



DISTRICT OF COLUMBIA  
OFFICE OF THE  
MAYOR

MURIEL BOWSER  
MAYOR

OCT 25 2017

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
John A. Wilson Building  
1350 Pennsylvania Avenue, N.W., Suite 504  
Washington, D.C. 20004

Dear Chairman Mendelson:


Pursuant to D.C. Official Code § 2-352.02, enclosed for consideration by the Council of the District of Columbia is proposed emergency legislation entitled the “Modifications to Contract No. DCRL-2016-C-0001 with Collaborative Solutions for Communities Approval and Payment Authorization Emergency Act of 2017 and accompanying declaration resolution.” The proposed legislation is to approve Modification No. 14 and proposed Modification No. 16 to Contract No. DCRL-2016-C-0001 (“Contract”), and to approve payment for services received and to be received by the Child and Family Services Agency under the Contract.

Council approval is necessary because the proposed Modification 16 would increase the total not-to-exceed amount to a value that is in excess of one million dollars. The proposed exercise of the remainder of option year two will allow the District to continue to provide Community Based Child Welfare Services. The proposed total not-to-exceed amount for option year two is \$2,402,541.76 for the period of performance from October 1, 2017 through September 30, 2018.

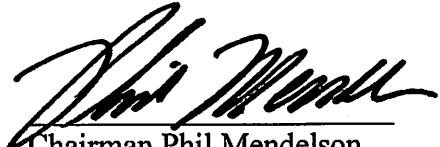
The Agency’s Fiscal Officer has certified that funding is available for FY 2018.

As always, I am available to discuss any questions you may have regarding the proposed modification. In order to facilitate a response to any questions you may have regarding this proposed contract modification, please have your staff contact Tara Sigamoni, Agency Chief Contracting Officer, Contracts and Procurement Administration, Child and Family Services Agency at (202) 724-7415.

Sincerely,

  
Muriel Bowser

Enclosure

  
Chairman Phil Mendelson  
at the request of the Mayor

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A BILL

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IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

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To approve, on an emergency basis, Modification No. M014 and proposed Modification No. M016 to Contract No. DCRL-2016-C-0001 with Collaborative Solutions for Communities to provide community-based child welfare services during option year two, and to authorize payment for the services received and to be received under these modifications.

BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA,

that this act may be cited as the “Modifications to Contract No. DCRL-2016-C-0001 with Collaborative Solutions for Communities Approval and Payment Authorization Emergency Act of 2017”.

Sec. 2. Pursuant to section 451 of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51), and notwithstanding the requirements of section 202 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-352.02), the Council approves Modification No. M014 and proposed Modification No. M016 to Contract No. DCRL-2016-C-0001 with Collaborative Solutions for Communities to provide community-based child welfare services, and authorizes payment in the total not-to-exceed amount of \$2,402,541.76 for services received and to be received

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under these modifications.

Sec. 3. The Council adopts the fiscal impact statement provided by the Chief Financial Officer as the fiscal impact statement required by section 4a of the General Legislative Procedures Act of 1975, approved October 16, 2006 (120 Stat. 2038; D.C. Official Code § 1-301.47a).

Sec. 4. This act shall take effect following approval by the Mayor (or in the event of veto by the Mayor, action by the Council to override that veto), and shall remain in effect for no longer than 90 days, as provided for emergency acts of the Council of the District of Columbia in section 412(a) of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 788; D.C. Official Code § 1-204.12(a)).

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Child and Family Services Agency



Pursuant to section 202(c) of the Procurement Practices Reform Act of 2010, as amended, D.C. Official Code § 2-352.02(c), the following contract summary is provided:

**COUNCIL CONTRACT SUMMARY**

Retroactive

**(A) Contract Number:** DCRL-2016-C-0001

**Proposed Contractor:** Collaborative Solutions for Communities

**Contract Amount Not-To-Exceed (Option Year 2):** \$2,402,541.76

**Unit and Method of Compensation:** The contractor will be compensated based on a fixed price per month and cost reimbursement for specified costs that are supported and substantiated by the contractor as set forth in the contract.

**Term of Contract:** October 1, 2017 through September 30, 2018

**Type of Contract:** Firm fixed price with cost reimbursable components as set forth in Section B.3 Price Schedule

**Source Selection Method:** Single Available Source Procurement

**(B) For a contract containing option periods, the contract amount for the base period and for each option period. If the contract amount for one or more of the option periods differs from the amount for the base period, provide an explanation of the reason for the difference:**

**Base Period Amount:** \$2,129,189.00

**Explanation of difference from base period (if applicable):**

Modification No. M05 made changes to Sections B and C. The total amount of the contract was increased from \$1,713,208.00 to \$1,912,739.00.

Modification No. M09, added CLIN 0007 Solution Focused Brief Therapy to the contract. The total amount of the contract was increased from \$1,912,739.00 to \$2,129,189.00.

**Option Period 1 Amount:** \$2,080,142.08

**Explanation of difference from base period (if applicable):**

Modification No. M010, Section B, CLINs B.4.11, B.5.1, B.6.2 and B.7.1 were deleted from the contract. The total amount of the contract was decreased from \$2,129,189.00 to \$2,061,800.00

Modification No. M011, Exercised Option One in the amount not to exceed \$2,061,800.00.

Modification No. M012, The administrative allowance and the cost reimbursement were increased by \$16,442.08. This increase was to extend youth aftercare and youth transportation services by an additional month from 1/1/17 through 1/31/17. The contract amount increased from \$2,061,800.00 to \$2,078,242.08.

Modification No. M013, The cost reimbursement was increased by \$1,900.00 to extend youth transportation services for one month from 2/1/17 through 2/28/17. The contract amount increased from \$2,078,242.08 to \$2,080,142.08.

**Option Period 2 Amount:** \$2,402,541.76

**Explanation of difference from base period (if applicable):**

Modification No. M014 dated September 8, 2017, exercised a partial option in the not to exceed amount of \$400,423.62 from October 1, 2017 through November 30, 2017. By Modification No. M015 dated September 8, 2017, Sections C, F and J were revised. Proposed Modification M016 will exercise the remainder of option year two from December 1, 2017 through September 30, 2018 in the not to exceed amount of \$2,002,118.14.

**Option Period 3 Amount:** N/A

**Explanation of difference from base period (if applicable):**

**Option Period 4 Amount:** N/A

**Explanation of difference from base period (if applicable):**

- (C) **The goods or services to be provided, the method of delivering goods or services, and any significant program changes reflected in the proposed contract:**

The Contractor is to provide community-based child welfare service delivery systems for children, families and care providers with the following program areas: 1) Network and Coordination of Community-Based Resources and Supportive Services; 2) Case Management Services. Additionally, the contractor is to provide Organizational and Community Capacity Building and issue Community Capacity Building Grants. The current contract will expire on November 30, 2017.

**(D) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past performance components:**

The Contractor listed above was selected as a Single Available Source as deemed in CFSA's Determination and Findings for a Single Available Source Procurement, which states that this is the only entity capable of meeting the District's minimum need in the Ward 1 and Ward 2 neighborhoods during the proposed period of performance. This selection as a Single Available Source, has taken into account the price and technical proposals submitted by the Contractor. The contract is for a one year period with four option years. The contractor has performed this service for a number of years for CFSA.

**(E) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District. Include the identity of the protestor, the grounds alleged in the protest, and any deficiencies identified by the District as a result of the protest:**

None

**(F) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private sector contracts with requirements similar to those of the proposed contract:**

The Contractor is the only entity capable of meeting the District's minimum need during the period of performance. First, CFSA, as part of the LaShawn A. v. Bowser Implementation and Exit Plan (IEP), shall utilize the community based child welfare services of the community collaboratives. Second, the Contractor is currently contracted with the District of Columbia to provide community based child welfare services. Third, the Contractor has experience providing said services on behalf of CFSA and in their specified ward of the District of Columbia.

The Contractor is an organization with a solid reputation for proving community-based programs and is capable of complying with the required scope of services for the provision of the services specified in the contract, considering all existing commercial and governmental business commitments. The Contractor is uniquely qualified to serve the diverse interests and needs of the communities of the District where they perform services. Staff members represent the diversity of the city, and they bring together clinical, community building, and logistical skills to form a high-powered planning and implementation team. A Board of Directors guides the Contractor's work. The Board of Directors, made up of residents, neighborhood organizations, and representatives of community institutions and associations, has overall responsibility for the service planning and community capacity building efforts of the Contractor. This organization has provided satisfactory services during the period of performance under their current contract and on previous contracts for the same services for the District.

The Contractor does not appear on the Lists of Parties Excluded from Federal Procurement or Non-Procurement Programs, nor is the Contractor the subject of a pending or completed suspension or debarment action by the District of Columbia's Office of Contracting and Procurement.

**G) The period of performance associated with the proposed change, including date as of which the proposed change is to be made effective:**

Modification M014, exercised a partial option from October 1, 2017 through November 30, 2017. Modification M015, revised Sections C, J and F of the contract. Modification M015A revised Section B of the contract.

The proposed Modification M016 is to exercise the remaining partial option period from December 1, 2017 through September 30, 2018.

**(H) The value of any work or services performed pursuant to a proposed change for which the Council has not provided approval, disaggregated by each proposed change if more than one proposed change has been aggregated for Council review:**

Modification M014, exercised a partial option to extend the contract for a period from October 1, 2017 through November 30, 2017 in the not to exceed amount of \$400,423.62. The provider will begin rendering services for Option Year Two on October 1, 2017 and continue to do so. It is anticipated that the Council will consider the contract action to approve the one partial exercise of the Option Year Two and the proposed exercise of the remainder of the option year two well before the partial option expires on November 30, 2017.

Proposed modification M016 is to exercise the remaining option period from December 1, 2017 through September 30, 2018 in the not to exceed amount of \$2,002,118.14.

**(I) The aggregate dollar value of the proposed changes as compared with the amount of the contract as awarded:**

Option year two, Sections C, F, and J were revised from the initial contract awarded. The aggregate dollar value of \$2,402,541.76 is the amount required to continue providing services with the revised scope of work in Sections C, F, and J.

**(J) The date on which the contracting officer was notified of the proposed change:**

Contracting Officer received the changes to the scope of work on June 2, 2017 and the approved budgets on August 1, 2017.

**(K) The reason why the proposed change was sent to Council for approval after it is intended to take effect:**

The negotiation and approval of the budget delayed the transmittal of the option.

**(L) The reason for the proposed change:**

Changes were made in Sections B, C, F, and J from the current contract. CFSA restructured the scope of work which revised the price. A partial option was exercised for the period of October 1, 2017 through November 30, 2017 in the not to exceed amount of \$400,423.62.

Proposed Modification M016 is to exercise the remaining period from December 1, 2017 through September 30, 2018 in the amount of \$2,002,118.14.

**(M) The legal, regulatory, or contractual authority for the proposed change:**

27 DCMR Section 36; Section 15, Changes of the Standard Contract Provisions for Use with District of Columbia Government Supplies and Services Contracts.

**(N) A summary of the subcontracting plan required under section 2346 of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.* (“Act”), including a certification that the subcontracting plan meets the minimum requirements of the Act and the dollar volume of the portion of the contract to be subcontracted, expressed both in total dollars and as a percentage of the total contract amount:**

The subcontracting requirement was waived by DSLBD on May 19, 2017.

**(O) Performance standards and expected outcomes of the proposed contract:**

The performance standards for the contract are set forth in the contract. The Contractor is expected to provide all necessary functional and technical expertise and management strategies to perform Community-Based Child Welfare services in accordance with the provisions contained in the contract. Expected outcomes of the proposed contract include direct and referral services to families experiencing stress or crisis, violence intervention, prevention and employment services for youth involved in and/or effected by gang and crew violence, workforce development and life skills for residents reentering the community, and Technical assistance and training for community-based organizations and agencies.

The Contractor is expected to comply with all federal and District laws, regulations and standards governing child welfare, including those established by the Agency and under the Adoptions and Safe Families Act. The Contractor is also expected to comply with all HIPAA requirements.

**(P) The amount and date of any expenditure of funds by the District pursuant to the contract prior to its submission to the Council for approval:**

CFSA exercised a partial option for Option Year Two in the amount of \$400,423.62 for the period from October 1, 2017 through November 30, 2017, and therefore CFSA anticipates that expenditures will be less than that amount at the time of the contract’s submission to the Council.

**(Q) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:**

The Agency Chief Financial Officer has certified that there is sufficient funding available.

**(R) A certification that the proposed contract is legally sufficient, including whether the proposed contractor has any currently pending legal claims against the District;**



The District of Columbia, Office of the Attorney General (OAG) has approved this contract for legal sufficiency.

- (S) **A certification that Citywide Clean Hands data indicated that proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, (1) a certification that the contractor is not current with a payment schedule approved by the District; or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding debt as provided under D.C. Official Code § 2-353.01(b):**

The Citywide Clean Hands data base indicates that Collaborative Solutions for Communities is current with its District taxes.

- (T) **A certification from the proposed contract that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:**

The contractor, Collaborative Solutions for Communities has certified that it is current with its federal taxes in accordance with the signed Bidders/Offerors Certification dated 6/5/17.

- (U) **The status of the proposed contractor as certified local, small, or disadvantaged business enterprise as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended; D.C. Official Code § 2-218.01 et seq.:**

None

- (V) **Other aspects of the proposed contract that the Chief Procurement Officer considers significant:**

None

- (W) **A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government the date of the debarment, and the reasons for debarment:**

The Contractor does not appear on the Lists of Parties Excluded from Federal Procurement or Non-Procurement Programs, nor is the Contractor the subject of a pending or completed suspension or debarment action by the District of Columbia's Office of Contracting and Procurement.

- (X) **Any determination and findings issues relating to the contract's formation, including any determination and findings made under D.C. Official § 2-353.05 (privatization contracts):**

Determination and Findings as follows: a) Price Reasonableness dated 9/8/17, b) Cost Reimbursement dated 7/27/17, c) Contractor Responsibility dated 7/27/17; and Single Available Source Procurement dated 7/26/17.

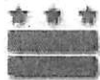
**(Y) Where is the contract, and any amendments or modification, if executed, will be made available online:**

The executed contracts will be posted on the Office of Contracting and Procurement (OCP) available online:

[http://app.ocp.dc.gov/RUI/information/scf/online\\_index.asp](http://app.ocp.dc.gov/RUI/information/scf/online_index.asp)

**(Z) Where the original solicitation, and any amendments or modifications, will be made available online:**

N/A



Government of the District of Columbia

## CERTIFICATE OF CLEAN HANDS

COLLABORATIVE SOLUTIONS FOR COMMUNITIES

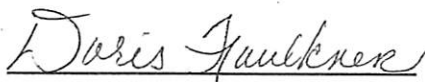
3333 14TH ST NW STE 200

WASHINGTON, DC 20010-2319

EIN : \*\*\*\*\*8876

As reported in the Citywide Clean Hands system, the above referenced individual or entity has no outstanding liability with the District of Columbia. As of the date herein, you have complied with the following official DC code and therefore are issued this Certificate of Clean Hands.

TITLE 47. TAXATION, LICENSING, PERMITS, ASSESSMENTS AND FEES  
CHAPTER 28. GENERAL LICENSE LAW  
SUBCHAPTER II. CLEAN HANDS BEFORE RECEIVING A LICENSE OR PERMIT  
D.C. Code § 47-2862 (2006)  
§ 47-2862. Prohibition against issuance of license or permit.



Authorized By Doris Faulkner  
Acting Chief of Collections

Date: Friday this 1st day of September 2017 12:16 PM

Tracking#: 707587

This document is a certified, complete and true copy.


GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Child and Family Services Agency



Office of Finance

MEMORANDUM

TO: Brenda Donald  
Director

FROM: Justin Kopca   
Agency Fiscal Officer

DATE: SEP 14 2017

SUBJECT: Certification of Funds Availability  
Total Contract Value: \$2,402,541.76

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This memorandum certifies that the Child and Family Services Agency (CFSA) has in its fiscal year 2018 proposed budget \$2,402,541.76 to meet the obligation for the proposed contract, from October 1, 2017 through September 30, 2018. Continuation beyond FY-2018 is subject to the availability of funding.

Contract No: DCRL-2016-C-0001

Proposed Contract Action: Proposed Contract for a Legal Sufficiency Review

Period of Performance: Date of Award through September 30, 2018

Contractor: Collaborative Solutions for Communities

Type of Service: Community Based Child Welfare Services

Contract Action Value: \$2,402,541.76

If you have any questions or require additional information, I can be reached on 202-727-7676 or you may contact Tara Sigamoni, Contracts and Procurement Administrator, Child and Family Services Agency on 202-724-7415.

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Office of the Attorney General



Procurement Section

**MEMORANDUM**

**TO:** Alana Intrieri  
Director of the Office of Policy and Legislative Affairs

**FROM:** Robert Schildkraut  
Chief, Procurement Section  
Commercial Division

**DATE:** October 16, 2017

**SUBJECT:** Certificate of Legal Sufficiency of Exercise of Option Year Two  
Contract for Community-Based Child Welfare Services  
Contractor: Collaborative Solutions for Communities  
Contract No.: DCRL-2016-C-0001  
Contract Type: Firm Fixed Price with Cost Reimbursement  
Not-to-Exceed Contract Amount: \$2,402,541.76

(PL 521183)

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*This is to Certify that* this office has reviewed the referenced contract and that we have found it to be legally sufficient. If you have any questions, please do not hesitate to call me at 724-4018.

  
\_\_\_\_\_  
Robert Schildkraut

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE ATTORNEY GENERAL



ATTORNEY GENERAL  
KARL A. RACINE

Legal Counsel Division

**MEMORANDUM**

**TO:** Alana Intrieri  
Executive Director  
Office of Policy and Legislative Support

**FROM:** Janet M. Robins  
Deputy Attorney General  
Legal Counsel Division


**DATE:** October 13, 2017

**SUBJECT:** Legal Sufficiency Review of the "Modifications to Contract No. DCRL-2016-C-0001 with Collaborative Solutions for Communities Approval and Payment Authorization Emergency Act of 2017" and the "Modifications to Contract No. DCRL-2016-C-0001 with Collaborative Solutions for Communities Approval and Payment Authorization Emergency Declaration Resolution of 2017"  
(AE-17-605)

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**This is to Certify that** this Office has reviewed the above-referenced legislation and that we have found it to be legally sufficient.

If you have any questions in this regard, please do not hesitate to call me at 724-5524.

  
Janet M. Robins

<b>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>				1. Contract Number DCRL-2016-C-0001		Page of Pages 1   2	
2. Amendment/Modification Number M014		3. Effective Date See Block 16C.		4. Requisition/Purchase Request No.		5. Solicitation Caption Community-Based Child Welfare Services	
6. Issued by: Child and Family Services Agency Contracts and Procurement Administration 200 I Street, S.E., Suite 2031 Washington, DC 20003				Code RLO			
7. Administered by (If other than line 6) Child and Family Services Agency Business Services Administration 200 I St. S.E., 3 <sup>rd</sup> Floor Washington, D.C. 20003							
8. Name and Address of Contractor (No. street, city, county, state and zip code) Collaborative Solutions for Communities 3333 14 <sup>th</sup> Street, N.W., Suite 200 Washington, D.C. 20010				9A. Amendment of Solicitation No.			
				9B. Dated (See Item 11)			
				X 10A. Modification of Contract/Order No. DCRL-2016-C-0001			
Code DUNS: TIN FEIN:				10B. Dated (See Item 13) September 30, 2015			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended <input type="checkbox"/> is not extended. Offeror's must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning <u>N/A</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required) <i>To be cited on individual orders issued on behalf of participating agencies</i>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3601 The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36 Section 3601.2							
C. This supplemental agreement is entered into pursuant to authority of:							
X D. Other (Specify type of modification and authority) 27 DCMR, Chapter 20, Section 2008 Exercise of Option							
E. IMPORTANT: Contractor: <input checked="" type="checkbox"/> is not required to sign this document and return to the above mentioned agency by email. <input type="checkbox"/> is required to sign this document and return to the above mentioned agency by email.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible)							
<p>Pursuant to 27 DCMR, Section 3601.3 and Article 15, Changes Clause of the Standard Contract Provisions for the use with District of Columbia Government Supply and Services Contracts dated March 2007, the following changes are incorporated and are hereby made a part of this contract.</p> <ol style="list-style-type: none"> <li>In accordance with Section F, Paragraph F.1, Term of Contract, and Paragraph F.3, Option to Extend the Term of the Agreement, the District hereby exercises the partial option to extend the term of the contract for a period from October 1, 2017 through November 30, 2017 in the not to exceed amount of \$400,423.62.</li> <li>Contract Recap:  10/01/15 through 09/30/16 in the not to exceed amount of \$ 2,129,189.00 - Base Year  10/01/16 through 09/30/17 in the not to exceed amount of \$ 2,080,142.08 - Option Year One  10/01/17 through 11/30/17 in the not to exceed amount of \$ 400,423.62 - Partial Option Period Two  Total \$ 4,609,754.70</li> </ol>							
All other terms and conditions of the document referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer Tara Sigamoni			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia <i>Tara Sigamoni</i>		16C. Date Signed 09/14/17	
(Signature of person authorized to sign)				(Signature of Contracting Officer)			

(Continuation)

Contract Number	Amendment/Modification No	Effective Date	Page of Pages
DCRL-2016-C-0001	M014	See Block 16C.	2 of 2

14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible).

Insert the following OPTION YEAR 2 PRICE SCHEDULE FOR THE PERIOD OF OCTOBER 1, 2017 THROUGH NOVEMBER 30, 2017				
B.3.3 OPTION YEAR TWO				
CONTRACT LINE ITEM NUMBER (CLIN)	SERVICE	QTY	PRICE PER MONTH	TOTAL AMOUNT
CLIN 2001 (See § C.6.2, C.10)	Administrative Allowance	2 Months	\$ 139,391.98	\$ 278,783.96
CLIN 2003 (See § C.12)	Cost Reimbursement Services	Lot	Cost Reimbursement	\$ 121,639.66
NOT TO EXCEED TOTAL AMOUNT				\$ 400,423.62



<b>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>				1. Contract Number DCRL-2016-C-0001		Page of Pages 1   1			
2. Amendment/Modification Number M016		3. Effective Date See Block 16C.		4. Requisition/Purchase Request No.		5. Solicitation Caption Community-Based Child Welfare Services			
6. Issued by: Child and Family Services Agency Contracts and Procurement Administration 200 I Street, S.E., Suite 2031 Washington, DC 20003				Code RLO				7. Administered by (If other than line 6) Child and Family Services Agency Business Services Administration 200 I St. S.E., 3 <sup>rd</sup> Floor Washington, D.C. 20003	
8. Name and Address of Contractor (No. street, city, county, state and zip code) Collaborative Solutions for Communities 3333 14 <sup>th</sup> Street, N.W. , Suite 200 Washington, D.C. 20010				9A. Amendment of Solicitation No.				9B. Dated (See Item 11)	
				<input checked="" type="checkbox"/> 10A. Modification of Contract/Order No. DCRL-2016-C-0001				10B. Dated (See Item 13) September 30, 2015	
Code		DUNS:		TIN		FEIN:			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS									
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended <input type="checkbox"/> is not extended. Offeror's must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning <u>N/A</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.									
12. Accounting and Appropriation Data (If Required) <i>To be cited on individual orders issued on behalf of participating agencies</i>									
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14									
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3601 The changes set forth in item 14 are made in the contract/order no. in item 10A.									
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36 Section 3601.2									
C. This supplemental agreement is entered into pursuant to authority of:									
<input checked="" type="checkbox"/> D. Other (Specify type of modification and authority) 27 DCMR, Chapter 20, Section 2008 Exercise of Option									
E. IMPORTANT: Contractor: <input checked="" type="checkbox"/> is not required to sign this document and return to the above mentioned agency by email. <input type="checkbox"/> is required to sign this document and return to the above mentioned agency by email.									
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible)									
1. In accordance with Section F, Paragraph F.1, Term of Contract, and Paragraph F.2, Option to Extend the Term of the Contract, the District hereby exercises the remaining option to extend the term of the contract for a period from December 1, 2017 through September 30, 2018 in the not to exceed amount of \$2,002,118.14.  2. Contract Recap: 10/01/15 through 09/30/16 in the amount of \$ 2,129,189.00 - Base Year 10/01/16 through 09/30/17 in the amount of \$ 2,080,142.08 - Option Year One 10/01/17 through 11/30/17 in the amount of \$ 400,423.62 - Partial Option Two Period 12/01/17 through 09/30/18 in the amount of \$ 2,002,118.14 - Partial Option Two Period Total \$ 6,785,751.30									
All other terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.									
15A. Name and Title of Signer (Type or print)					16A. Name of Contracting Officer Tara Sigamoni				
15B. Name of Contractor			15C. Date Signed		16B. District of Columbia			16C. Date Signed	
(Signature of person authorized to sign)					(Signature of Contracting Officer)				

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

MEMORANDUM

OAG  
Received 9/11/17  
PL 521183

**TO:** Robert Schildkraut  
Chief Procurement Section  
Commercial Division  
Office of the Attorney General

**FROM:** Tara Sigamoni  
Agency Chief Contracting Officer

*Sigamoni*

**SUBJECT:** Contract No.: DCRL-2016-C-0001/Modification No. M016  
Community Based Child Welfare Services  
Contractor: Collaborative Solutions for Communities  
Contract Amount: \$2,402,541.76

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The subject proposed modification is hereby being submitted to your office for legal sufficiency review prior to consideration by the Office of the Mayor and the Council of the District of Columbia.

If you have any questions or require additional information, I can be reached on (202) 724-7415.

Attachments