

1 State of Arkansas
2 88th General Assembly
3 Fiscal Session, 2012
4

A Bill

HOUSE BILL 1069

5 By: Joint Budget Committee
6

For An Act To Be Entitled

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL
9 SERVICES AND OPERATING EXPENSES FOR THE
10 DEPARTMENT OF HUMAN SERVICES - DIVISION OF COUNTY
11 OPERATIONS FOR THE FISCAL YEAR ENDING JUNE 30,
12 2013; AND FOR OTHER PURPOSES.
13
14

Subtitle

15 AN ACT FOR THE DEPARTMENT OF HUMAN SERVICES
16 - DIVISION OF COUNTY OPERATIONS
17 APPROPRIATION FOR THE 2012-2013 FISCAL
18 YEAR.
19
20
21

22 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
23

24 SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established
25 for the Department of Human Services - Division of County Operations for the
26 2012-2013 fiscal year, the following maximum number of regular employees.
27

| Item No. | Class Code | Title | Maximum No. of Employees | Maximum Annual Salary Rate Fiscal Year 2012-2013 |
|----------|------------|-------------------------------------|--------------------------|--|
| 32 | (1) L013N | GENERAL PHYSICIAN | 5 | GRADE N916 |
| 33 | (2) N018N | DHS DEP DIR COUNTY OPERATIONS | 1 | GRADE N910 |
| 34 | (3) N102N | DHS/DCO ASSISTANT DIRECTOR | 2 | GRADE N906 |
| 35 | (4) N101N | DHS/DCO ASST DEP DIR PGM & ADMN SPT | 1 | GRADE N906 |
| 36 | (5) N108N | DHS/DCO ASST DEP DIR | 2 | GRADE N905 |



| | | | | | |
|----|------|-------|---------------------------------------|-----|------------|
| 1 | (6) | N141N | DHS/DCO AREA DIRECTOR | 6 | GRADE N902 |
| 2 | (7) | D007C | INFORMATION SYSTEMS MANAGER | 1 | GRADE C128 |
| 3 | (8) | G022C | DHS DIRECTOR OF EMERGENCY OPERATION | 1 | GRADE C127 |
| 4 | (9) | A024C | DHS DIVISION CHIEF FISCAL OFFICER | 1 | GRADE C125 |
| 5 | (10) | G100C | DHS COUNTY ADMINISTRATOR III | 8 | GRADE C122 |
| 6 | (11) | G099C | DHS PROGRAM ADMINISTRATOR | 3 | GRADE C122 |
| 7 | (12) | G111C | DHS COUNTY ADMINISTRATOR II | 29 | GRADE C121 |
| 8 | (13) | G130C | DHS COUNTY ADMINISTRATOR I | 39 | GRADE C120 |
| 9 | (14) | G129C | DHS/DCO PROGRAM MANAGER | 10 | GRADE C120 |
| 10 | (15) | M014C | PROGRAM ELIGIBILITY COORDINATOR III | 8 | GRADE C120 |
| 11 | (16) | E023C | TRAINING PROJECT MANAGER | 1 | GRADE C120 |
| 12 | (17) | G152C | DHS PROGRAM MANAGER | 8 | GRADE C119 |
| 13 | (18) | G147C | GRANTS COORDINATOR | 2 | GRADE C119 |
| 14 | (19) | D061C | INFORMATION SYSTEMS COORDINATION SPEC | 7 | GRADE C119 |
| 15 | (20) | M018C | PROGRAM ELIGIBILITY COORDINATOR II | 33 | GRADE C119 |
| 16 | (21) | M025C | PROGRAM ELIGIBILITY COORDINATOR I | 34 | GRADE C118 |
| 17 | (22) | R027C | BUDGET SPECIALIST | 4 | GRADE C117 |
| 18 | (23) | G183C | DHS PROGRAM COORDINATOR | 3 | GRADE C117 |
| 19 | (24) | M042C | DHS STAFF SUPERVISOR | 4 | GRADE C117 |
| 20 | (25) | G180C | GRANTS ANALYST | 11 | GRADE C117 |
| 21 | (26) | G178C | POLICY DEVELOPMENT COORDINATOR | 8 | GRADE C117 |
| 22 | (27) | M038C | PROGRAM ELIGIBILITY ANALYST | 12 | GRADE C117 |
| 23 | (28) | M037C | PROGRAM ELIGIBILITY SUPERVISOR | 101 | GRADE C117 |
| 24 | (29) | X095C | QUALITY ASSURANCE ANALYST | 6 | GRADE C117 |
| 25 | (30) | E040C | STAFF DEVELOPMENT COORDINATOR | 4 | GRADE C117 |
| 26 | (31) | A088C | ASSETS COORDINATOR | 1 | GRADE C116 |
| 27 | (32) | E046C | TRAINING INSTRUCTOR | 14 | GRADE C116 |
| 28 | (33) | C037C | ADMINISTRATIVE ANALYST | 4 | GRADE C115 |
| 29 | (34) | V016C | COMMODITY SPECIALIST | 3 | GRADE C115 |
| 30 | (35) | D079C | COMPUTER SUPPORT TECHNICIAN | 8 | GRADE C115 |
| 31 | (36) | G210C | DHS PROGRAM SPECIALIST | 9 | GRADE C115 |
| 32 | (37) | X136C | QUALITY ASSURANCE REVIEWER | 33 | GRADE C115 |
| 33 | (38) | D086C | CALL CENTER ANALYST | 8 | GRADE C114 |
| 34 | (39) | M066C | PROGRAM ELIGIBILITY SPECIALIST | 897 | GRADE C114 |
| 35 | (40) | X154C | PUBLIC ASSISTANCE INVESTIGATOR | 20 | GRADE C114 |
| 36 | (41) | C056C | ADMINISTRATIVE SPECIALIST III | 9 | GRADE C112 |

| | | | | | |
|---|------|-------|-------------------------------------|----------|------------|
| 1 | (42) | A098C | FISCAL SUPPORT SPECIALIST | 1 | GRADE C112 |
| 2 | (43) | C054C | LOCAL OFFICE ADMINISTRATIVE SPECIAL | 34 | GRADE C112 |
| 3 | (44) | V021C | SURPLUS PROPERTY AGENT | 1 | GRADE C112 |
| 4 | (45) | D092C | CALL CENTER SPECIALIST | 5 | GRADE C110 |
| 5 | (46) | C062C | LOCAL OFFICE ADMINISTRATIVE ASSIST | 459 | GRADE C110 |
| 6 | (47) | C073C | ADMINISTRATIVE SPECIALIST II | 15 | GRADE C109 |
| 7 | (48) | C072C | ADMINISTRATIVE SUPPORT SPECIALIST | 1 | GRADE C109 |
| 8 | (49) | C087C | ADMINISTRATIVE SPECIALIST I | <u>5</u> | GRADE C106 |
| 9 | | | MAX. NO. OF EMPLOYEES | 1,882 | |

10

11 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for
 12 the Department of Human Services - Division of County Operations for the
 13 2012-2013 fiscal year, the following maximum number of part-time or temporary
 14 employees, to be known as "Extra Help", payable from funds appropriated
 15 herein for such purposes: thirty-seven (37) temporary or part-time
 16 employees, when needed, at rates of pay not to exceed those provided in the
 17 Uniform Classification and Compensation Act, or its successor, or this act
 18 for the appropriate classification.

19

20 SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated,
 21 to the Department of Human Services - Division of County Operations, to be
 22 payable from the paying account as determined by the Chief Fiscal Officer of
 23 the State, for personal services and operating expenses of the Department of
 24 Human Services - Division of County Operations - Operations for the fiscal
 25 year ending June 30, 2013, the following:

26

| 27 | ITEM | FISCAL YEAR |
|----|---------------------------------|------------------|
| 28 | <u>NO.</u> | <u>2012-2013</u> |
| 29 | (01) REGULAR SALARIES | \$66,162,827 |
| 30 | (02) EXTRA HELP | 234,052 |
| 31 | (03) PERSONAL SERVICES MATCHING | 22,665,088 |
| 32 | (04) OVERTIME | 25,000 |
| 33 | (05) MAINT. & GEN. OPERATION | |
| 34 | (A) OPER. EXPENSE | 22,818,816 |
| 35 | (B) CONF. & TRAVEL | 178,831 |
| 36 | (C) PROF. FEES | 9,906,249 |

| | | |
|---|---|-----------------------------|
| 1 | (D) CAP. OUTLAY | 1,800 |
| 2 | (E) DATA PROC. | 0 |
| 3 | (06) DATA PROCESSING SERVICES | 4,981,064 |
| 4 | (07) AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 | <u>51,702</u> |
| 5 | TOTAL AMOUNT APPROPRIATED | <u><u>\$127,025,429</u></u> |

6

7 SECTION 4. APPROPRIATION - COMMODITY DISTRIBUTION AND SALVAGE CONTAINER

8 - CASH. There is hereby appropriated, to the Department of Human Services -

9 Division of County Operations, to be payable from the cash fund deposited in

10 the State Treasury as determined by the Chief Fiscal Officer of the State,

11 for operating expenses of the Department of Human Services - Division of

12 County Operations - Commodity Distribution and Salvage Container - Cash for

13 the fiscal year ending June 30, 2013, the following:

| 15 | ITEM | FISCAL YEAR |
|----|------------------------------|-------------------------|
| 16 | <u>NO.</u> | <u>2012-2013</u> |
| 17 | (01) MAINT. & GEN. OPERATION | |
| 18 | (A) OPER. EXPENSE | \$264,596 |
| 19 | (B) CONF. & TRAVEL | 9,490 |
| 20 | (C) PROF. FEES | 0 |
| 21 | (D) CAP. OUTLAY | 0 |
| 22 | (E) DATA PROC. | <u>0</u> |
| 23 | TOTAL AMOUNT APPROPRIATED | <u><u>\$274,086</u></u> |

24

25 SECTION 5. APPROPRIATION - GRANTS - FEDERAL. There is hereby

26 appropriated, to the Department of Human Services - Division of County

27 Operations, to be payable from the federal funds as designated by the Chief

28 Fiscal Officer of the State, for federally funded grants of the Department of

29 Human Services - Division of County Operations - Grants - Federal for the

30 fiscal year ending June 30, 2013, the following:

| 32 | ITEM | FISCAL YEAR |
|----|--------------------------------|------------------|
| 33 | <u>NO.</u> | <u>2012-2013</u> |
| 34 | (01) SHELTER PLUS CARE PROGRAM | \$1,930,811 |
| 35 | (02) WEATHERIZATION PROGRAM | 8,000,000 |
| 36 | (03) EMERGENCY FOOD PROGRAM | 793,566 |

| | | |
|---|---|----------------------------|
| 1 | (04) LOW INCOME ENERGY ASSISTANCE PROGRAM | 39,735,151 |
| 2 | (05) REFUGEE RESETTLEMENT PROGRAM | 12,000 |
| 3 | (06) HOMELESS ASSISTANCE GRANT | 1,345,000 |
| 4 | (07) HOMELESS ASSISTANCE GRANT - ARRA OF 2009 | <u>100,000</u> |
| 5 | TOTAL AMOUNT APPROPRIATED | <u><u>\$51,916,528</u></u> |

6
 7 SECTION 6. APPROPRIATION - GRANTS - STATE. There is hereby
 8 appropriated, to the Department of Human Services - Division of County
 9 Operations, to be payable from the Department of Human Services Grants Fund
 10 Account, for grant payments of the Department of Human Services - Division of
 11 County Operations - Grants - State for the fiscal year ending June 30, 2013,
 12 the following:

| 14 | ITEM | FISCAL YEAR |
|----|-----------------------------------|------------------|
| 15 | <u>NO.</u> | <u>2012-2013</u> |
| 16 | (01) AID TO AGED, BLIND, DISABLED | <u>\$4,000</u> |

17
 18 SECTION 7. APPROPRIATION - GRANTS. There is hereby appropriated, to
 19 the Department of Human Services - Division of County Operations, to be
 20 payable from the paying account as determined by the Chief Fiscal Officer of
 21 the State, for grant payments of the Department of Human Services - Division
 22 of County Operations - Grants for the fiscal year ending June 30, 2013, the
 23 following:

| 25 | ITEM | FISCAL YEAR |
|----|------------------------------------|----------------------------|
| 26 | <u>NO.</u> | <u>2012-2013</u> |
| 27 | (01) TANF BLOCK GRANT | \$24,565,650 |
| 28 | (02) COMMUNITY SERVICE BLOCK GRANT | <u>9,437,390</u> |
| 29 | TOTAL AMOUNT APPROPRIATED | <u><u>\$34,003,040</u></u> |

30
 31 SECTION 8. APPROPRIATION - HUNGER COALITION. There is hereby
 32 appropriated, to the Department of Human Services - Division of County
 33 Operations, to be payable from the County Operations Fund Account, for grants
 34 payments of the Department of Human Services - Division of County Operations
 35 - Hunger Coalition for the fiscal year ending June 30, 2013, the following:

36

| 1 | ITEM | FISCAL YEAR |
|---|--------------------------------------|------------------|
| 2 | <u>NO.</u> | <u>2012-2013</u> |
| 3 | (01) HUNGER COALITION GRANTS AND AID | <u>\$995,113</u> |
| 4 | | |

5 SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
6 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. INTER-
7 AGENCY TRANSFER OF STATE GENERAL REVENUE FOR THE TEMPORARY ASSISTANCE FOR
8 NEEDEY FAMILIES (TANF) PROGRAMS. Upon the request of the Director of the
9 Department of Human Services and the Director of the Department of Workforce
10 Services (DWS), the Chief Fiscal Officer of the State may approve up to
11 \$3,640,650 in State General Revenue appropriated to DWS for the TANF Program
12 to be transferred to the Department of Human Services - Division of County
13 Operations in support of Arkansas' Temporary Assistance for Needy Families
14 (TANF) Programs or any related Separate State Programs. The Director of the
15 Department of Workforce Services shall provide a report of all transfers made
16 to the DHS - Division of County Operations to the Performance Evaluation and
17 Expenditure Review Committee of the Arkansas Legislative Council and/or Joint
18 Budget Committee. The report must include the justification for and the
19 amount of the completed transfers.

20 The provisions of this section shall be in effect only from July 1, ~~2010~~
21 2012 through June 30, ~~2011~~ 2013.

23 SECTION 10. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
24 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. DIVISION
25 OF COUNTY OPERATIONS - STATE AND FEDERAL DISASTER DECLARATIONS. It will be
26 permissible for the Division of County Operations to implement the following
27 exemptions in the event that a State or Federal Disaster is declared: (1)
28 Exceed the 240 hour per quarter limit on the purchase of temporary help; and,
29 (2) Waive the 1,000 hour limit per State Fiscal Year for Extra Help
30 positions.

31 The provisions of this section shall be in effect only from July 1, ~~2010~~
32 2012 through June 30, ~~2011~~ 2013.

34 SECTION 11. COMPLIANCE WITH OTHER LAWS. Disbursement of funds
35 authorized by this act shall be limited to the appropriation for such agency
36 and funds made available by law for the support of such appropriations; and

1 the restrictions of the State Procurement Law, the General Accounting and
2 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
3 Procedures and Restrictions Act, or their successors, and other fiscal
4 control laws of this State, where applicable, and regulations promulgated by
5 the Department of Finance and Administration, as authorized by law, shall be
6 strictly complied with in disbursement of said funds.

7
8 SECTION 12. LEGISLATIVE INTENT. It is the intent of the General
9 Assembly that any funds disbursed under the authority of the appropriations
10 contained in this act shall be in compliance with the stated reasons for
11 which this act was adopted, as evidenced by the Agency Requests, Executive
12 Recommendations and Legislative Recommendations contained in the budget
13 manuals prepared by the Department of Finance and Administration, letters, or
14 summarized oral testimony in the official minutes of the Arkansas Legislative
15 Council or Joint Budget Committee which relate to its passage and adoption.

16
17 SECTION 13. EMERGENCY CLAUSE. It is found and determined by the
18 General Assembly, that the Constitution of the State of Arkansas prohibits
19 the appropriation of funds for more than a one (1) year period; that the
20 effectiveness of this Act on July 1, 2012 is essential to the operation of
21 the agency for which the appropriations in this Act are provided, and that in
22 the event of an extension of the legislative session, the delay in the
23 effective date of this Act beyond July 1, 2012 could work irreparable harm
24 upon the proper administration and provision of essential governmental
25 programs. Therefore, an emergency is hereby declared to exist and this Act
26 being necessary for the immediate preservation of the public peace, health
27 and safety shall be in full force and effect from and after July 1, 2012.