



MURIEL BOWSER
MAYOR

2019 MAR 25 PM 3:00
OFFICE OF THE
SECRETARY

MAR 25 2019

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01) and pursuant to section 3 of the Commission on African-American Affairs Establishment Act of 2012, effective March 14, 2012 (D.C. Law 19-106; D.C. Official Code § 3-1441), I am pleased to nominate the following person for appointment to the Commission on African-American Affairs (Commission):

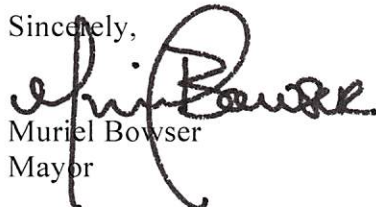
Mr. Dorjan Short
3960 2nd Street, SW
Washington, DC 20032
(Ward 8)

for appointment as a public member of the Commission, replacing David Street, for a term to end July 8, 2021.

Enclosed you will find biographical information detailing their experience, together with proposed resolutions to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,


Muriel Bowser
Mayor



Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution,
which was referred to the Committee on _____

To confirm the appointment of Mr. Dorjan Short as a member of the Commission on African-American Affairs.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this resolution may be cited as the "Commission on African-American Affairs Dorjan Short Confirmation Resolution of 2019".

Sec. 2. The Council of the District of Columbia confirms the appointment of:

Mr. Dorjan Short
3960 2nd Street, SW
Washington, DC 20032
(Ward 8)

as a public member of the Commission on African-American Affairs, pursuant to section 3 of the Commission on African-American Affairs Establishment Act of 2012, effective March 14, 2012 (D.C. Law 19-106; D.C. Official Code § 3-1441), replacing David Street, for a term to end July 8, 2021.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution, upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

Dorjan Short
3960 2nd St. SW
Washington, DC 20032
Dorjan_short@hotmail.com

Office: 202-252-5633

Cell: 202-549-6493

-
- Leader skilled at delivering results through people. Proven record for improving employee engagement and increasing customer satisfaction. Adept at analyzing data to identify operational efficiencies, maximize performance, and create the best customer experience. In-depth knowledge and practice of generally accepted accounting standards. Ability to work efficiently on multiple projects, contemporaneously, with time sensitive deadlines while maintaining a commitment to fulfilling career goals and obtaining professional certification.

Core Competencies

Federal Compliance Regulations, Critical Thinking and Problem Solving, Audit Requirements, Written and Oral Communications, Procedure Development, Financial Management and Analysis, Training/Development

EMPLOYMENT HISTORY

Supervisory Budget Analyst GS-0560-14

April 2015 - Current

Executive Office for US Attorneys

Washington, DC

40 hours /week

- Responsible for technically and administratively supervising a staff of budget analysts, encompassing 25 Districts, tasked with comprehensive and specific statistical analyses of programs, workloads, and other budget operations.
- Serves as a Database Manager of the Change Control Board (CCB) that was implemented to review and manage the enhancement and adjustments to the Integrated Performance Management System (IPMS), a customized, web-based system created to compile and refine financial data for supervisory staff to use in guiding financial management decisions.
- Develops financial policies and procedures for the United States Attorneys' Offices (USAOs) and the Executive Office for United States Attorneys (EOUSA) in accordance with Government Audit Standards, Office of Management and Budget (OMB) directives, Government Accountability Office (GAO) guidelines, State of Federal Financial Accounting Standards, Federal Acquisition and Federal Travel Regulations.
- Led and coordinated the Data Cleanse process and developed requirements for business processes in preparation for the seamless conversion from FMIS to the Unified Financial Management System (UFMS), in October 2017.
- Serve as the UFMS workload manager for the Budget Execution staff, ensuring that tasks are completed timely and assignments are thoroughly reviewed and resolved according to the expectations established by the CFO, EOUSA.
- Identifies and interprets information from multiple funding sources providing advice and guidance to the districts on all aspects of budget execution.
- Applied analytical skills during the Budget Formulation process to review, evaluate, and manipulate financial information in support of the budget process. Provided justification on personnel and non-personnel requirements, which validated a need for adjustments to Base for several programs to ensure USAOs are able to continue operational needs.
- Develops webinars, trainings or similar meetings designed to inform district administrative and budget officers, and senior management of programs changes and to coordinate implementation of new programs.
- Serve as the Acting Supervisor in the absence of the Assistant Director, Audit and Review Staff and/or the Assistant Director, Budget Operations.
- Provided insight to the EOUSA HR staff as they established a formal evaluation process that was piloted in December 2015 and participated in a working group to revamp the Red Flag Program in conjunction with the EOUSA Evaluation and Review Staff (EARS) Working Group.

Lead Auditor GS-0511-14
Executive Office for US Attorneys
Washington, DC

Apr. 2011 – Mar. 2015

40 hours /week

- Facilitated the execution of review requests from the Justice Management Division –Finance Staff in addition to serving as the liaison for audits conducted by the external auditor, KPMG, and the DOJ Office of the Inspector General.
- Provided oversight and training to districts on the internal and external financial audits ensuring an unqualified opinion on the annual financial statement audit in consecutive years.
- Received conference requests from the USAO community and thoroughly reviewed submissions to ensure compliance with Departmental conference policies prior to forwarding the documentation for approval by the Principal Deputy Director, EOUSA.
- Awarded the EOUSA Employee of the Month for May 2011 as part of the travel unit in for the coordination and implementation of the E2 Automated Travel System across the USAO community.

Auditor GS-0511-13
Executive Office for US Attorneys
Washington, DC

Mar. 2009 – April 2011

40 hours /week

- Prepared the travel schedule for the Financial Management portion of Evaluation and Review Staff (FM-EARS) reviews by organizing the size of each audit team to perform the site visits and allocating resources to develop and train team members to lead evaluations during the course of the year.
- Created new testing procedures to mitigate travel costs and align internal testing with requirements that have been established by Justice Management Division (JMD).
- Led and conducted District Assistance Visits to provide qualitative information, advice and technical assistance for questions related to financial management and reporting to USAOs in preparation for external audits.
- Responsible for preparing presentations to be used for performing financial management and audit training during periodic conferences, evaluation assignments and at the request of the executive office and USAOs.

TECHNICAL EXPERTISE

Great Plains Accounting System, SBT Accounting Systems Software, ACCPAC Accounting Software and Peachtree Software, Financial Management Information System (FMIS2+), USABudget, Strong proficiency in basis Microsoft applications (Word, Excel, PowerPoint, Access), Lotus Notes and Lotus 1-2-3

EDUCATION

Bachelor of Business Administration – Accounting and Risk Management and Insurance
(Dual Major)

2003

Fox School of Business and Management
Temple University
Philadelphia, Pennsylvania

PROFESSIONAL DESIGNATION & ACTIVITIES

Federal Acquisition Certification – Contracting Officer's Representative – Level II
Certified Government Financial Manager (CGFM)
Member, National Association of Black Accountants (NABA)
Member, Association of Government Accountants (AGA)
Member, Emmanuel Baptist Church Trustee Board

December 2016
June 2015
March 2011 - Current
June 2012 - Current
January 2005 - Current

REFERENCES PROVIDED UPON REQUEST



Executive Office of the Mayor - Office of Talent and Appointments
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

Dorjan Short



Mr. Dorjan Short is a Supervisory Budget Analyst for the Executive Office for US Attorneys.

He is a first generation Washingtonian. He was born and raised in the District. His career began working in an entry level accounting position at Nomadic Display, Inc. in Springfield, VA. After about six months, he was promoted to an Accountant for the sales division where he managed the financial function for the entire office. During that period, he assumed the role of a Trustee at Emmanuel Baptist Church, located in SE, DC. After leaving Nomadic Display, Inc., he assumed a position at The Salvation Army where he worked at the headquarters and at the rehabilitation facility at The Harbor Light Center located on New York Avenue, NE, DC. After performing multiple functions, he transitioned into the consulting industry at BearingPoint Inc. After the company was purchased by a larger organization, he obtained a position at the Executive Officer for the United States Attorneys (EOUSA) in March 2009. Since joining EOUSA, his career has continued to progress as he has taken on tasks with varying levels of complexity and exposure. In addition, he is an active member of the Association of Government Accountants (AGA).

A Ward 8 resident, he graduated from Temple University, Philadelphia, Pennsylvania in 2013 and received a Bachelor of Arts in Accounting and Risk Management and Insurance.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

To: Alana Intrieri, Steve Walker
From: Betsy Cavendish
Date: November 13, 2018
Subject: Legal sufficiency review of Resolutions nominating Vivian Derryck, Abdur-Raheem Briggs, LaTasha Gunnels, Dorjan Short, and Lolita Ratchford as members to the Commission on African-American Affairs.

This is to Certify that this office has reviewed the above-referenced legislation and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call me at 202-724-7681.

Elizabeth Cavendish