

# MURIEL BOWSER MAYOR

April 26, 2023

Honorable Phil Mendelson Chairman Council of the District of Columbia John A. Wilson Building 1350 Pennsylvania Avenue, NW, Suite 504 Washington, DC 20004

#### Dear Chairman Mendelson:

Enclosed for consideration and enactment by the Council of the District of Columbia is an emergency bill, the "Human Care Agreement No. CW100513 with N Street Village, Inc. Approval and Payment Authorization Emergency Act of 2023," and the accompanying emergency declaration resolution.

The legislation will approve Human Care Agreement No. CW100513 with N Street Village, Inc. to provide permanent supportive housing case management services, utility assistance, and financial assistance to highly vulnerable individuals and families experiencing homelessness. In addition, this legislation will authorize payment for goods and services received and to be received in the not-to-exceed amount of \$1,107,885.76 for the period July 1, 2022 through June 30, 2023.

If you have any questions regarding this legislation, please have your staff contact Marc Scott, Chief Operating Officer, Office of Contracting and Procurement at (202) 724-8759.

I look forward to the Council's prompt and favorable action on the enclosed legislation.

Sincerely,



Chairman Phil Mendelson at the request of the Mayor

A BILL

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

To approve, on an emergency basis, Human Care Agreement No. CW100513 with N Street Village, Inc., and Modification Nos. 1, 2, 3, and 4 thereto, to provide permanent supportive housing case management services, utility assistance, and financial assistance to highly vulnerable individuals and families experiencing homelessness, and to authorize payment for the goods and services received and to be received under the human care agreement and modifications.

BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this act may be cited as the "Human Care Agreement No. CW100513 with N Street Village, Inc. Approval and Payment Authorization Emergency Act of 2023".

Sec. 2. Pursuant to Section 451 of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51), and notwithstanding the requirements of section 202 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-352.02), the Council approves Human Care Agreement No. CW100513 with N Street Village, Inc., and Modification Nos. 1, 2, 3, and 4 thereto, to provide permanent supportive housing case management services, utility assistance, and financial assistance to highly

vulnerable individuals and families experiencing homelessness, and authorizes payment

34 in the not-to-exceed amount of \$1,107,885.76 for the goods and services received and to 35 be received under the human care agreement and modifications. 36 Sec. 3. Fiscal impact statement. The Council adopts the fiscal impact statement of the Chief Financial Officer as 37 38 the fiscal impact statement required by section 4a of the General Legislative Procedures 39 Act of 1975, approved October 16, 2006 (120 Stat. 2038; D.C. Official Code § 1-40 301.47a). 41 Sec. 4. Effective date. This act shall take effect following approval by the Mayor (or in the event of veto 42 by the Mayor, action by the Council to override the veto), and shall remain in effect for 43 no longer than 90 days, as provided for emergency acts of the Council of the District of 44 Columbia in section 412(a) of the District of Columbia Home Rule Act, approved 45

December 24, 1973 (87 Stat. 788; D.C. Official Code § 1-204.12(a)).

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# GOVERNMENT OF THE DISTRICT OF COLUMBIA Office of Contracting and Procurement



Pursuant to Section 202(c) of the Procurement Practices Reform Act of 2010, as amended, D.C. Official Code § 2-352.02(c), the following contract summary is provided:

### **COUNCIL CONTRACT SUMMARY**

(Retroactive)

(A) Human Care Agreement (HCA)

Númber:

CW100513

**Proposed Provider:** 

N Street Village, Inc.

**HCA Amount:** 

NTE \$1,107,885.76

Unit and Method of Compensation: Fixed Unit Price with Cost Reimbursable Component -

Task Orders Issued under Human Care Agreement

Term of HCA:

July 1, 2022 through June 30, 2023

Base Period

**Type of Contract:** 

HCA under which task orders (contracts) are to be issued for

District requirements.

**Source Selection Method:** 

Request for Qualification (RFQ)

(B) For a contract containing option periods, the contract amount for the base period and for each option period. If the contract amount for one or more of the option periods differs from the amount for the base period, provide an explanation of the reason for the difference:

NTE \$1,107,885.76 **Base Period Amount:** NTE \$1,107,885.76 **Option Period One Amount: Option Period Two Amount:** NTE \$1,107,885.76 NTE \$1,107,885.76 **Option Period Three Amount:** NTE \$1,107,885.76 **Option Period Four Amount:** 

(C) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:

N Street Village, Inc. provides Permanent Supportive Housing III program case management services, utility assistance, and financial assistance to chronically homeless and other highly vulnerable individuals and families experiencing homelessness

The purpose of this program is to help residents who have histories of chronic homelessness move from the street or temporary living situation into stable and permanent housing; maintain long-term housing and gain self-sufficiency. The success of the aforementioned will be achieved by referring and connecting participants to supportive services who will address their barriers to obtaining and maintaining permanent housing and an optimum level of self-sufficiency.

(D) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past performance components:

An electronic RFQ DOC575024 was issued in the open market utilizing the Office of Contracting and Procurement's (OCP) Procurement Automated Support System on April 11, 2022, with a closing date of May 17, 2022. The District received a total of 28 submissions. Twenty-three of the 28 responses were deemed qualified. Twenty-three providers are currently awarded HCAs.

The proposal was evaluated in accordance with the qualification criteria outlined in Doc575024. The qualification evaluation factors were Permanent Supportive Housing Program Design, Case Management, Organizational Capacity and Past Performance. Based on the consensus and the contracting officer's independent assessment, N Street Village, Inc. met all criteria, and therefore was deemed qualified and issued an HCA.

(E) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District. Include the identity of the protestor, the grounds alleged in the protest, and any deficiencies identified by the District as a result of the protest:

No protests were received.

(F) The background and qualifications of the proposed provider, including its organization, financial stability, personnel, and performance on past or current government or private sector contracts with requirements similar to those of the proposed contract:

N Street Village, Inc. currently provides case management services to participants in the District of Columbia's Permanent Supportive Housing III program. The program is designed to help residents who have histories of chronic homelessness move from the street or temporary living situation into stable and permanent housing.

N Street Village, Inc. has adequate financial resources to perform the required services and the ability to obtain those resources. The evidence is provided from the provider's Dun and Bradstreet Business report's financial history dated February 7, 2023. The provider has provided the same or similar services for the District and received satisfactory performance ratings. This evidence is provided in

their past performance evaluation on a past award delivering the same service, submitted on May 17, 2022.

(G) The period of performance associated with the proposed change, including date as of which the proposed change is to be made effective:

The award period of performance is July 1, 2022 through June 30, 2023. Proposed Modification No. M0004: Date of Award through June 30, 2023.

(H) The value of any work or services performed pursuant to a proposed change for which the Council has not provided approval, disaggregated by each proposed change if more than one proposed change has been aggregated for Council review:

Human Care Agreement –Base Period: not-to-exceed \$950,000. Proposed Modification No. M0004: increase not-to-exceed amount by \$157,885.76.

(I) The aggregate dollar value of the proposed changes as compared with the amount of the contract as awarded:

Aggregate Dollar Value: \$1,107,885.76

(J) The date on which the contracting officer was notified of the proposed change:

The contracting officer was notified on January 11, 2023.

(K) The reason why the proposed change was sent to Council for approval after it is intended to take effect:

The proposed increase amount will not take effect until after Council approval.

(L) The reason for the proposed change:

The Department of Human Services has a critical need to continue to provide services for the increased client capacity for base period of the Permanent Supportive Housing III program-case management requirement. This will ensure the safety of homeless individuals and families residing in the District of Columbia.

(M) The legal, regulatory, or contractual authority for the proposed change:

27 DCMR, Chapter 36, Section 3601.2.

(N) A summary of the subcontracting plan required under section 2346 of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 et seq. ("Act"), including a certification that the subcontracting plan meets the minimum requirements of the Act and the dollar volume of the portion of the contract

to be subcontracted, expressed both in total dollars and as a percentage of the total contract amount:

A subcontracting plan waiver for the base period, waiving the 35% subcontracting requirement, was approved on March 17, 2022, by the Department of Small and Local Business Development (DSLBD).

(O) Performance standards and the expected outcome of the proposed contract:

The District expects the provider to continue to provide permanent supportive housing and case management services. In Section C.10.1 of the HCA, the District outlined the required deliverables that the provider is responsible for providing. The goal of this program is to assist those persons who are homeless to obtain permanent supportive housing.

(P) The amount and date of any expenditure of funds by the District pursuant to the contract prior to its submission to the Council for approval:

Human Care Agreement – Base Period: not-to-exceed amount: \$950,000.

(Q) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:

The Associate Chief Financial Officer certified that the funds are available in the budget.

(R) A certification that the contract is legally sufficient, including whether the proposed provider has any pending legal claims against the District:

The Office of the Attorney General has determined this contract to be legally sufficient. N Street Village, Inc. does not currently have any pending legal claims against the District.

(S) A certification that Citywide Clean Hands database indicates that the proposed provider is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed provider is not current with its District taxes, either: (1) a certification that the provider has worked out and is current with a payment schedule approved by the District; or (2) a certification that the provider will be current with its District taxes after the District recovers any outstanding debt as provided under D.C. Official Code § 2-353.01(b):

The Citywide Clean Hands database indicates the provider is current with its District taxes, as of March 16, 2023.

(T) A certification from the proposed provider that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:

Based on information contained in the Bidder Offeror certification form, N Street Village, Inc. has certified that it is current with its federal taxes and does not have any outstanding debt to the federal government.

(U) The status of the proposed provider as a certified local, small, or disadvantaged business enterprise as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended; D.C. Official Code § 2-218.01 et seq.:

N Street Village, Inc. is not a certified local, small, or disadvantaged business enterprise.

- (V) Other aspects of the proposed contract that the Chief Procurement Officer considers significant:

  None.
- (W) A statement indicating whether the proposed Contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:

Based on searches of the District Office of Contracting and Procurement (OCP) Excluded Parties List conducted on March 15, 2023 and the System for Award Management (SAM) database conducted on February 13, 2023, N Street Village, Inc. is not debarred or suspended from Federal or District procurements.

(X) Any determination and findings issued relating to the contract's formation, including any determination and findings made under D.C. Official Code § 2-352.05 (privatization contracts):

Determination and Findings for Price Reasonableness; dated February 10, 2023.

Determination and Findings for Contractor's Responsibility; dated March 16, 2023.

Determination and Findings for Cost Reimbursement; dated March 29, 2023.

(Y) Where the contract, and any amendments or modifications, if executed, will be made available online:

The contract is available on the Office of Contracting and Procurement website, www.ocp.dc.gov.

(Z) Where the original solicitation, and any amendments or modifications, will be made available online:

The solicitation and its amendments are available on the Office of Contracting and Procurement website, www.ocp.dc.gov.



Date of Notice:

March 16, 2023

Notice Number: L0009333272

N STREET VILLAGE INC 1333 N ST NW WASHINGTON DC 20005-3601

1. 10 8

FEIN: \*\*-\*\*\*7373 Case ID: 1452622



# **CERTIFICATE OF CLEAN HANDS**

As reported in the Clean Hands system, the above referenced individual/entity has no outstanding liability with the District of Columbia Office of Tax and Revenue or the Department of Employment Services. As of the date above, the individual/entity has complied with DC Code § 47-2862, therefore this Certificate of Clean Hands is issued.

TITLE 47. TAXATION, LICENSING, PERMITS, ASSESSMENTS, AND FEES CHAPTER 28 GENERAL LICENSE
SUBCHAPTER II. CLEAN HANDS BEFORE RECEIVING A LICENSE OR PERMIT D.C. CODE § 47-2862 (2006)
§ 47-2862 PROHIBITION AGAINST ISSUANCE OF LICENSE OR PERMIT

Authorized By Melinda Jenkins

Branch Chief, Collection and Enforcement Administration

To validate this certificate, please visit MyTax.DC.gov. On the MyTax DC homepage, click the "Validate a Certificate of Clean Hands" hyperlink under the Clean Hands section.

## GOVERNMENT OF THE DISTRICT OF COLUMBIA DEPARTMENT OF HUMAN SERVICES



Office of the Agency Fiscal Officer

#### **MEMORANDUM**

TO:

George A. Schutter III

Contracting Officer

Office of Contracting and Procurement

THRU:

Delicia V. Moore alicia V. Moore Associate Chief Financial Officer

**Human Support Services Cluster** 

FROM:

Hayden Bernard D. Rutherford-folix for H. Bernard

Agency Fiscal Officer

Department of Human Services

DATE

March 24, 2023

SUBJECT:

Certification of Funding Availability for the N Street Village Contract # CW100513

The Office of the Chief Financial Officer hereby certifies that the sum of \$821,470.46 is included in the District's Local Budget and Financial Plan for Fiscal Year 2023 to fund the costs associated with the Department of Human Services Contract with N Street Village for Case management services for the Permanent Supportive Housing Program. This certification supports the N Street Village contract during the period from 7/1/2022 - 06/30/2023. The fund allocation is as follows:

Vendor: N Street Village

**Contract #: CW100513** 

Fiscal Year 2022 Funding: 7/1/2022- 9/30/2022

Agency	Fund	Index	PCA	Object	DIFS Fund	DIFS Cost Center	DIFS Program	DIFS Account	Amount
JA0	100	Various	Various	501	N/A	N/A	N/A	N/A	\$286,415.30
		l		FY 202	2 Contract Tot	al:			\$286,415.30

Fiscal Year 2023 Funding: 10/1/2022 - 6/30/2023

Agency	Fund	Index	PCA	Object	DIFS Fund	DIFS Cost Center	DIFS Program	DIFS Account	Amount
JA0	100	APSHF	PSH60	501	1010001	70347	700191	7141002	\$124,847.42
JA0	100	APSHI	PSH61	501	1010001	70346	700193	7141002	\$696.623.04
,	FY 2023 Contract								

There is no fiscal impact associated with the contract. Should you have any questions, please contact me at (202) 671-4240.

### GOVERNMENT OF THE DISTRICT OF COLUMBIA Office of the Attorney General



ATTORNEY GENERAL BRIAN L. SCHWALB

**Commercial Division** 

### **MEMORANDUM**

TO:

**Thomas Wells** 

Director

Office of Policy and Legislative Affairs

FROM:

Robert Schildkraut

**Section Chief** 

**Government Contracts Section** 

DATE:

April 6, 2023

**SUBJECT:** 

Approval of Base Period for Permanent Supportive Housing III Program

Contract Number: CW100513

Contractor:

N Street Village, Inc.

**Contract Amount: NTE \$1,107,885.76** 

This is to Certify that this Office has reviewed the above-referenced Contract and that we have found it to be legally sufficient. If you have any questions in this regard, please do not hesitate to call me at (202) 724-4018.

Robert Schildkraut

Robert Schildkraut Isrs

						1. Contract	Number	Page	e of Pages
AMEN	DMENT OF SOLICIT	TATION / MODIFICATION O	F CON	TRA	CT	CW100	513	1	6
2. Amer	dment/Modification	3. Effective Date	4. Re	quisit	ion/Purchase	Order No.	5. Solicitation C	aption	
Number							Permanent Sup	mortive H	ousing
M000	01	See Block 16C					Program-Case		
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Office	of Contracting and P	rocurement			t of Colum				
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	and Address of Contracto	or (No. Street, city, county, state and z	ip		9A. Amendn	nent of Solicit	ation No.		
code) N Stre	et Village, Inc.				9B. Dated (\$	See Item 11)			
	N Street, NW								
	•				10A. Modifid	ation of Cont	ract/Order No.		
	ngton, DC 20005 FOF CONTACT: Ti	m Erotz		lχ	CW1005	13			
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E-IVIai Code	1: <u>Tfretz@nstreetvil</u>	TIN TIN		┨	10B, Dated	(See Item 13)			
Code					07/01/22	•			
		11. THIS ITEM ONLY APPLIES							
ISP mus (a) com submitte BE REC REJEC fax, pro-	st acknowledge receipt of this pleting Items 8 and 15 and r cd; or (c) separate letter or faceiveD AT THE PLACE DESTION OF YOUR ISP. If by vided each letter or telegram	ax which includes a reference to the so SIGNATED FOR THE RECEIPT OF O irtue of this amendment you desire to o makes reference to the solicitation an	e specification in the specification in the specific formula in the specific f	ed in t t; (b) a and a PRIOF n offe	he solicitation of acknowledging mendment nun RTO THE HOL rafready subm	or as amended receipt of this aber. FAILUR IR AND DATE itted, such cha	d, by one of the folional amendment on each on YOUR ACKN SPECIFIED MAY ange may be made	owing metrich copy of a NOWLEDG RESULT If by letter, to	nods: the offer GMENT TO N telegram or
12. Acc	ounting and Appropriation	Data (If Required)  13. THIS ITEM APPLIES ONLY TO	MODIEU	CATI	ONS OF CON	TRACTS/OR	DERS		<del></del>
j		IT MODIFIES THE CONTRACT	ORDER	NO.	AS DESCRIB	ED IN ITEM	14.		
	A. This change order is	issued pursuant to (Specify Authority in Item 14 are made in the Contrac	y): t/Order I	ار No in	Item 10A				
	B. The above-numbered date, etc.) set forth in	Contract/Order is modified to reflect Item 14, pursuant to the authority of	t the adn	ninisti	ative changes			ffice, appr	ropriation
X	C. This supplemental ag	reement is entered into pursuant to	the author	ority o	of: 27 DCMR,	Chapter 36, 3	3601.2		
-	D. Other (Specify type of	f modification and authority)							
E. IMP		is not is required to sign the	nis docur	nent :	and return _	_1 copy to	the issuing office	<b>3</b> .	
	escription of Amendre et matter where feasib	nent/Modification (Organized ble.)	d by U	CF S	Section head	dings, inclu	iding solicitati	on/conti	ract
The p	-	ification to the subject Hur	nan C	are .	Agreement	t (HCA) id	dentified in b	lock 10	A. is as
1.	Delete Section B. in its entirety and	1.1 and B.5 titled, CONTRA	ACT 1	TYP:	E, SUPPL	(ES OR S)	ERVICES AN	VD PRI	CE/COST
	contained in Sec Reimbursement Ra HSS Providers. T	f Payment for services rend tion B.5, Pricing Schedule ates for Case Management so the total number of service us he benefits established in 29 service Providers. Provider s	es, whices and the control of the co	ich pro uthou & Ch	have been vided by th rized by DI apter 74, C	establishe e Departm HS shall be ertification	ed in 29 DC ent of Human e subject to m a Standards for	CMR Cl Service ledical n r uniforn	hapter 74, es Certified necessity in mousing-

- **B.5** The HCA, for the services specified herein consists of two (2) payment components, listed in Section B.8. The prices paid for the services under the HCA shall be fixed for the term of the HCA including any options exercised, unless the prices listed in Section C.6 are amended through rulemaking (See Attachment A Emergency and Proposed Rule Making 29 DCMR, Chapter 74).
- 2. Delete Section B.8.1 and B.8.1.2 titled, SCHEDULE B PRICING SCHEDULE in its entirety and replace with:
  - **B.8.1** The current published rate shall apply for any base period Human Care Agreement awarded. The District shall modify the payment schedule for outlying option periods pursuant to rate amendments (if any) published in 29 DCMR Chapters 25 and 74.
  - \*All rate changes in 29 DCMR Chapters 25 and 74 are predicated o federal regulations and HHS rate increases.
  - **B.8.1.2** The maximum not-to-exceed value of all the Base Year and subsequent Option Years (one, Two, Three and Four) is \$950,000.

	Reimbursement Rates for services provided by the
29 DCMR Chapter 25	Department of Human Services Chapter 25 Certified
	Standards for uniform housing-related supported
	service Providers.

- 3. Delete Sections C titled, HUMAN CARE SERVICE DESCRIPTION AND SCOPE OF SERVICE: C.1.3, C.2.38, C.2.54, C.4.3, C.5.1.4, C.5.16.2, C.5.16.2.1, C.5.16.2.2, C.5.16.2.3, C.5.16.2.4, C.8.3.1, C.8.4.1 and C.10 in its entirety and replace with:
  - C.1.3 The goal of PSH3 is to create the enabling conditions for program participants to achieve the following objectives: 1) obtain long-term housing; 2) maintain their housing by complying with any/all lease provisions and local laws; and, 3) achieve the highest level of participant-driven-goals possible and improve the overall quality of their lives. The primary objective of the case management services is to assist PSH3 participants with achieving the aforementioned objectives. This will be achieved through connecting program participants to supportive services that address their barriers to maintaining their housing and achieve their goals.
  - C.2.38 Housing Unit: A single room occupancy room/facility, individual apartment, townhome or single-family home utilized to house participants in the PSH3. Housing units for families has separate cooking facilities and other basic necessities to enable families to prepare and consume meals; bathroom facilities for the use of the family; and separate sleeping quarters for adults and minor children in accordance with the occupancy standards of Title 14 of the D.C. Municipal Regulations. Housing units can be unit-based or tenant-based.
  - C.2.54 Unit-Based Unit: Rental assistance that is tied to a specific unit in a property contracted with the Housing Authority. Applicants selected for the Unit-Based Site may only receive a Unit-Based Housing Voucher. Unit-Based Sites can be categorized in the following three designations: Site-based, Limited Site-Based, and Scattered Site-Based.
  - C.4.3 Since 2018, an average of 2,109 participants has been served annually in the PSH3. As of May 2021, the PSH3 is serving 3,453 participants in scattered housing sites, and 483 participants in unit-based housing. Well over 80% of DC residents eligible to receive PSH3 services are also eligible for Medicaid enrollment, and thus eligible to have Medicaid pay for their housing-related services through the housing supportive services (HSS) benefit. The District actively engaged in planning work over several years to determine how to best leverage federal funding, specifically Medicaid funding, to support case management services delivered to individuals and families enrolled in the PSH3. The District was approved by the Centers for Medicare & Medicaid Services (CMS) to provide HSS via 1915(i) state plan Home and Community Based Services (HCBS) authority from May 1, 2022, forward. Housing supportive services will assist Medicaid beneficiaries who are homeless or at risk of homelessness obtain and maintain stable housing in the community, transmittal number DC 21-0015. The effective date for these 1915(i) benefits is May 1, 2022. PSH3 and HSS are synonymous when describing the type of services received. HSS is funded by Medicaid and available to DC Medicaid beneficiaries determined

eligible for PSH3 through the District's Coordinated Assessment Housing Plan (CAHP) process. PSH3 is locally funded and is for DC residents determined eligible for PSH3 through the CAHP process that are ineligible for Medicaid enrollment. DC residents receiving HSS or PSH3 services should not experience a difference in service delivery.

- C.5.1.4 Regardless of the type of PSH3 program unit-based or tenant-based all Providers shall comply with the requirements set forth in this RFQ.
- C.5.16.2 The Provider shall issue monthly financial assistance for critically needed health and safety related items, household essentials, financial support, amenity fees etc. (approved by the District) on behalf of the PSH3 participants on their caseload, to ensure participants housing stabilization. The maximum reimbursement amount for financial assistance is listed in Schedule B.
- C.5.16.2.1 The Provider shall purchase monthly critically needed household essentials (health and safety related) items, approved by the District on behalf of participants on their caseload (up to \$50 per individual household and \$75 per family, per month).
- C.5.16.2.2 The provider shall purchase cleaning supplies and ensure participant units are professionally cleaned on a bi-annual basis. Approved by the District on behalf of the participants on their caseload (up to \$194 for individuals and \$250 for families up to 4 bedrooms).
- C.5.16.2.3 The Provider shall pay for building fees, such as amenity fees, elevator fees, move-in fees, trash fees, holding fees, or other fees needed for participant lease-up or housing stabilization for individual/family participating in PSH3. The District will approve funding for up to \$1,000 per individual or family in first year in a unit and up to \$500 per individual or family in subsequent lease term years.
- C.5.16.2.4 To expedite lease-ups, the District will reimburse the Provider for application fees paid, up to \$150 for individuals and families up to \$380.
- C.8.3.1 The PSH3 permanent housing rental subsidy is available through Federal or locally funded sources. Permanent housing rental subsidies may be tenant-based rental assistance vouchers where the participant can use the voucher at any rental unit, or the rental subsidy may be a unit-based voucher that is attached to a particular unit within one building.
- C.8.4.1 The long-term housing provided under the PSH3 through this HCA shall consist of "unit-based" or tenant-based apartments or homes located throughout the District of Columbia. Tenant-based apartments and homes are privately owned, where the PSH3 participant's rental costs are subsidized through federal or locally funded tenant-based rental assistance vouchers. These apartments will be located in buildings with other individuals who are not PSH3 participants. These tenant-based rental assistance vouchers are not tied to any rental site and can move with the PSH3 participant. Conversely, "unit-based" apartments or homes are individual housing units tied to a particular residential property. Rental assistance vouchers for "unit-based" rental units can only be used at a specific residential property and cannot move with the PSH3 participant to another rental property site.
- 4. INSERT the following Sections: C.5.14.4, C.5.26.11, C.5.29.8, C.5.29.8.1, C.5.29.8.2, C.5.29.9, C.5.29.9.1 and C.5.29.9.2 in its entirety and replace with:
  - C.5.14.4 The Provider shall follow the PSH3 Exit Policy. The provider shall ensure that all required documentation is submitted into the HTH database and report all exits request their assigned PSH3 Monitor.
  - C.5.26.11 Within fifteen (15) calendar days of the participant's death reported to the Case Manager, the Provider shall submit a Mortality Report; in addition to the Unusual Incident report.

#### C.5.29.8 Hiring Incentive

To support the Providers' ability to quickly add capacity to accept new referrals and maintain current capacity levels, the District will offer a hiring and retention bonus for the PSH3.

The Case Manager and Case Manager Supervisor position will be eligible to receive the following hiring incentive to support expedited hiring:

C.5.29.8.1 Each new case manager will receive a \$1,500 hiring bonus upon the completion of their first 90-days of employment.

C.5.29.8.2 Each new case manager supervisor will receive \$2,000 hiring bonus upon completion of their first 90-days of employment with the PSH3 Provider.

#### C.5.29.9 Staff Retention Bonus

The District is offering a retention bonus to Providers who were able to successfully employ and retain high-quality case managers and case manager supervisors in the PSH3. To support this, Providers will receive the following retention bonuses:

C.5.29.9.1 Case Managers employed for 12 months or longer will receive a one-time incentive of \$2,000.

C.5.29.9.2 Case Manager Supervisors employed for 18 months or longer will receive a one-time incentive of \$3,500.

- 5. Delete Section C.10 DELIVERABLES in its entirety and replace with Section C.10 DELIVERABLES (See Attachment A)
- 6. Section E.10.2 titled, Contract Administrator, is changed from LoToya Bass to:

Eskayra Pagan Program Manager, FSA Operations Department of Human Service 64 New York Avenue, NE Washington, DC 20002 Email: eskayra.pagan@dc.gov

N Street Village, Reggie Ray CO	)	16A. Name of Contracting Officer				
		Marketa Nicholson				
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia	16C. Date Signed			
Reginald Ray (Signature of Derson authorized to sign)	11/16/2022	Marketa Vicholson (Signature of Contracting Officer)	11/16/2022			

# ATTACHMENT A

### **C.10 DELIVERABLES**

C.10.1 Providers must submit the following information to the District. With the exception of the monthly Home Visit reports, all information should be encrypted and sent electronically to the designated recipient.

Section Reference	Deliverable	Quantity	Format / Method of Delivery	Due Date	To Whom
C.8.26.1	Comprehensive Monthly Report (Template Provided by the District)	1	Electronic	10th day of each month by 12:00 Noon	CA/PSH3 Monitor
C.5.1.9 C.8.26.5	Case Note (DAP Format)	1	Electronic / HTH	Within 48 hours of participant contact.	DHS
C.5.26.10	Monitor One To One Report (Template Provided by the District)	1	Electronic	Upon Request	CA/PSH3 Monitor
C.5.26.11	Mortality Report	1	Electronic	Within 15-days of death report to the Provider Case Manager or staff.	CA/PSH3 Monitor
C.8.24.3	Client Information Report	1	Electronic	Upon Request	CA/PSH3 Monitor
C.5.26.3 C.5.26.4	Unusual Incident Report	1	Electronic	Within 24 hours of occurrence	PSH3 Monitor/CA
C.5.12.5	Home Visit Report	1	Electronic	Upon Request	PSH3 Monitor/CA
C.5.19.7	Community Visit Report	1	Electronic	Upon Request	PSH3 Monitor/CA
C.5.19.7	Training Plan	1	Electronic	Each new period of performance	CA
C.5.11.1 C.5.11.2	Individual Service Plan (ISP)	1	Electronic	Upon request	PSH3 Monitor/ CA
C.9.10	Resumes of Key Personnel	1	Electronic	For all new hires upon request	CA
C.5.11.4	Bio Psychosocial Assessment	1	Electronic	Upon Request	PSH3 Monitor/ CA
C.5.18.1	Background Check Clearance Reports	1	Electronic	Prior to hiring new Key Personnel	CA .
C.5.21.1	Quality Assurance Plan	1	Electronic	Each new period of performance	CA
C.5.21.8	Internal Quality Review	1 .	Electronic	End of each period of performance	CA

			•	•	
C.5.21.5	Quality Improvement Plan	1	Electronic	Each new period of performance	CA
C.5.28.5	Continuing Of Operations Plan (COOP)	1	Electronic	Each new period of performance /Update as needed	CA A
C.5.28.6	Project Based Escalation Policy (Template Provided by the District)		Electronic	Each new period of performance /Update as needed	PSH3 Monitor / CA / Housing Provider
C.5.12.6	Child Visit Report	1	Electronic	Upon request	PSH3 Monitor/ CA
C.5.3.2	Intake Form	1	Electronic	Upon request	PSH3 Monitor/ CA
C.5.26.8	Client Removal from the Caseload Request Form	1 .	Electronic	Upon request	PSH3 Monitor/ CA

					1. Contract	Number	Page of Pages
AMENDMENT OF SOLICIT	ATION / MODIFICATIO	N O	F CON	TRACT	CW10	00513	1 2
2. Amendment/Modification Number	3. Effective Date			on/Purchase O	rder No.	5. Solicitation Cap Permanent Suppo	ortive Housing
M0002	See Block 16C					Program-Case M	anagement
6. Issued by:	Code			istered By: (If		•	
Office of Contracting and P				ct of Colum		Υ.	
District of Columbia Govern				tment of H			
441 4th Street NW, Suite 33			w York Av	•	, 6 <sup>th</sup> Floor		
Washington, DC 20001		- 1	Washi	ngton, DC	20002		
Email: <u>Dawn.mayo2@dc.go</u>							
8. Name and Address of Contractor (N	lo. street, city, county, state and zi	code)		9A. Amendm	ent of Solicita	ition No.	
N Street Village, Inc.				9B. Dated (S	ee Item 11)		
1333 N Street, NW				40A Madifia	tion of Contr	net/Order No	
Washington, DC 20005 POINT OF CONTACT: Tim I	74			TUA. MODITICA	ation of Contr	act/Order No.	
E-Mail: Tfretz@nstreetvillag			X	CW100513			
Code Code	TIN T		$\dashv$	10B, Dated (	See Item 13)		
				07/01/22			
[]	11. THIS ITEM ONLY APPLIES						
The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of ISP is extended. is not extended. ISP must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  (a) completing items 8 and 15, and returning copies of the amendment; (b) acknowledging receipt of this amendment on each copy of the offer submitted; or (c) separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR ISP. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, telegram or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					methods: py of the offer EDGMENT TO BE IN REJECTION		
12. Accounting and Appropriation Dat	•						
	THIS ITEM APPLIES ONLY TO IT MODIFIES THE CONTRACT	ORDE	R NO. A	<u>S DESCRIBED</u>	ACTS/ORDE IN ITEM 14.	RS,	
The changes set forth in	ed pursuant to (Specify Authority Item 14 are made in the Contract	t/Orde	r No. In It	em 10A.			
date, etc.) set forth in Item 1	ntract/Order is modified to reflect 4, pursuant to the authority of 27	DCMR	₹, Chapte	r 36, Section 3	uch as, chang 601.2	es in paying office,	appropriation
X C. This supplemental agreer D. Other (Specify type of mo	ment is entered into pursuant to a	uthorit	y of : 27	DCMR 3601.2			
	is not is required to sign	this day	cument a	nd return	1 copy to	the issuing office.	
14. Description of Amendment/Modific	cation (Organized by UCF Section	n head	lings, inc	uding solicitati			feasible.)
This modification to Human	n Care Agreement identi	fied i	in Bloc	k 10A abo	ve, is here	by modified a	s follows:
CLIN 0001 is decreased fr	om \$91,380.41 by \$40,02	6.13 t	to \$51,3	354.28			
CLIN 0002 is decreased fr							
CLIN 0003 is decreased fr	om \$176,000 by \$57,200	to \$1	18,800		•		
CLIN 0004 is decreased fr	om \$1,575 by \$1,575 to \$	0					
CLIN 0005 is decreased fr	om \$6,750 by \$4,600.10 t	o \$2,	149.90				
CLIN 0006 is decreased fr		Ī			-		
CLIN 0007 is decreased fr	· ·	ი \$76	5 70				
CLIN 0008 is decreased fr	· •						
	•						
CLIN 0009 is decreased fr	•	U					
CLIN 0010 remains uncha	•						
CLIN 0011 remains uncha	nged						
						,	

The Task Order 0001 in the not-to-exceed amount for Base Option Period is decreased from \$267,915.30 by \$30,776.25 to \$237,139.05.

All other terms and conditions shall remain unchanged.								
15A. Name and Title of Signer (Type or print)	1,	16A. Name of Contracting Officer						
Tim Fretz Director of Op	emotions	Marketa Nicholson						
15B. Name of Contractor	15C, Date Signed	16B. District of Columbia	16C. Date Signed					
(Signature of person authorized to sign)	12/9/22	Marketa Nicholson (Signature of Contracting Officer)	12/9/2022					

,						1. Contract I	Number	Page of	Pages
AMENDMENT OF SOLIC	CITATION	/ MODIFICATION	OF C	ON	TRACT	CW10	0513	1	1
2. Amendment/Modification Number	er 3. Effecti	ve Date	4. Req	uisiti	on/Purchase C	rder No.	5. Solicitation Ca Permanent Supp	ortive Hou	
M0003	See Bl	ock 16C	I		1024 / PO6		Program-Case M		
6. Issued by:		Code	_		istered By: (If				
Office of Contracting and		ent	1		et of Colum				
District of Columbia Gov					tment of H				
441 4th Street NW, Suite	330 South				w York Av		6 <sup>th</sup> Floor		
Washington, DC 20001	,		Wa	ashi	ngton, DC	20002			
Email: Dawn.mayo2@dc	.gov							·	
8. Name and Address of Contracto	r (No. street, ci	ty, county, state and zip c	ode)		9A. Amendm	ent of Solicitat	tion No.		
N Street Village, Inc.				ļ	9B. Dated (S	ee Item 11)			
1333 N Street, NW									
Washington, DC 20005			[		10A. Modifica	ation of Contra	ct/Order No.		
POINT OF CONTACT: Ti	m Fretz			X	CW100513				
E-Mail: Tfretz@nstreetvil	lage.org						A		
Code		TIN			10B. Dated (1 07/01/22				
	11. THIS	ITEM ONLY APPLIES T	O AMEN	IDМЕ		CITATIONS			
The above numbered solicitation ISP must acknowledge receipt of this (a) completing Items 8 and 15, and submitted; or (c) separate letter or fa RECEIVED AT THE PLACE DESIGIOF YOUR ISP. If by virtue of this an each letter or telegram makes refere	s amendment p returning x which include NATED FOR The nendment you once to the solic	rior to the hour and date s copies of the amer is a reference to the solicit HE RECEIPT OF OFFERS desire to change an offer a litation and this amendmen	pecified in ndment; (I tation and S PRIOR afready su	n the b) acl d ame TO T ubmit	solicitation or a knowledging red andment numbe HE HOUR AND ted, such chang	s amended, by ceipt of this ame r. FAILURE OI DATE SPECII se may be made	one of the following endment on each c F YOUR ACKNOWI FIED MAY RESULT e by letter, telegram	g methods: opy of the o LEDGMEN <sup>-</sup> TIN REJEC	offer T TO BE TION
12. Accounting and Appropriation			_						
•	IT MODIFI	APPLIES ONLY TO MO ES THE CONTRACT/O	RDER N	O. A	S DESCRIBED	ACTS/ORDER IN ITEM 14.	RS,	=1.7.1	
A. This change order is The changes set fort	h in Item 14 ar	e made in the Contract/0	Order No	. in It	em 10A.			<del></del>	
B. The above numbered date, etc.) set forth in Ite	m 14, pursuan	t to the authority of 27 D	CMR, Ch	napte	r 36, Section 3	uch as, change 601.3	es in paying office	, appropria	tion
C. This supplemental ag	reement is ent	ered into pursuant to aut	thority of	: 27	DCMR 3601.2				
D. Other (Specify type of	modification a	and authority)							
E. IMPORTANT: Contractor	is not	is required to sign thi	s docum	ent a	nd return	_1 copy to t	he issuing office.		
14. Description of Amendment/Mo	dification (Org	anized by UCF Section	headings	s, inc	luding solicitati	on/contract su	bject matter where	e feasible.)	
The purpose of this modific	cation to the	subject Human Ca	re Agre	eem	ent (HCA) i	dentified in	block 10A is	as follow	vs:
The Government o     Care Agreement N	f the Distric o. CW1005	et of Columbia here 13 from March 31,	by exte 2023 u	nds ntil	the period of June 30, 20	of the Task 23.	Order No. T00	02 of Hu	uman
2. The contractor iden	ntified in Bl	ock 8 agrees that th	e balan	ice l	eft on this P	urchase Or	der #PO67917	9 will co	ver
the remaining balan	nce for the	period of performan	ice thro	ugh	June 30, 20	023.			
		1			•				
15A. Name and Title of Signer (Ty	/pe or print)		16A. Na	me o	f Contracting C	Officer			·····
Kenyatta T. Brunson, CI		et Village	Marke	ta N	icholson				
15B Name of Contractor					of Columbia	<del></del>	. ]	16C. Date	Signed
Kenyatta T. Brunson		2/2/2023	711-		eta Nic	600		2/3/202	23
(Signaterers Fortson authorized t	o cian)	2/2/2023		•				2101202	-0
(Signature orposoni aumonized t	0 31511)	[	(Signati	ire of	f Contracting C	nncer)			

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT CW100513 1 5 Amendment/Modification Number 3. Effective Date   4. Requisition/Purchase Requisit Source   Societation Caption   Permanent Supportive Housing   M0004   See Block 16C	AMENDMENT OF SOLICIT	TATION / MODIFICATIO	N OF CON	ITRACT	1. Contract		1	of Page
Monoo   See Block   6C							n Caption	1.
5. Issued by:  D.C. Office of Contracting and Procurement  D.C. Office of Contracting and Procurement  Alt 14* Street, N.W. Suite 330 South  Washington, D.C. 20001  Attn: Dawn Mayo.  (202) 671-4383  Email: Dawn.mayo2@dc.gov  8. Name and Address of Contractor (No street, city, county, state and zip code)  N. Street Village, Inc.  1333 N. Street, N.W.  Washington, D.C. 20005  Point of Contact: Tim Fretz  E-Mail: Iffreta@nistreetyillage.org  Code  Facility  Code  Facility  The above numbered solicitation is amended as set forth in line 14. The hour and date specified or he solicitation or as amended, by one of the following methods: (of by completing lines is and 15, and furturing 1. Opes of the amendment, by its demander. (b) by accompleting respect of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (of by completing lines is and 15, and furturing 1. Opes of the amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (of by completing lines is and 15, and furturing 1. Opes of the amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (of by completing lines is and 15, and furturing 1. Opes of the amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (of by completing lines is and 15, and furturing 1. Opes of the amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (of by completing lines is and 15, and furturing 1. Opes of the amendment prior to the none and date specified in the solicitation or as amended, by one of the following methods: one of the submendment prior to the none and date specified in the solicitation or as amended, by one of the following methods: one of the following methods: one of the submendment prior to the none of the following methods: or following the following methods: or follow	3.40004	San Dhade 16C			•			
D.C. Office of Contracting and Precurement 441 4 <sup>th</sup> Street, N.W. Suite 330 South Washington, D.C. 20001 Attn: Dawn Mayo. (202) 671-4383 Email: Dawn.mayo2@dc.gov  8. Name and Address of Contractor (No street, city, county, state and zip code) N Street Village, Inc. 1333 N Street, NW Washington, D.C. 20002  9A. Amendment of Solicitation No. N Street Village, Inc. 1333 N Street, NW Washington, D.C. 20005 Point of Contact: Tim Fretz E-Mail: Tifretz@nistreetvillage.org  11. THIS TEM DNLY APPLIES TO AMENDMENTS OF SOLICITATIONS The above numbered solicitation is anended as set forn in item 14. The hour and date specified in the solicitation of selective or set which includes a reference to the solicitation or sended in the selective of the semendment, or selective or set which includes a reference to the solicitation or as mended by one of the following methods: washingto: (n) 64 Separate lighter for fax which includes a reference to the solicitation or as amended by one of the following methods: washingto: (n) 64 Separate lighter for fax which includes a reference to the solicitation or as amended by one of the following methods: washingto: (n) 64 Separate lighter for fax which includes a reference to the solicitation or as amended by the one of the following methods:  105 Point of Contractor or the solicitation and the selective of the semandment number. Full JULIE OF YOUR DESTERS IT by writh or film semandment number. Full JULIE OF YOUR DESTERS IT by writh or film semandment number. Full JULIE OF YOUR DESTERS IT SOUTH THE RECIPIT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTIO.  75 YOUR OFFERS IT by writh or film semandment number. Full JULIE OF YOUR DESTERS.  107 YOUR OFFERS IT by writh or film semandment number. Full JULIE OF YOUR DATE of the semandment number. Full JULIE OF YOUR DATE of the semandment number. Full JULIE OF YOUR DATE of the semandment number. Full JULIE OF YOUR DATE of the semandment number. Full JULIE OF YOUR DATE of the semandment number and the specified of the semandmen			7. Admi	nistered by (I	f other than line		ase Managem	CIII
4.41 4* Street, N.W. Suite 330 South Washington, D.C. 20001 Attn: Dawn Mayo. (202) 671-4383 Email: Dawn.mayo2@dc.gov  B. Name and Address of Contractor (No street, city, county, state and zip code)  N. Street Village, Inc.  1333 N Street, N.W. Washington, D.C. 20005 Point of Contact. Tim Fretz E-Mail: Tfretz@instreetvillage.org  Code  1 The above numbered solicitation is amended as set forth in fam 14. The hour and date specified for receipt of Offers X is extended is not extended.  Offers must acknowledge receipt of this amendment prior to the hour and date specified for receipt of Offers X is extended is not extended.  Offers must acknowledge receipt of this amendment prior to the hour and date specified for receipt of Offers X is extended is not extended.  Offers must acknowledge receipt of this amendment prior to the hour and date specified for receipt of Offers X is extended is not extended.  Offers must acknowledge receipt of receipt in the mendion of the submitted or (c) BY separate letter or fax which includes a reference to the solicitation or as amended, by one of the following mendior in the samedinate or (c) BY separate letter or fax which includes a reference to the solicitation or as sentence, by one of the following mendior in the samedinate or (c) BY separate letter or fax which includes a reference to the solicitation and this amendment, and is received prior to the opening hour and date specified for receipt by the or fax provided each latter or letters and appropriation plate:  13. THIS TEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS.  11. MODIFIES THE CONTRACTG/ORDER NO. AS DESCRIBED INTEM 14  A This change sale for his limit in the 14 de remained in the contractorder no. in Item 10A  B. The above numbered correctorder is modified to reflect the soffministrates changes (such as changes in paying office, appropriation date set, self-order is tassed pursuant to authority).  I Modifies the provided in the contractorder no. in Item 10A  B. The above numbered confided and and submitive.  I.		<del></del>						
Attn: Dawn Mayo.  (202) 671-4383  Email: Dawn, mayo 2(0)dc.gov  8. Name and Address of Contractor (No street, city, county, stale and zip code)  Not Street Village, Inc.  1333 N Street, NW  Washington, DC 20005  Point of Contact: Tim Fretz  E-Mail: Tfretz@instreetvillage.org  Code  Facility  Time above numbered solicitation is amended as ear often in lom 14. The hour and date specified in the solicitation or as amended, by one of the following methods: (a) by completing librar 8 and 15, and returning 1. Copies of the amendment; (b) by acknowledge recipit of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) by completing librar 8 and 15, and returning 1. Copies of the amendment; (b) by acknowledge recipit of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) by completing librar 8 and 15, and returning 1. Copies of the amendment; (b) by acknowledging recipit of this amendment per submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDMENT THE RECIPIT OF OTHER HOUR AND DATE SPECIFIED AND RESULT IN REJECTIO.  OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by there or fax, provided each letter or your proposition. The HOUR AND DATE SPECIFIED and NOTE SPECIFIED AND PROPERS PRIOR TO THE HOUR AND DATE SPECIFIED AND RESULT IN REJECTION OF YOUR ACKNOWLEDMENT THE RECIPIT OF OTHER HOUR AND DATE SPECIFIED AND PROPERS PRIOR TO THE HOUR AND DATE SPECIFIED AND PROPERS PRIOR TO THE HOUR AND DATE SPECIFIED AND PROPERS PRIOR TO THE HOUR AND DATE SPECIFIED AND PROPERS PRIOR TO THE HOUR AND DATE SPECIFIED AND PROPERS PRIOR TO THE HOUR AND DATE SPECIFIED AND PROPERS PRIOR TO THE HOUR AND DATE SPECIFIED AND PROPERS PRIOR TO THE HOUR AND DATE SPECIFIED AND PROPERS PRIOR TO THE HOUR AND DATE SPECIFIED AND PROPERS PRIOR TO THE HOUR AND DATE SPECI			Depar	tment of H	uman Servic	es		
(202) 671-4383  Email: Dawn.mavo2@dc.gov  8. Name and Address of Contractor (No street, city, county, state and zip code)  N Street Village, Inc.  1333 N Street, NW  Washington, DC 20005  Point of Contact: Time Fretz E-Mail: Tiretz@nstreetvillage.org  Code Facility 1000-1000  11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS  The above numbered solicitation is amendment of to the hour and date specified for receipt of Offers X is extended is not extended. (a) By completing flome 8 and 13, and returning 1000-copies of the amendment to by admonwholing receipt of the X is extended of the semantment of the solicitation of a mended at the solicitation of a mended supposed in the solicitation of a mended by one of the following method: (a) By completing flome 8 and 13, and returning 1000-copies of the amendment to by 3 admonwholing receipt of this amendment on each one of the semantment of the solicitation of a mended solicitation and the amendment of the semantment o	Washington, D.C. 20001		64 Ne	w York A	enue, NE			
Email: Dawn, mayo 2@dc, gov  N Street Village, Inc.  98. Amendment of Solicitation No.  98. Dated  98. Amendment of Solicitation No.  98. Dated  108. Dat			Wash	ington, DC	20002			
8. Name and Address of Contractor (No street, city, county, state and zip code)  N Street Village, Inc.  1333 N Street, NW  Washington, DC 20005  Point of Contact: Tim Fretz  E-Mail: Tfetz@nstreetvillage.org  Code Facility X CW1005.13  The above numbered solicitation semanded as set forth in item 14. The hour and date specified for receipt of fivers X is extended in not extended.  Offers must acknowledge receipt of this amendment prior to the hour and date specified for receipt of fivers X is extended in not extended.  Offers must acknowledge receipt of this amendment prior to the hour and date specified for receipt of fivers X is extended in not extended.  Offers must acknowledge receipt of this amendment prior to the hour and date specified for receipt of fivers X is extended in not extended.  Offers must acknowledge receipt of this amendment prior to the hour and date specified for receipt of fivers X is extended in not extended.  Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation are a smended, by one of the following methods:  (a) By completing times 8 and 15, and returning1 copies of the smendment; (b) By acknowledging receipt of the amendment on each copy of the offer submitted of the solicitation and amendment made and amendment made and semendment on a samended, by one of the following methods:  (a) By acknowledge receipt to the solicitation and amendment made and amendment made and semendment on each copy of the offer submitted in the solicitation and amendment made and semendment in the solicitation and amendment made and semendment in the solicitation and amendment made and semendment by be made by the order solicitation.  1. This Change order is the Applies ORIX TO MODIFICATIONS OF CONTRACTSGRDERS.  1. This Change order is leaved pursuant to (Specify Authority).  The changes set forth in Item 14 are made in the contract/order no. in Item 15A.  B. The above numbered solicitation and authority of:  2. This supplemental agreement is certif	•							
N Street, NW Washington, DC 20005 Point of Contact: Tim Fretz E-Mail: Tiretz@mstreetvillage.org Code Facility  11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS  The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers X is extended is not extended. Offers must acknowledge receipt of this amendment prior to the nour and date specified for receipt of Offers X is extended is not extended. Offers must acknowledge receipt of this amendment prior to the nour and date specified for receipt of Offers X is extended is not extended. Offers must acknowledge receipt of this amendment prior to the nour and date specified for receipt of Offers X is extended is not extended. Offers must acknowledge receipt of this amendment prior to the nour and date specified for receipt of Offers X is extended is not extended. Offers must acknowledge receipt of this amendment prior to the nour and date specified for receipt of Offers X is extended is not extended. Offers Mills of the State of the State of the selection of			3-1	I 04 4		Van Na		
193. Natreet, NW   Washington, DC 20005   16A. Modification of Contract/Tim Fretz   16A. Modification of Contract/Order No.   16A. Marke and Title of Signet (Type or Intri)   16A. Marke and Title of Signet (Type or Intri)   16A. Name and Title of Signet (Type or Intri		no street, city, county, state and zip	code	9A. Amend	iment of Solicita	UOTI NO.		
Washington, DC 20005 Point of Contact: Tim Fretz E-Mail: Tfretz@mstreetvillage.org  Code Facility 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS 110B. Dated 7/01/22 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS 110B. Dated 170L/22 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS 110B. Dated 170L/22 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS 110B. Dated 170L/22 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS 110B. Dated 170L/22 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS 110B. Dated 170L/22 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS 110B. Dated 170L/22 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS 110B. Dated 170L/22 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS 110B. Date Solicitation or as amended of no exchanged of the selective of th	<del>-</del> ·		-	9B. Dated				
Point of Contact: Tim Fretz E-Mail: Tfretz@nstreetvillage.org  Code Facility   10B. Dated   X   07/01/22    11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS  The above numbered solicitation is amended as set forth in liem 14. The hour and date specified for receipt of Offers X is extended is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) by completing flems 8 and 15, and returning — copies of the amendment. (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) 8Y separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED ATT THE PLACE DESIGNATED FOR THE RECEIVED FO OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment, and is received prior to the opening in seval to the manded by harder or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening in seval of the manded by harder or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received byte to the opening in solicitation and prior and date specified.  12. Accounting and Appropriation Date:  13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14  A This changes set forth in Item 14 are made in the contract/order no. in Item 10A.  B. The above numbered contract/order is modified to reflect the earninistrative changes (such as changes in paying office, appropriation date atc.) set forth in Item 14, pursuant to the authority of:  C. C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR, Chapter 36, 3801.2  D. Other (Specify type of modification and authority)  E. IMPORTANT: Contractor is X. Or is not _is required to sign his document and r	•			10A. Modif	ication of Contra	ct/Order No.		
E-Mail: Tretz@nstreetvillage.org  Code  Facility  11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS  11. The above numbered solicitation is amended se set forth in fam 14. The hour and date specified for receipt of Offers X is extended is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified for receipt of Offers X is extended is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified for receipt of Offers X is extended is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified for receipt of this amendment on each copy of the offer submitted; or (50 % separate letter or tax which includes a reference to the solicitation and amendment number. PALICE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIPTED MAY RESULT IN REJECTION OF YOUR OFFER. If by write of this amendment you desire to change on offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference in the solicitation and inits amendment, and is received prior to the opening hour and date specified.  12. Accounting and Appropriation Data:  13. THIS TIEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/DEPERS.  14. This change order is issued pursuant to (Specify Authority):  The changes set forth in Item 14 are made in the contraction of no. In item 10A.  B. The above numbered contractionar is entered into pursuant to authority of:  X. C. This supplemental agreement is entered into pursuant to authority of:  X. C. This supplemental agreement is entered into pursuant to authority of:  E. IMPORTANT: Contractor is X. Or is not _is required to sign this document and return _1_ copy to the issuing office.  14. Description of Amendment/Modification to the subject Human Care Agreement (HCA) identified in block 10A. as follows:  1. Delete and replace section B.8.3 REIMBURSEMENT RATE in its entirety, and replace with revised section per Attachment A.  2. By this	<b>O</b> ,							
The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers X is extended is not extended.  The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers X is extended is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified for receipt of Offers X is extended in not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solitation or as amended, by one of the offer submitted, or (a) 8 special letter or has which includes a reference by a set power of the place of the submitted, or (b) 8 special letter or has which includes a reference to the OSISIONATE OF FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION FOR OFFER, if by writing of this amendment, and is received prior to the opening hour and date specified.  12. Accounting and Appropriation Data:  13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/GRDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.  14. This change order is issued provaunt to (Specify Authority):  The changes set forth in item 14 are made in the contractor received prior to the opening hour and date specified.  B. The above numbered contractor received is modified to reflect the earthristrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of:  C. This supplemental greement is entered into pursuant to authority of:  2. Other (Specify type of modification and authority)  E. IMPORTANT: Contractor is X. Of is notis required to sign this document and return copy to the issuing office.  14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)  15. Delete and replace section B.8.3 REIMBURSEMENT RATE in its entirety, and replace with revised section per Attachment A.  2. By thi		e.org	^	CW 1005	13		·	
The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers X is extended is not extended.  Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  (a) By completing items 8 and 15, and returning copies of the amendment: (b) By acknowledging receipt of this amendment copy of the offer submitted; or (b) Py separate letter or fax which includes an reference to the solicitation and amendment number. Include CP OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOURS OFFER. If by virtue of this amendment you desire to change an offer already submited, such may be deep by letter or fax, provided each letter or fax. Accounting and Appropriation Date:  12. Accounting and Appropriation Date:  13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, ITEM STEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS.  15. THIS OBJETIES THE CONTRACTORDER NO. AS DESCRIBED IN ITEM 14.  A. This change order is issued pursuant to (Specify Authority):  The changes set forth in Item 14 are made in the contract/order no. in Item 10A.  B. The above numbered contract/order is modified to reflect the sediministrative changes (such as changes in paying office. appropriation data etc.) set forth in item 14, pursuant to the authority of:  D. Other (Specify type of modification and authority).  Important: Contractor is _X or is not _ is required to sign this document and return _1 _ copy to the issuing office.  14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)  The purpose of this modification to the subject Human Care Agreement (HCA) identified in block 10A.  2. By this modification, the District increases the total not-to-exceed amount for the base period from \$950,000 by \$157,885.76 to \$1,107,885.76.  All other terms and conditions shall remain unchanged.  15A			,					
The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers X is extended is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  (a) By completing tilems 8 and 15, and returning 1, copies of the amendment; (b) By acknowledging receipt is amendment on each oppy of the offer submitted; or (a) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT of TOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND EXPECTIFED MAY RESULT IN REJECTIO OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by better or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and the specified.  12. Accounting and Appropriation Data:  13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS.  IT MODIFIES THE CONTRACTORDER NO. AS DESCRIBED IN ITEM 14.  A This change order is issued pursuant to (Specify Authority):  The changes set forth in Item 14 are made in the contract/order no. in Item 10A.  B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in fam 114, pursuant to the authority of:  C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR, Chapter 36, 3601.2  D. Other (Specify type of modification and authority)  E. IMPORTANT: Contractor is _X_ or is not _is required to sign this document and return _1_ copy to the issuing office.  14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)  15. Delete and replace section B.8.3 REIMBURSEMENT RATE in its entirety, and replace with revised section per Attachment A.  2. By this modification, the	Code				LICITATIONO			<u> </u>
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methics of 9B completing terms 8 and 15, and returning						V in automate of fi	الماد مناسم في م	
The purpose of this modification to the subject Human Care Agreement (HCA) identified in block 10A. as follows:  1. Delete and replace section B.8.3 REIMBURSEMENT RATE in its entirety, and replace with revised section per Attachment A.  2. By this modification, the District increases the total not-to-exceed amount for the base period from \$950,000 by \$157,885.76 to \$1,107,885.76.  All other terms and conditions shall remain unchanged.  15A. Name and Title of Signer (Type or print)  Annual Toleran, CEO  Marketa Nicholson  15C. Date Signed  16C. Date Signed	The changes set forth in  B. The above numbered coretc.) set forth in item 14,  X C. This supplemental agree  D. Other (Specify type of mo	ped pursuant to (Specify Authority Item 14 are made in the contract intract/order is modified to reflect to pursuant to the authority of: ment is entered into pursuant to a additication and authority)	): /order no. in ite he administrativ	m 10A. ve changes (s DCMR, Chap	uch as changes oter 36, 3601.2			on data
revised section per Attachment A.  2. By this modification, the District increases the total not-to-exceed amount for the base period from \$950,000 by \$157,885.76 to \$1,107,885.76.  All other terms and conditions shall remain unchanged.  15A. Name and Title of Signer (Type or print)  16A. Name of Contracting Officer  Marketa Nicholson  15B. N Street Village  15C. Date Signed  16C. Date Signed	feasible.)  The purpose of this modified the purpose of the modified t	ication to the subject H	luman Car	e Agreen	nent (HCA)	ldentified	in block	10A.
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henva Ha T. Brunson, CEO Marketa Nicholson  15B/ N Street Village, 15C. Date Signed 16B. District of Columbia 16C. Date Signed	revised secti  2. By this mod	on per Attachment A. ification, the District inc	reases the t	otal not-to	o-exceed am	ount for th	e base per	iod
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15B/ N Street Village 15C. Date Signed 16B. District of Columbia 16C. Date Signed	revised secti  2. By this mod from \$950,0	on per Attachment A.  ification, the District inc 00 by \$157,885.76 to \$1  All other terms and c	reases the t	otal not-to 6. hall remai	n unchanged		e base per	iod
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# ATTACHMENT A

# **B.8.2 REIMBURSEMENT RATE**

Reimbursement for Case Management services, per 29 DCMR, Chapters 25 and 74 shall be as follows:

# **B.8.2.1** Case Management Reimbursement Component

Contract Line-Item No. (CLIN)	Item Description	Monthly Rate
0001	Housing Supportive Services for Individuals (See Sections C.8.6 through C.8.8 – rate effective 7/1/2022 through 9/30/2022)	\$755.21
. 0001A	Housing Supportive Services for Individuals (See Sections C.8.6 through C.8.8 – rate effective 10/1/2022 through 6/30/2023)	\$770.61
0002	Housing Supportive Services for Families (See Sections C.8.6 through C.8.8 – rate effective 7/1/2022 through 9/30/2022)	\$755.21
0002A	Housing Supportive Services for Families (See Sections C.8.6 through C.8.8 – rate effective 10/1/2022 through 6/30/2023)	\$770.61
0003	Housing Supportive Services Family Add on Rate (See Sections C.8.6 through C.8.8 – rate effective 7/1/2022 through 9/30/2022)	\$400.00
0003A	Housing Supportive Services Family Add on Rate (See Sections C.8.6 through C.8.8 – rate effective 10/1/2022 through 6/30/2023)	\$408.00
•	Base Period for Case Management Cost Reimbursement Ceiling providing housing support services for up to 64 individuals and 27 families.	NTE \$883,443.76

- B.8.2.2 Utility Assistance Reimbursement Component

Contract Line-Item No. (CLIN)	Item Description	Estimated Number of Clients	Monthly Maximum Amount Per Client	Number of Months	Total Price
0004	Utility Assistance Individuals (See Section C.5.16.1)	4	\$175	12	\$8,400
0004A	Utility Assistance Individuals (See Section C.5.16.1)	10	\$175	6	\$10,500
0005	Utility Assistance Families (See Section C.5.16.1)	5	\$225	12	\$13,500
0005A	Utility Assistance Families (See Section C.5.16.1)	6	\$225	6	\$8,100
	Base Pe	riod for Utility A	Assistance <u>NTE</u>	\$ 40,500	

# **B.8.2.3** Cost Reimbursement Component

Contract Line-Item No. (CLIN)	Item Description	Estimated number of Clients	Unit Price	Number of Months	Total Price
0006	Financial Assistance Individuals (See Section C.5.16.2.1)	13	\$50	12	\$7,800
0006A	Financial Assistance Individuals (See Section C.5.16.2.1)	10	\$50	6	\$3,000
0007	Financial Assistance Families (See Section C.5.16.2.1)	5	\$75	12	\$4,500
0007A	Financial Assistance Families (See Section C.5.16.2.1)	6	\$75	6	\$2,700
8000	Cleaning Services (Individuals) (See Section C.5.16.2.2)	64	\$194	2	\$24,832
0008A	Cleaning Services (Individuals) (See Section C.5.16.2.2)	5	\$194	2	\$1,940
0009	Cleaning Services (Families) (See Section C.5.16.2.2)	23	\$250	. 2	\$11,500
0009A	Cleaning Services (Families) (See Section C.5.16.2.2)	3	\$250	2	\$1,500

0010	Case Manager Onboarding Fee Per Caseload (See Section C.5.29.5)	6	\$14,870	1	\$89,220
0011	Case Manager Supervisor Onboarding Fee Per Caseload (See Section C.5.29.6)	3	\$5,130	1	\$15,390
0012	Hiring bonus (Case Manager) (See Section C.5.29.8.1)	2	\$1,500	1-time incentive per staff member	\$3,000
0013	Hiring Bonus (Case Manager Supervisor) (See Section C.5.29.8.2)	0	\$2,000	1-time incentive per staff member	\$0.00
0014	Retention Bonus (Case Manager12 months) (See Section C.5.29.9.1)	4	\$2,000	1-time incentive per staff member	\$8,000
0015	Retention Bonus (Case Manager Supervisor 18 months) (See Section C.5.29.9.2)	1	\$3,500	1-time incentive per staff member	\$3,500
0016	Building Fees (Individuals) Year One (See Section C.5.16.2.3)	2	\$1,000	Leased-up for 365 days	\$2,000
0017	Building Fees (Families) Year One (See Section C.5.16.2.3)	2	\$1,000	Leased-up for 365 days	\$2,000
0018	Building Fees (Individuals) (See Section C.5.16.2.3)	2	\$500	Leased-up for 365+ days	\$1,000
0019	Building Fees (Families) (See Section C.5.16.2.3)	2	\$500	Leased-up for 365+ days	\$1,000
0020	Application Fees (Individuals) (See Section C.5.16.2.4)	2	\$150	1-time incentive per individual	\$300
0021	Application Fees (Families) (See Section C.5.16.2.4)	2.	\$380	1-time incentive per family	\$760

# B.8.2.4 Base Year Total

Case Management Reimbursement Component (See Sections C.8.6 through C.8.8)	CLINS 0001 - 0003A NTE \$883,443.76
Utility Assistance Reimbursement Component (See Section C.5.16.1)	CLINS 0004 – 0005A NTE \$40,500
Cost Reimbursement Component (See Sections C.5.16.2 in its entirety, and C.5.29.5, through C.5.29.9)	CLINS 0006 - 0021 NTE \$183,942
Total NTE Amount:	\$1,107,885.76