



MURIEL BOWSER
MAYOR

DEC 6 2019

2019 DEC -6 PM 2:03
OFFICE OF THE
SECRETARY

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and pursuant to section 4 of the Health Services Planning Program Re-Establishment Act of 1996, effective April 9, 1997 (D.C. 11-191; D.C. Official Code § 44-403), I am pleased to nominate the following person:

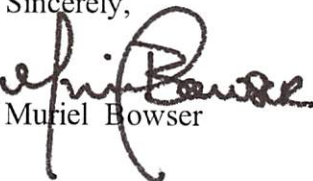
Ms. Zinethia Clemmons
140 Dansbury Street SW
Washington, DC 20032
(Ward 8)

for appointment as a consumer of health care services in the District who is not affiliated with any health care provider or facility member of the Statewide Health Coordinating Council, replacing Emily Swartz, for a term to end February 11, 2021.

Enclosed, you will find biographical information detailing the experience of the above-mentioned nominee, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,


Muriel Bowser



Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution,
which was referred to the Committee on _____.

To confirm the appointment of Ms. Zinethia Clemmons to the Statewide Health Coordinating
Council.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this
resolution may be cited as the "Statewide Health Coordinating Council Zinethia Clemmons
Confirmation Resolution of 2019".

Sec. 2. The Council of the District of Columbia confirms the appointment of:

Ms. Zinethia Clemmons
140 Dansbury Street SW
Washington, DC 20032
(Ward 8)

as a consumer of health care services in the District who is not affiliated with any health care
provider or facility member of the Statewide Health Coordinating Council, pursuant to section 4
of the Health Services Planning Program Re-establishment Act of 1996, effective April 9, 1997
(D.C. 11-191; D.C. Official Code § 44-403), replacing Emily Swartz, for a term to end February
11, 2021.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution,
upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

PROFESSIONAL SUMMARY

LEADERSHIP: Senior Manager offering 20 plus years private and public sector experience specialized within the healthcare industry. Proven leadership expertise in business development and operations, financial management including budget formulation of over \$50 million dollars and human resource management of up to 100 people; building, directing and developing high performance leaders and teams. Extensive project management experience integrating key performance indicators (KPI's) resulting in highly measurable process improvements, increased customer satisfaction, improved services and cost savings.

CHANGE AGENT: Demonstrated keen ability to identify and initiate change management opportunities; developing new insights and ideas while constantly challenging ineffective, tightly held "status quo" ideals to propel organizational effectiveness, success and growth.

RELEVANT WORK EXPERIENCE

HIPAA Compliance Audit Program Director **04/2005 to Present**
Department of Health and Human Services, Office for Civil Rights (OCR), Washington, DC

Program Manager for the Health Insurance Portability and Accountability Act (HIPAA) Compliance Audit Program; provides leadership, oversight, coordination and advice necessary to design, plan and execute the audit program of covered entities and business associates' compliance with the HIPAA Privacy, Security, and Breach Notification Rules. Lead for all program activities including program and policy development, budget execution, contract management, and resource allocation and management; strategic planning for and implementation of the permanent audit program; communicate with stakeholders including regular briefings and reports to Senior Executives and high-ranking government and public officials.

Operations Manager accountable for process improvement, organizational effectiveness, financial, project, personnel and technology management of OCR's Health Information Privacy (HIP) Division. Directs the activities of assigned contractors and division volunteers. Contract management of acquisitions of over \$16 million dollars. Manages and leads large-scale projects with interdisciplinary project teams; design and implement compliance enforcement programs for HIP case management, manage KPI's of HIP operations while integrating departmental strategies and providing standardization of qualitative and quantitative spending metrics of fiscal resources. Provides technical assistance and guidance to various healthcare stakeholders. Responsible for the formulation and execution of the HIP Division's fiscal year appropriations including settlement monies as a result of OCR enforcement activities.

DETAIL: Contract Management Operations 03/2013 to 06/2013
Department of Health and Human Services, Washington, DC
Assistant Secretary for Preparedness and Response (ASPR)

Assignments:

- Reviewed legislation and rulemaking; specific to acquisitions
- Reviewed, revised and updated acquisition standard operating procedures
- Drafted ASPR acquisition polices
- Shadowed the Division of Acquisition Policy Chief

Assistant Professor (adjunct) 02/2013 to present
The Graduate School,
University of Maryland University College, Adelphi, MD
Health Informatics Administration Division

Senior Consultant 04/2003 to 04/2005
Cobb, Bazilio & Associates, P.C., Washington, DC
Consulting Services, Health Care Practice

EDUCATION

Master of Health Administration
Georgia State University, Atlanta, GA - 09/1996

Master of Business Administration
Georgia State University, Atlanta, GA - 12/1995

Bachelor of Science in Health Information Management
Florida A&M University, Tallahassee, FL - 08/1992

CERTIFICATIONS

COR – Contracting Officer’s Representative (FAC-COR Level II) current since 2009
PMP – Project Management Professional current since 2007
RHIA – Registered Health Information Administrator current since 1992

AWARDS AND RECOGNITION

HHS – OCR: cash awards and exceptional performance ratings 2005 to present
HHS’ Office of Grants and Acquisition Policy and Accountability’s (OGAPA) 2012
Talent Exchange Program (TALEX)
Secretary Leavitt’s “50 Projects 250 Days” Award 2009

PROFESSIONAL AFFILIATIONS

American Health Information Management Association (AHIMA) 2014 to present
Board of Directors

- Provide strategic direction to AHIMA's CEO and staff, the preeminent nonprofit association for health information management professionals who are responsible for protecting the accuracy of patient health information as well as safeguarding and ensuring its privacy. The association has more than 101,000 members.
- Participate on the governance, audit, and finance committees. Current chair of the Audit Committee.
- Liaison to component state associations in Washington, DC, New York, New Jersey, Indianapolis, Puerto Rico, Texas, Delaware, Maryland, West Virginia, Virginia, California and Alaska.
- DC Advocacy Project Manager and Legislative Liaison

Statewide Health Coordinating Council 2013 to present
Councilmember, Washington, DC

- Mayoral appointment to assist the State Health Planning and Development Agency (SHPDA) in the development of the Health Systems Plan (HSP).
- Review and make recommendations to the SHPDA on the HSP and on certificate of need applications.

Northern VA Community College 2010 to present
Health Information Management Division Advisory Board Member

CIVIC AFFILIATIONS

The Links, Incorporated 2009 to present
Eastern Area Officer, Financial Secretary, Health and Human Services Facet Chair,
Scott Hawkins Leadership Institute

Delta Sigma Theta Sorority, Inc. 1998 to present
Youth Programs Chair & Scholarship Committee

Higher Achievement Program 2008 - 2010
Student Mentor

PROFESSIONAL REFERENCES AVAILABLE UPON REQUEST



Executive Office of the Mayor - Office of Talent and Appointments
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

Zinethia Clemmons



Ms. Clemmons is the HIPAA Compliance Audit Program Director with the Department of Health and Human Services and is currently detailed as a Portfolio Manger with the Defense Security Service.

Ms. Clemmons is a Senior Manager with over 20 years of business operations, financial management, private and public sector project management and contract management experience within various verticals of the health care industry. She also has classroom instruction and course design experience in health information management. Ms. Clemmons' priorities include leveraging professional experiences to expand her application of business best practices with a focus on general operations, financial management and outreach.

A Ward 8 resident, Ms. Clemmons received a Bachelor Science in Health Information Management from Florida A&M University, a Master of Business Administration from Georgia State University, and a Master of Health Administration from Georgia State University.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

To: Gianelle Rivera, Steve Walker
From: Betsy Cavendish
Date: November 24, 2019
Subject: Legal sufficiency review of Resolution nominating Zinethia Clemmons as a member to the Statewide Health Coordinating Council

This is to Certify that this office has reviewed the above-referenced legislation and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call me at 202-724-7681.

A handwritten signature in black ink that reads 'Elizabeth A. Cavendish'.

Elizabeth Cavendish