



2019 MAR 11 PM 5:01
OFFICE OF THE
SECRETARY

MURIEL BOWSER
MAYOR

MAR 11 2019

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and pursuant to section 213 of the District of Columbia Health Occupations Revision Act of 1985, effective March 25, 1986 (D.C. Law 6-99; D.C. Official Code § 3-1202.13), I am pleased to nominate the following person:

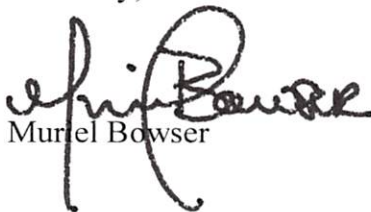
Ms. Vanessa Ruffin-Colbert
1224 Half Street SW
Washington, DC 20024
(Ward 6)

for reappointment as a consumer member of the Board of Professional Counseling, for a term to end July 1, 2021.

Enclosed, you will find biographical information detailing the experience of the above-mentioned nominee, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,


Muriel Bowser



Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution,
which was referred to the Committee on _____.

To confirm the reappointment of Ms. Vanessa Ruffin-Colbert to the Board of Professional
Counseling.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this
resolution may be cited as the "Board of Professional Counseling Vanessa Ruffin-Colbert
Confirmation Resolution of 2019".

Sec. 2. The Council of the District of Columbia confirms the reappointment of:

Ms. Vanessa Ruffin-Colbert
1224 Half Street SW
Washington, DC 20024
(Ward 6)

as a consumer member of the Board of Professional Counseling, pursuant to section 213 of the
District of Columbia Health Occupations Revision Act of 1985, effective March 25, 1986 (D.C.
Law 6-99; D.C. Official Code § 3-1202.13), for a term to end July 1, 2021.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution,
upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

Vanessa U. Ruffin-Colbert



• **EDUCATION**

Higher Education: George Washington University
Center for Excellence in Public Leadership
District of Columbia Neighborhood College, Cohort 2
Washington, DC 20052
Graduated: 2003

Additional Credit Hours: DC Teachers College – 12 credit hours, Year 1976

Studio Arts Major
Seton Hill College now a “University”
1 Seton Hill Drive
Greensburg, PA 15601
Credit Hours Earned: 132 credit hours
Year Degree Received: 1974 Bachelor of Arts

High School: McKinley Technical Senior High School (Art Major)
[151 T St NE](#)
[Washington, DC 20002](#)
Year Diploma Received: 1970

I am an active senior citizen, having began my work experience in 1967 with my first job in the Day Care Field. I began my career with the US Department of Interior 1971 with summer employment working with “The Handicapped Summer Camps” in the District of Columbia's Day Camps. Upon completion of my BA Degree I worked various positions in the education, occupational training and studio arts, until entering a position within DC Parks and Recreation, as a Therapeutic Recreation Specialist at the then “new” DCTR Center in 1977. I held numerous titles (Visual Camp Coordinator, Transitional Leisure Specialist, Mainstream Component Coordinator and TR Travelers Program Coordinator) during my career with Recreation. My separation/retirement in 1994 hasn't ended my interest in utilizing my skills in various areas in the District of Columbia's (H St. Mainstreet, Preservation & Planning and Development, SWNA, Community Safety and numerous Ward 6 issues). I continue to utilize my artistic talents, to meet the needs of a vastly diverse, growing population in my community and pride myself, in being an active, productive member of society.

WORK EXPERIENCE

- **JOB A**

- Employer's Name: Trader Joe's

1914 14th St NW

Washington, DC 20009

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Supervisor's Name: Tom Senior, (202) 986-1591 {w}

Dates: March 2014 – Sept. 2016

Number of Hours Worked Per Week: 35

Salary: \$17.65 per/hour

Job Title: **Crew Member, Lead**

Duties and Responsibilities:

As a member of the Crew, I am responsible for and expected to do a little of everything:

- Including but not limited to running the cash registers
- Shipping and receiving, loading and unloading deliveries, inventory and stocking shelves
- Building displays, cleaning the floor, answering questions about Trader Joe's products and just generally making sure that every customer has a fun, friendly and informative shopping experience
- Maintain EPA guidelines, keep all areas clean and environmentally safe or free from any hazard
- Failure with products, evaluation of new items, as well as monitor sales, inventory/quota; etc. and keep management informed
- answer questions about products and making sure that every customer has a fun, friendly and informative shopping experience
- Provide recommendations/suggestions for improvement and enhancement where needed
- Demonstrate products, nutritional value, what is available, holistic benefits and product use as needed (i.e. daily testing of new items, displays, product visibility, simplicity of operation for customer satisfaction and/or product awareness); with recommendations
- Assemble information, displays for planned activities within store, as well as the overall operation and set-up
- Clean and maintain machines, refrigeration/freezers, food safety temperatures and report any anomalies; etc. to managers as needed
- Train new and/or existing staff
- As well as other duties as assigned

- **JOB B**

- Employer's Name: Trader Joe's

- 612 N. St. Asaph Street

- Alexandria, VA 22314

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- Supervisor's Name: Lock Eldridge, (703) 548-0611 {w}

Dates: April 2011 – March 2014

Number of Hours Worked Per Week: 25-30

Salary: \$11.00 per/hr.

Job Title: **Crew Member**

Duties and Responsibilities: (same as above)

Expected to do a little of everything:

- Including but not limited to running the cash registers
- Shipping and receiving, loading and unloading deliveries, inventory and stocking shelves
- Building displays, cleaning the floor, answering questions about Trader Joe's products and just generally making sure that every customer has a fun, friendly and informative shopping experience
- Maintain EPA guidelines, keep all areas clean and environmentally safe or free from any hazard
- Failure with products, evaluation of new items, as well as monitor sales, inventory/quota; etc. and keep management informed
- answer questions about products and making sure that every customer has a fun, friendly and informative shopping experience
- Provide recommendations/suggestions for improvement and enhancement where needed
- Demonstrate products, nutritional value, what is available, holistic benefits and product use as needed (i.e. daily testing of new items, displays, product visibility, simplicity of operation for customer satisfaction and/or product awareness); with recommendations
- Assemble information, displays for planned activities within store, as well as the overall operation and set-up
- Clean and maintain machines, refrigeration/freezers, food safety temperatures and report any anomalies; etc. to managers as needed
- Train new and/or existing staff
- As well as other duties as assigned

- **JOB C**
- Employer's Name: US Census Bureau
- [100 S Independence Mall W # 410](#)
- Philadelphia, PA 19106
- (215) 717-1800

Supervisor's Name: Kenneth W. Prewitt's

Dates: 2010

Number of Hours Worked Per Week: 35

Salary: \$20.00 per/hr.

Job Title: **Enumerator**

Duties and Responsibilities:

NARFU 2010

- Census Takers – received binder of addresses in targeted areas for any/all addressee's who failed to complete the census form
- upon receipt of binder, responsible obtaining and/or tracking daily assignments in allocated area as received; utilizing maps, tracked data, other research tools

- responsible for reporting to each location (door-door) to enumerate, update and complete questionnaire for the housing unit or its occupants or scheduled appointments for return visits
- properly annotate occupancy utilizing (short form/long form); gathering, listing and calculating verified applicants 15 years of age or older
- vacant units and sites on census day, required to complete appropriate housing questions on designated questionnaire by interviewing a knowledgeable person, such as a neighbor or apartment manager
- if demolished or otherwise nonexistent under census definitions, required to complete separate questionnaire that provides (reason why the unit should be deleted from the census address list, by interviewing a knowledgeable respondent such as a neighbor or apartment manager)
- report any anomalies as encountered by annotating, updating and retrieving data for comparison and/or accuracy (missing, unavailable)
- houses without numbers and street name addresses in rule areas, can be difficult to find and were identified using spot maps to enumerate/recognize each address location for proper accounting

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JOB D

- Employer's Name: US Census Bureau
- [100 S Independence Mall W # 410](#)
- Philadelphia, PA 19106
- (215) 717-1800

Supervisor's Name: Kenneth W. Prewitt's

Dates: 2000

Number of Hours Worked Per Week: 35

Salary: \$15.75 per/hr.

Job Title: **Enumerator**

Duties and Responsibilities: NARFU 2000 (same as above)

• **JOB E**

- Employer's Name: US Department of Interior, DC Parks and Recreation
- Headquarters Information & Customer Service Division, Customer Assistance Office
- Washington, DC 20529

Supervisor's Name: Helen Hillman, (505) 463-3132

Dates: June 1977– November 1994 (Retired)

Number of Hours Worked Per Week: 40

Salary: \$18,000 – \$48,000 per/year

Job Title: **Therapeutic Recreational Specialist**

Duties and Responsibilities:

- Obtains information pertaining to participant interests, preferences, abilities, and clinical needs
- Interprets medical record information and conducts mental and physical evaluations
- Develops individual treatment plans and devises specific activities to improve participant physical and mental health
- Develops therapeutic programs for various types of disabilities
- Devises effective methods and procedures for difficult cases involving multiple medical diagnoses
- Coordinates overall treatment plans with treatment team and participant's family or caregiver
- Provides necessary equipment, materials, instruction, and motivation to successfully engage participant
- Documents treatments and participant progress in medical record
- Discusses participant progress with treatment team
- Performs other related duties as assigned
- As well as other duties as assigned

Awards:

- 1995 Certificate of Appreciation Service Award
- 1995 Meritorious Public Service Award
- 1992 Founders Award (National Head Injury Foundation)
- 1989 DC Certificate Recognizing Outstanding Performance
- 1986 Employee of the Year

• **JOB RELATED TRAINING COURSES**

- Therapeutic Recreation Training, Anatomy and Kinesiology
- Training in Orienteering Directionality
- Excellent Research Ability and Problem Solving Skills
- Working knowledge of wide variety of arts and crafts disciplines (drawing, painting, silk-screening, tie-dye/batik)
- Etching Techniques
- Woodworking
- Metal Smiting
- Photography, Filmmaking and Stage Crafts
- Sculpture (wood, metal, stone)

• **COMPUTER SKILLS**

- Windows 7, 8, current version

References: Upon Request



Executive Office of the Mayor - Office of Talent and Appointments
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

Vanessa Ruffin-Colbert



Vanessa Ruffin-Colbert is a retired Federal government employee and currently serves on the District of Columbia's Board of Professional Counseling.

Ms. Ruffin-Colbert previously worked as a Therapeutic Recreational Specialist with the US Department of Interior. She has experience working in therapeutic settings with the disabled, assessing and developing recreational therapy, and working in occupational training settings. She currently volunteers with various neighborhood cultural and safety organizations.

A Ward 6 resident, Ms. Ruffin-Colbert received a Bachelor of Arts in Studio Arts from Seton Hill College.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

To: Alana Intrieri, Steve Walker
From: Betsy Cavendish
Date: May 10, 2018
Subject: Legal sufficiency review of Resolution nominating Vanessa Ruffin-Colbert to the Board of Professional Counseling.

This is to Certify that this office has reviewed the above-referenced legislation and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call me at 202-724-7681.

A handwritten signature in black ink that reads 'Elizabeth A. Cavendish'. The signature is written in a cursive style.

Elizabeth Cavendish