

MURIEL BOWSER MAYOR June 9, 2021

The Honorable Phil Mendelson Chairman Council of the District of Columbia John A. Wilson Building 1350 Pennsylvania Avenue, N.W., Suite 504 Washington, D.C. 20004

Dear Chairman Mendelson:

Enclosed for consideration and approval by the Council of the District of Columbia is proposed emergency legislation, the "Modifications to Contract No. CW77091 with Quality Plan Administrators, Inc. Approval and Payment Authorization Emergency Act of 2021" and accompanying declaration resolution, to approve Modification Nos. 2, 3, 4, and 5 to exercise Option Year Two (2) of Contract No. CW77091 ("Contract") to provide vision care services for eligible District employees.

Council action is necessary to approve the contract in the not-to-exceed amount of to \$1,841,224.00 for the period from January 1, 2021 through December 31, 2021.

The Chief Financial Officer has certified that funding is available for FY 2021.

As always, I am available to discuss any questions you may have regarding this contract. In order to facilitate a response to any questions, please have your staff contact Marc Scott, Chief Operations Officer at the Office of Contracting and Procurement at (202) 724-8759.

I urge you to take prompt and favorable action regarding the enclosed legislation.

Sincerely. Swill Juriel Bowser Enclosure

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Chairman Phil Mendelson at the request of the Mayor

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7	A BILL
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12	IN THE COUNCIL OF THE DISTRICT OF COLUMBIA
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16	To approve, on an emergency basis, Modification Nos. 2, 3, 4, and 5 to Contract No.
17	CW77091 with Quality Plan Administrators, Inc. to provide to provide vision care
18	services for eligible District employees, and to authorize payment for the goods
19	and services received and to be received under the modification.
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22	BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA,
23	That this act may be cited as the "Modifications to Contract No. CW77091 with Quality
24	Plan Administrators, Inc. Approval and Payment Authorization Emergency Act of 2021".
25	Sec. 2. Pursuant to section 451 of the District of Columbia Home Rule Act,
26	approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51), and
27	notwithstanding the requirements of section 202 of the Procurement Practices Reform
28	Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-352.02),
29	the Council approves Modification Nos. 2, 3, 4, and 5 to Contract No. CW77091 with
30	Quality Plan Administrators, Inc., to provide vision care services for eligible District
31	employees, and authorizes payment in the amount not-to-exceed \$1,841,224.00 for the
32	goods and services received and to be received under the modifications.
33	Sec. 3. The Council adopts the fiscal impact statement provided by the Chief
34	Financial Officer as the fiscal impact statement required by section 4a of the General

1 2 1 Legislative Procedures Act of 1975, approved October 16, 2006 (120 Stat. 2038; D.C.

2 Official Code § 1-301.47a).

Sec. 4. This act shall take effect following approval by the Mayor (or in the
event of veto by the Mayor, action by the Council to override the veto), and shall remain
in effect for no longer than 90 days, as provided for emergency acts of the Council of the
District of Columbia in section 412(a) of the District of Columbia Home Rule Act,
approved December 24, 1973 (87 Stat. 788; D.C. Official Code § 1-204.12(a)).

GOVERNMENT OF THE DISTRICT OF COLUMBIA Office of Contracting and Procurement



Pursuant to section 202(c-1) of the Procurement Practices Reform Act of 2010, as amended, D.C. Official Code § 2-352.02(c-1), the following contract summary is provided:

	COUNCIL CONTRACT SUMMARY								
(A)	(Tipping) Contract Number:	CW77091							
	Proposed Contractor:	Quality Plan Administrators, Inc. (QPA)							
	Contract Amount:	Not-to-exceed (NTE) \$1,841,224							
	Unit and Method of Compensation:	Bi-weekly payments based on fixed unit prices							
	Term of Contract:	January 1, 2021 through December 31, 2021							
	Type of Contract:	Indefinite Delivery - Indefinite Quantity (IDIQ) with fixed unit prices							
	Source Selection Method:	Competitive Sealed Proposals							

(B) For a contract containing option periods, the contract amount for the base period and for each option period. If the contract amount for one or more of the option periods differs from the amount for the base period, provide an explanation of the reason for the difference:

Base Period Amount:	(The Contractor engaged in transition services during the Base Period
	at no cost to the District)
Option Period 1 Amount:	NTE \$2,144,038 - CA23-0382
Option Period 2 Amount:	NTE \$1,841,224
Option Period 3 Amount:	TBD*
Option Period 4 Amount:	TBD*

* The premium rates for the option periods will be reviewed and may be adjusted, increased or decreased, on an annual basis, reflecting changes in District enrollment numbers which is standard operating procedure for all DC Department of Human Resources (DCHR) benefits contracts.

(C) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:

DCHR requires a licensed insurance carrier to provide a high quality, cost effective, and accessible prepaid vision care services plan for eligible District employees

(D) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past performance components:

Solicitation No. Doc457528 was issued as a request for proposal on July 30, 2019. The District received two proposals that were evaluated in accordance with the evaluation criteria set forth in the solicitation. QPA submitted the highest ranked proposal per the evaluation criteria in the solicitation and was awarded the contract.

(E) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District. Include the identity of the protestor, the grounds alleged in the protest, and any deficiencies identified by the District as a result of the protest:

None

(F) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private sector contracts with requirements similar to those of the proposed contract:

QPA has provided vision care services for the eligible employees of District of Columbia Government for over 8 years

(G) The period of performance associated with the proposed change, including date as of which the proposed change is to be made effective:

Modification 2 - option period two, was partially awarded to the contractor with a NTE amount of \$995,000 on December 28, 2020.

Modification 3 - partially exercised option period two for an additional thirty days through April 30, 2021.

Modification 4 - partially exercised option period two for an additional 60 days.

Upon approval of this tipping action the period of performance of the option period for Modification 5 will be extended through December 31, 2021 with a NTE amount of \$1,841,224.

(H) The value of any work or services performed pursuant to a proposed change for which the Council has not provided approval, disaggregated by each proposed change if more than one proposed change has been aggregated for Council review:

Modification No.3: \$995,000 Proposed Modification No.5: \$846,224 (I) The aggregate dollar value of the proposed changes as compared with the amount of the contract as awarded:

NTE \$1,841,224

(J) The date on which the contracting officer was notified of the proposed change:

December 28, 2020

(K) The reason why the proposed change was sent to Council for approval after it is intended to take effect:

The District and the contractor were in prolonged discussions to refine the requirements.

(L) The reason for the proposed change:

The District needed to continue to provide critical vision care benefits and services to District employees.

(M) The legal, regulatory, or contractual authority for the proposed change:

CW77091, Section F.2 - Option to Extend the term of the Contract

(N) A summary of the subcontracting plan required under section 2346 of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 et seq. ("Act"), including a certification that the subcontracting plan meets the minimum requirements of the Act and the dollar volume of the portion of the contract to be subcontracted, expressed both in total dollars and as a percentage of the total contract amount:

Not required. QPA is certified small business.

(O) Performance standards and the expected outcome of the proposed contract:

The Contractor must deliver requirements provided in the scope of work and price schedule in accordance to the terms of the contract.

(P) The amount and date of any expenditure of funds by the District pursuant to the contract prior to its submission to the Council for approval:

Partial option period two exercise in the amount of \$995,000.

(Q) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:

DCHR's Chief Financial Officer certified the availability of funding in DCHR's budget to cover the cost of this contract for option period two.

(R) A certification that the contract is legally sufficient, including whether the proposed contractor has any pending legal claims against the District:

The contractor submitted the required Bidder/Offeror Certification Form which indicates they do not have any currently pending legal claims against the District.

The Office of the Attorney General has provided a legal sufficiency memo in support of this package.

(S) A certification that Citywide Clean Hands database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, either: (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District; or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding debt as provided under D.C. Official Code § 2-353.01(b):

Clean Hands dated April 13, 2021 indicates the contractor has clean hands and is not indebted to the District.

(T) A certification from the proposed contractor that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:

Based on information provided in their Bidder/Offeror Certification Form, QPA certified that it is current and in compliance with all federal tax laws and regulations.

(U) The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 et seq.:

QPA is a registered certified small business within the District.

(V) Other aspects of the proposed contract that the Chief Procurement Officer considers significant:

None

(W) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:

QPA is not debarred or suspended from Federal or District procurements/awards, based on searches of the District's excluded parties list and the Federal System for Award Management database, both conducted on April 29, 2021.

(X) Any determination and findings issues relating to the contract's formation, including any determination and findings made under D.C. Official Code § 2-352.05 (privatization contracts):

None

(Y) Where the contract, and any amendments or modifications, if executed, will be made available online:

The contract will be available on the District's Office of Contracting and Procurement website, www.ocp.dc.gov.

(Z) Where the original solicitation, and any amendments or modifications, will be made available online:

District's Office of Contracting and Procurement website, www.ocp.dc.gov.



Government of the District of Columbia Office of the Chief Financial Officer Office of Tax and Revenue

1101 4th Street, SW Washington, DC 20024

Notice Number: L0005459682

FEIN: **-***0413

Case ID: 779943

Date of Notice: April 13, 2021

QUALITY PLAN ADMINISTRATORS INC 7824 EASTERN AVE NW STE 1 WASHINGTON DC 20012-1303

CERTIFICATE OF CLEAN HANDS

As reported in the Clean Hands system, the above referenced individual/entity has no outstanding liability with the District of Columbia Office of Tax and Revenue or the Department of Employment Services. As of the date above, the individual/entity has complied with DC Code § 47-2862, therefore this Certificate of Clean Hands is issued.

TITLE 47. TAXATION, LICENSING, PERMITS, ASSESSMENTS, AND FEES CHAPTER 28 GENERAL LICENSE SUBCHAPTER II. CLEAN HANDS BEFORE RECEIVING A LICENSE OR PERMIT D.C. CODE § 47-2862 (2006) § 47-2862 PROHIBITION AGAINST ISSUANCE OF LICENSE OR PERMIT

Authorized By Marc Aronin Chief, Collection Division

To validate this certificate, please visit MyTax.DC.gov. On the MyTax DC homepage, click the "Validate a Certificate of Clean Hands" hyperlink under the Clean Hands section.



GOVERNMENT OF THE DISTRICT OF COLUMBIA Office of the Attorney General

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ATTORNEY GENE KARL A. RACINE	E Construction of the Article State of the Article
Commercial Div Government Cont	
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TO:	Ronan Gulstone Director Office of Policy and Legislative Affairs
FROM:	Robert Schildkraut Chief, Procurement Section Commercial Division
DATE:	June 3, 2021
SUBJECT:	Exercise of Option Year Two, Modification No. M005 Vision Care Services Benefits Modification M005 (Exercise of Option Year Two)

Provider: Quality Plan Administrators Contract No. CW77091 Amount of Option Year One: NTE \$1,841,224.00

This is to Certify that this Office has reviewed the above-referenced Contract and that we have found it to be legally sufficient. If you have any questions in this regard, please do not hesitate to call me at (202) 724-4018.

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Robert Schildkraut

GOVERNMENT OF THE DISTRICT OF COLUMBIA Office of the Attorney General



ATTORNEY GENERAL KARL A. RACINE

Legal Counsel Division

MEMORANDUM

- TO: Ronan Gulstone Executive Director Office of Policy and Legislative Affairs
- FROM: Brian K. Flowers Deputy Attorney General Legal Counsel Division

DATE: May 26, 2021

SUBJECT: Legal Sufficiency Review of the "Modifications Contract No. CW77091 with Quality Plan Administrators, Inc. Approval and Payment Authorization Emergency Act of 2021" and the Accompanying Emergency Declaration Resolution (AE-21-430)

This is to Certify that this Office has reviewed the above-

referenced legislation and that we have found them to be legally sufficient. If you have any questions in this regard, please do not hesitate to call me at 724-5524.

Brian K. Flowers

Brian K. Flowers

						1. Contract	Number	Page of Pag	ges
AMENDMENT OF SO	LICITATION	/ MODIFICATIO	N OF	CON	TRACT	CW77091		1 1	
2. Amendment/Modification Nu	mber 3. Effectiv			4. Requisition/Purchase Request No. 5. Solicitation Caption District of Columbia Employee Vision Care Services					
6. Issued by:		Code	7.	. Admir	nistered By: (If	other than line	6)		
Office of Contracting and Procurement 441 4 th Street NW, Suite 300 South Washington, DC 20001					DC Department of Human Resources 1015 Half Street SE, 9th Floor Washington, DC 20003				
8. Name and Address of Contra		ty, county, state and zip	code)	Т	9A. Amendm	ent of Solicital	ion No.		
Quality Plan Administrate					9B. Dated (S	ee Item 11)			
Washington, DC 20012	7824 Eastern Avenue, N.W. Suite 100 Washington, DC 20012						MOnday No.		
				×	10A. Modifica	tion of Contra	ct/Order No.		
Code DUNS:		TIN FEIN:			10B. Dated (11/13/19	See Item 13)			
	11. THIS	ITEM ONLY APPLIE	S TO AM	ENDM		CITATIONS			
ISP must acknowledge receipt of (a) completing Items 8 and 15, a submitted; or (c) separate letter of RECEIVED AT THE PLACE DES YOUR ISP. If by virtue of this an letter or telegram makes reference 12. Accounting and Appropriation	The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of ISP is extended. is not extended. ISP must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) completing Items 8 and 15, and returning copies of the amendment; (b) acknowledging receipt of this amendment on each copy of the offer submitted; or (c) separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR ISP. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, telegram or fax, provided each letter or telegram makes reference to the solicitation and is received prior to the opening hour and date specified. 12. Accounting and Appropriation Data (If Required)								
Encumbrance Codes:		M APPLIES ONLY TO							
A. This change order	r is issued pursuar	TIES THE CONTRACT to (Specify Authority):		27 DCMR				
B. The above number	red Contract/Orde	e made in the Contrac r is modified to reflect	the admi	nistrati	ve changes (su	ch as, change	s in paying office,	appropriation da	ate,
C. This supplemental	agreement is enter	the authority of 27 DO ered into pursuant to a	uthority of	apter 3 of:	6, Section 360	1.2.			
27 DCMR 3601.2									
E. IMPORTANT: Contrac	ctor 🛛 is not	is required to sign t	his docu	ment a	nd return	copy to the	e issuing office.		
14. Description of Amendment	/Modification (Org	anized by UCF Sectio	n heading	gs, incl	uding solicitation	on/contract sul	bject matter where	feasible.)	
 CW77091 is hereby modified as follows: In accordance with section F.2 "Option to Extend the term of the Contract", the District hereby exercises the remainder of option period through December 31, 2021. In accordance with Section H.2 Department of Labor Wage Determinations, the contractor is bound by Wage Determination No. 2015-4281, rev. 16, dated April 27, 2021, issues by the Department of Labor, which is hereby incorporated in the contract by reference. The not-to-exceed amount is increased from \$995,000.00 by \$846,224.00 to \$1,841,224.00 									
15A. Name and Title of Signer	(Type or print)		16A. N	lame o	of Contracting C	fficer			
			Todo	-				100 0	
15B. Name of Contractor		15C. Date Signed	16B. C	District	of Columbia			16C. Date Sign	ned
nature of person authorized to sign)			(Signatu	re of Cor	ntracting Officer)				

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AME	NDMENT OF S	OLICIT	ATION /		DIFICATION		- CON	TRACT	CW7709	1	1	1
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The	above numbered sol	icitation is a	amended as	set fort	h in item 14. The	hour	and date	specified for re-	ceipt of ISP	is extended.	s not extend	ded.
(a) com	st acknowledge receip pleting Items 8 and 1	and retu	mina		copies of the amer	ndme	nt; (b) acl	knowledging rec	eipt of this ame	endment on each c	opy of the of	ffer
submitte	ed; or (c) separate lett /ED AT THE PLACE	er or fax w	hich includes	s a refe	rence to the solicit	ation	and ame	ndment number	FAILURE OF	YOUR ACKNOW	LEDGMENT	TO BE
YOUR	SP. If by virtue of this	amendme	nt vou desire	e to cha	ange an offer airea	idy si	ubmitted,	such change m	ay be made by	letter, telegram or	fax, provided	d each
letter or	telegram makes reference telegram makes refere	rence to the	e solicitation	and this	s amendment, and	d is re	eceived p	for to the openi	ng hour and da	te specified.		
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15B. N	ame of Contractor			15C. I	Date Signed			of Columbia			16C. Date	Signed
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<u> </u>	above numbered solicit				_							
(a) comp submitte RECEIVI YOUR IS	t acknowledge receipt o pleting Items 8 and 15, a d; or (c) separate letter ED AT THE PLACE DE SP. If by virtue of this ar telegram makes referen	and returning or fax which include SIGNATED FOR T mendment you desi	es a refer HE RECE ire to cha	opies of the amerence to the solicities of the s	ndme tation S PR ady s	ent; (b) ac n and ame NOR TO T submitted,	ckn end THI	owledging rece dment number. E HOUR AND I uch change ma	FAILURE OF DATE SPECIF by be made by	HOUR ACKNOWL HOUR ACKNOWL HED MAY RESULT letter, telegram or factor	Py of the offe EDGMENT T IN REJECTION	O BE
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CW770	091 is hereby modifi	ed as follows:										
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(a) com	pleting Items 8 and 15	5, and retu	ming	copies of the amer	idment;	(b) acl	knowledging rec	eipt of this ame	endment on each co	py of the off	ier
submitte	ed; or (c) separate lette	er or fax w	hich includes a refe	erence to the solicit	ation an	nd ame	indment number	FAILURE OF	YOUR ACKNOWL	EDGMENT	TO BE
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letter or	telegram makes refer	ence to the	solicitation and th	is amendment, and	d is rece	eived p	rior to the openir	g hour and da	te specified.	n, provideo	ouon
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		13	THIS ITEM APP	LIES ONLY TO M	ODIFI	CATIO	NS OF CONTR	ACTS/ORDE	RS,		
	A. This change or	der is issu	ed pursuant to (S	HE CONTRACT/C pecify Authority):	27 DCI	MR 360	01.2	/INTLEM 14.			
L	The changes s	et forth in	Item 14 are made	in the Contract/C	order N	o. in Ite	em 10A.	-h oo ahooo	a la navina offica	anaraniati	an data
x	B. The above num etc.) set forth in	Item 14,	tract/Order is mo oursuant to the au	thority of 27 DCN	e admir IR, Cha	apter 3	ve changes (su 6, Section 3601	cn as, cnange .3	is in paying office, a	appropriate	on date,
	C. This supplement	tal agreer	nent is entered in	to pursuant to aut	hority o	f: 27 D	DCMR 3601.2				
	D. Other (Specify t										
		ractor 🖂		equired to sign this					e issuing office.	fereilte \	
14. Des	cription of Amendme	ent/Modific	ation (Organized	by UCF Section I	neading	s, incl	uding solicitatio	n/contract su	bject matter where	feasible.)	
CW77	091 is hereby mod	lified as f	ollows:								
	1. In accordance	e with se	ction F.2 "Optio	n to Extend the	term o	f the (Contract", the	District here	by partially exercise	cises optio	n
				ontract from Ja			21 through Ma	rch 31, 202	1.		
				al option is \$99							
1	3. Section G.7 C	Contractin	ng Officer (CO),	is changed to T	odd A	llen, E	-mail: todd.al	len@dc.gov	a hound by Moo	Determ	ingtion
	 In accordance No. 2015,429 	e with Se	ction H.2 Depai	tment of Labor	wage	Dena	minations, the	or which is	is bound by Wag hereby incorpora	ted in the	mauon
	contract by re		o, dated April 2.	5, 2020, 155085	by the	Depa	Turient of Lab	or, which is	nereby incorpora		
1			ction 38(d) of th	e Standard Con	tract F	Provisi	ions (Way to)	Nork Amend	ment Act of 200	6), the livi	ng wage
	rate is hereby	/ adjusted	to \$14.65 per	hour, effective f	rom Ja	anuary	1, 2020 throu	ugh June 30	, 2020. Effective	on July 1	, 2020,
	the living wag	je rate wi	Il be adjusted to	\$15.00 per ho	ur.			_			
									Attachment J.5.		
	The living Wa	age Act F	act Sheet for 20	20 is hereby in	corpor	ated in	n the contract	by referenc	e as Attachment	J.6.	
15A. N	ame and Title of Sigr	ner (Type	or print)		16A. N	lame o	of Contracting O	fficer			
					Todd						
15B. N	ame of Contractor		15C.	Date Signed	16 <u>8. D</u>	listict	of Columbia			16C. Date	Signed
					/	W.	めをや	\mathcal{O}		12/28/2	0
nature of	person authorized to sign)				(Signatu	re of Con	ntracting Officer)			12/20/2	

B.3.3- Price Schedule

Option Period Two											
(A) Contract Line Item Numbers (CLINs)	(B) Description Provide pre-paid Vision Services for approximately 30,000 union and non-union employees of the Government of the District of Columbia	(C) Minimum Number of Participants	(D) Estimated Maximum Number of Participants	(E) Bi-weekly Premium Rate (per participant)	(F) Estimated Annual Price (DxEx26)						
2001	Self Only	1	15,500	\$2.09	\$842,270.00						
2002	Self + 1 Dependent	1	5,400	\$3.34	\$468,936.00						
2003	Self + Family	1	9,100	\$3.52	\$832,832.00						

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