



MURIEL BOWSER DEC - 5 2019
MAYOR

2019 DEC -5 PM 4:56
OFFICE OF THE
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The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and pursuant to section 215 of the District of Columbia Health Occupations Revision Act of 1985, effective March 14, 1995 (D.C. Law 10-205; D.C. Official Code § 3-1202.15), I am pleased to nominate the following person:

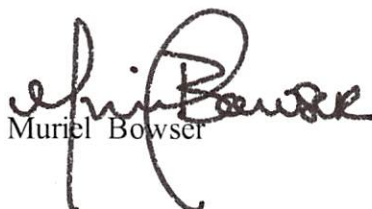
Ms. Tiffany Ferriss
1550 7th Street NW #215
Washington, DC 20001
(Ward 6)

for appointment as a consumer member of the Board of Massage Therapy, replacing Tanika Simmons, for a term to end October 29, 2022.

Enclosed, you will find biographical information detailing the experience of the above-mentioned nominee, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,


Muriel Bowser



Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution,
which was referred to the Committee on _____.

To confirm the appointment of Ms. Tiffany Ferriss to the Board of Massage Therapy.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this resolution may be cited as the “Board of Massage Therapy Tiffany Ferriss Confirmation Resolution of 2019”.

Sec. 2. The Council of the District of Columbia confirms the appointment of:

Ms. Tiffany Ferriss
1550 7th Street NW #215
Washington, DC 20001
(Ward 6)

as a consumer member of the Board of Massage Therapy, pursuant to section 215 of the District of Columbia Health Occupations Revision Act of 1985, effective March 14, 1995 (D.C. Law 10-205; D.C. Official Code § 3-1202.15), replacing Tanika Simmons, for a term to end October 29, 2022.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution, upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

TIFFANY LEA FERRISS

Operations expert with 12 years operational experience (7 years client-facing), including strategic planning, organizational development, increased productivity & revenue, P&L management, and event planning. Advanced skills and certifications in Leadership, Microsoft Excel & Salesforce. Extremely adaptable and thrives in fast-paced environments. Excels at creating culture, bringing progressive change, and helping people all to generate ROI.

Comcast NBCUniversal
Manager of Office Operations, Corporate

2018 – Present
Washington, DC

Lingo Staffing, Inc.
Vice President of Operations, Corporate HQ

2017 – Present
Richmond, VA

Managing day to day operations including setting strategic goals, implementing organizational development & policies, P&L management, staff & project management, organization-wide communication, and business acumen.

- 9 Branches + Travel
- \$16 MIL Business
- 25 Employees; 7 Branch Manager Direct Reports & 2 Managing Partners

Five-year start-up model, executively partnering with the President & CEO. Reviewed all business models and practices, brought significant organizational restructure, opened a new accounting department, revised the P&L process, revised the A/P, A/R, Collections, and Payroll process, performs all HR functions, increased staff headcount, implemented a cross-collaboration culture, increased productivity, accountability, and revenue with 2018 business models while decreasing aging accounts adding immediate revenue to the bottom line.

Robert Half
Regional Operations Manager

2013 – 2017
Washington, DC

Managed day to day operations including organizational development, staff & project management, organization-wide communication, and business acumen.

- 5 Branches + Weekly Travel
- 10 Cross-Functional Departments
- \$101MIL Business (12/2016)
- 200+ Employees
- 40 Consultants

Five billion-dollar global firm. Executively partnered with the Mid-Atlantic District President & 2 Regional Vice Presidents. Executed successful change management and implemented business transformation programs. Managed infrastructure redevelopment across 8 lines of business. Regional event planner ranging from small outings to conferences, trainings, and region-wide holiday parties. Performed full life cycle of onboarding to terminations of all staff. Handled invoicing for new vendors and operational/event budgeting. Brand management ambassador and company-wide social media hashtag creator. Directed all community outreach & philanthropic efforts. Responded to all RFP's region-wide. Published quarterly newsletter.

Orlando Health (Revenue Department)
Operations Manager

2011 – 2013
Orlando, FL

Managed day to day operations including organizational development, staff & project management, department-wide communication, and business acumen.

- 8 Cross-Functional Departments
- \$48MIL Revenue
- 30+ Employees

Executed successful change management and implemented business transformation programs. Managed infrastructure redevelopment across 6 lines of business. Recruited, on-boarded, and trained new staff. Lead special events planner.

TIFFANY LEA FERRISS

Mullinax Ford

2008 – 2011

Customer Relationship Manager

Orlando, FL

Managed customer loyalty operations including organizational development & marketing strategy, project management, and company-wide communication.

- 4 Branches + Weekly Travel
- 2 Cross-Functional Departments
- 120 Employees

Directed & managed all marketing business transformation initiatives and change management projects while also managing all special events.

New Beginnings Healing Center, Non-Profit

2007 – 2011

Executive Assistant to Board of Directors

Orlando, FL

Provided professional & personal assistance to (4) board of directors locally and abroad. Managed calendars & databases, while also traveling both local and abroad. Launched, staffed, & managed multiple departments. Lead special events planner (Conferences, Retreats, Dinners, Activities).

Technical Skills:

Microsoft Office, Salesforce, Workday, ADP, Paychex, Avionte, MicroJ+

Professional Associations:

Women in Cable Telecommunications Member, Women's Junior League of DC Member, Development & Training Rising Chair & Leadership Counsel 2017; Junior Achievement Associate Leadership Council Member; Children's Home Society Jr. Board Member 2018; American Staffing Association Regional Council Member 2018; She Should Run Member; Ladies America & Ladies DC Member; WAS Lady Project Member 2015-2017

Awards:

Matching Gifts Hero 2016 & 2017, *Junior Achievement of Greater Washington*, JA Hero Feature Q1 2017, *Junior Achievement of Greater Washington*, 2016 Chairman's Award: #1, Globally – Field Operations, *Robert Half*, RHight On! Q4 2015 & Q3 2016, *Robert Half*, MVP – March 2012, *Orlando Health*,

Education & Certifications:

- PMP 2019
- Salesforce Certified Pro Trainer 2016
- Bossed Up Bootcamp Alumni – Women's Leadership Institute 2015
- New Beginnings Bible College – Orlando, FL – AA Administration, Non-Profit 2009, Top Honors Society
- Two-Twenty Internship – Baton Rouge, LA – Certificate of Non-Profit Administration & Events 2007, Tied 1st Place: (Female) Top of Class

References available upon request.



Executive Office of the Mayor - Office of Talent and Appointments
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

Tiffany Ferriss



Tiffany Ferriss is the Manager of Office Operations and Corporate Government Affairs for Comcast NBCUniversal, and she is Vice President of Operations for Lingo Staffing, Inc.

Ms. Ferriss has over twelve years of operational experience including managing day-to-day operations, implementing organizational development, and project management. Previously, Ms. Ferriss has held positions as a regional operations manager and customer relationship manager.

A Ward 6 resident, Ms. Ferriss received a Associate of Arts in Administration from New Beginnings Bible College.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

To: Gianelle Rivera, Steve Walker
From: Betsy Cavendish
Date: November 23, 2019
Subject: Legal sufficiency review of Resolution nominating Tiffany Ferriss as a member to the Board of Massage Therapy

This is to Certify that this office has reviewed the above-referenced legislation and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call me at 202-724-7681.

A handwritten signature in black ink that reads 'Elizabeth A. Cavendish'. The signature is written in a cursive style.

Elizabeth Cavendish



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