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OFFICE OF THE
SECRETARY

MURIEL BOWSER
MAYOR

MAR 27 2017

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, N.W., Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01, and pursuant to section 12a of An Act To provide for voluntary apprenticeship in the District of Columbia, effective May 12, 2016 (D.C. Law 21-109; D.C. Official Code § 32-1412.01), I am pleased to nominate the following person:

Mr. Eric J. Jones
1412 Manchester Lane, NW
Washington, DC 20011
(Ward 4)

for appointment as a representative from a local business organization member of the Youth Apprenticeship Advisory Committee, for a term to end three years from the date of appointment.

Enclosed, you will find biographical information detailing the experience of Mr. Jones, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talents and Appointments, should the Council require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Muriel E. Bowser".

Muriel E. Bowser



Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution,
which was referred to the Committee on _____.

To confirm the appointment of Mr. Eric Jones as a member of the Youth Apprenticeship
Advisory Committee.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, that this
resolution may be cited as the "Youth Apprenticeship Advisory Committee Mr. Eric Jones
Confirmation Resolution of 2017".

Sec. 2. The Council of the District of Columbia confirms the appointment of:

Mr. Eric J. Jones
1412 Manchester Lane, NW
Washington, DC 20011
(Ward 4)

as representative from a local business organization member of the Youth Apprenticeship
Advisory Committee, established by section 12a of An Act To provide for voluntary
apprenticeship in the District of Columbia, effective May 12, 2016 (D.C. Law 21-109; D.C.
Official Code § 32-1412.01), for a term to end three years from the date of appointment.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution,
upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

Eric J. Jones, MSF

Experience

Associate Director of Government Affairs, Associated Builders and Contractors (ABC) of Metro Washington, Washington, D.C./Beltsville, Maryland. Duties:

- Lead the lobbying efforts on behalf of more than 500 member organization within the District of Columbia (D.C.)
- Created a joint partnership with the Dr. Charles Drew Engineering Academy at Dunbar High School where I serve on the Academy's Advisory Team.
- Serve as staff liaison for the Association's DC Legislative Committee and advisor to the chapter, its membership and other business trade groups on political activities within the District.
- Appointed by Mayor Vincent C. Gray at the request of Councilman Kenyan McDuffie to serve on the ward 5 Industrial Land Transformation Task Force
- Appointed by City Council Chair Kwame Brown to serve as a industry representative to the curriculum advisory council for Phelps Architecture, Construction and Engineering (PACE) High School.

October 2007 - Present

Financial Administrator/Financial Management Consultant, Center for Civic Participation/State Voices, Detroit, MI/Washington, D.C. Duties:

- Designed the Financial System and Fiscal Regulations for the Organization
- Managed the organization's \$10 Million Budget
- Served as key intermediary between the organization and their fiscally sponsored partners and grantees.
- Prepared financial statements for the executive director and board
- Trained staff, board members and the staff of fiscally sponsored partners on the organizations financial procedures
- Served as the contact for the external auditor and prepared internal tax documentation

January 2008 - February 2010

New Leader Program Manager, the Center for Progressive Leadership, Washington, D.C. Duties:

- Set Goals for the 2007 Class of the New Leaders Program
- Created the outreach strategy which drove 900 individuals to the Center for Progressive Leadership (CPL)
- Created relationships with individuals on over 100 campuses across the country
- Placed 55 individuals in paid internships in Washington, D.C. as well as helping them to find Mentors/Career Coaches for the summer.

December 2006 - June 2007

Principal/Lead Consultant, Three D Group, LLC, Washington, D.C. Duties:

- Served as the Campaign Manager for the Netta Young Hughes for State Representative campaign in Norristown, Pennsylvania. During the final 8 weeks I developed a campaign strategy which raised more than \$100,000, developed new campaign literature, organized an in house phone bank and volunteer system and helped design a new website and relevant campaign materials.
- Served as Communications Director for the Lesley "Les" Miller for Congress campaign in Tampa, Florida. During the final two months I developed a new campaign slogan and stump speech, redesigned campaign literature, formed a new outreach strategy and redesigned the field campaign which made unique contacts with more than 9,000 voters in the final 3 weeks of the campaign.
- Served as the Conference Coordinator for Progressive Majority and was responsible for all aspects of planning their portion of the 2006 Take Back American Conference in Washington, D.C.
- Served as Campaign Advisor for the Marie Johns for Mayor Campaign in Washington, D.C. From September of 2005 to April 2006 I developed a new field strategy for the campaign, designed and implemented a new scheduling strategy. I also advised the campaign on fundraising and database management and served as a body person and campaign surrogate for the candidate.
- Served as the Executive Director and Assistant Treasurer for the Bolden 2016 Exploratory Committee and A. Scott Bolden At-Large City Council Campaign. I was responsible for the day to day operations of the campaign including scheduling, design and implementation of an operations and campaign outreach strategy as well as tracking and collecting campaign donations.

December 2004 - December 2006

Deputy Director of Recruitment, Democratic GAIN, Washington, D.C. Duties

- Planned the 2004 DNC African American Summit on behalf of the DNC and Democratic GAIN in New Orleans, Louisiana
- Supervised organizational interns
- Set Up New Democratic GAIN Office and sought vendors for office supplies
- Planned 4 Minority based trainings across the country
- Served on planning team for the largest training in Democratic History during the 2004 Democratic National Convention in Boston, Massachusetts.

February 2004 - November 2004

Staff Assistant, Office of Congresswoman Jan Schakowsky, Washington, D.C. Duties:

- Processed all incoming and outgoing mail for the office
- Trained and supervised office interns
- Organized the office's tour and flag request programs
- Drafted the Congresswoman's Official Statement on the 40th Anniversary of the March on Washington

March 2003 - October 2003

Education

New England College of Business and Finance (NECB)

M.S. degree, June 2011 in Finance

Boston, Massachusetts 02110

Morehouse College
B.A. degree, December 2002 in Marketing

Atlanta, Georgia 30314



Executive Office of the Mayor - Office of Talent and Appointments
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

Eric J. Jones



Eric J. Jones is the Associate Director of Government Affairs for the Associated Builders and Contractors (ABC) of Metro Washington.

Mr. Jones, a native Washingtonian, has served with ABC Metro Washington for the last 9 years with the tasks of handling all government affairs activities within the District for the chapter for more than 500 members. In addition, he serves as the chapter's liaison to various business groups such as the DC Chamber of Commerce, the Greater Washington Board of Trade, and the DC Business Coalition. He also leads the chapter's partnership with the Dr. Charles Drew Engineering Academy at Paul Lawrence Dunbar Senior High School in the District.

Mr. Jones serves on the board of the DC Jobs Coalition and the Local Advisory Board for Dunbar High School. He has previously served on the Curriculum Advisory Council for the Phelps Architecture, Construction, and Engineering (PACE) High School, the Office of First Source Compliance Advisory Committee, and the Ward 5 Industrial Land Transformation Task Force. Mr. Jones is active with Morehouse College Alumni Association DC Chapter where he serves as the co-head of their partnership with the Paul Public Charter School.

A Ward 4 resident, Mr. Jones holds a Bachelor of Arts in Business Administration with a concentration in Marketing from Morehouse College and a Master of Science in Finance from the New England College of Business.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

To: Lolita Alston, Steve Walker
From: Betsy Cavendish
Date: March 13, 2017
Subject: Legal sufficiency review of Resolutions appointing Members to the Youth Apprenticeship Advisory Committee

This is to Certify that this office has reviewed the above-referenced Resolutions and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call Karuna Seshasai, Deputy General Counsel, Executive Office of the Mayor, at 202-724-1303, or me at 202-724-7681.

A handwritten signature in black ink that reads 'Elizabeth A. Cavendish'. The signature is written in a cursive style.

Elizabeth Cavendish