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OFFICE OF THE
SECRETARY

MURIEL BOWSER
MAYOR

MAR 27 2017

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and pursuant to section 204 of the District of Columbia Health Occupations Revision Act of 1985, effective March 25, 1986 (D.C. Law 6-99; D.C. Official Code § 3-1202.04), I am pleased to nominate the following person:

Ms. Monica Goletiani
6722 14th Place NW
Washington, DC 20012
(Ward 4)

for appointment as a consumer member of the Board of Nursing, replacing Mary Ivey, for a term to end July 21, 2018.

Enclosed you will find biographical information detailing the experience of the above-mentioned nominee, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Muriel Bowser".

Muriel Bowser



Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution,
which was referred to the Committee on _____.

To confirm the appointment of Ms. Monica Goletiani to the Board of Nursing.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this resolution may be cited as the "Board of Nursing Monica Goletiani Confirmation Resolution of 2017".

Sec. 2. The Council of the District of Columbia confirms the appointment of:

Ms. Monica Goletiani
6722 14th Place NW
Washington, DC 20012
(Ward 4)

as a consumer member of the Board of Nursing, pursuant to section 204 of the District of Columbia Health Occupations Revision Act of 1985, effective March 25, 1986 (D.C. Law 6-99; D.C. Official Code § 3-1202.04), replacing Mary Ivey, for a term to end July 21, 2018.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution, upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

Monica Goletiani, Non-Profit Consultant

Career Summary

Ms. Monica Goletiani is a civil society and community development expert with over 20 years of experience in the areas of citizen participation, local non-profit (NGO) development, social sector reform, community development, housing and infrastructure, and social services provision. Ms. Goletiani also has 7 years' experience with domestic housing and social service non-profits in Washington DC in the roles of Development Director and Grant Consultant, leading fundraising efforts from local government, corporate and foundation donors, and is president of the Brightwood Community Association (Washington DC) since 2010.

Her global experience includes assignments in the Caucasus, Central Asia, Eastern Europe and the Pacific, and most recently management of civil society projects in Africa and the Middle East. Ms. Goletiani has been responsible for conceptualizing new programs, and designing country, sector-wide and site specific assessments. She has managed multi-million dollar portfolios which included overseeing program activities, teams of up to 30 staff, qualitative and quantitative research, providing direct technical assistance, and responsibilities for financial oversight and donor relations. Ms. Goletiani has extensive management-level experience in revenue planning, managing donor relations, cultivating new support, agency representation, and compliance with USAID, BPRM, EU and other funder regulations for both international and domestic non-profits.

She holds a Bachelor's degree from Goshen College (Indiana) and a Master's degree in Post-War Recovery Studies from the University of York, England.

Experience (CHRONOLOGICAL)

Multiple positions (Consultant; Regional Director for Middle East and North Africa; Associate Director; Programs /Senior Program Manager) 2002 to current
Counterpart International, Washington DC

Provide a range of senior program management and proposal development support to the organization, especially in the areas of Governance and Civil Society Strengthening. Tasks include providing HQ technical and management leadership to USAID-funded programs, conceptualizing new program components, proposal writing, developing capacity statements and marketing materials, recruiting, donor relations, and overseeing program staff. Highlights include:

- As the Regional Director for the Middle East and North Africa at Counterpart, oversaw a \$60 million portfolio of programs focused on NGO capacity building, civic engagement, government strengthening and advocacy in Morocco, Sudan, Lebanon and Yemen. Annual budget of \$8 million and direct supervision of seven staff in HQ and field offices.
- As Associate Director, oversaw the \$36 million Yemen *Responsive Governance Program (RGP)* which entails coordination with COP and senior field staff, and management of the HQ backstopping staff. Provide technical and operational input on CSO capacity building, governance activities and grantmaking. Working with the COP and HQ staff to adjust programming and budgets in light of Yemen's current political and conflict situation.
- As Senior Program Manager, provided short and long-term management support for Counterpart programs in Georgia, Sudan, Yemen, Papua New Guinea, Burkina Faso, Ethiopia and other locations. Oversaw a \$10 million, 3-year regional training program that supported CSOs through face to face trainings, peer networking and online mentoring.

Supported the development of cross-border relationships and joint projects within the Middle East, Southern Caucasus, Turkey, Eastern Europe and Central Asia.

- Managed 2 years of the multi-level voter and civic education program, *Support to the Electoral Process (STEP) in Afghanistan* (USAID, subcontracted to IFES), approx. \$16.1 million, with nearly \$6 million in subcontracts for Afghan NGOs and CSOs. Oversaw civic education series, capacity building for local network of NGOs and CSOs in 34 provinces, and annual media campaigns, and gender and youth components. Led the completion of the 2010 national pre-election civic perception and participation assessment and in 2011, worked with staff and consultants to design and implement a final project impact survey.
- Managed the *Armenia Social Transition Program* (USAID, subcontracted to PADCO), which focused on promoting the development of social partnerships and contracting for the delivery of health and social services. Worked directly and through consultants with the Armenian Ministries of Health and Social Security, local authorities and local NGOs. Provided technical assistance to field staff person and oversaw program and financial reporting on a task order basis. Oversaw consultant research and creation of major reports including: "Procedures for Building Collaboration between the GOA and NGOs under the Armenia Social Transition Program"; "Analysis of Potential Roles of Government and NGOs in Providing Health and Social Services in Armenia"; and "Recommendations for Improving the Environment for Private Tenders for Social and Health Services in Armenia". Funded pilot projects for outsourcing social services to local NGOs. Assisted in the development of government/NGO Social Partnership Advisory Groups, training in Social Partnership, Participatory Budgeting and Action Planning, and training of trainers, among others.
- Managed the 2-year *Women's Empowerment Program in Tajikistan* (World Bank) program which established a self-sufficient women's organization in one of Dushanbe's most conservative neighborhoods, a social enterprise (bakery) and a women's training curriculum. Significant involvement in the design of the midterm and final evaluations.
- Supported the *Working Group on Integration, Return, and Resettlement* (UNHCR) coalition of over 20 NGOs across 8 CIS countries and promoted their cooperation and networking. Conducted 2 surveys on integration, return, and resettlement issues and the capacity of NGOs in CIS countries (1000 IDPs and 95 NGO respondents); oversaw pilot project grants to coalition partners for local projects and research; assisted with annual strategy development and working group logistics.
- In proposal development, led the recruitment and budget development for over \$20 million in winning USAID civil society bids including Afghanistan *IPACS* and the *Azerbaijan Civil Society Program*. For the Rule of Law IQC (USAID/subcontracted to DPK Consulting), led successful project design and recruited start-up consultant for civil society small grant program component in Jordan.
- Contributed to internal assessments and evaluations over last 15 years at Counterpart. Assisted in the design of qualitative and quantitative assessment tools including surveys, case studies and local partner capacity assessments. Contributed to two nationwide *IPACS* Afghanistan Civil Society Assessments (USAID), *STEP* national election assessment and impact evaluation, and Armenia advocacy national assessment.

Development Consultant, 2008 to 2011

Transitional Housing Corporation (Housing Up), Washington DC

Transitional Housing Corporation is a homeless services organization that provides families in DC with transitional, permanent supportive, and affordable rental housing and supportive services. Employed as the primary grant writer for the organization, responsible for grant revenue planning and goal setting (\$1-2 million annually). Identified new diversified donor prospects including government, corporate and foundation donors. Wrote grant proposals and reports to funders

including HUD, DHS, The Community Partnership for the Prevention of Homelessness, DHCD, Freddie Mac, Fannie Mae, and multiple foundations. Prepared monthly and quarterly reports for Executive Director and Development Director. Worked with management and program staff on new program design and keep abreast of local developments affecting the work and funding of the organization.

Grant Consultant/Development Director, 2004 to 2009

Southeast Ministry, Washington DC

Southeast Ministry works in Southeast DC assisting primarily low-income African American men, women and children address their educational and employment issues through GED and Adult Basic Education classes, a Job Readiness program and a literacy program for school-age children. Grant writing results included renewed funding from over 10 foundations for 5 years in a row, first-time federal funding received (Dept. of Education), multiple new foundations attracted, and increased levels of funding from existing donors. From June 2004 to June 2007, was employed as Southeast Ministry's grant writing consultant/part-time staff to provide a full range of grant writing services in coordination with the Executive Director. Reviewed and recommended funding opportunities, attended pre-application conferences, drafted proposals, budgets and other documents.

Took on the role of Development Director in July 2007 and assumed the financial, administrative, program evaluation, and fundraising responsibilities of the Executive Director while the agency conducted an executive search. In addition to fundraising and grant writing, duties included income/expense and payroll reporting to the treasurer, processing individual contributions, community outreach, and donor relations. Reported to the Board at their scheduled meetings and worked in conjunction with a Board Member (Interim Executive Director) who oversaw program staff and activities.

From November 2007 to November 2008, continued as part-time Development Director and was responsible for all grant writing and contract management of Southeast Ministry's federal and foundation grants including compliance, evaluation, programmatic and financial reporting, and invoicing. Continued to review funding opportunities, attend pre-application conferences, and produce proposals, budgets and other documents. Grant writing efforts generated nearly half the annual budget of the agency with the remainder coming from individuals and churches. Acted as an Advisor to the interim Executive Director from January – March 2009, providing feedback and assistance with grant writing and monitoring.

Program Officer, 2000 to 2002

Counterpart International, Washington DC

Within the Civil Society Division, developed and backstopped a multi-million dollar portfolio of capacity building, community development, and refugee-focused programs throughout Central Asia, the Caucasus and other areas. Provided technical assistance to field programs and oversaw program and financial reporting. Wrote or contributed to proposals funded by UNHCR, USAID, World Bank, BPRM and others. Contributed to and coordinated field assessments and program evaluations in Central Asia and the Caucasus. Recruited and fielded consultants, trainers and staff. Conducted field monitoring visits.

Program portfolio included the *Counterpart Partnership for Community Development* in Georgia which supported 20 IDP and local resident communities in development of community-based organizations and community-level micro-projects, through four local partner NGOs, which received training and practice in community participation and mobilization, project design and management. The *Community Reconciliation and Development (CRD) Program* sought to

promote community reconciliation while addressing immediate development needs in five targeted areas of Tajikistan working through local NGO and CBO partners.

Community Development Program Coordinator, 1998 to 2000
International Rescue Committee (IRC), Republic of Georgia and East Timor

In the former Soviet Republic of Georgia, oversaw health, education, NGO development and community micro-project programs in five field offices (Zugdidi, Kutaisi, Gori, Tskhinvali, and Pankisi Valley) for IRC, an international development agency. Responsible for staff supervision, operational/strategic planning, program development, program implementation/oversight, and coordination/representation. Supervised 2 international and 19 national program staff plus 10+ support staff. Conducted annual operational and strategic planning sessions with program staff. Guided two major program consolidations.

Researched, designed and piloted programs in local NGO development, formal education, adolescent health, community micro-projects, adult education and the introduction of participatory methods. Increased annual program budget six-fold through grants written to UNHCR, USAID, BPRM, ECHO and private foundations. Trained national management staff in project/grant management, reporting and staff supervision. Developed and delivered training for staff and local NGOs (in proposal development, budgeting, organizational development, personnel management, community development); identified external trainers for additional needs (monitoring/evaluation, participatory methods). Maintained donor, community, local authority and inter-agency relations; supported national staff to assume responsibility for program representation.

From May to June 2000, worked in the country of East Timor on a 6-week consultancy as the start-up consultant for an IRC, Christian Children's Fund and Save the Children Consortium. The Consortium was tasked with building the capacity of communities to help violence-affected children adjust and integrate emotionally and socially, and to promote tolerance and reconciliation efforts in returnee communities. Developed consortium protocol with CCF and SCF coordinators. Designed a week-long training for new staff in psychosocial issues and community development methodologies. Facilitated field-training exercises for staff and initial discussions with selected communities. Created a program work plan and implementation schedule. Prepared final consultant's report with recommendations for further program development.

Assessment Consultant (Self-help Housing Rehabilitation Program), April 1997
Gesellschaft für Technische Zusammenarbeit (GTZ), Fizuli, Azerbaijan

Under contract with GTZ (international development agency of the German government), co-conducted a socioeconomic survey of returnee households in the former conflict zone of Fizuli to identify program beneficiaries, shelter needs, and community resources and determine the socioeconomic sustainability of returnee families. Co-designed and implemented a survey for 1200 households, conducted additional field interviews to gather supporting data. Worked daily with local officials and related government agencies to manage the survey implementation and promote stakeholder buy-in. Evaluated data and compiled a database of potential beneficiaries and their socioeconomic conditions. Presented assessment information and recommendations to GTZ implementation team. Survey results were subsequently used by multiple international organizations that undertook programming in the Fizuli region.

**Project Coordinator (Emergency Food Distribution), 1996
Arbeiter Samariter Bund (ASB), Baku, Azerbaijan**

Worked for this German international development corporation in Baku, Azerbaijan. Redesigned and ensured completion of a food assistance program for 50,000 internally displaced persons residing in the city of Sumgait. Primarily responsible for establishing a transparent distribution and monitoring system, recovering project documentation and implementing the redesigned program. Secondary responsibilities included assistance to country director and a food assistance program in Baku, and preparing headquarters and donor reports for all projects. Established distribution and monitoring system to meet ECHO and government regulations. Reduced distribution time by 50 percent. Worked with 30 distribution staff, created transportation and distribution schedules, monitored distribution points and maintained relations with government and beneficiary representatives.

Volunteer Activities

President, 2010 to present

Brightwood Community Association, Washington DC

Elected to represent the Brightwood neighborhood in Northwest DC, an economically and ethnically diverse community of approximately 10,000 residents/4000 households, bordered by the Georgia Avenue commercial corridor, Walter Reed Military Hospital (under redevelopment), and the National Park Service's Rock Creek Park. Duties include facilitating monthly meetings, fundraising and hosting public events, promoting membership and other Association business. Recent activities include representing the Association at Walter Reed BRAC redevelopment forums, inviting speakers on job and economic corridor development, advocating to local government agencies on neighborhood issues, and fundraising from local businesses for the annual Brightwood Day event. Several terms as Vice President prior to 2010.

Grant Writing Consultant, between 2004 - 2012

**Shepherd Elementary School; Restoration Ministries (Washington DC),
First United Methodist Church; Healing Hearts (Wisconsin)**

Research and write grant proposals for a DC public school to secure local government, foundation and business grant funds for arts, music, language, school garden and other programs. Collaborate with teachers, PTA and administration on successful grant applications.

Worked with a start-up organization that assists sex-trafficked men, women and children in the Washington DC metro area. Assisted the Executive Director to identify funding opportunities, develop written materials, and grant proposals. Secured the organization's first-ever foundation funding and first ever government funding (DC Department of Health), equal to half the previous year's revenues.

Provide fundraising support to a church and its associated non-profits. Work with senior pastors and other ministry staff in Wisconsin to develop proposals for first-time foundation funding (over 75% of proposals received funding). Gather staff program ideas, research donors, write proposals and budgets. All of the funded programs were new initiatives in the church, a Grief and Loss Ministry and a Visual Arts Ministry.

Education

M.A. Post-War Recovery Studies (with distinction), Post-war Reconstruction and Development Unit, University of York, England, 1997.

B.A. Interdisciplinary Studies, Goshen College, IN, 1992.



Executive Office of the Mayor - Office of Talent and Appointments
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

Monica Goletiani



Monica Goletiani is a civil society and community development expert with over 20 years of experience in the areas of civic participation and non-profit development.

Ms. Goletiani spent much of her career in social sector reform, community development, housing and infrastructure, and social services provision. Her work includes support to civil society projects, local health non-profits, and community education programs overseas. Ms. Goletiani also has seven years' experience with domestic housing and social service non-profits in the District of Columbia in the roles of Development Director and Grant Consultant, leading fundraising efforts from local government, corporate, and foundation donors. She is currently the president of the Brightwood Community Association in the District of Columbia, and has been since 2010.

A Ward 4 resident, Ms. Goletiani received a Bachelor of Arts in Interdisciplinary Studies from Goshen College and a Master of Arts in Post-War Recovery Studies from the University of York in England.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

To: Lolita Alston, Steve Walker
From: Betsy Cavendish
Date: March 15, 2017
Subject: Legal sufficiency review of Resolution nominating Monica Goletiani to the Board of Nursing

This is to Certify that this office has reviewed the above-referenced Resolution and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call Karuna Seshasai, Deputy General Counsel, Executive Office of the Mayor, at 202-724-1303, or me at 202-724-7681.

A handwritten signature in black ink that reads 'Elizabeth A. Cavendish'. The signature is written in a cursive style.

Elizabeth Cavendish