



MURIEL BOWSER
MAYOR

April 24, 2023

Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

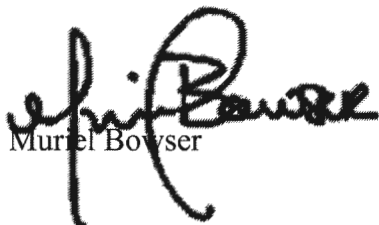
Enclosed for consideration and enactment by the Council of the District of Columbia is an emergency bill, the "Contract No. CW105548 with V-Tech Solutions, Inc. Approval and Payment Authorization Emergency Act of 2023," and the accompanying emergency declaration resolution.

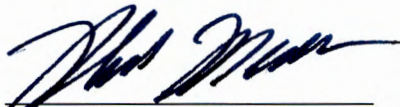
The legislation will approve emergency Contract No. CW105548 with V-Tech Solutions, Inc. to provide vehicle attendants to accompany students to and from school in accordance with their individualized education plans. In addition, the legislation will approve payment in the not-to-exceed amount of \$2,952,231.90 for the period March 1, 2023 through June 28, 2023.

If you have any questions regarding this legislation, please have your staff contact Marc Scott, Chief Operating Officer, Office of Contracting and Procurement, at (202) 724-8759.

I urge the Council to take prompt and favorable action on the enclosed legislation.

Sincerely,


Muriel Bowser


Chairman Phil Mendelson
at the request of the Mayor

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7 A BILL
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12 IN THE COUNCIL OF THE DISTRICT OF COLUMBIA
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16 To approve, on an emergency basis, Contract No. CW105548 with V-Tech Solutions,
17 Inc. to provide vehicle attendants to accompany students to and from school in
18 accordance with their individualized education plans and authorize payment for
19 the goods and services received and to be received under the contract.
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21 BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA,

22 That this act may be cited as the “Contract No. CW105548 with V-Tech Solutions, Inc.
23 Approval and Payment Authorization Emergency Act of 2023”.

24 Sec. 2. Pursuant to section 451 of the District of Columbia Home Rule Act,
25 approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51), and
26 notwithstanding the requirements of section 202 of the Procurement Practices Reform
27 Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-352.02),
28 the Council approves Contract No. CW105548 with V-Tech Solutions, Inc. to provide
29 vehicle attendants to accompany students to and from school in accordance with their
30 individualized education plans, and authorizes payment in the not-to-exceed amount of
31 \$2,952,231.90 for the goods and services received from March 1, 2023 through June 28,
32 2023.

33 Sec. 3. Fiscal impact statement.

34 The Council adopts the fiscal impact statement provided by the Chief Financial
35 Officer as the fiscal impact statement required by Section 4a of the General Legislative
36 Procedures Act of 1975, approved October 16, 2006 (120 Stat. 2038; D.C. Official Code
37 § 1-301.47a).

38 Sec. 4. Effective date.

39 This act shall take effect following approval by the Mayor (or in the event of veto
40 by the Mayor, action by the Council to override the veto), and shall remain in effect for
41 no longer than 90 days, as provided for emergency acts of the Council of the District of
42 Columbia in Section 412(a) of the District of Columbia Home Rule Act, approved
43 December 24, 1973 (87 Stat. 788; D.C. Official Code § 1-204.12(a)).

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of Contracting and Procurement



Pursuant to section 202(c-1) of the Procurement Practices Reform Act of 2010, as amended, D.C. Official Code § 2-352.02(c-1), the following contract summary is provided:

COUNCIL CONTRACT SUMMARY
(Retroactive)

- (A) **Contract Number:** CW105548
- Proposed Contractor:** V-Tech Solutions, Inc. (V-Tech)
- Contract Amount:** Not-to-exceed (NTE) \$2,952,231.90
- Unit and Method of Compensation:** Fixed fee per hour
- Term of Contract:** March 1, 2023 through June 28, 2023
- Type of Contract:** Indefinite delivery indefinite quantity
- Source Selection Method:** Emergency procurement
- (B) **For a contract containing option periods, the contract amount for the base period and for each option period. If the contract amount for one or more of the option periods differs from the amount for the base period, provide an explanation of the reason for the difference:**
- Base Period Amount:** NTE \$2,952,231.90
There are no option periods.
- (C) **The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:**

V-Tech provides vehicle attendants to accompany students who are transported to and from school and/or education programs, should their Individualized Education Plan (IEP) identify the need for specialized transportation services. The method of delivery for these services will be in-person, as needed.

(D) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past performance components:

Emergency contract CW105548 was issued on March 1, 2023 in accordance with 27 DCMR 1702.1 by Office of Contracting and Procurement (OCP) to immediately provide vehicle attendant services to address the disruption to student transportation services.

(E) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District. Include the identity of the protestor, the grounds alleged in the protest, and any deficiencies identified by the District as a result of the protest:

No protests were filed related to this contract award.

(F) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private sector contracts with requirements similar to those of the proposed contract:

V-Tech is a veteran and minority-owned professional services company that has been providing temporary services since 2000. V-Tech is capable and has adequate financial resources to provide the contracted services. The evidence is provided from the contractor's financial history as reported by the Dun and Bradstreet business report obtained on February 13, 2023. Based on performance evaluations, V-Tech has satisfactorily provided temporary/nursing services to the District under Contract No. CW79165 since January 28, 2020. This evidence is provided in their performance evaluations, with the most recent submission by the contract administrator on December 9, 2022.

(G) The period of performance associated with the proposed change, including date as of which the proposed change is to be made effective:

The period of performance for the contract is from March 1, 2023 through June 28, 2023.

(H) The value of any work or services performed pursuant to a proposed change for which the Council has not provided approval, disaggregated by each proposed change if more than one proposed change has been aggregated for Council review:

Base Period: NTE \$2,952,231.90.

(I) The aggregate dollar value of the proposed changes as compared with the amount of the contract as awarded:

NTE \$2,952,231.90.

(J) The date on which the contracting officer was notified of the proposed change:

The contracting officer was notified on January 30, 2023 of the proposed change.

(K) The reason why the proposed change was sent to Council for approval after it is intended to take effect:

The District awarded Contract No. CW105548 in response to the immediate need for vehicle attendants to ensure safe and timely student transportation services, and compliance with the federal Individuals with Disabilities Education Act.

(L) The reason for the proposed change:

The Office of the State Superintendent of Education had a critical need for a contractor to immediately provide vehicle attendant services due to a severe disruption in timely transportation services, which impacted 300-600 students daily.

(M) The legal, regulatory, or contractual authority for the proposed change:

DC Official Code § 2-354.05 and 27 DCMR Section 1702.

(N) A summary of the subcontracting plan required under section 2346 of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.* ("Act"), including a certification that the subcontracting plan meets the minimum requirements of the Act and the dollar volume of the portion of the contract to be subcontracted, expressed both in total dollars and as a percentage of the total contract amount:

V-Tech is a District CBE contractor and will perform 100% of the contracted services. Therefore, a subcontracting plan is not required, pursuant to D.C. Official Code §2-218.46.

(O) Performance standards and the expected outcome of the proposed contract:

The District expects V-Tech to provide qualified vehicle attendants to perform the contracted services.

(P) The amount and date of any expenditure of funds by the District pursuant to the contract prior to its submission to the Council for approval:

NTE \$2,952,231.90.

(Q) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:

The Office of the Chief Financial Officer certified on March 15, 2023, that the agency had in its approved budget sufficient funds to meet the obligations of the proposed contract.

- (R) A certification that the contract is legally sufficient, including whether the proposed contractor has any pending legal claims against the District:**

The Office of the Attorney General has reviewed the contract and finds it legally sufficient. The contractor does not have any legal pending claims against the District.

- (S) A certification that Citywide Clean Hands database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, either: (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District; or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding debt as provided under D.C. Official Code § 2-353.01(b):**

As of March 10, 2023, V-Tech does not owe or is delinquent on any taxes with the Government of the District of Columbia.

- (T) A certification from the proposed contractor that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:**

The Contractor has certified that it is current with its federal taxes by submitting a Bidder/Offeror form.

- (U) The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.*:**

V-Tech Solutions is a District CBE.

- (V) Other aspects of the proposed contract that the Chief Procurement Officer considers significant:**

None.

- (W) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:**

V-Tech Solutions is not debarred or suspended from federal or District contract awards, based on searches conducted on the System for Award Management, and the Office of Contracting and Procurement websites.

(X) Any determination and findings issues relating to the contract's formation, including any determination and findings made under D.C. Official Code § 2-352.05 (privatization contracts):

- Determination and Findings for Emergency Procurement was approved on February 2, 2023.
- Determination and Findings for Contractor Responsibility was approved on March 1, 2023.
- Determination and Findings for Price Reasonableness was approved on March 1, 2023.

(Y) Where the contract, and any amendments or modifications, if executed, will be made available online:

All contract documents, including modifications, are available at <https://contracts.ocp.dc.gov/>.

(Z) Where the original solicitation, and any amendments or modifications, will be made available online:

The contract was not solicited.



Date of Notice: March 10, 2023

Notice Number: L0009276873

V-TECH SOLUTIONS INC
1336 GIRARD ST NW OFC
WASHINGTON DC 20009-6951

FEIN: **.***1566
Case ID: 1448491



CERTIFICATE OF CLEAN HANDS

As reported in the Clean Hands system, the above referenced individual/entity has no outstanding liability with the District of Columbia Office of Tax and Revenue or the Department of Employment Services. As of the date above, the individual/entity has complied with DC Code § 47-2862, therefore this Certificate of Clean Hands is issued.

TITLE 47. TAXATION, LICENSING, PERMITS, ASSESSMENTS, AND FEES
CHAPTER 28 GENERAL LICENSE
SUBCHAPTER II. CLEAN HANDS BEFORE RECEIVING A LICENSE OR PERMIT
D.C. CODE § 47-2862 (2006)
§ 47-2862 PROHIBITION AGAINST ISSUANCE OF LICENSE OR PERMIT

Authorized By Melinda Jenkins

Branch Chief, Collection and Enforcement Administration

To validate this certificate, please visit MyTax.DC.gov. On the MyTax DC homepage, click the "Validate a Certificate of Clean Hands" hyperlink under the Clean Hands section.



DISTRICT OF COLUMBIA
OFFICE OF THE STATE SUPERINTENDENT OF

EDUCATION

MEMORANDUM

TO: George Schutter
Chief Procurement Officer
Office of Contracting and Procurement

THRU: Tamera Anderson
Chief Contracting Officer
Office of Contracting and Procurement

FROM: Paris Saunders *Stephen Regis* for Paris Saunders
Agency Interim Fiscal Officer
Office of the State Superintendent of Education

DATE: March 8, 2023

SUBJECT: Revised FY 23 Funding Certificate re: vTech Solutions Temporary Bus Attendants

The Office of the Chief Financial Officer of the District of Columbia hereby certifies that the sum of \$2,952,231.90 is included in the District's budget and financial plan to fund temporary bus attendants to support the Division of Student Transportation bus operations via vTech Solutions. The required funding is broken down as follows:

AGY	AY	Fund	Program	Cost Center	Account	Project	Task	Award	AMOUNT
G00	23	4020023	400381	40268	7132001	200671	23.05	2000516	\$2,952,231.90

Should you have any questions concerning this funding certificate, please contact Ms. Reesha Forney, Budget Analyst, at (202) 724-8281.

Stephen Regis for Paris Saunders
OCFO Agency Signature

03/15/23
Date

Cc: Dr. Christina Grant, State Superintendent, OSSE
Michael Riley, Director, Division of Student Transportation, OSSE

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of the Attorney General



ATTORNEY GENERAL
BRIAN L. SCHWALB



Commercial Division

MEMORANDUM

TO: Tommy Wells
Director
Office of Policy and Legislative Affairs

FROM: Robert Schildkraut
Section Chief
Government Contracts Section

DATE: March 29, 2023

SUBJECT: Retroactive Contract Approval for Administration of the Opportunity
Account Program
Contract Number: CW105548
Contractor: V-Tech Solutions, Inc.
Contract Amount: NTE \$2,952,231.90

This is to Certify that this Office has reviewed the above-referenced Contract and that we have found it to be legally sufficient. If you have any questions in this regard, please do not hesitate to call me at 724-4018.

Robert Schildkraut

Robert Schildkraut