

**CS FOR HOUSE BILL NO. 316(STA)**

IN THE LEGISLATURE OF THE STATE OF ALASKA

THIRTY-SECOND LEGISLATURE - SECOND SESSION

**BY THE HOUSE STATE AFFAIRS COMMITTEE**

**Offered: 4/25/22**

**Referred: Finance**

**Sponsor(s): REPRESENTATIVE KAUFMAN**

**A BILL**

**FOR AN ACT ENTITLED**

1 **"An Act providing for a standardized improvement tracking system for state agencies."**

2 **BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:**

3 \* **Section 1.** AS 44.66 is amended by adding a new section to read:

4 **Article 2. Standardized Improvement Tracking System.**

5 **Sec. 44.66.100. Standardized improvement tracking system.** (a) The  
6 governor shall implement a standardized improvement tracking system for state  
7 agencies.

8 (b) The standardized improvement tracking system must enable management  
9 of the status, progress, and closure of actions arising from audit findings, corrective  
10 and preventive action requests, and other valid improvement opportunities identified  
11 by agency employees, internal or external auditors, customers, and stakeholders.

12 (c) The standardized improvement tracking system must

13 (1) provide that each improvement opportunity for each state agency  
14 be uniquely tracked using the system;

15 (2) validate each improvement to ensure that it can be logged and

1 tracked as a unique improvement opportunity rather than an addition to or  
2 modification of an existing improvement opportunity;

3 (3) screen each improvement opportunity and designate certain  
4 improvement opportunities as critical improvement items for resolution;

5 (4) identify the following elements for each improvement opportunity:

6 (A) description of improvement opportunity;

7 (B) source identifier; and

8 (C) other elements as necessary;

9 (5) identify the following elements for each critical improvement item:

10 (A) description of improvement opportunity;

11 (B) criticality designation;

12 (C) source identifier, including audit finding or corrective or  
13 preventive action;

14 (D) identity of persons responsible for completion of the  
15 improvement;

16 (E) important dates for tracking status and completion;

17 (F) estimated cost, value, and savings of the improvement  
18 expressed as an annual, one-time, or other cost as may be applicable;

19 (6) provide a mechanism for each critical improvement item that will  
20 be progressed for state agencies to

21 (A) analyze each improvement opportunity by reviewing  
22 causes, characteristics, and frequency of occurrence;

23 (B) review the findings of the analysis to determine specific  
24 programmatic or other root causes;

25 (C) determine the actions to be implemented that address the  
26 root cause to prevent reoccurrence or to proceed with improvement;

27 (D) develop an implementation schedule for each action and  
28 implement those actions in accordance with the schedule;

29 (E) evaluate effectiveness of improvement action plans and  
30 implementation;

31 (7) ensure evaluation of the effectiveness of an improvement action

1 plan and assess improvements in operations and efficiencies; and

2 (8) provide for quarterly status reporting to the head of an agency and  
3 annual status reporting from the governor to the legislature; quarterly and annual  
4 status reports must include the following:

5 (A) quantity of open items;

6 (B) quantity of closed items;

7 (C) aging of items approaching or beyond scheduled  
8 completion date;

9 (D) cost or benefit of items closed during the reporting period  
10 and fiscal year to date;

11 (E) details of higher criticality items that have been closed  
12 within the reporting period;

13 (F) details of higher criticality items that have already extended  
14 or are projected to extend beyond their original due date; and

15 (G) action plan for closure of higher criticality items that are  
16 beyond their scheduled closure date.

17 (d) Each state agency shall publish the annual status report required under this  
18 section on a publicly available Internet website.

19 (e) In this section,

20 (1) "improvement" means a systematic action taken to correct or  
21 prevent defects;

22 (2) "state agency" means the University of Alaska and a department,  
23 institution, board, commission, division, authority, public corporation, or other  
24 administrative unit of the executive branch.