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OFFICE OF THE
SECRETARY

MURIEL BOWSER
MAYOR

OCT 26 2018

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and pursuant to section 4 of the Homeless Services Reform Act of 2005, effective October 22, 2005 (D.C. Law 16-35; D.C. Official Code § 4-752.01), I am pleased to nominate the following person:

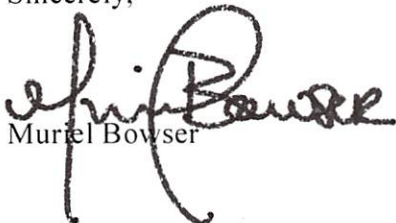
Ms. Katherine Coventry
820 First Street NE Suite 510
Washington, DC 20002
(Ward 6)

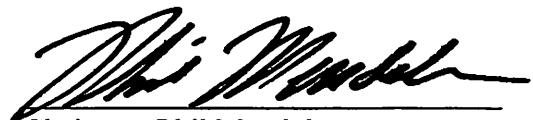
for reappointment as a representative of advocacy organizations for the District's homeless population member of the Interagency Council on Homelessness, for a term to end May 1, 2020.

Enclosed, you will find biographical information detailing the experience of the above-mentioned nominee, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,


Muriel Bowser



Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution,
which was referred to the Committee on _____

To confirm the reappointment of Katherine Coventry to the Interagency Council on
Homelessness.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this
resolution may be cited as the "Interagency Council on Homelessness Katherine Coventry
Confirmation Resolution of 2018".

Sec. 2. The Council of the District of Columbia confirms the reappointment of:

Ms. Katherine Coventry
820 First Street NE
Suite 510
Washington, DC 20002

as a representative of advocacy organizations for the District's homeless population member of
the Interagency Council on Homelessness, pursuant to section 4 of the Homeless Services
Reform Act of 2005, effective October 22, 2005 (D.C. Law 16-35; D.C. Official Code § 4-
752.01), for a term to end May 1, 2020.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution,
upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

KATHERINE COVENTRY

PROFESSIONAL EXPERIENCE

DC Fiscal Policy Institute, Washington, DC
Policy Analyst

December 2011-present

- Work to ensure that programs serving residents who are homeless, have a disability, or receive Temporary Assistance to Needy Families (welfare to work) benefits are well designed, effective, and adequately funded.
- Research and analyze a number of policy issues relating to low- and moderate-income residents in DC including homelessness, welfare-to-work, and disability assistance.
- Analyze and testify on human services legislative proposals.
- Provide technical assistance in response to requests from DC policy makers and advocates.
- Participate in the Interagency Council on Homelessness Operations and Logistics Committee and assist with the development of estimates of hypothermia service need.

Program Development and Fundraising Consultant

May 2003-November 2011

- Provided services to a variety of nonprofit organizations in the Washington metropolitan area.
- **Program Planning and Evaluation** – Worked with Executive Director to develop curricula, goals, and evaluation plans for workforce development, parenting, and youth programs. Gathered information on comparable programs and identify relevant best practices. Developed surveys and other assessment tools to measure program effectiveness.
- **Fundraising and Grant writing** – Identified and researched new funding sources. Wrote and edited proposals, letters, and reports to governmental agencies and foundations. Coached staff and volunteers in making funding appeals. Secured \$90,000 in six months for one start-up organization.
- **Writing** - Composed and edited annual reports, brochures, job descriptions, and employee manuals.
- **Database Management** – Developed data entry practices, created data entry manuals, and trained staff.

George Washington Institute of Public Policy, Washington, DC
Research Assistant

January 2006-May 2010

- **In-Depth Research** – Wrote case study on bicycle policies in Fairfax County. Recruited interviewees, conducted individual and group interviews, and performed archival research.
- **Data Collection** – Gathered data on property tax in the 50 states and the District of Columbia for online database. Created and distributed online surveys and worked with state officials to ensure the accuracy of information.
- **Literature Review** – Performed literature reviews on community foundations, spatial mismatch and job migration, and regional economic strategies.
- **Writing and Editing** – Co-authored book chapter on the use of cost-benefit analysis by nonprofit organizations. Contributed to and edited presentation on the charitable tax deduction. Collected data for and edited report on applying cost-benefit analysis to local homelessness projects.

Eastern High School Choir, Washington, DC
Development Director

September 2004-January 2006

- Developed fundraising plan and directed all aspects of fundraising, working with board members, staff, and volunteers.
- Tripled number of funding prospects through Internet and print research.
- Turned \$50,000 deficit into \$11,000 surplus in one fiscal year.

National School Boards Foundation, Alexandria, Virginia
Foundation Coordinator

July 2003-August 2004

- Wrote newsletter article that became most accessed article in publication's history and was highlighted in one national and several regional news blasts.
- Organized black tie fundraising dinner for 80; coordinated guest list, invitations, and menu.
- Managed logistics of fundraising race for 500 participants; organized registration, prizes, and print materials.
- Planned and executed board of directors' meetings, including off site dinners and receptions.
- Maintained computer donor files and prepared for transition to new fundraising database.

Reading is Fundamental, Inc., Washington, DC

October 2000-December 2002

Proposal Writer and Development Assistant

- Wrote Case for Support used to solicit corporate and foundation donors.
- Composed and edited correspondence, reports and solicitations, meeting numerous deadlines.
- Identified and researched new funding sources.
- Assisted Development Services Manager in developing database practices and ensuring the accuracy of existing records.

EDUCATION

The George Washington University, Washington, DC

Trachtenberg School of Public Policy and Public Administration

Doctor of Philosophy, Fields of Study: Urban Policy; Nonprofit Organizations

Anticipated May 2015

The George Washington University, Washington, DC

Trachtenberg School of Public Policy and Public Administration

Master of Public Policy, Fields of Study: Urban Policy

May 2006

Randolph-Macon Woman's College, Lynchburg, Virginia

Bachelor of Arts, summa cum laude, Phi Beta Kappa

Major: Sociology with concentrations in Human Services and Women's Studies

May 1999

PROFESSIONAL DEVELOPMENT

National Alliance to End Homelessness Annual Conference 2013

PUBLICATIONS

(coauthor Joseph Cordes) "Assessing nonprofit performance" in *Handbook of Research on Nonprofit Economics and Management*. eds. Bruce Seaman and Dennis Young. Edgar Elgar Publishing, 2010.

(coauthors Garry Young and Royce Hanson) *Promoting Bicycling in Three Metropolitan Washington Counties: Comparative Case Studies of Policy Changes*. Online publication forthcoming.

(coauthor Joseph Cordes) "Rethinking the Charitable Tax Deduction: Analysis and Implications of Recent Evidence." Presented at the 2009 Association for Research on Nonprofit Organization and Voluntary Action (ARNOVA) Annual Conference.

"Professional Liability: A Crisis for Women's Healthcare." *Winning Slate*, Women's Information Network. July 2003: 1, 7.

"Starting a School Foundation." *Leadership Insider: Practical Perspectives on School Law and Policy*, National School Boards Association. January 2004: 1-3.



Executive Office of the Mayor - Office of Talent and Appointments
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

Katherine Coventry



Katherine Coventry is the Senior Policy Analyst at DC Fiscal Policy Institute and current member of the DC Interagency Council on Homelessness.

Ms. Coventry is focused on a range of issues affecting low-income residents of the District, particularly TANF, Interim Disability Assistance (IDA), and homelessness. Her professional background is rooted in working with community-based organizations in the Washington area. Ms. Coventry successfully advocated for housing services to draw from the District's Coordinated Assessment and Housing Placement system to ensure the most vulnerable are prioritized and given housing.

A Ward 5 resident, Ms. Coventry received a Bachelor of Arts in Sociology from Randolph-Macon Woman's College and a Master of Public Policy from George Washington University.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

To: Lolita Alston, Steve Walker
From: Betsy Cavendish
Date: December 12, 2016
Subject: Legal sufficiency review of Resolution appointing Katherine Coventry as a member of the Interagency Council on Homelessness

This is to Certify that this office has reviewed the above-referenced Resolution and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call Alana Intrieri, Deputy General Counsel, Executive Office of the Mayor, at 202-724-1303, or me at 202-724-7681.

A handwritten signature in black ink that reads 'Elizabeth A. Cavendish'.

Elizabeth Cavendish