



2017 FEB 10 PM 1:15  
OFFICE OF THE  
SECRETARY

MURIEL BOWSER  
MAYOR

FEB 10 2017

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
John A. Wilson Building  
1350 Pennsylvania Avenue, NW, Suite 504  
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and pursuant to section 1002(b) of the Second Omnibus Regulatory Reform Amendment Act of 1998, effective April 20, 1999, D.C. Law 12-261; D.C. Official Code § 47-2853.06(a), which established the Board of Architecture and Interior Designers (hereinafter referred to as "Board"), I am pleased to nominate the following person:

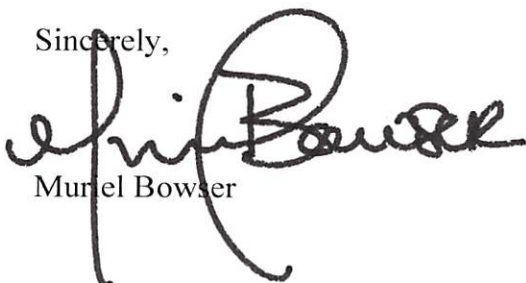
Ms. Barbara Jones  
2411 18<sup>th</sup> Street, S.E.  
Washington, DC 20020  
(Ward 8)

for appointment as a consumer member of the Board, replacing Wanda Sherrod, for a term to end November 13, 2019.


Enclosed you will find biographical information detailing the experience of Ms. Jones, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,



Muriel Bowser

  
Chairman Phil Mendelson  
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution,  
which was referred to the Committee on \_\_\_\_\_.

To confirm the appointment of Ms. Barbara Jones to the Board of Architecture and Interior  
Designers.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, that this  
resolution may be cited as the "Board of Architecture and Interior Designers Barbara Jones  
Confirmation Resolution of 2017".

Sec. 2. The Council of the District of Columbia confirms the appointment of:

Ms. Barbara Jones  
2411 18<sup>th</sup> Street, S.E.  
Washington, DC 20020  
(Ward 8)

as a consumer member of the Board of Architecture and Interior Designers, pursuant to section  
1002(b) of the Second Omnibus Regulatory Reform Amendment Act of 1998, effective April 20,  
1999 (D.C. Law 12-261; D.C. Official Code § 47-2853.06(a)), replacing Wanda Sherrod, for a  
term to end November 13, 2019.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution,  
upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

Well-versed management professional with a proven background in the government and nonprofit sectors. Adept analytical, interpersonal, collaboration and leadership skills. Forward-thinking, results-oriented, and driven to develop effective outcomes. A creative problem solver and change agent. Strong business acumen gained through more than twenty-five years of progressive experience.

**Professional Experience**

**1993-Present, DC Department of Human Services, Washington, D.C**

***1993-Present, Supervisor, Social Services Representatives***

- Supervise six social service representatives in regards to client intake, counseling, eligibility, termination or services, and other concerns.
- Plan, direct, coordinate and oversee the timely completion of action on all applications, recertifications, and changes necessary to maintain an eligible caseload and quality control.
- Implement approved policies and procedures and interpret when necessary.
- Proactively recommend new policies, procedures, and methods of operations for the expedient and efficient functioning of the unit.
- Provide on-the-job training and development opportunities for unit employees and recommend employees for participation for formalized training.
- Evaluate employees work performance including ability to exercise sound judgment in decision making, interpretation of policies and procedures, and in keeping records current and accurate for compliance.
- Hear and resolve employees' grievances.
- Insure timely submission of required statistical and narrative reports to appropriate channels.

***1985-1993, Social Services Representative***

- Assessed clients' needs for emergency services and chronic situations and refer to appropriate agencies.
- Reviewed applications from clients to determine and redetermine eligibility for medical assistance.

**Other Professional Experience Available Upon Request**

**Education**

**Master of Science in Counseling; Triple Major: Health, School Counseling and Marriage & Family**  
University of the District of Columbia, Washington, DC

- Merit Awardee
- Vice President for Counseling Department

**Bachelor of Science; Dual Major: Public Health Administration and Biology**

University of the District of Columbia, Washington, DC

- Student President, Public Health Department

**Community Involvement**

- Fort Stanton Civic Association
- DC Democrats
- Co-Chair for The Martin Luther King Jr. Parade, 2006-present

- Ward 8 Democrats
- Eastern Federation of Democratic Women
- National Democrats Young Teens Awareness
- Co-Chair of Ward 8 Family Day, 2007-present

- Ward 8 Coordinator for Voter Registration
- Ward 8 School Beautification Day Coordinator
- Ward 8 Annual Thanksgiving Turkey Giveaway

### **Volunteerism**

- Campaign Program and Development Director; Fundraiser, Walter Whitman Clinic
- American Cancer Society
- Co-Chair Walk In The Name of Love Foundation
- The Kennedy–King Dinner
- Ward 8 Inaugural Coordinator 2006; Volunteer Coordinator 2000-2004

- Coordinator, Beethoven Found Foundation
- Howard Theater Preservation Committee
- Fashion Fights Poverty
- DC Public School Beautification Day
- The Diamond Excell Foundation
- DC Annual Hip-Hop Gospel Concert
- Coordinator, East Coast Talent Search

### **Awards & Accomplishments**

- United States People Community Outreach Eternal Spirit 2010 Award
- National Army Guard Award 2010 -2011
- District of Columbia University Recognition Award 2009-2010
- Diamond Excell Award 2008-2011
- District of Columbia Teacher's College Homecoming Queen
- Fashion Fights Poverty Award
- Ward 8 Family Day

- Martin Luther King Jr. Parade
- Walk In The Name Of Love Foundation
- Go Green Foundation
- Hip-Hop Recognition Award
- District of Columbia Inaugural
- Presidential Grass root Inaugural
- Lorton Homecoming Queen



Executive Office of the Mayor - Office of Talent and Appointments  
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

## Barbara Jones



Barbara Jones is the Supervisor of the Social Services Representatives for the DC Department of Human Services.

Ms. Jones has over 30 years of experience in her career with the DC Department of Human Services. She is particularly well-versed in the public and non-profit sectors. She works hard to aid in implementing new policies, procedures, and methods of operations for her department while ensuring her employees are getting great on the job training and other development opportunities.

Ms. Jones is a dedicated civic leader and has served the members of her Fort Stanton community through volunteering for many years. She previously served as the Ward 8 Commissioner for the DC Commission on the Arts and Humanities.

A Ward 8 resident, Ms. Jones received a Bachelor of Public Health Administration and Biology as well as a Master of Science in Counseling from the University of the District of Columbia.



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

**To:** Lolita Alston, Steve Walker  
**From:** Betsy Cavendish  
**Date:** January 18, 2017  
**Subject:** Legal sufficiency review of Resolution appointing Barbara Jones as a Consumer Member of the District of Columbia Board of Architecture and Interior Designers

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**This is to Certify** that this office has reviewed the above-referenced Resolution and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call Alana Intrieri, Deputy General Counsel, Executive Office of the Mayor, at 202-724-1303, or me at 202-724-7681.

A handwritten signature in black ink that reads 'Elizabeth A. Cavendish'. The signature is written in a cursive style.

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Elizabeth Cavendish