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OFFICE OF THE  
SECRETARY

MURIEL BOWSER  
MAYOR

MAR 27 2017

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
John A. Wilson Building  
1350 Pennsylvania Avenue, N.W., Suite 504  
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01, and pursuant to section 12a of An Act To provide for voluntary apprenticeship in the District of Columbia, effective May 12, 2016 (D.C. Law 21-109; D.C. Official Code § 32-1412.01), I am pleased to nominate the following person:

Mr. Frederick Howell  
3010 W Street, SE  
Washington, DC 20020  
(Ward 7)

for appointment as a representative from the Apprenticeship Council member of the Youth Apprenticeship Advisory Committee, for a term to end three years from the date of appointment.

Enclosed, you will find biographical information detailing the experience of Mr. Howell, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talents and Appointments, should the Council require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Muriel E. Bowser".

Muriel E. Bowser



Chairman Phil Mendelson  
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution,  
which was referred to the Committee on \_\_\_\_\_.

To confirm the appointment of Mr. Frederick Howell as a member of the Youth Apprenticeship  
Advisory Committee.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, that this  
resolution may be cited as the "Youth Apprenticeship Advisory Committee Mr. Frederick  
Howell Confirmation Resolution of 2017".

Sec. 2. The Council of the District of Columbia confirms the appointment of:

Mr. Frederick Howell  
3010 W Street, SE  
Washington, DC 20020  
(Ward 7)

as a representative from the Apprenticeship Council member of the Youth Apprenticeship  
Advisory Committee, established by section 12a of An Act To provide for voluntary  
apprenticeship in the District of Columbia, effective May 12, 2016 (D.C. Law 21-109; D.C.  
Official Code § 32-1412.01), for a term to end three years from the date of appointment.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution,  
upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

**RESUME'**

*Frederick Alfred Howell*

**EDUCATION AND TRAINING**

**University of the District of Columbia, Washington, D.C.**  
1980: B.S.; Business Education

**George Washington University, Washington, D.C.**  
1983; M.A.; Special/Vocational Education

**ADDITIONAL COURSES/TRAINING**

| <b>Course/Workshop Title</b>  | <b>Instructor/Presenter</b>  | <b>Date</b> |
|---|------------------------------|-------------|
| Basic Literacy on the Macintosh                                       | Linotype/Hell Company        | 1992        |
| Distance Learning – How to Use the Bell Atlantic Teleconferencing Lab | Charles County Comm. College | 1995        |

**EMPLOYMENT EXPERIENCE**

|                                |   |
|--------------------------------|---|
| <b>May 2013 – Present</b>      | <b>Professor Emeritus, (Retired from Montgomery College)</b>                                |
| <b>April, 1986 – May, 2013</b> | <b>Director,<br/>Computer Publishing/Printing Management Program<br/>Montgomery College</b> |

**Responsibilities**

- Instruct students in various courses in the printing program
  - Update, modify curriculum to maintain a current program
  - Interview, evaluate, supervise and assist other full time and part-time instructors in the department
  - Assess equipment needs and procurement of equipment for the program
  - Solicit equipment donations and monetary donations for the program from printing industry and philanthropic organizations (see Successful Grants/Solicitations heading)
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- **Make industry visitations to assess current applications and practices in the industry to ascertain what modifications to existing curricula may be necessary**
- **Speak to community organizations, trade associations and businesses about the printing program and its offerings to the community and businesses**
- **Interact with the business community to do contract training with them to meet training needs for their employees**
- **Develop public relations pieces and other advertising pieces to solicit business from industry and the community**
- **Develop and deliver courses to the printing industry and other educational institutions using the distance learning concept, via the Bell Atlantic Tele-conferencing laboratory**
- **Establish articulation agreements with area secondary schools and post-secondary schools for seamless transition of students between programs**
- **Evaluate other programs by local visitation and distant travel**
- **Attend trade shows, seminars, conferences, and association meetings relevant to the program area and educational goals**
- **Oversee non-credit/continuing education component, determining course offerings, advertising, hiring instructors, determining costs, and soliciting to the printing and publishing industry**

#### **SUCCESSFUL GRANTS/SOLICITATIONS**

- **Received grant of \$133,000 from the Maryland Higher Education Association (Challenge Grant) to retrain skilled workers (Journeyman) in the new technology embracing the industry to help them maintain employment by acquiring current skills**
- **Grant enabled the program to purchase a complete mobile computer laboratory to do off-site training for industry and accommodate industry work schedules which may not be conducive to normal classroom hours**

- Working with vendors and system procurement for the acquisition of equipment
  - Laying out new vocational laboratories and specifying necessary equipment
  - Working with school system building personnel to plan renovations and modifications
  - Renovating, modifying, and updating existing classrooms
  - Evaluating and assessing vocational teachers
  - Evaluating existing equipment in vocational secondary programs
- Responsibilities**

Supervisor of Trade and Industrial  
 Arts, Secondary Level  
 District of Columbia Public Schools  
 Washington, D.C.

September, 1980 - June, 1981

- Assumed position as department chairman, responsible for chairing bi-monthly meetings to plan classroom strategies resolve conflicts and act as department liaison with administration
- Responsible for overseeing production work done by the printing department for D.C. public school personnel, which included ordering materials, picking, and billing appropriate department
- Instructed students in graphic arts and the printing process

**Responsibilities**

Vocational Instructor  
 Leonard Penn Carter Center  
 District of Columbia Public Schools

September, 1981 - August, 1986

September, 1975 - September, 1980

Vocational Instructor  
District of Columbia Public Schools  
Washington, D.C.

Responsibilities

- Instructed students in graphic arts and printing
- Assumed position of department chairperson
- Chaired department meetings
- Resolved conflict in the department
- Managed the printing production component of the department
- Ordered materials and handled billing of appropriate D.C. public school department

August, 1975 - August, 1981

Other Stripper/Top Worker  
Shift Supervisor  
Judd and Detweiler Publishing Co.  
Washington, D.C.

Responsibilities

- Supervised journeymen on my shift and making work assignments
- Made production reports pertaining to output on my shift
- Resolved grievances and other personnel issues
- Composited film images in preparation for printing on presses

-- Assisted in the bindery

-- Assisted in the darkroom shooting film

-- Assisted pressman on the printing press

**Responsibilities**

**Printing Assistant**  
**Goodway Printing Company**  
**Arlington, Virginia**

**June, 1963 - October, 1964**

-- Read proof and corrected galley's of type of customer manuscript set on Linotype machines

-- Set type by hand, Linotype machine, and made up pages in hot metal

-- Served apprenticeship as compositor, Linotype operator, and proofreader

**Responsibilities**

**Compositor/Proofreader**  
**McCall Publishing Company**  
**Glendale, Maryland**

**October, 1964 - January, 1970**

-- Shot and developed film in preparation for film assembly and composing

-- Composite film images in preparation for printing on presses

-- Served apprenticeship and became journeyman stripper/rep worker

**Responsibilities**

**Offset Stripper/Rep Worker**  
**McCall Publishing Company**  
**Glendale, Maryland**

**January, 1970 - January, 1975**

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**June, 1959-June, 1963**

**The Paramount Press  
125 Florida Avenue, NW  
Washington, DC**

**Responsibilities**

- Set type on Ludlow typesetting machine
- Operated small letterpresses
- Operated power paper cutter and stitching machine

(The Paramount Press was my family's business where I was introduced to the printing trade and learned how to run printing equipment)

**PRESENTATIONS**

- Conference - League of Innovation - Workforce 2000  
Title: "Distance Learning for the Printing Industry"  
Anaheim, CA  
February, 1997
- Conference - League of Innovation  
Title: "Another Division at the College; NOT!"  
Anaheim, CA  
February, 1997
- Conference - League of Innovation  
Title: Public/Private Partnerships: Making it Work  
New Orleans, LA  
April, 1994

**PROFESSIONAL MEMBERSHIPS**

American Vocational Association

Washington Litho Club (Board of Directors)

Board of Advisors, University of District of Columbia Radio Station

Mayoral appointee to the DC Apprenticeship Council (6 years)



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**SPECIAL RECOGNITION/AWARDS**

**Change Agent Award of Excellence - Division of Career Technology and Adult Learning, Maryland State Department of Education, 1994**

**Teacher of the Year Award - District of Columbia Public Schools, 1976**

**Outstanding Faculty Award - Montgomery College, 1998 (\$1500 award)**

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Executive Office of the Mayor - Office of Talent and Appointments  
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

## Frederick Howell



Frederick Howell is a Professor Emeritus at Montgomery College.

Mr. Frederick Howell has amassed a great depth of personal and professional job training experience over the span of his career. Mr. Howell served two formal apprenticeship programs in the printing trades, working at several major publishing companies over the past twenty years as a journeyman printer and department shift supervisor.

Mr. Howell taught printing full time in DC Public Schools at the Lemuel Penn Career Center for eleven years. Upon the end of his tenure with DC schools, he became a full-time professor and Director of the Computer Publishing/Printing Management program at Montgomery College, Rockville campus. Mr. Howell retired in 2013 after twenty-seven years of service.

A Ward 7 Resident, Mr. Howell received a Bachelor of Science in Business Education from the University of the District of Columbia, and a Master of Arts in Special/Vocational Education from George Washington University.



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

**To:** Lolita Alston, Steve Walker  
**From:** Betsy Cavendish  
**Date:** March 13, 2017  
**Subject:** Legal sufficiency review of Resolutions appointing Members to the Youth  
Apprenticeship Advisory Committee

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**This is to Certify** that this office has reviewed the above-referenced Resolutions and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call Karuna Seshasai, Deputy General Counsel, Executive Office of the Mayor, at 202-724-1303, or me at 202-724-7681.

A handwritten signature in black ink that reads 'Elizabeth A. Cavendish'. The signature is written in a cursive style.

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Elizabeth Cavendish