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OFFICE OF THE
SECRETARY

MURIEL BOWSER
MAYOR

MAR 27 2017

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, N.W., Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01, and pursuant to section 12a of An Act To provide for voluntary apprenticeship in the District of Columbia, effective May 12, 2016 (D.C. Law 21-109; D.C. Official Code § 32-1412.01), I am pleased to nominate the following person:

Ms. Violet Carter
1832 Bay Street, SE
Washington, DC 20003
(Ward 6)

for appointment as a representative from the Apprenticeship Council member of the Youth Apprenticeship Advisory Committee, for a term to end three years from the date of appointment.

Enclosed, you will find biographical information detailing the experience of Ms. Carter, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talents and Appointments, should the Council require additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Muriel E. Bowser".
Muriel E. Bowser



Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution,
which was referred to the Committee on _____.

To confirm the appointment of Ms. Violet Carter as a member of the Youth Apprenticeship
Advisory Committee.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, that this
resolution may be cited as the "Youth Apprenticeship Advisory Committee Ms. Violet Carter
Confirmation Resolution of 2017".

Sec. 2. The Council of the District of Columbia confirms the appointment of:

Ms. Violet Carter
1832 Bay Street, SE
Washington, DC 20003
(Ward 6)

as a representative from the Apprenticeship Council member of the Youth Apprenticeship
Advisory Committee, established by section 12a of An Act To provide for voluntary
apprenticeship in the District of Columbia, effective May 12, 2016 (D.C. Law 21-109; D.C.
Official Code § 32-1412.01), for a term to end three years from the date of appointment.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution,
upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

VIOLET CARTER

OBJECTIVE

To continue my career in the construction industry, in order to expand my knowledge and expertise in construction management

EDUCATION

January 2011 -
May 2013

HOWARD UNIVERSITY
Master – In Social Work 2013

September 1997 -
December 2002

UNIVERSITY OF THE DISTRICT OF COLUMBIA, Washington, DC
Bachelor of Science – Construction Management Technology
Associates in Applied Sciences – Architectural Engineering Technology – May 2001

September 1995 -
2000

LOCAL 26, Washington, DC
Journeyman Electrician

EXPERIENCE

MARCH 2008-
PRESENT

IBEW LOCAL 26
POLITICAL ADVISOR , BUSINESS REPRESENTATIVE
STEP UP COORDINATOR

AUGUST 2007-
MARCH 2008

TRULAND SYSTEMS
PROJECT MANAGER

- Coordination the work of the building with our subs and the general contractor.
- Track the process and scheduling of the job.
- Track all equipment for delivery schedule and operation dates.
- Over see the installation of the main gear and underground work.

January 2005-
August 2006

SACH'S ELECTRIC COMPANY
Safety Coordinator

- Implement a safety life style for all employees.
- Train all employees in safe work habit.
- Track and manage the up keep of all safety equipment.
- Order safety supplies.
- OSHA 10, 30, 3095, and Train the Trainer

January 2004-
December 2004

USPTO, ALEXANDRIA, VIRGINIA
Foreman

- Allocated duties for as many as 20 or more men at any given time.
- Coordinate the construction project with other trades for layout of the work.
- Constructed as built drawings.
- Estimated and order material for project.

May 2003 -
December 2003

NEW WASHINGTON CONVENTION CENTER, Washington, DC
(\$799 million, 2.3 million sq. ft. convention center - 725,000 sq. ft. of prime exhibit space, 150,000 sq. ft. of meeting space, 52,000 sq. ft. ballroom with 30,000 sq. ft. of pre-function space, 36,000 sq. ft. of registration space, 44,000 sq. ft. of retail space, sixth largest in the country)
Office Engineer / Ass. Project Manager

- Research Contract Documents and identify critical issues

- Produce and process Request for Information and Submittals
- Negotiate changes and issues with General Contractor
- Implement Change Orders
- Handle payment requisitions
- Take-offs and post Contract Documents

June 2000 -
September 2003

FISHBACH AND MOORE ELECTRIC COMPANY
NEW WASHINGTON CONVENTION CENTER, Washington, DC
Assistant Project Manager/ Office Engineer

- Researched Contract Documents and identify critical issues
- Produced and processed Request for Information and Submittals
- Negotiated changes and issues with General Contractor
- Directed field worker
- Implemented Change Order
- Handled payment requisitions
- Handled payroll and work production

(FIELD EXPERIENCE)

June 2000 -
Present

NEW WASHINGTON CONVENTION CENTER - Washington, DC
Electrician

- Working on installation of light fixtures and fire alarm
- Wiring unit heater and pulling home runs
- Directing workers while allocating duties
- Installation of conduit and wire
- Record keeping, including but not limited to, time, payroll, shipping, and receiving of material

SOFTWARE

Proficient with Microsoft Word, Excel, Access, Gant Charts, CPM, and AON Diagrams

REFERENCES UPON REQUEST



Executive Office of the Mayor - Office of Talent and Appointments
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

Violet Carter



Violet Carter serves as a Political Advisor and Business Representative at IBEW Local 26 and is also a Journeyman Electrician for Local 26.

Ms. Carter started her career with IBEW Local 26 in 1995 as an Apprentice and went on to become an Inside Journeyman Wireman in 2000. Since graduation, Ms. Carter has held a variety of positions in the industry such as Safety Coordinator, Lead Foreman, and Assistant Project Manager on several large job sites including Nationals Park.

A Ward 6 resident, Ms. Carter received a Bachelor of Science in Construction Management Technology from the University of the District of Columbia, and a Master of Social Work from Howard University. She currently holds a LGSW license.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

To: Lolita Alston, Steve Walker
From: Betsy Cavendish
Date: March 13, 2017
Subject: Legal sufficiency review of Resolutions appointing Members to the Youth Apprenticeship Advisory Committee

This is to Certify that this office has reviewed the above-referenced Resolutions and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call Karuna Seshasai, Deputy General Counsel, Executive Office of the Mayor, at 202-724-1303, or me at 202-724-7681.

A handwritten signature in cursive script that reads 'Elizabeth A. Cavendish'.

Elizabeth Cavendish