

SB316 ENROLLED



1 SB316
2 ZMM1KRR-2
3 By Senator Hatcher (N & P)
4 RFD: Local Legislation
5 First Read: 09-Apr-24



SB316 Enrolled

1 Enrolled, An Act,

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3 To authorize the Sheriff of Montgomery County to
4 establish procedures to make limited purchases using a credit
5 card provided the proper procedures are followed.

6 BE IT ENACTED BY THE LEGISLATURE OF ALABAMA:

7 Section 1.(a) For the purposes of this act, the term
8 "credit card" means a line of credit issued by a domestic
9 lender or credit card bank.

10 (b) To provide for convenience in making purchases of
11 tangible personal property or services approved by the
12 sheriff, the Sheriff of Montgomery County may establish
13 procedures to make certain purchases through use of a credit
14 card issued to the Montgomery County Sheriff's Office. The
15 sheriff may adopt written policy and procedures governing the
16 utilization of credit cards which, at a minimum, shall include
17 each of the following:

18 (1) A monetary limit on the amount of any individual
19 purchase which may be made with a credit card.

20 (2) A monetary limit on the total monthly amount that
21 may be purchased with a credit card taking into consideration
22 the monetary limit of the discretionary fund used.

23 (3) Procedures to ensure that only the sheriff or his
24 or her designee has sole access to any credit card, credit
25 card numbers, access codes, or security codes.

26 (4) Procedures to keep accurate records of all
27 purchases made with a credit card which shall be periodically
28 reviewed during required audits.



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29 (5) Procedures to ensure that all credit card bills are
30 carefully reviewed by the sheriff each month to make sure that
31 no unauthorized charges appear on the bill.

32 (6) Procedures to ensure that all credit card bills are
33 paid in full on a timely basis each month to avoid service
34 charges, late fees, or interest payments.

35 (7) The sheriff shall select the credit card provider
36 or providers taking into consideration each of the following:

37 a. Whether the credit card issuer requires an annual
38 fee for utilizing the card.

39 b. Whether the credit card issuer offers rewards or
40 rebates based upon purchases made utilizing the account.

41 c. What interest rates, service charges, finance
42 charges, or late fees will be assessed in the event a bill
43 from the credit card issuer is paid late or the balance is not
44 paid in full.

45 d. Whether penalties or fees will be assessed against
46 the sheriff in the event he or she decides to terminate the
47 credit card.

48 e. Any other consideration deemed relevant by the
49 sheriff.

50 (c) In the event the credit card provides rewards or
51 rebates based upon the use of the card, any rewards or rebates
52 earned from the card shall be deposited in the Sheriff's Fund
53 of Montgomery County.

54 Section 2. This act shall become effective October 1,
55 2024.



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President and Presiding Officer of the Senate

Speaker of the House of Representatives

SB316
Senate 23-Apr-24
I hereby certify that the within Act originated in and passed
the Senate.

Patrick Harris,
Secretary.

House of Representatives
Passed: 07-May-24

By: Senator Hatcher