



2017 MAY 10 PM 2:15
OFFICE OF THE
MAYOR

MURIEL BOWSER
MAYOR

MAY 10 2017

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and pursuant to section 4 of the Office on Ex-Offender Affairs and Commission on Re-Entry and Ex-Offender Affairs Establishment Act of 2006, effective March 8, 2007 (D.C. Law 16-243; D.C. Official Code § 24-1303), I am pleased to nominate the following person:

Mr. Keith Campbell
754 Barnes Street NE
Washington, DC 20019
(Ward 7)

for reappointment as a member of the Commission on Re-Entry and Returning Citizen Affairs, for a term to end August 4, 2020.

Enclosed, you will find biographical information detailing the experience of the above-mentioned nominee, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Muriel Bowser".
Muriel Bowser



Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution,
which was referred to the Committee on _____.

To confirm the reappointment of Mr. Keith Campbell to the Commission on Re-Entry and
Returning Citizen Affairs.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this
resolution may be cited as the "Commission on Re-Entry and Returning Citizen Affairs Keith
Campbell Confirmation Resolution of 2017".

Sec. 2. The Council of the District of Columbia confirms the reappointment of:

Mr. Keith Campbell
754 Barnes Street NE
Washington, DC 20019
(Ward 7)

as a member of the Commission on Re-Entry and Returning Citizen Affairs, established by
section 4 of the Office on Ex-Offender Affairs and Commission on Re-Entry and Ex-Offender
Establishment Act of 2006, effective March 8, 2007 (D.C. Law 16-243; D.C. Official Code § 24-
1303), to serve for a term to end August 4, 2020.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution,
upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

KEITH CAMPBELL, MHS

Professional Summary

Expertise in promoting long term self-sufficiency by providing specialized services that will lead to placement in un-subsidized employment for populations with severe barriers to employment. Seven consecutive years conducting group instruction with adult learners having multiple barriers to employment. Conducts training across a wide spectrum of subjects to include job readiness, customer service, conflict resolution, communication and problem solving. Skilled in conducting needs assessments, and developing objective-driven training that allows employees to meet organizational goals. Excels in written and oral communication; excels in assessing client strengths and barriers in order to provide strategies that facilitate learning.

PROFESSIONAL EXPERIENCE

Department of Employment Services, Washington, DC
Manpower Development Specialist/Program Analyst

2009-2010, 2012 to Present

- Facilitate a three-week Life Skills/Work Readiness course that prepares participants for success in the workforce. Develop, evaluate and improve curriculum for program with an \$11,000,000 budget. Conduct staff professional development training. Plan and coordinate with public and private workforce development providers to facilitate services to underserved and disadvantaged residents, including older workers, disabled persons, homeless individuals, youth, and persons exposed to the criminal justice system.
- Prepare written reports that analyze, evaluate and make recommendations concerning the suitability of curriculum, schedules, outputs and improvements to the Transitional Employment Program. Research and identify suitable training providers. Completes documentation required for training referral through individual training accounts or contracts for special populations. Develops work experience opportunities and jobs with public and private sector employers using knowledge of job seekers' skills. Develops and maintains working relationships with employers that result in unsubsidized job placements; provides one on one assistance to ensure that specific workforce needs are addressed. Maintains detailed written documentation on all program activities including intake and eligibility, counseling, monitoring of individual training accounts and contracts, evaluation, job search, placement and follow-up activities.
- Identify learning objectives and gather required training resources. Design, develop, and implement instructor-led training courses for professional development. Written communication skills include revision and editing of reports and curriculum, critical reading and presentation of data. Attend briefings or workshops and summarize the pertinent topics and relay them in writing in a manner that is appropriate for the audience.
- Conducts program orientations providing customers with detailed information on workforce development services. Conducts outreach and recruitment to increase awareness of available workforce development and supportive services. Make oral presentations for council members, DC Government leaders, professional workshops, ANC meetings, job fairs and community forums. Formulation and execution of measurable outcome objectives.

Opportunities Industrialization Center, Washington, DC
Program Coordinator

2011 to 2012

Managed an Out of School Youth Program; conducted orientations for new participants in the program; recruited and performed intake assessments on new participants to the program. Facilitated a 20-week workshop that focused on Life Skills, Job Readiness and Customer Service. Proctored the National Customer Service Certification Examination. Provided weekly progress reports and monthly case notes on participants. Highlights included:

- Evaluations (Summative and formative) that measure outcomes against performance measures.
- Research and implementation of best practices in Out of School Youth and Ex-Offender programs.
- 85% placement rate for Customer Service Program (Employment, College, Apprenticeships)

Perry School Community Services Center, Washington, DC
Workforce Analyst

2007-2009

Initiated and maintained ongoing personal contacts with a variety of business and industry representatives and job placement/training agencies to promote programs for participant placement. Made cold calls to potential employers; explained the benefits and employment support services provided by program to employers, including addressing employer's special needs; researched newspapers, agencies and other resources for job leads. Highlights included:

- Developed and implemented Work Readiness Program
- Organized and managed three successful job fairs that resulted in placements for participants.
- Monitored GED and pre-apprenticeship contractor activities. Managed projects and supervised the activities of team members.

EDUCATION

Capella University	PhD Candidate (Human Services)	AGD 2018
Lincoln University	Master of Human Services	06/2013
Certified Mental Health Counselor		2016 - 2018
National Master Instructor Certification		2014
Pi Gamma Mu – International Honor Society for Social Sciences		
National Organization for Human Services		
Commission on Re-entry and Returning Citizen's Affairs (Mayoral Appointee)		



Executive Office of the Mayor - Office of Talent and Appointments
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

Keith Campbell



Keith Campbell is a Workforce Development Specialist with expertise in Training, Program and Curriculum Development, and Research and is a current member of the Commission on Re-Entry and Returning Citizens.

Mr. Campbell has worked at government agencies and nonprofits, to include Perry School Community Services Center, Opportunities Industrialization Center, and the District of Columbia's Department of Employment Services. He has served in the capacities of Trainer, Case Manager, Job Developer, Program Coordinator, Workforce Analyst, and Workforce Development Specialist. He is also a member of the National Association of Human Services as well as Pi Gamma Mu, the International Honor Society in Social Services. Mr. Campbell has worked for professional grant-writing businesses as well as consulted on research studies concerning recidivism, mental health and re-entry. He volunteers time to the So Others Might Eat (SOME) program, he holds a Master Instructor Certification, and is a Certified Mental Health Counselor. He volunteers at nonprofits and presents at community and public service forums. He currently works as a facilitator for the Project Empowerment program.

A Ward 7 resident, Mr. Campbell received a Master of Human Services from Lincoln University and is currently pursuing a Doctorate in Social and Community Services from Capella University.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

To: Lolita Alston, Steve Walker
From: Betsy Cavendish
Date: April 28, 2017
Subject: Legal sufficiency review of Resolutions re-nominating Yasmine Arrington, James Berry, Jr., Keith Campbell, and Esther Ford to the Commission on Re-Entry and Returning Citizen Affairs

This is to Certify that this office has reviewed the above-referenced legislation and found them to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call Karuna Seshasai, Deputy General Counsel, Executive Office of the Mayor, at 202-724-1303, or me at 202-724-7681.

A handwritten signature in black ink that reads 'Elizabeth A. Cavendish'. The signature is written in a cursive style.

Elizabeth Cavendish