



2017 MAR 29 PM 3:41  
OFFICE OF THE  
SECRETARY

MURIEL BOWSER  
MAYOR

MAR 29 2017

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
John A. Wilson Building  
1350 Pennsylvania Avenue, N.W.  
Washington, D.C. 20004

Dear Chairman Mendelson:

Enclosed for consideration and approval by the Council of the District of Columbia is proposed emergency legislation, "Modification Nos. 001 and 002 to Contract No. DCAM-15-CS-0097K with Brailsford & Dunlavy, Inc. Approval Emergency Act of 2017" and the corresponding declaration resolution to authorize payment to Brailsford & Dunlavy, Inc. in an aggregate amount not-to-exceed \$2,500,000 for construction management services received and to be received under these modifications at various District of Columbia locations.

Council action is necessary to approve the increase to the Not-to-Exceed Amount from \$950,000 to \$2,500,000 for the period November 17, 2016 through November 16, 2017.

The Chief Financial Officer has certified that funding is available for the \$250 minimum value for FY 2017 and funds supporting individual task orders to be issued against the Option Year #001 Not-To-Exceed Amount of \$2,500,000 will be certified at the time of issuance of any such task orders, subject to the availability of appropriated funds.

If you have any questions regarding this matter, please feel free to contact Greer Johnson Gillis, the Department's Director, or George G. Lewis, CPPO, Interim Associate Direct of Contracting & Procurement at (202) 727-2800.

Sincerely,

A handwritten signature in black ink, appearing to read "Muriel Bowser", written over a vertical line that extends from the word "Sincerely," above.

Muriel Bowser  
Mayor of the District of Columbia

Enclosures



Chairman Phil Mendelson  
at the request of the Mayor

A BILL

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IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

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To approve, on an emergency basis, Modification Nos. 001 and 002 to the Agreement for Construction Management Services between the District of Columbia government and Brailsford & Dunlavey, Inc. Contract No. DCAM-15-CS-0097K, and to authorize payment to Brailsford & Dunlavey, Inc. in an aggregate amount not-to-exceed \$2,500,000 for the goods and services received and to be received under these modifications.

BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA,

That this act may be cited as the “Modification Nos. 001 and 002 to Contract No. DCAM-15-CS-0097K with Brailsford & Dunlavey, Inc., Approval Emergency Act of 2017”.

Sec. 2. Pursuant to section 451 of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51), and notwithstanding the requirements of section 202(a) of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-352.02(a)), the Council approves Modification Nos. 001 and 002 to Contract No. DCAM-15-CS-0097K with Brailsford & Dunlavey, Inc (the “Contractor”) to authorize payment to the Contractor in an aggregate Not-To-Exceed amount of \$2,500,000 for construction

1 management services at various District of Columbia government locations received and  
2 to be received during Option Year #001 under these modifications.

3           Sec. 3. The Council adopts the fiscal statement provided by the Office of the  
4 Chief Financial Officer as the fiscal impact statement required by section 4a of the  
5 General Legislative Procedures Act of 1975, approved October 16, 2006 (120 Stat. 2038;  
6 D.C. Official Code §1-301.47a).

7           Sec. 4. This act shall take effect following approval by the Mayor (or in the  
8 event of veto by the Mayor, action by the Council to override the veto), and shall remain  
9 in effect for no longer than 90 days, as provided for emergency acts of the Council of the  
10 District of Columbia in section 412(a) of the District of Columbia Home Rule Act,  
11 approved December 24, 1973 (87 Stat. 788; D.C. Official Code § 1-204.12(a)).

12

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Office of Contracting and Procurement**



Pursuant to section 202(c-1) of the Procurement Practices Reform Act of 2010, as amended, D.C. Official Code § 2-352.02(c-1), the following contract summary is provided:

**COUNCIL CONTRACT SUMMARY**  
(Retroactive or Tipping)

**Modification Nos. 001 and 002 to Agreement for  
Construction Management Services**

- (A) **Contract Number:** DCAM-15-CS-0097K
- Proposed Contractor:** Brailsford & Dunlavey, Inc. (“Contractor”)
- Proposed Contract Amount (Option Year #001):** Minimum: \$250; Not-To-Exceed: \$2,500,000
- Unit and Method of Compensation:** Payments are made under task orders, based on fixed hourly rates
- Term of Contract:** November 17, 2016 through November 16, 2017
- Type of Contract:** Indefinite Delivery/Indefinite Quantity
- Source Selection Method:** Competitive Request for Proposals.

- (B) **For a contract containing option periods, the contract amount for the base period and for each option period. If the contract amount for one or more of the option periods differs from the amount for the base period, provide an explanation of the reason for the difference:**

**Base Period Minimum Order Amount:** \$250  
**Base Period Not-to-Exceed Amount:** \$950,000

**Option Year #001 Current Minimum Order Amount:** \$250  
**Option Year #001 Current Not-to-Exceed Amount:** \$950,000

**Option Year #001 Proposed Minimum Order Amount:** \$250  
**Option Year #001 Proposed Not-to-Exceed Amount:** \$2,500,000

**Explanation of difference from base period:** The Department of General Services (“DGS” or “Department”) fully exercised the first option period (“Option Year #001”), via Modification No. 001, which contained the same minimum order amount (\$250) and Not-To-Exceed (“NTE”) amount (\$950,000) as the base period of the underlying contract. Modification No. 002, if approved, would maintain the same minimum order amount (\$250) as the base period, but increase the NTE from \$950,000 to \$2,500,000 for Option Year #001. This increase in NTE (difference of \$1,550,000 from the base period) is necessary to ensure there is adequate funding to meet the anticipated greater needs for construction management services at District of Columbia Government (“District”) facilities.

**Option Year #002 Minimum Order Amount:** \$250  
**Option Year #002 Not-to-Exceed Amount:** \$950,000

**Explanation of difference from base period:** N/A.

**Option Year #003 Minimum Order Amount:** \$250  
**Option Year #003 Not-to-Exceed Amount:** \$950,000

**Explanation of difference from base period:** N/A.

**Option Year #004 Minimum Order Amount:** \$250  
**Option Year #004 Not-to-Exceed Amount:** \$950,000

**Explanation of difference from base period:** N/A.

**(C) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:**

The Agreement for Construction Management Services, DCAM-15-CS-0097K executed by the Department on November 17, 2015, (the “Contract”) prequalified the Contractor to provide Construction Management Services on an indefinite quantity/indefinite delivery (“ID/IQ”) basis, making the Contractor eligible to provide such Construction Management Services for various construction projects at District facilities to be determined via task orders issued by the Department from time to time. As directed by the Department via such task orders, the Contractor provides staff to successfully coordinate, manage and oversee on-site construction operations at various District government facilities. The Contractor acts as an extension of the Department to ensure projects are properly constructed, on time and on budget. Modification No. 001 fully exercised Option Year #001, extending the term of the Contract from November 17, 2016 through November 16, 2017. Modification No. 002, if approved, would increase the NTE for Option Year #001 to \$2,500,000. All other terms of the Contract remain the same.

Due to the nature of ID/IQ contracts, the Contract, Modification No. 001 and proposed Modification No. 002 do not authorize any specific work or constitute a guarantee that any work will be assigned to the Contractor. All work will be awarded and released through individual project task orders issued against the proposed \$2,500,000 Not-To-Exceed Amount, based on fixed hourly rates, with a minimum order amount of \$250.

**(D) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past performance components:**

On May 19, 2015, the Department issued a Request for Proposals (“RFP”) to engage contractors to provide construction management services for District construction projects. The RFP was posted on the DGS website and a Pre-Proposal Conference was held on May 29, 2015.

Seven (7) amendments to the RFP were issued. Amendment No. 1, issued on May 29, 2015, provided potential offerors a list of the Pre-Proposal Conference attendees and the Pre-Proposal PowerPoint Presentation. Amendment No. 2, issued on June 15, 2015, amended the Procurement Schedule. Amendment No. 3, issued on June 15, 2015, extended the proposal due date. Amendment No. 4, issued June 18, 2015, further extended the proposal due date. Amendment No. 5, issued June 19, 2015, provided answers to questions, amended the Scope of Work, amended the Evaluation and Award, extended the deadline for questions regarding revised Scope of Work, and provided a revised Price Breakdown Form. Amendment No. 6, issued June 30, 2015, extended the proposal due date. Amendment No. 7, issued July 6, 2015, extended the proposal due date and provided the Form of Contract.

On the proposal due date, July 9, 2015, fifteen firms (“Offerors”) submitted proposals in a timely manner.

**Technical Evaluation:**

The proposals were evaluated by a technical evaluation panel (the “Panel”) in accordance with the criteria set forth in the RFP. Each proposal was independently evaluated utilizing a 100 point scale, 60 points of which were for the technical evaluation component as follows: (i) Relative Experience and Capabilities worth 25 points, which included a minimum requirement of demonstrated experience managing at least three (3) LEED Silver projects within the past five (5) years; (ii) Key Personnel worth 20 points; and (iii) Project Management Plan and Schedule worth 15 points. Price was worth 40 points as discussed more fully below.

The Panel met on August 31, 2015 to develop a consensus technical score. Prior to convening for the evaluation meeting, each of the Panel members individually completed an evaluation of the proposals. In doing so, each Panel member rated each Offeror with respect to specific subfactors in the three categories.

**Contracting Officer’s Independent Evaluation:**

The DGS Contracting Officer, after carefully reviewing the evaluation process followed by the Panel, their notes and scoresheets, and their final consensus technical evaluation, conducted an independent assessment of each of the proposals. The Contracting Officer determined that the Panel’s technical evaluation of the proposed Offerors was reasonable and appropriate. In addition, the Contracting Officer, taking into account each of the Offeror’s SBE status and resulting total score, found the proposals to be fair and reasonable. The Contracting Officer also found the proposed pricing to be fair and reasonable. Exercising his independent judgment in assessing the

relative merits of the competing proposals, the Contracting Officer decided to award the Contract to the Contractor based on his independent assessment.

**Pricing Evaluation:**

As outlined in the RFP, 40 points were available for price. The Offerors were assigned price points on a sliding scale, with the lowest proposed price receiving all of the available points, the highest receiving none, and the remaining proposals receiving a portion of the available points relative to their position in the range established by the highest and lowest price offers.

**Certified Business Enterprise Preference Points:**

In addition to the price and technical scoring, a possible twelve (12) additional points were available for each Offeror based on its status as a Certified Business Enterprise (“CBE”) as determined by the Department of Small and Local Business Development (“DSLBD”). Several of the Offerors were so certified and received additional points accordingly.

**Contract Award:**

The Department awarded twelve contracts to the twelve (12) highest scoring Offerors, respectively. The Contractor was the eleventh highest scoring Offeror overall and the fourth highest scoring Offeror in terms of technical merit. As such, DGS’ Contracting Officer recommended that a contract for construction management services be awarded to the Contractor. DGS’ Chief Contracting Officer, after reviewing the Panel’s consensus technical scoring, the Contracting Officer’s recommendation and, to the extent necessary, the underlying proposals and documentation, adopted the Panel’s and Contracting Officer’s recommendations. The Department awarded Contract No. DCAM-16-CS-0097K on November 17, 2015.

- (E) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District. Include the identity of the protestor, the grounds alleged in the protest, and any deficiencies identified by the District as a result of the protest:**

The award of the Contract was not protested.

- (F) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private sector contracts with requirements similar to those of the proposed contract:**

The Contractor describes itself as follows: a national program management firm with comprehensive in-house planning capabilities, dedicated to serving educational institutions, professional sports organizations, corporations, public agencies, and non-profit clients. The Contractor is a minority-owned company featuring more than 115 personnel in 10 offices throughout the U.S. More than 100 facilities planned or implemented by the Contractor have earned industry awards from the U.S. Department of Education, National School Boards Association, the American Institute of Architects, and Associated Builders and Contractors. With

respect to promoting sustainable development, B&D is a member of the U.S. Green Building Council. Over 150 of the Contractor's projects earned LEED certification or better. 30 percent of the company's project managers and executives are LEED certified. During the base year, the Contractor provided satisfactory construction management services for the Department for DPR and DCPS repair and maintenance projects. DGS finds that the Contractor has financial resources needed to complete work under this ID/IQ. DGS also reviewed the Contractor's staffing for work under this ID/IQ and found it sufficient.

**(G) The period of performance associated with the proposed change, including date as of which the proposed change is to be made effective:**

The term for Option Year #001 shall remain unchanged from November 17, 2016 through November 16, 2017. The proposed Modification No. 002 shall be effective following Council approval and execution by the Department.

**(H) The value of any work or services performed pursuant to a proposed change for which the Council has not provided approval, disaggregated by each proposed change if more than one proposed change has been aggregated for Council review:**

The Contractor was awarded one (1) task order during the Contract's base period. Base period Task Order 1 was executed on September 30, 2016 in an amount not-to-exceed \$950,000 in work. In Option Year #001, there have been four Contract actions to date. Task Order 2 was executed on December 16, 2016 in an amount not-to-exceed \$174,167. Also on December 16, 2016, Modification 1 to Task Order 1 (issued during the base term) was executed to reduce the not-to-exceed amount of the base term by \$174,167. Task Order 3 was executed on January 31, 2017 in an amount not-to-exceed \$345,833. Also on January 31, 2017, Modification 2 to Task Order 1 was executed in an amount not-to-exceed \$430,000. The aggregate amount of these Option Year #001 actions is not-to-exceed \$950,000 in work.

**(I) The aggregate dollar value of the proposed changes as compared with the amount of the contract as awarded:**

If approved, Modification No. 002 would increase the NTE amount for Option Year #001 of the Contract by One Million Five Hundred Fifty Thousand Dollars (\$1,550,000), from Nine Hundred Fifty Thousand Dollars (\$950,000) to Two Million Five Hundred Thousand Dollars (\$2,500,000).

**(J) Date on which the contracting officer was notified of the proposed change:**

November 16, 2016.

**(K) The reason why the proposed change was sent to Council for approval after it is intended to take effect:**

The Department anticipates a need for an increase in construction management services during the first option period as compared to the base year, thereby creating the need for an increase in the not-



to-exceed amount. The scope of work and types of projects have not changed, however, the volume of work has increased. Additionally, management and administrative changes have shifted more projects than originally anticipated to the Department and, therefore, more support services are required.

**(L) The reason for the proposed change:**

The increase in the Not-to-Exceed Amount is to ensure amounts are adequate to meet anticipated increased needs for construction management services at District facilities.

**(M) The legal, regulatory, or contractual authority for the proposed change:**

Section 5.2 of the Contract provides the terms and conditions for the exercise of Option Year 001 via Modification No. 001. The proposed Modification No. 002 would increase the Contract's Not-to-Exceed Amount, in the aggregate, to an amount in excess of \$1 million and is therefore subject to the requirements of the District of Columbia Home Rule Act, codified at D.C. Official Code §1-204.51(b) (2001). Thus, Council review and approval of the proposed Modification is required under the District of Columbia Home Rule Act and would be authorized by Council's enactment of the proposed Modification Nos. 001 and 002 to Contract No. DCAM-15-CS-0097K with Brailsford & Dunleavy, Inc., Approval Emergency Act of 2017, under D.C. Official Code § 2-352.02.

**(N) A summary of the subcontracting plan required under section 2346 of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 et seq. ("Act"), including a certification that the subcontracting plan meets the minimum requirements of the Act and the dollar volume of the portion of the contract to be subcontracted, expressed both in total dollars and as a percentage of the total contract amount:**

The Contractor is a certified business enterprise in accordance with the Act (CBE No. L63731052019). Therefore, pursuant to D.C. Official Code § 2-218.46(a)(3), the Contractor was not required to submit a subcontracting plan.

**(O) Performance standards and the expected outcome of the proposed contract:**

In general, the Contractor would be required to continue to provide construction management services as awarded via task order at fixed-unit prices through November 16, 2017. As directed by the Department, the Contractor shall provide staff to successfully coordinate, manage and oversee on-site construction operations at various District facilities. The Contractor shall act as an extension to the Department to ensure projects are properly constructed, on time and on budget. The Contractor shall provide all construction management services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Given that this is an indefinite delivery/indefinite quantity type contract, it is commercially impractical to impose liquidated damages if the Contractor failed to perform.

**(P) The amount and date of any expenditure of funds by the District pursuant to the contract prior to its submission to the Council for approval:**

The Contractor was awarded one (1) task order during the Contract's base period. Base period Task Order 1 was executed on September 30, 2016 in an amount not-to-exceed \$950,000 in work. In Option Year #001, there have been four Contract actions to date. Task Order 2 was executed on December 16, 2016 in an amount not-to-exceed \$174,167. Also on December 16, 2016, Modification 1 to Task Order 1 (issued during the base term) was executed to reduce the not-to-exceed amount of the base term by \$174,167. Task Order 3 was executed on January 31, 2017 in an amount not-to-exceed \$345,833. Also on January 31, 2017, Modification 2 to Task Order 1 was executed in an amount not-to-exceed \$430,000. The aggregate amount of these Option Year #001 actions is not-to-exceed \$950,000 in work. The total expenditure of funds to date for the base period and Option Year #001, combined, is \$1,900,000.

**(Q) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:**

Modification No. 001 and proposed Modification No. 002 collectively are within the appropriated budget authority for the agency for the fiscal year and are consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02. A Fiscal Sufficiency certification is attached.

**(R) A certification that the contract is legally sufficient, including whether the proposed contractor has any pending legal claims against the District:**

Modification No. 001 and proposed Modification No. 002 have been deemed legally sufficient by the Office of the General Counsel, and the Contractor does not appear to have any currently pending legal claims against the District.

**(S) A certification that Citywide Clean Hands database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, either: (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District; or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding debt as provided under D.C. Official Code § 2-353.01(b):**

The Citywide Clean Hands database indicates that the Contractor is current with its District taxes. The relevant certification is attached.

**(T) A certification from the proposed contractor that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:**

The Contractor has certified that it is in compliance with federal tax laws.

- (U) The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended; D.C. Official Code § 2-218.01 et seq.:**

According to the DSLBD's website, the Contractor is a certified Local, Small, or Disadvantaged Business Enterprise. The Contractor's CBE Number is L63731052019 with an expiration date of 5/6/2019.

- (V) Other aspects of the proposed contract that the Chief Procurement Officer considers significant:**

N/A.

- (W) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:**

The Contractor is not debarred from providing services to the Government of the District of Columbia or the Federal Government according to the Office of Contracts & Procurement's Excluded Parties List and the Federal Government's Excluded Parties List.

- (X) Any determination and findings issues relating to the contract's formation, including any determination and findings made under D.C. Official Code § 2-352.05 (privatization contracts):**

The Contracting Officer issued an award memorandum on October 22, 2015 selecting the Contractor. The contract was awarded on November 17, 2015.

- (Y) Where the contract, and any amendments or modifications, if executed, will be made available online:**

The Contract, and Modifications No. 001 and 002, if approved, will be posted on the Department of General Services' website.

- (Z) Where the original solicitation, and any amendments or modifications, will be made available online:**

The original solicitation and any amendments have been/will be posted on the Department of General Services website.



Government of the District of Columbia

## CERTIFICATE OF CLEAN HANDS

**BRAILSFORD & DUNLAVEY, INC  
1140 CONNECTICUT AVE NW STE 400  
WASHINGTON, DC 20036-4014**

**EIN : \*\*\*\*\*7085**

As reported in the Citywide Clean Hands system, the above referenced individual or entity has no outstanding liability with the District of Columbia. As of the date herein, you have complied with the following official DC code and therefore are issued this Certificate of Clean Hands.

TITLE 47. TAXATION, LICENSING, PERMITS, ASSESSMENTS AND FEES  
CHAPTER 28. GENERAL LICENSE LAW  
SUBCHAPTER II. CLEAN HANDS BEFORE RECEIVING A LICENSE OR PERMIT  
D.C. Code § 47-2862 (2006)  
§ 47-2862. Prohibition against issuance of license or permit.

Authorized By Bobby Tucker  
Chief Collection Division

Date: Thursday this 9th day of February 2017 01:33 PM

Tracking#: 621243

This document is a certified, complete and true copy.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**DEPARTMENT OF GENERAL SERVICES**



**Memorandum**

**To:** Greer Johnson Gillis, PE  
 Director

**From:** Massimo Marchiori  
 Agency Fiscal Officer *MM*

**Reference:** Agreement for Construction Management Services – Modifications Nos. 001 and 002 (Contract Number: DCAM-15-CS-0097I)

**Date:** March 16, 2017

**Subject:** Fiscal Sufficiency Review

In my capacity as the Agency Fiscal Officer of the Department of General Services (the “Department”), I hereby certify that Modification Nos. 001 and 002 to the Agreement for Construction Management Services between the Department and Kramer Consulting Services, PC with a minimum value of \$250.00 for Option Year 001 is consistent with the Department’s current budget and that adequate funds are available in the budget for the expenditure. The \$250.00 minimum value is hereby certified.

Funds supporting individual task orders to be issued against the Option Year 001 aggregate Not-To-Exceed Amount of \$2,500,000.00 will be certified at the time of issuance of any such task orders and are subject to availability of appropriated funds. Modification No. 001 had a Not-To-Exceed Amount of \$950,000.00 for Option Year 001, and Modification No. 002 increases the aggregate Not-To-Exceed Amount to \$2,500,000.00 for Option Year 001.

The Department has \$250.00 in its current FY 17 budget allotment balance. The SOAR/PASS information is listed below/attached.

Project Name/Index Title	Project Number/ Index Number	Fund Detail	AY	Implementing AGY	Owner AGY	Funding Year	RQ/PO	Amount	Comments
GENERAL IMPROVEMENTS - DPR	RG001C	0300	2000	AM0	HA0	FY2017	RQ943435	83.00	See Attached
ATHLETIC FIELD AND PARK IMPROVEMENTS	QN702C	0300	2009	AM0	HA0	FY2017	RQ943435	84.00	See Attached
PARK IMPROVEMENTS	QN750C	0300	2012	AM0	HA0	FY2017	RQ943435	83.00	See Attached
								250.00	

Fiscal Sufficiency Review  
Construction Management Services  
Contract Number: DCAM-15-CS-0097E

*Massimo Marchiori*

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Massimo Marchiori  
Agency Fiscal Officer  
Department of General Services



**Requisition No. RQ943435**

Issued on Tue, 01 Nov, 2016  
 Created on Tue, 01 Nov, 2016 by Dominiquica Higginbotham on behalf of Daphne Hawkins

**Supplier:**

**Ship To:**  
 Department of General Services  
 1250 U. St., NW, 4th Floor  
 Washington, DC 20009  
 United States

**Bill To:**  
 DGS-OCFO  
 2000 14th St., 5th Floor  
 Washington, DC 20009  
 United States

**Deliver To:**  
 Jeff Bonvechio  
 Split Percentage: 33.2  
 Split Percentage: 33.6  
 Split Percentage: 33.2

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	11/2016-11/2017 Construction Management ...		each	250	Tue, 01 Nov, 2016	\$1.00 USD	\$250.00 USD
11/2016-11/2017 Construction Management IDIQ-Kramer Consulting (DPR) FY 17 Construction Management IDIQ-Nov. 18th, 2016 thru Nov. 17th, 2017 (Option Year 1). Support of the schools capital improvement program.							
						<b>Total</b>	\$250.00 USD

**Status: Submitted**

Approvals					
Required	Status	Reason	Approver	Approved By	Date
Required	Approved	Funds must be secured.	Funds Commit	Funds Commit	Thu, 03 Nov, 2016
Not Required	Ready	Requester Watcher	Daphne Hawkins		
Required	Approved	On behalf of user must approve	Daphne Hawkins	Daphne Hawkins	Thu, 03 Nov, 2016
Required	Approved	Budget responsible manager to approve purchases against their budget	AM0 Budget Responsible Manager	Cassandra White	Mon, 07 Nov, 2016
Required	Approved	Supervisor	Cassandra White	Cassandra White	Mon, 07 Nov, 2016



Fiscal Sufficiency Review  
 Construction Management Services  
 Contract Number: DCAM-15-CS-0097E

Required	Approved	Chain Of Command	Jeffrey Bonvechio	Jeffrey Bonvechio	Tue, 08 Nov, 2016
Required	Approved	Chain Of Command	Latrena Owens	Latrena Owens	Tue, 08 Nov, 2016
Required	Approved	The designated OCFO Budget Reviewer to approve	AM0 Budget Reviewer 1	Tanya Hatchel-Thomas	Tue, 08 Nov, 2016
Required	Ready	action assign	Courtney Washington		
Required	Pending	The Contracting Officer to approve requisitions before sending purchase order to suppliers	AM0 Contracting Officer 1		
Not Required	Ready	The Primary Contracting Officer to watch requisitions before sending purchase order to suppliers	AM0 Primary Contracting Officer		

### Requisition Comments

- **Dominiquica Higginbotham, 11/01/2016:**  
Daphne Hawkins is the requisitioner. I am assisting on her behalf. (Dominiquica Higginbotham, Tue, 01 Nov, 2016)
- **COMMENT by Funds Commit on 11/01/2016**  
Funds Commit Failed The funds commitment creation failed, due to the following error: Batch Agency-AM0, Batch Number-024, Current Document Number-RQ943435 Line 1, Accounting line 3 F81-CUM AGY OVREXP P-ENC (Funds Commit, Tue, 01 Nov, 2016)
- **COMMENT by Funds Commit on 11/01/2016**  
Funds Commit Successful The funds commitment creation was successful. Batch Agency-AM0, Batch Number-025, Current Document Number-RQ943435 (Funds Commit, Tue, 01 Nov, 2016)
- **COMMENT by Integration on 11/03/2016**  
Funds Commit Successful The funds commitment cancellation was successful. Batch Agency-AM0, Batch Number-033, Current Document Number-CH965840 (Integration, Thu, 03 Nov, 2016)
- **Dominiquica Higginbotham, 11/03/2016:**  
Per the Contracts Team, the original amount of \$250,000 has been reduced to \$250.  
  
Please see attachment. (Dominiquica Higginbotham, Thu, 03 Nov, 2016)
- **COMMENT by Funds Commit on 11/03/2016**  
Funds Commit Successful The funds commitment change was successful. Batch Agency-AM0, Batch Number-034, Current Document Number-CH965846 (Funds Commit, Thu, 03 Nov, 2016)

### Requisition Attachments

- **ATTACHMENT by Dominiquica Higginbotham on Tuesday, November 1, 2016 at 8:59 AM**  
Signed-FY 17 Nov thru FY 18 Nov Kramer IDIQ 250k.pdf (532468 bytes)
- **ATTACHMENT by Dominiquica Higginbotham on Thursday, November 3, 2016 at 4:13 PM**  
RQ943435\_Construction Mgmt IDIQ\_Kramer.pdf (323364 bytes)



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE ATTORNEY GENERAL



Legal Counsel Division

**MEMORANDUM**

**TO:** Lolita S. Alston  
Director  
Office of Legislative Support

**FROM:** Janet M. Robins  
Deputy Attorney General  
Legal Counsel Division

**DATE:** March 24, 2017

**SUBJECT:** Legal Sufficiency Review of the "Modification Nos. 001 and 002 to  
Contract No. DCAM-15-CS-0097I Approval Emergency Act of 2017"  
and an Accompanying Emergency Declaration Resolution  
(AE-17-130)


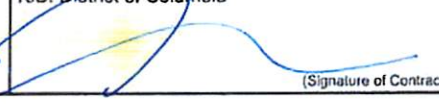
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**This is to Certify** that this Office has reviewed the above-referenced  
Emergency Bill and an accompanying Emergency Declaration Resolution and found  
them to be legally unobjectionable. If you have any questions in this regard, please  
do not hesitate to call me at 724-5524.

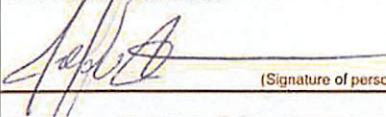

Handwritten signature in blue ink.

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Janet M. Robins

JMR/arh

MODIFICATION OF CONTRACT			1. Contract Number DCAM-15-CS-00971	Page of Pages 1   1
2. Modification Number  Modification 1	3. Effective Date  See Block 16C	4. Requisition/Purchase Request No.  N/A		5. Caption  Construction Management Services
6. Issued By: Department of General Services Contracting and Procurement Division 2000 14th Street, 8th Floor Washington, DC 20009		7. Administered By (If other than line 6) Department of General Services Capital Construction Division 2000 14th Street, 8th Floor Washington, DC 20009		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)  Kramer Consulting Services, PC 2000 M Street, NW, Suite 850 Washington, DC 20036 Attn: Jeff Kramer Email: JKramer@kramerc.com			9A. Amendment of Solicitation No. N/A	
			9B. Dated (See Item 11) N/A	
			10A. Modification of Contract/Order No. DCAM-15-CS-00971	
			X 10B. Dated (See Item 13) November 17, 2015	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. Accounting and Appropriation Data (If Required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14				
A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14.				
C. This supplemental agreement is entered into pursuant to authority of:				
X D. Other (Specify type of modification and authority) Title 27 DCMR Sections 4727 and Contract DCAM-15-CS-00971 Section 5.2				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office.				
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)  Contract No. DCAM-15-CS-00971 to provide Construction Management Services is hereby modified as follows:  1. In accordance with Section 5.2, the District hereby exercises Option Year 1 extending the term of the contract from November 17, 2016 to November 16, 2017.  2. The value of services for Option Year 1 shall be a minimum of \$250.00 and a maximum of \$950,000.00.  3. The Department of Labor Wage Determination No. 2015-4281, Revision No. 3, dated April 8, 2016, is hereby incorporated and made a part of the contract.  4. All other terms and conditions remain unchanged.				
15A. Name and Title of Signer (Type or print) Jeffrey J. Kramer / President		16A. Name of Contracting Officer George G. Lewis, CPPO - Interim Associate Director, C&P		
15B. Name of Contractor   (Signature of person authorized to sign)		15C. Date Signed 11/16/2016	16B. District of Columbia	16C. Date Signed 11/16/16  (Signature of Contracting Officer)



MODIFICATION OF CONTRACT			1. Contract Number DCAM-15-CS-00971	Page of Pages 1   1	
2. Modification Number  Modification 2	3. Effective Date  See Block 16C	4. Requisition/Purchase Request No.  N/A		5. Caption  Construction Management Services	
6. Issued By: Department of General Services Contracting and Procurement Division 2000 14th Street, 8th Floor Washington, DC 20009			7. Administered By (If other than line 6) Department of General Services Capital Construction Division 2000 14th Street, 8th Floor Washington, DC 20009		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)  Kramer Consulting Services, PC 2000 M Street, NW, Suite 850 Washington, DC 20036 Attn: Jeff Kramer Email: JKramer@kramerc.com			9A. Amendment of Solicitation No. N/A		
			9B. Dated (See Item 11) N/A		
			10A. Modification of Contract/Order No. DCAM-15-CS-00971		
			10B. Dated (See Item 13) November 17, 2015		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14.					
C. This supplemental agreement is entered into pursuant to authority of:					
<input checked="" type="checkbox"/> D. Other (Specify type of modification and authority) Title 27 DCMR Sections 4727 and Contract DCAM-15-CS-00971 Section 5.2					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)  Contract No. DCAM-15-CS-00971 to provide Construction Management Services is hereby modified as follows:  1. The maximum value of services for Option Year 1 shall be increased from \$950,000.00 to \$2,500,000.00.  2. All other terms and conditions remain unchanged.					
15A. Name and Title of Signer (Type or print) Jeffrey J. Kramer (President)			16A. Name of Contracting Officer George G. Lewis, CPPO - Interim Associate Director, C&P		
15B. Name of Contractor   (Signature of person authorized to sign)		15C. Date Signed  11/16/2015	16B. District of Columbia		16C. Date Signed
			 (Signature of Contracting Officer)		