

2014 OCT 23 PM 4:41  
OFFICE OF THE  
SECRETARY

VINCENT C. GRAY  
MAYOR

OCT 23 2014

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
1350 Pennsylvania Avenue, NW, Suite 504  
Washington, DC 20004

Dear Chairman Mendelson:

Pursuant to D.C. Official Code §2-352.02, as amended, I have enclosed, for consideration by the Council of the District of Columbia, emergency legislation "Contract Number CW30851 Washington Hospitality Foundation Contract Approval and Payment Emergency Resolution of 2014" and accompanying declaration to authorize payment for services received and to be received under the contract.


Approval of the contract in the amount of \$3,458,926.00 would provide the Washington Hospitality Foundation to operate Hospitality High School for the academic school year 2014-2015. Without this approval, the Foundation will be unable to operate the school. This will lead to 173 public District students to be dis-enrolled from the school and will force these students to have to find alternative educational plans in the middle of the academic year.

As always, I am available to discuss any questions you may have regarding the proposed contract agreement. In order to facilitate a response to any questions concerning this proposed contract agreement, please have your staff contact Christina Setlow at (202) 724-1513.

I look forward to your favorable consideration of this proposed grant agreement.

Sincerely,

A handwritten signature in black ink that reads "Vincent C. Gray".  
Vincent C. Gray

  
Chairman Phil Mendelson  
at the request of the Mayor

A RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

---

To approve, on an emergency basis, Contract No. CW30851 to the Washington Hospitality Foundation to operate Hospitality High School of Washington DC for academic school year 2014-2015.

BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this act may be cited as “Contract Number CW30851 Washington Hospitality Foundation Contract Approval and Payment Emergency Approval Resolution of 2014”.

Sec. 2. Pursuant to section 451(b)(1) of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51(b)(1)), and notwithstanding the requirements of section 202 (a) of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-352.02(a)), the Council approves Contract No. CW30851 to Washington Hospitality Foundation to operate Hospitality High School of Washington DC for academic school year 2014-2015 second quarter to fourth quarter in the amount of \$3,458,926.00 for services received and to be received under the contract.

Sec. 3. Transmittal

The Secretary to the Council shall transmit a copy of this resolution, upon its adoption, to the Mayor.

33           Sec. 4. Fiscal Impact Statement

34           The Council adopts the fiscal impact statement of the Chief Financial Officer as the fiscal  
35 impact statement required by section 602(c)(3) of the District of Columbia Home Rule Act,  
36 approved December 24, 1973 (87 Stat. 813; D.C. Official Code § 1-206.02(c)(3)).

37           Sec. 5. Effective Date

38           This resolution shall take effect immediately.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of Contracting and Procurement**



**COUNCIL CONTRACT SUMMARY**

Pursuant to section 202(c) of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code §2-352.02 (c), the following contract summary is provided:

**(A) The proposed contractor, contract amount, unit and method of compensation, contract term, and type of contract:**

<b>Proposed Contractor:</b>	The Washington Hospitality Foundation
<b>Contract Amount:</b>	Not to exceed \$3,458,926.00
<b>Unit and Method of Compensation:</b>	Fixed unit price as set forth in the Sole Source Contract
<b>Term of Contract:</b>	Date of Award to 12 months there after
<b>Type of Contract:</b>	Sole Source Contract

**(B) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:**

Management and operation of a high school in the District of Columbia to be known as the “Hospitality High School of Washington D.C.” (HHS), with a mission to ensure that students have access to an excellent educational program designed to promote success in college and in the hospitality industry. The Contractor’s services shall include, but not be limited to, the following: development and implementation of a curriculum for HHS, instructing, testing and overseeing the academic and career development of all students attending HHS, determining certification requirements for all industry certificate programs at HHS, determining HHS’ school calendar, school hours, and schedule, and including a schedule for professional development of school staff.

The contractor will also be responsible for selecting and purchasing textbooks and other curricular materials, equipment and supplies, providing extra and co-curricular programs and activities, and complying with all assessment requirements of the Office of the State Superintendent of Education (OSSE). The Contractor shall comply with all test administration and test security procedures, including appropriate documentation mandated

**Council Contract Summary**

by OSSE, and shall administer assessment in accordance with OSSE requirements. The contractor shall comply with other requirements that are reasonable and required by OSSE.

**(C) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including the price and technical components:**

No other offer was given because this is for a Sole Source Contract. A Notice of Intent to Award a Sole Source Contract was advertised for 10 days, Aug. 8, 2014 to Aug. 17, 2014 on the OCP website.

**(D) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and prior performance on contracts with the District government:**

The Washington Hospitality Foundation (TWHF) is in compliance with Department of Employment Services and Office of Tax and Revenue (Tabs C & D). They have shown structure and organization for managing HHS over the course of fifteen years.

TWHF is more than qualified to manage HHS. TWHF has been managing the high school for 15 years when the school was considered as a charter school. HHS did not renew their license to continue as a charter school and is now considered as a public school. Prior performance and familiarity with HHS academic structure shows TWHF is more than capable and have the expertise to manage the school. The contractor has been determined responsible.

**(E) Performance standards and the expected outcome of the proposed contract:**

Based on the 15 years TWHF has been managing HHS, the outcome expected is for TWHF to continue managing HHS for academic year 2014 to 2015. The contractor has done a good job when the high school was under the public charter school board by providing leadership, support in staff, and equipment. The contractor meets all qualifications and duties/requirements under the Scope of Work.

**(F) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:**

A Funding Certification dated September 17, 2014 from Interim Agency Fiscal Officer; certifies that FY15 funds are available to fund services for the second quarter to third quarter of academic school year 2014 to 2015. (Tab E)

**(G) A certification that the proposed contract is legally sufficient, including whether the proposed contractor has any currently pending legal claims against the District:**

Office of the Attorney General has found TWHF to be legally sufficient and with no pending legal claims against the District. (Tab H)

**(H) A certification that the proposed contractor is current with its District and federal taxes or has worked out and is current with a payment schedule approved by the District or federal government:**

According to the District's Department of Employment Services Unemployment Division and the District's Office of Tax and Revenue found TWHF is in compliance with the tax laws. (Tabs C & D)

**(I) The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, effective October 20, 2005 (D.C. Law 16-33; D.C. Official Code § 2-218.01 *et seq.*):**

The provider is not certified local, small or disadvantaged business enterprise.

**(J) Other aspects of the proposed contract that the Chief Procurement Officer considers significant:**

As of August 12, 2014, the Mayor signed and delegated the authority of HHS to OSSE. The letter of contract was awarded August 22, 2014 for TWHF to be the contractor to perform support and facilitate the management and oversight of HHS. (Tab 1, Attachment H)

**(K) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:**

As of October 21, 2014, the Provider does not appear on the Federal or District Excluded Parties List. Therefore, The Washington Hospitality Foundation is not currently debarred from providing services to any governmental entity.

**(L) Where the contract, if executed, will be made available online:**

<http://app.ocp.dc.gov/RUI/information/scf/SolNumRespond.asp>



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF EMPLOYMENT SERVICES  
Office of Unemployment Compensation/Tax Division



REVISED

**TAX VERIFICATION RESPONSE - DOES**

**CONTRACT SPECIALIST: ALVIN STITH**

**AGENCY: OSSE**

**VENDOR NAME: GREATER WASHINGTON HOSPITALITY FNDATION**

**D.C.DOES SUI ACCOUNT #: 081883      FEDERAL ID #: 521996408**

---

**TO BE COMPLETED BY THE DEPARTMENT OF EMPLOYMENT SERVICES TAX DIVISION**

THE DEPARTMENT OF EMPLOYMENT SERVICES CERTIFIES THAT:

The prospective Contractor is "IN COMPLIANCE" with the tax filing and payment requirements of the District of Columbia Unemployment Tax Laws or is in compliance with an established payment plan.

The prospective Contractor is "NOT IN COMPLIANCE" with the tax filing and payment requirements of the District of Columbia Unemployment Tax Laws. The Contractor may obtain details of the tax deficiency and make arrangements to correct this deficiency by contacting the tax enforcement officer whose name and telephone number follow:

**Tax Enforcement Officer:** Doris Artis

**Phone #:** (202) 741-8693

**Comments**

*T. Rosa Morales Jacks*

SIGNATURE

UI Tax Officer

TITLE

8/25/2014

DATE

(202)-698-3564

TELEPHONE/FAX NUMBER

**This response/certification is valid for 90 days from the date specified above.**

---

ATT: Compliance Officer  
Office of Unemployment Compensation - Tax Division - 4058 Minnesota Avenue, NE, Washington, DC 20019

For more information, please go to the DOES Web Site at <http://www.does.dc.gov/>

DISTRICT OF COLUMBIA



Office of Tax and Revenue  
Collection Division

1101 4th Street SW steW600  
Washington, DC 20024

OFFICE OF TAX AND REVENUE  
TAX VERIFICATION RESPONSE

REQUESTOR: ALVIN STITH

AGENCY: OSSE

VENDOR NAME: HOSPITALITY HIGH SCHOOL OF WASHINGTON DC FEIN: 52-1996408

TO BE COMPLETED BY THE OFFICE OF TAX & REVENUE

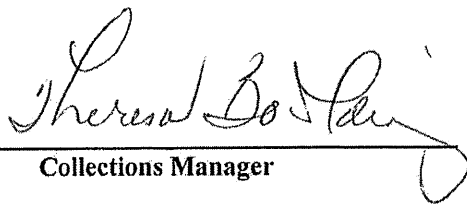
The prospective contractor **is in compliance** with the filing and payment requirements of the District of Columbia tax laws. TBD

The prospective contractor/individual **is not liable** for the tax filing requirements of the District of Columbia.

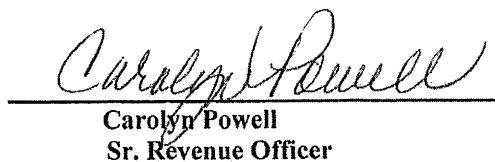
The prospective contractor **is not in compliance** with the tax filing and payment requirements of the District of Columbia Tax Law. The contractor may obtain details of the tax deficiency and make arrangements to correct this by contacting the Revenue Officer whose signature appears below.

The prospective contractor has **recently been registered** with the District of Columbia and has not incurred any liabilities so far.

Our records indicate that the prospective contractor **is not registered** to do business in the District of Columbia. Please contact the Office of Tax and Revenue, Customer Service Office at (202) 727-4829 to request a form FR-500 (Combined Registration Application) which must be fully completed and submitted to the address indicated on the form *Office of Tax and Revenue, PO Box 470 Washington, DC 20044-0470* or register online at: [https://www.taxpayerservicecenter.com/FR500\\_Instructions.jsp](https://www.taxpayerservicecenter.com/FR500_Instructions.jsp).

  
\_\_\_\_\_  
Collections Manager

8/20/2014  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Carolyn Powell  
Sr. Revenue Officer

202-442-6885  
\_\_\_\_\_  
Telephone Number



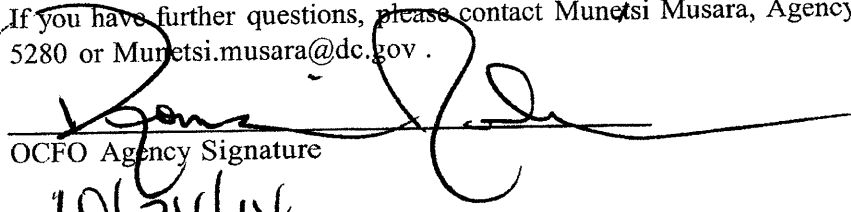
**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE CHIEF FINANCIAL OFFICER**

Munetsi Musara  
Interim Agency Fiscal Officer  
Office of the State Superintendent of Education

**FUNDING CERTIFICATION**

The Office of the Chief Financial Officer of the District of Columbia hereby certifies that the sum of \$3,458,926.00 is included in the District's budget and financial plan to pay for fees and costs associated with the Contract (the "Contract") with the Hospitality Foundation of Washington, D.C. relating to the management and operation of a high school in Washington, D.C. to be known as the "Hospitality High School of Washington, D.C.". There is no fiscal impact associated with the Contract.

If you have further questions, please contact Munetsi Musara, Agency Fiscal Officer at 202-442-5280 or [Munetsi.musara@dc.gov](mailto:Munetsi.musara@dc.gov).

  
\_\_\_\_\_  
OCFO Agency Signature

10/24/14  
Date

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Office of the Attorney General



Legal Counsel Division

**MEMORANDUM**

**TO:** Lolita S. Alston  
Director  
Office of Legislative Support

**FROM:** Janet M. Robins  
Deputy Attorney General  
Legal Counsel Division

**DATE:** October 23, 2014

**SUBJECT:** Legal Sufficiency Review of the "Contract Number CW30851 Washington Hospitality Foundation Contract Approval and Payment Authorization Emergency Act of 2014" and the Accompanying Emergency Declaration Resolution (AE-14-672)

---

**This is to Certify that** this Office has reviewed the above-referenced legislation and that we have found them to be legally sufficient. If you have any questions in this regard, please do not hesitate to call me at 724-5524.

Janet M. Robins