



OFFICE OF THE
SECRETARY

2019 DEC 19 PM 3:36

MURIEL BOWSER
MAYOR

DEC 19 2019

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, N.W., Suite 504
Washington, D.C. 20004

Dear Chairman Mendelson:

Enclosed for consideration and approval by the Council of the District of Columbia is proposed emergency legislation, the "Modification Nos. 2 and 3 to Contract No. CW67691 with Keefe Commissary Network, LLC Approval and Payment Emergency Act of 2019" and accompanying declaration resolution, for goods and services received and to be received for commissary services for District inmates.

Council action is necessary to approve Modification Nos. 2 and 3 to the Contract, which authorizes expenditures in the not-to-exceed amount of \$2 million for the period October 1, 2019 through September 30, 2020.

The Agency Fiscal Officer has certified that funding is available for FY 2020.

As always, I am available to discuss any questions you may have regarding this contract. In order to facilitate a response to any questions, please have your staff contact Marc Scott, Chief Operating Officer, at 724-8759.

I urge you to take prompt and favorable action regarding the enclosed legislation.

Sincerely,

A handwritten signature in black ink, appearing to read "Muriel Bowser", written over the printed name.

Muriel Bowser

Enclosures



Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

To declare the existence of an emergency with respect to the need to approve Modification Nos. 2 and 3 to Contract No. CW67691 with Keefe Commissary Network, LLC to provide commissary services for District inmates and to authorize payment for the goods and services received and to be received under that contract.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this resolution may be cited as the “Modifications Nos. 2 and 3 to Contract No. CW67691 with Keefe Commissary Network, LLC Approval and Payment Authorization Emergency Declaration Resolution of 2019”.

Sec. 2. (a) There exists a need to approve Modification Nos. 2 and 3 to Contract No. CW67691 with Keefe Commissary Network, LLC to provide commissary services for District inmates and to authorize payment for the goods and services received and to be received under Modification Nos. 2 and 3 to Contract No. CW67691.

(b) On September 10, 2019, by Modification No. 2, the Office of Contracting and Procurement (“OCP”), on behalf of the Department of Corrections, exercised a partial option of option year one from October 1, 2019 through March 31, 2020 in the in the not-to-exceed amount of \$1 million.

1 (c) OCP now desires to exercise the remainder of option year one and increase
2 the total not-to-exceed amount for Contract No. CW67691 to \$2 million for the period
3 October 1, 2019 through September 30, 2020.

4 (d) Council approval is necessary since this will increase the contract by more
5 than \$1 million during a 12-month period.

6 (e) Approval is necessary to allow the continuation of these vital services.
7 Without this approval, Keefe Commissary Network, LLC cannot be paid for goods and
8 services provided in excess of \$1 million for the period October 1, 2019 through
9 September 30, 2020.

10 Sec. 3. The Council of the District of Columbia determines that the
11 circumstances enumerated in section 2 constitute emergency circumstances making it
12 necessary that the Modifications Nos. 2 and 3 to Contract No. CW67691 with Keefe
13 Commissary Network, LLC Approval and Payment Authorization Emergency Act of
14 2019 be adopted after a single reading.

15 Sec. 4. This resolution shall take effect immediately.