Resolution of 2020."

Sec. 2.(a) There exists an immediate need to approve the Agreement for Architectural Engineering Services for Chevy Chase Community Center (DCAM-19-CS-AE-0056) (the "Contract") between the Department of General Services (the "Department") and Bell Architects, PC (the "Contractor"), which would increase the amount of the Contract to \$1,910,118.00, and to authorize payment to the Contractor for goods and services received and to be received under the Contract.

(b) The Department previously executed a Letter Contract in the initial not-to-exceed amount of \$995,827.00. The value of Letter Contract was less than \$1 million;

1   thus, it did not require Council approval. The proposed Contract would increase the  
2   amount of the Contract by \$914,291.00, from \$995,827.00 to \$1,910,118.00.

3           (c) The proposed Contract is in excess of \$1 million during a 12-month period;  
4   therefore, Council approval of proposed contract is required pursuant to section 451 of  
5   the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 803;  
6   D.C. Official Code § 1-204.51).

7           (d) Council approval of the Contract is necessary to authorize the Contractor to  
8   proceed with architectural engineering services for Chevy Chase Community Center.

9           Sec. 3. The Council of the District of Columbia determines that the  
10   circumstances enumerated in Section 2 constitute emergency circumstances making it  
11   necessary that the "Contract No. DCAM-19-CS-AE-0056 with Bell Architects, PC  
12   Approval and Payment Authorization Emergency Act of 2020" be adopted after a single  
13   reading.

14          Sec. 4. This resolution shall take effect immediately.