



2017 APR 27 AM 9:13  
OFFICE OF THE  
SECRETARY

MURIEL BOWSER  
MAYOR

APR 27 2017

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
John A. Wilson Building  
1350 Pennsylvania Avenue, N.W., Suite 504  
Washington, D.C. 20004

Dear Chairman Mendelson:

Enclosed for consideration and approval by the Council of the District of Columbia is proposed emergency legislation, the "Modification to Contract No. CW44171 with Enlightened, Inc. Approval and Payment Authorization Emergency Act of 2017" and the accompanying declaration resolution to approve Contract No. CW44171 ("Contract") and approve payment for goods and services received and to be received by the District for Mission Oriented Integrated Services. The Office of Contracting and Procurement proposes to increase the not-to-exceed amount of this indefinite delivery-indefinite quantity contract from \$950,000.00 to \$10,000,000.00.

Council action is necessary to approve the Contract that has a minimum amount of \$10.00 and a maximum amount of \$10,000,000.00 for the period from June 17, 2016 through June 16, 2017.

The Chief Financial Officer has certified that funding is available for FY 2017.

In order to facilitate a response to any questions, please have your staff contact Lauren Stephens, Public Information Officer, at 724-4982.


I urge you to take prompt and favorable action regarding the enclosed legislation.

Sincerely,

A handwritten signature in black ink, appearing to read "Muriel Bowser", written over a printed name.

Muriel Bowser

Enclosures

  
Chairman Phil Mendelson  
at the request of the Mayor

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A BILL

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IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

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To approve, on an emergency basis, Contract No. CW44171 with Enlightened, Inc. and Modification No. 1 to provide management, organization and business improvement services and to authorize payment for the goods and services received and to be received under the contract.

BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA,

That this act may be cited as the “Modification to Contract No. CW44171 with Enlightened, Inc. Approval and Payment Authorization Emergency Act of 2017”.

Sec. 2. Pursuant to section 451 of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51), and notwithstanding the requirements of section 202 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-352.02), the Council approves Contract No. CW44171 with Enlightened, Inc. and Modification No. 1 to the contract to provide management, organization and business improvement services, and authorizes payment in the not to exceed amount of \$10 million for the base year and each option year of the contract for goods and services received and to be received under the contract.

1           Sec. 3. The Council adopts the fiscal impact statement provided by the Chief  
2 Financial Officer as the fiscal impact statement required by section 4a of the General  
3 Legislative Procedures Act of 1975, approved October 16, 2006 (120 Stat. 2038; D.C.  
4 Official Code § 1-301.47a).

5           Sec. 4. This act shall take effect following approval by the Mayor (or in the  
6 event of veto by the Mayor, action by the Council to override the veto), and shall remain  
7 in effect for no longer than 90 days, as provided for emergency acts of the Council of the  
8 District of Columbia in section 412(a) of the District of Columbia Home Rule Act,  
9 approved December 24, 1973 (87 Stat. 788; D.C. Official Code § 1-204.12(a)).

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of Contracting and Procurement**



Pursuant to section 202(c-1) of the Procurement Practices Reform Act of 2010, as amended, D.C. Official Code § 2-352.02(c-1), the following contract summary is provided:

**COUNCIL CONTRACT SUMMARY**

(Retroactive)

- (A) **Contract Number:** CW44171
- Proposed Contractor:** Enlightened, Inc.
- Contract Amount (Base Period):** \$950,000.00 increasing to \$10,000,000.00
- Unit and Method of Compensation:** Payment will be made on the completion of work for an individual delivery/task order.
- Term of Contract:** June 17, 2016 through June 16, 2017
- Type of Contract:** Indefinite Delivery/Indefinite Quantity with payment based upon fixed-prices.
- Source Selection Method:** DC Supply Schedule (DCSS)

(B) **For a contract containing option periods, the contract amount for the base period and for each option period. If the contract amount for one or more of the option periods differs from the amount for the base period, provide an explanation of the reason for the difference:**

**Base Period Amount:** \$950,000.00

**Option Period 1 Amount:** \$10,000,000.00

**Explanation of difference from base period (if applicable):**

The proposed contract action is to increase the maximum contract amount from \$950,000.00 to \$10,000,000.00 for the base year and Option Year One (1). This increase is based on past purchases to this contract and future increase projections allowing additional flexibility to the District.

**Option Period 2 Amount: \$10,000,000.00**

**Explanation of difference from base period (if applicable):**

The proposed contract action is to increase the maximum contract amount from \$950,000.00 to \$10,000,000.00 for Option Year Two (2). This increase is based on past purchases to this contract and future increase projections allowing additional flexibility to the District.

**Option Period 3 Amount: \$10,000,000.00**

**Explanation of difference from base period (if applicable):**

The proposed contract action is to increase the maximum contract amount from \$950,000.00 to \$10,000,000.00 for Option Year Three (3). This increase is based on past purchases to this contract and future increase projections allowing additional flexibility to the District.

**Option Period 4 Amount: \$10,000,000.00**

**Explanation of difference from base period (if applicable):**

The proposed contract action is to increase the maximum contract amount from \$950,000.00 to \$10,000,000.00 for Option Year Four (4). This increase is based on past purchases to this contract and future increase projections allowing additional flexibility to the District.

**(C) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:**

The proposed contract action is to increase the maximum contract amount from \$950,000.00 to \$10,000,000 of the DC Supply Schedule (DCSS) Contract No. CW44171 with Enlightened, Inc. for Mission Oriented Business Integrated Services (MOBIS) for the period beginning June 17, 2016 through June 16, 2017.

The purpose of the District of Columbia Supply Schedule (DCSS) program is to serve as the primary contract action for all District agencies to acquire support for their recurring requirements. The Contract is for the provision of services under the Mission Oriented Business Integrated Services (MOBIS). This particular schedule is designed to provide a full range of quality management, business process reengineering, strategic and business planning, benchmarking, strategic sourcing, activity-based on costing, financial management analysis related to an improvement effort, statistical process control, surveys, individual and organizational assessments and evaluations, process improvements, process modeling and simulation, performance measurement, organizational design, change management, development of leadership/management skills, and training in improving customer services satisfaction.

The social and economic impact of the program is to allow Certified Business Enterprises (CBE's) the opportunity to conduct business with the District of Columbia, thus creating additional jobs for city residents.

In accordance with paragraph one (1) of the District of Columbia Supply Schedule Terms and Conditions (DCSS Terms); the District of Columbia receives a one percent (1%) discount based on the volume of services provided under the DCSS. This fee is based on the invoice amount and provides revenue to the District.

**(D) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past performance components:**

DCSS solicitations are open on a continuous basis. Solicitation No. DCSS-2006-R-918-00 for Mission Oriented Business Integrated Services (MOBIS) (Solicitation) was issued on February 3, 2006.

Enlightened, Inc. was selected for an award based on meeting the following requirements as outlined in the Solicitation.

- a. Accepting the DCSS Terms and Standard Contract Provisions for use with On-Line Solicitations and Purchase Orders only District of Columbia Government Supplies and Services Contracts, July 2010.
- b. Identifying and offering prices that are no greater than those of an identified Federal Supply Schedule that provides services or supplies consistent with the scope of the Solicitation.
- c. Submitting a minimum of three (3) satisfactory customer references demonstrating the contractor's ability to satisfactorily provide the services or products identified in the scope of the Solicitation.
- d. Submitting a written certification that all personnel proposed on individual task orders will meet the minimum education/experience requirements as stipulated in the federal contract being used to establish the contract pursuant to the Solicitation.

Enlightened, Inc. submitted its complete proposal/application on March 31, 2016. The application was reviewed and evaluated by the Office of Contracting and Procurement (OCP). After review and evaluation of the application, the Contracting Officer (CO) determined that Enlightened, Inc. had offered an appropriate multiple award schedule consistent with the scope of the Solicitation. OCP also established that the pricing proposed by Enlightened, Inc. was reasonable based on the Enlightened, Inc. offering of pricing at or below the respective federal contract pricing. Enlightened, Inc. has provided satisfactory services to the District since 1997.

Contract No. CW44171 was awarded to Enlightened, Inc. on June 17, 2016.

**(E) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District. Include the identity of the protestor, the grounds alleged in the protest, and any deficiencies identified by the District as a result of the protest:**

There are no bid protests related to the award of the contract.

**(F) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private sector contracts with requirements similar to those of the proposed contract:**

Based on review of the application submitted, the CO determined through (Determinations and Finding for Contractor Responsibility) that the Enlightened, Inc. has the necessary organizational experience, technical skills, accounting and operational controls to provide the requirements of the contract.

Enlightened, Inc. has been providing the services to the District since 1997 and has maintained a favorable performance record.

**(G) The period of performance associated with the proposed change, including date as of which the proposed change is to be made effective:**

The period of performance associated with the proposed change is June 17, 2016 through June 16, 2017.

**(H) The value of any work or services performed pursuant to a proposed change for which the Council has not provided approval, disaggregated by each proposed change if more than one proposed change has been aggregated for Council review:**

The value of any work or services performed pursuant to the proposed change will increase from \$950,000.00 to \$10,000,000.00.

**(I) The aggregate dollar value of the proposed changes as compared with the amount of the contract as awarded:**

The aggregate dollar value of the proposed changes as compared with the amount of the contract as awarded is \$10,000,000.00.

**(J) The date on which the contracting officer was notified of the proposed change:**

The contracting officer was notified of the request for the proposed change February 2017.

**(K) The reason why the proposed change was sent to Council for approval after it is intended to take effect:**

This increase is based on past purchases to this contract and future increase projections allowing additional flexibility to the District.

**(L) The reason for the proposed change:**

This increase is based on past purchases to this contract and future increase projections allowing additional flexibility to the District.

**(M) The legal, regulatory, or contractual authority for the proposed change:**

The legal, regulatory, or contractual authority for the proposed change is Section 3.2 of Contract CW44171.

**(N) A summary of the subcontracting plan required under section 2346 of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.* (“Act”), including a certification that the subcontracting plan meets the minimum requirements of the Act and the dollar volume of the portion of the contract to be subcontracted, expressed both in total dollars and as a percentage of the total contract amount:**

Enlightened, Inc. does not have a subcontracting plan associated with this contract.

**(O) Performance standards and the expected outcome of the proposed contract:**

Enlightened, Inc. is required to provide various Mission Oriented Business Integrated Services on an as-needed basis to all District agencies. Enlightened, Inc. adopted Federal Supply Schedule Contract No. GS-10F-0438Y and is required to provide services that are within the scope of work in Section 2 of the Contract. In addition, prices offered are not higher than the prices set forth within the above mentioned schedule. The MOBIS Schedule provides District agencies with competitive choices as sources for recurring requirements, reduces procurement lead time and increases the level of CBE utilization.

**(P) The amount and date of any expenditure of funds by the District pursuant to the contract prior to its submission to the Council for approval:**

The amount and date of any expenditure of funds by the District pursuant to the contract prior to the submission of the request to Council for approval: **\$922,606.00 on March 13, 2017.**

**(Q) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:**

The Agency Fiscal Officer has certified that funds for the minimum quantity of ten dollars (\$10.00) are available for FY2017 and that minimum-quantity funds for FY2018 have been budgeted by the agency. See Funding Certifications.

**(R) A certification that the contract is legally sufficient, including whether the proposed contractor has any pending legal claims against the District:**

The Attorney General for the District of Columbia has reviewed and approved the subject Contract for legal sufficiency. Enlightened, Inc. has no pending legal claims against the District. See Legal Sufficiency Memorandum.

**(S) A certification that Citywide Clean Hands database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the**



**proposed contractor is not current with its District taxes, either: (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District; or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding debt as provided under D.C. Official Code § 2-353.01(b):**

The Citywide Clean Hands report indicates Enlightened, Inc. is current with its District taxes.

- (T) A certification from the proposed contractor that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:**

The Contractor has certified that Enlightened, Inc. is in compliance with federal tax requirements by submitting the Bidder Offeror form.

- (U) The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.*:**

Enlightened, Inc. is currently a certified CBE; certification number No. LSDZR86544072018.

- (V) Other aspects of the proposed contract that the Chief Procurement Officer considers significant:**

None

- (W) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:**

Enlightened, Inc. is not listed on the Federal or District Excluded Parties List.

- (X) Any determination and findings issues relating to the contract's formation, including any determination and findings made under D.C. Official Code § 2-352.05 (privatization contracts):**

A Determination and Findings for Contractor's Responsibility was signed by the Contracting Officer on June 17, 2016.

- (Y) Where the contract, and any amendments or modifications, if executed, will be made available online:**

OCP website located at [www.ocp.dc.gov](http://www.ocp.dc.gov).

- (Z) Where the original solicitation, and any amendments or modifications, will be made available online:**

OCP website located at [www.ocp.dc.gov](http://www.ocp.dc.gov).



Government of the District of Columbia

## CERTIFICATE OF CLEAN HANDS

ENLIGHTENED, INC.  
1101 CONNECTICUT AVE NW STE 800  
WASHINGTON, DC 20036-4347

EIN : \*\*\*\*\*9720

As reported in the Citywide Clean Hands system, the above referenced individual or entity has no outstanding liability with the District of Columbia. As of the date herein, you have complied with the following official DC code and therefore are issued this Certificate of Clean Hands.

TITLE 47. TAXATION, LICENSING, PERMITS, ASSESSMENTS AND FEES  
CHAPTER 28. GENERAL LICENSE LAW  
SUBCHAPTER II. CLEAN HANDS BEFORE RECEIVING A LICENSE OR PERMIT  
D.C. Code § 47-2862 (2006)  
§ 47-2862. Prohibition against issuance of license or permit.

Authorized By Bobby Tucker  
Chief Collection Division

Date: Thursday this 9th day of March 2017 04:49 PM

Tracking#: 632701

This document is a certified, complete and true copy.

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
GOVERNMENT OPERATIONS CLUSTER  
OFFICE OF FINANCE AND RESOURCE MANAGEMENT



**MEMORANDUM**

**TO:** George Schutter, Chief Procurement Officer  
Office of Contracting and Procurement

**FROM:** *for* Michael Bolden *C. Bolden*  
Director of Financial Operations

**DATE:** March 10, 2017

**SUBJECT:** **Certification of Funding Availability for DCSS Contracts**

CW43401 BluePath Labs, LLC  
CW43280 Total Healthcare Solutions, LLC  
CW344171 Enlightened, Inc. – MOBIS  
CW49408 Alternative Renewable Solutions

**PERIOD:** October 1, 2016 thru September 30, 2017

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This is to certify that the Office of Contracting and Procurement will request \$10,000.00 in its FY 2017 budget to cover potential costs that may be incurred if a minimum order is not achieved for the District of Columbia Supply Schedule (DCSS) contracts.

Each DCSS contract has been established as an indefinite delivery/indefinite quantity (IDIQ) contract, and agencies may place orders against each contract by means of an individual Task Order (TO) or delivery order (DO). If no orders are placed against a particular DCSS contract, pursuant to the DCSS Terms and Conditions, clause 5, the District guarantees the minimum order for each contract in the amount of \$10.00 for the base year and four option years. There are approximately 200 contractors on the DCSS, and it is estimated that \$10,000.00 would be sufficient to cover the possibility of having to pay \$10.00, upon request, to multiple contractors.

Funding to cover these contracts is contingent upon availability of District's budget appropriations for FY2017.

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
GOVERNMENT OPERATIONS CLUSTER  
OFFICE OF FINANCE AND RESOURCE MANAGEMENT



**MEMORANDUM**

**TO:** George Schutter, Chief Procurement Officer  
Office of Contracting and Procurement

**FROM:** *for* Michael Bolden *Crnkovic*  
Director of Financial Operations

**DATE:** March 10, 2017

**SUBJECT:** **Certification of Funding Availability for DCSS Contracts**

CW43401 BluePath Labs, LLC  
CW43280 Total Healthcare Solutions, LLC  
CW344171 Enlightened, Inc. – MOBIS  
CW49408 Alternative Renewable Solutions

**PERIOD:** October 1, 2017 thru September 30, 2018

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Each DCSS contract has been established as an indefinite delivery/indefinite quantity (IDIQ) contract, and agencies may place orders against each contract by means of an individual Task Order (TO) or delivery order (DO). If no orders are placed against a particular DCSS contract, pursuant to the DCSS Terms and Conditions, clause 5, the District guarantees the minimum order for each contract in the amount of \$10.00 for the base year and four option years. There are approximately 200 contractors on the DCSS, and it is estimated that \$10,000.00 would be sufficient to cover the possibility of having to pay \$10.00, upon request, to multiple contractors.

Funding to cover these contracts is contingent upon availability of District's budget appropriations for FY2018.

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Office of the Attorney General



Legal Counsel Division

**MEMORANDUM**

**TO:** Lolita S. Alston  
Director  
Office of Legislative Support

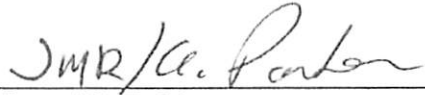
**FROM:** Janet M. Robins  
Deputy Attorney General  
Legal Counsel Division

**DATE:** April 20, 2017

**SUBJECT:** Legal Sufficiency Review of "Modification to Contract No. CW44171 with Enlightened, Inc. Approval and Payment Authorization Emergency Act of 2017" and a draft emergency declaration resolution entitled the "Modification to Contract No. CW44171 with Enlightened, Inc. Approval and Payment Authorization Emergency Declaration Resolution of 2017."  
(AE-17-247)

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**This is to certify that** this Office has reviewed the above-referenced resolution and found the Resolution legally sufficient. If you have any questions in this regard, please do not hesitate to call me at 724-5524.

  
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Janet M. Robins

<b>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>			1. Contract Number CW44171	Page of Pages 1   1	
Amendment/Modification Number M0001		3. Effective Date See Block 16C.	4. Requisition/Purchase Request No.	5. Solicitation Caption Mission Oriented Business Integrated Services (MOBIS)	
6. Issued by: Office of Contracting and Procurement 441 4 <sup>th</sup> Street, NW, Suite 700 South Washington, DC 20001			7. Administered by (If other than line 6) Office of Contracting and Procurement 441 4 <sup>th</sup> Street, NW, Suite 700 South Washington, DC 20001		
8. Name and Address of Contractor (No. street, city, county, state and zip code) Enlightened, Inc. 1101 Connecticut Ave NW Suite 800 Washington, DC 20036 WK # 202-728-7190 Fax 202-728-7198  Code Facility			9A. Amendment of Solicitation No.		
			9B. Dated (See Item 11)		
			X 10A. Modification of Contract/Order No. CW44171		
			10B. Dated (See Item 13) 06/17/16		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR..					
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR, Chapter 36, Section 3601.2					
X D. Other (Specify type of modification and authority) Modification to Standard Contract Provision Unilateral – 27 DCMR Chapter 36, Section 3601.3(c)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return one copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
A. Pursuant to section 3.2, the maximum contract ceiling for Contract Number CW44171 is modified as follows:  The not to exceed contract amount is hereby increased from \$950,000 to \$10,000,000 for the Base Year and the remaining Option Years 1, 2, 3, and 4.					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print) Antwanne Ford President			16A. Name of Contracting Officer Juva J. Hepburn		
15B. Name of Contractor Antwanne Ford (Signature of person authorized to sign)		15C. Date Signed	16B. District of Columbia		16C. Date Signed
			(Signature of Contracting Officer)		