



General Assembly

**Substitute Bill No. 5301**

February Session, 2024



**AN ACT CONCERNING THE SECRETARY OF THE STATE'S  
RECOMMENDATIONS FOR THE REDUCTION OR ELIMINATION OF  
CERTAIN FEES.**

Be it enacted by the Senate and House of Representatives in General Assembly convened:

1 Section 1. Section 3-99a of the general statutes is repealed and the  
2 following is substituted in lieu thereof (*Effective October 1, 2024*):

3 (a) (1) Except as provided in subsection (b) of this section, the  
4 Secretary of the State shall receive, for filing or recording any document,  
5 instrument or paper required to be filed or recorded regardless of the  
6 number of pages, when fees are not otherwise specially provided for,  
7 fifty dollars.

8 (2) The Secretary shall receive, for preparing and furnishing a copy of  
9 any document, instrument or paper filed or recorded:

10 (A) For each copy of each such document, regardless of the number  
11 of pages, forty dollars, and for affixing the Secretary's certificate and the  
12 state seal thereto, fifteen dollars; [for]

13 (B) For the Secretary's certificate with the state seal imprinted or  
14 affixed, fifty dollars; [for]

15 (C) For a certificate, with the seal of the state imprinted or affixed

16 thereon, of any fact or record for which no special provision is made,  
17 fifty dollars; [for certifying the incumbency of a judge of probate, notary  
18 public or other official,] and

19 (D) For issuing a document authentication or an apostille prior to July  
20 1, 2025, forty dollars, and on or after July 1, 2025, five dollars, except that  
21 for [certifying the incumbency of an official] issuing a document  
22 authentication or an apostille in connection with an adoption of a child,  
23 such fee shall be, prior to July 1, 2025, fifteen dollars and on or after July  
24 1, 2025, five dollars.

25 (b) No fee shall be charged for filing any document required to be  
26 filed pursuant to the provisions of titles 4, 7 and 9, and the fee for  
27 furnishing copies of such documents shall be such as will, in the  
28 judgment of said Secretary, cover the costs of such copies, except that  
29 the fee for furnishing copies of documents filed pursuant to title 9 shall  
30 not exceed twenty-five cents per page. No fee shall be charged for filing  
31 resolutions relating to payment from the Treasury and statements of  
32 receipts and expenditures of judges of probate.

33 (c) No fee shall be charged for any copy required by any state officer,  
34 department, board or commission, the fee for which would be payable  
35 from the State Treasury. For other services for which fees are not  
36 provided by the general statutes, the Secretary may charge such fees as  
37 will in [his] the Secretary's judgment cover the cost of the services  
38 provided. The tax imposed under chapter 219 shall not be imposed upon  
39 any transaction for which a fee may be charged under the provisions of  
40 this section. Overpayments made to the Records and Legislative  
41 Services Division or to the Commercial Recording Division of the office  
42 of the Secretary of the State, whether for documents or for fees, in an  
43 amount not to exceed five dollars shall not be refunded but shall be  
44 placed in the General Fund. No overpayment claim shall be presented  
45 under this section but within one year after it accrues.

46 (d) In the performance of their functions, the Commercial Recording  
47 Division and the Records and Legislative Services Division of the office

48 of the Secretary of the State may, in the discretion of the Secretary,  
49 provide expedited services. The Secretary shall provide for the  
50 establishment and administration of a system of payment for such  
51 expedited services and may include in such system prepaid deposit  
52 accounts. The Secretary shall charge, in addition to the filing fees  
53 provided for by law, [the sum of] fifty dollars for each expedited service  
54 provided, except that on and after July 1, 2025, the Secretary shall charge  
55 ten dollars for an expedited document authentication or an expedited  
56 apostille. The filing fee and the expediting fee shall be paid by the person  
57 requesting the information and documents, in such manner as required  
58 by the Secretary. The Secretary may promulgate rules and regulations  
59 necessary to establish guidelines for the use of expedited services and  
60 shall establish fees, in addition to the expediting fee, for expedited  
61 electronic data processing services [which] that cover the cost of such  
62 services.

63 (e) The Secretary [of the State] may accept the filing of documents by  
64 telecopier or other electronic media and employ new technology, as it is  
65 developed, to aid in the performance of all duties required by the law.  
66 The Secretary [of the State] may establish rules, fee schedules and  
67 regulations, not inconsistent with the law, for filing documents by  
68 telecopier or other electronic media, for the adoption, employment and  
69 use of new technology in the performance of the duties of the office and  
70 for providing electronic access and other related products or services  
71 that result from the employment of such new technology.

72 (f) The Secretary [of the State] may require that a unique  
73 identification number be provided on documents or requests processed  
74 by the office.

75 (g) The Secretary [of the State] may allow remittances to be in the  
76 form of a credit card account number and an authorization to draw  
77 upon a specified credit card account, at such time and under such  
78 conditions as the Secretary may prescribe. Remittances in the form of an  
79 authorization to draw upon a specified credit card account shall include  
80 an amount for purposes of paying the discount rate associated with

81 drawing upon the credit card account, unless the remittances are drawn  
82 on an account with a financial institution that agrees to add the number  
83 to the credit card holder's billing, in which event the remittances drawn  
84 shall not include an amount for purposes of paying the discount rate  
85 associated with the drawing upon the credit card account.

86 Sec. 2. Subsection (a) of section 34-243u of the general statutes is  
87 repealed and the following is substituted in lieu thereof (*Effective October*  
88 *1, 2024*):

89 (a) Fees for filing documents and issuing certificates:

90 (1) Filing an application to reserve a limited liability company name  
91 or to cancel a reserved limited liability company name, sixty dollars;

92 (2) [filing] Filing a transfer of reserved limited liability company  
93 name, sixty dollars;

94 (3) [filing] Filing a certificate of organization, including appointment  
95 of registered agent, one hundred twenty dollars;

96 (4) [filing] Filing a change of address of agent certificate or change of  
97 agent certificate, fifty dollars;

98 (5) [filing] Filing a notice of resignation of registered agent, fifty  
99 dollars;

100 (6) [filing] Filing an amendment to certificate of organization, one  
101 hundred twenty dollars;

102 (7) [filing] Filing a restated certificate of organization, one hundred  
103 twenty dollars;

104 (8) [filing] Filing a certificate of merger, sixty dollars;

105 (9) [filing] Filing a certificate of interest exchange, sixty dollars;

106 (10) [filing] Filing a certificate of abandonment, fifty dollars;

107 (11) [filing] Filing a certificate of reinstatement, one hundred twenty  
108 dollars;

109 (12) [filing] Filing a foreign registration certificate by a foreign limited  
110 liability company to transact business in this state, one hundred twenty  
111 dollars;

112 (13) [filing] Filing an application of foreign limited liability company  
113 for amended foreign registration certificate, one hundred twenty  
114 dollars;

115 (14) [filing] Filing a certificate of withdrawal of registration under  
116 section 34-275h, (A) prior to July 1, 2025, one hundred twenty dollars,  
117 and (B) on and after July 1, 2025, no fee shall be charged;

118 (15) [filing] Filing an annual report, (A) concerning any year prior to  
119 July 1, 2020, twenty dollars, and (B) concerning any year on or after July  
120 1, 2020, eighty dollars;

121 (16) [filing] Filing an interim notice of change of manager or member,  
122 twenty dollars;

123 (17) [filing] Filing a registration of name or a renewal of registration  
124 of name, sixty dollars;

125 (18) [filing] Filing a statement of correction, one hundred dollars; and

126 (19) [filing] Filing a transfer of registration, sixty dollars plus the  
127 qualification fee.

128 Sec. 3. Subsection (a) of section 3-94o of the general statutes is  
129 repealed and the following is substituted in lieu thereof (*Effective October*  
130 *1, 2024*):

131 (a) [Within] Not later than thirty days after a change in the name of a  
132 notary public, the notary shall file a notice of the change with the  
133 Secretary, on a form prescribed and provided by the Secretary. The  
134 notice shall state the notary's old and new names and the effective date

135 of the new name, include such proof of the change of name as the  
136 Secretary shall require [,] and be signed by the notary. [and] Prior to July  
137 1, 2025, the notice shall be accompanied by a nonrefundable fee of fifteen  
138 dollars. On and after July 1, 2025, no fee shall be required. The notary  
139 shall, [within] not later than thirty days after the issuance of a  
140 replacement certificate of appointment by the Secretary, record such  
141 certificate with the town clerk of the municipality wherein the notary  
142 recorded the notary's original certificate of appointment and oath of  
143 office. The failure of a notary to so record such replacement certificate  
144 shall not invalidate any notarial act performed by the notary. Any town  
145 clerk who is required by statute to make a record of the certificate of  
146 appointment and oath of office of a notary shall record the replacement  
147 certificate of appointment containing the change of name of the notary  
148 upon payment of a fee of fifteen dollars by such notary to the town clerk.

This act shall take effect as follows and shall amend the following sections:		
Section 1	<i>October 1, 2024</i>	3-99a
Sec. 2	<i>October 1, 2024</i>	34-243u(a)
Sec. 3	<i>October 1, 2024</i>	3-94o(a)

**Statement of Legislative Commissioners:**  
Section 1(a)(2)(C) and (D) were redrafted for accuracy.

**FIN**      *Joint Favorable Subst.*